

Madison County Parks and Recreation

Facilities Request Form

Facility Requested:

- Recreation Center (\$25/4 hours; \$50 refundable deposit)
- Camp Crockett Pavilion (\$25/4 hours; \$50 refundable deposit)
- Carpenter Pavilion (\$50/4 hours; \$50 refundable deposit)
- Camp Crockett

Multipurpose Field: Please Specify (\$100 per day, \$50 refundable fee)

- Hoover Ridge H1
- Hoover Ridge H2
- Hoover Ridge H3
- Hoover Ridge H4
- Hoover Ridge H5
- Hoover Ridge Red Barn Field
- Hoover Ridge Football Field
- Hoover Ridge Soccer Field (circle: U6, U8, U10, U12, U14/U18)
- E1
- E2
- Primary School P1

Complete the following information and either drop at the MCPRA office located at Hoover Ridge or mail to PO Box 435, Madison VA 22727 with payments. Checks made payable to Madison Co. Parks and Recreation Authority

Please print:

Dates Requested: _____

Times: _____

Fee: _____

Name/Organization: _____

If Organization, Contact Person/Title: _____

Address: _____

Phone: _____ Alternate Phone: _____

Email Address: _____

Emergency Contact (Name/Phone): _____

1. Are you a citizen of Madison Co: _____ Yes _____ No
2. Type of event being held: _____
3. For whose benefit is the event: _____
4. Will you have a caterer, Moon bounce or other paid service at the event
 _____ Yes _____ No If yes, list type of service _____
5. Will the public be admitted: _____ Yes _____ No
 If yes, is admission charges? _____ Yes _____ No
6. Is there a 3rd party agreement with a profit-making organization? _____ Yes _____ No
 If yes, Name of Organization: _____
7. Number of people expected in attendance? _____

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OFFICE USE ONLY

Rental Fee Received by: _____ Date: _____ Payment method _____

Deposit Received by: _____ Date: _____ Payment method _____

Deposit Refunded by: _____ Date: _____

- Your Application has been approved**
 Changes/Stipulations: _____
 Liability Insurance Required (\$1,000,000): _____ Yes _____ No

- We're sorry but the date(s) requested are unavailable**

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