

## Meeting #39 - November 7

The Madison County Planning Commission and the Madison County Board of Supervisors held a joint meeting on November 7, 2018 at 7:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman  
 Jonathon Weakley, Vice-Chairman  
 Charlotte Hoffman, Member  
 Amber Foster, Member  
 Jack Hobbs, County Administrator  
 Sean Gregg, County Attorney  
 Betty Grayson, Zoning Administrator

ABSENT: Kevin McGhee, Member

Board members were present but did not participate during the Planning Commission portion of the session.

**1. Call to order.** At 7:45 p.m. Chairman Jackson called the Board of Supervisors portion of the meeting to order and declared that a quorum was present. Supervisor McGhee is in the process of returning from a business meeting.

### 2. Approval of the Agenda

Supervisor Weakley moved to add discussion on Planning Commission bylaws to the agenda; second Foster. **Aye: Jackson, Weakley, Hoffman, Foster. Nay: (0). Absent: McGhee.**

### 3. Action Items

*a. Case No. SP-09-18-10 (TM#48-131): Request by Heinz D. or Heidrun E. Weiland for a site plan and soil and erosion plan for the construction of a road. The disturbed acreage for the road construction will be 11.3 acres. This property is located off Route 29 Southbound Lane and private Madison Plaza Drive and contains 34.675 acres of land near Madison, zoned Conditional Business, B-1.*

It was reported the Planning Commission had recommended that the Board conditionally approve the application pursuant to the applicant's request and the applicant's understanding that if the site plan is not approved by other agencies, the site plan may have to be revised and be reprocessed as a new site plan application.

Bill Gentry, Marvin Hinchey and Mike Powell were present to represent the applicant.

A public hearing was opened on the application. There being no comment, the public hearing was closed.

There was a discussion on the fact that the Board's approval of a site plan is not a confirmation that a project is acceptable to all regulatory agencies.

The applicant's representatives asked that the Board table the matter until approvals could be obtained from the Rappahannock Service Authority and VDOT.

Supervisor Weakley moved to authorize the County Attorney to send a letter requesting a meeting with DEQ officials at the Planning Commission meeting on November 21, to draft a letter to DEQ in support of the applicant's proposal and for the Board to meet in joint session with the Planning Commission on November 21. It was understood that the Board's meeting on November 21 should be properly advertised, seconded by Supervisor Foster. ***Aye: Jackson, Weakley, Hoffman, Foster. Nay: (0). Absent: McGhee.***

***b. Case. No. S-11-18-14 (TM #46-75):*** Request by Monty Ray Dunnivan for a plat of a subdivision of land to create one lot with residue. This property is located on Route 662 (Shelby Road) near Wolfstown, zoned A-1. The final plat has been approved by the Madison Health Department and VDOT.

It was reported that the Planning Commission had recommended approval of the application.

Brian Ray was present to represent the applicant.

A public hearing was opened on the application. There being no comment, the public hearing was closed.

Supervisor Foster moved that Case No. S-11-18-14 be approved as recommended by the Madison County Planning Commission, seconded by Supervisor Hoffman. ***Aye: Jackson, Weakley, Hoffman, Foster. Nay: (0). Absent: McGhee.***

The Planning Commission meeting was called to order from its recess to continue the debate on a proposed amendment to Article 2-2 of its bylaws. A motion to change the bylaws so that the terms for Planning Commissioners would be limited to three instead of two failed on a 5-3 vote (with one abstaining) due to the 2/3 supermajority requirement in the Commission's bylaws.

Mr. Weakley moved to cancel the Board's scheduled November 21 joint meeting with the Planning Commission (as approved earlier during this meeting) and to meet with DEQ during the Board's regular December 11 meeting at 4:00 PM, seconded by Supervisor Foster. ***Aye: Jackson, Weakley, Hoffman, Foster. Nay: (0). Absent: McGhee.***

After the Board asked the Planning Commission to package its proposals on the "seasonal or brief use" and large-scale solar ordinance amendments for public hearings, the Commission meeting was adjourned.

#### 4. Information/Correspondence:

**Comprehensive Plan:** The County Administrator reported that on October 17 the Planning Commission asked that the Board participate in a work session where the Comprehensive Plan would be reviewed. By consensus, the Board asked that this be set up during the January “joint” meeting.

