

## RESOLUTION

### RESOLUTION # 2018-12

WHEREAS, under the Ordinance to Provide for the Assignment of Names to Streets and Roads in Madison County and the Posting of Street Signs and Building Numbers, as amended, the Board of Supervisors may by Resolution provided that structures which are not occupied and do not have telephone numbers and other locations may be assigned a number; and

WHEREFORE, the Board of Supervisors wishes to make provisions for the assignment of numbers to such structures;

NOW, THEREFORE, the Board of Supervisors adopts the following Secondary Structure Numbering Policy.

This policy sets forth guidelines for the addressing of unoccupied structures on properties that were not addressed at the time of construction or were not deemed to have a telephone and/or occupied at the time the current county addressing system was put into place. These guidelines shall be followed to maintain the effectiveness of the addressing system.

**Process** – Upon written request (form shall be available online if passed) a property owner may be eligible to have a secondary structure assigned an E-911 address. The property owner shall deliver the request to the Director of Emergency Communications to be considered by the Director of Emergency Communications, County Building Official and the Zoning Official. Once approval has been made the scheduled fee will be due to be paid to Madison County and delivered to the Director of Emergency Communications. The work will then be performed to gather information and to assign the address (typically 10 business days).

- 1. The Structure shall be permanent with an established foundation. Temporary or movable structures shall not be addressed.*
- 2. Addressing the structure shall be deemed to serve a commercial or public safety purpose.*
- 3. The structure shall have an established entrance and egress and shall be accessible by emergency vehicles. The access road