**German Delegation:** Supervisor Hoffman asked that anyone wishing to participate in hosting the group from Hülben, Germany to let her know so arrangements could be made.

Supervisor Hoffman moved that **(it was agreed)** County funds should not be used to purchase alcoholic beverages, seconded by Supervisor Weakley. *Aye: Jackson, Weakley, Hoffman, Foster. Nay: (0). Absent: McGhee.*

**Syria Mountain Estates (Leathers Lane):** The County Attorney gave a brief report on his attendance at a November 3 meeting organized by the Leathers Lane property owners.

**November Regular Meeting:** The County Administrator reminded Board members that requests for increases to the school operating budget, the funding for the primary school project and additional emergency medical services staffing are expected to flow from meetings on November 12 and would be before the Board on November 13.

**FEMA Flood Plain Maps:** The Zoning Administrator advised that the FEMA “Community Consultation Meeting” on the new flood plain maps has been scheduled for 9:30 – 11:30 AM on December 11 in the Board Auditorium. It was agreed that this session should be advertised since three or more members of the Board may be present.

**Waste Management Services:** The County Administrator advised that transfer station contract operator Waste Management has indicated that it would prefer to not operate under the existing contract after June 30, 2019.

**County Administrator Review:** The County Administrator reminded the Board that his performance review is due in November.

**November Election:** Supervisor Hoffman asked about damage to polling places during the November 6 election. Apparently heavy voter turnout combined with heavy rains created muddy and rutted parking areas. The County Administrator was asked to arrange for a discussion on the situation for at the November 13 Board meeting.

#### 5. Closed Session (if necessary)

**6. Adjournment.** With there being no further action required, on motion of Supervisor Hoffman, seconded by Supervisor Foster, Chairman Jackson adjourned the meeting at **9:07 p.m.** *Aye: Jackson, Weakley, Hoffman, Foster. Nay: (0). Absent: McGhee.*

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R. Clay Jackson, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of the Madison County Board of Supervisors

Adopted on: November 27, 2018

Copies: Board of Supervisors, County Attorney & Constitutional Officers



**Agenda**  
**Joint Meeting**  
**Madison County Planning Commission &**  
**Madison County Board of Supervisors**  
**Wednesday, November 7, 2018.**  
**County Administration Building Auditorium**  
**414 N. Main Street, Madison, Virginia 22727**

**Planning Commission**

**Call to Order**

***Pledge of Allegiance & Moment of Silence***

1. **Determine Presence of a Quorum**
2. **Approval of Minutes**
3. **Action Items:**

**48-131**      **a. Case No. SP-09-18-10: Request by Heinz D. or Heidrun E. Wieland for a site plan and soil and erosion plan for the construction of a road. The disturbed acreage for the road construction will be 11.3 acres. This property is located off Route 29 Southbound Lane and private Madison Plaza Drive and contains 34.675 acres of land near Madison, zoned Conditional Business, B-1.**

**46-75**      **b. Case No. S-11-18-14: Request by Monty Ray Dunnivan for a plat of a subdivision of land to create one (1) lot with residue. This property is located on Route 662 (Shelby Road) Near Wolftown, zoned A-1.**

**4. Planning Commission, Amendment to Article 2-2 of By-laws**

**5. Adjournment**

**Board of Supervisors**

**Call to order**

1. **Determine Presence of a Quorum**
2. **Adoption of Agenda**

## 3. Action Items:

- 48-131 a. Case No. SP-09-18-10: Request by Heinz D. or Heidrun E. Wieland for a site plan and soil and erosion plan for the construction of a road. The disturbed acreage for the road construction will be 11.3 acres. This property is located off Route 29 Southbound Lane and private Madison Plaza Drive and contains 34.675 acres of land near Madison; zone Conditional Business, B-1.
- 46-75 b. Case No. S-11-18-14: Request by Monty Ray Dunnivan for a plat of a subdivision of land to create one (1) lot with residue. This property is located on Route 662 (Shelby Road) Near Wolftown, zoned A-1.

## 4. Information/Correspondence

- a. **Comprehensive Plan**
- b. **German Delegation**
- c. **Syria Mountain Estates (Leathers Lane)**
- d. **November 13, 2018 Regular Meeting**
- e. **Rescue Squad**
- f. **FEMA Flood Plain Maps**
- g. **County Administrator Review**
- h. **November Election Day**

- 5. Closed Session (if necessary)
- 6. Adjournment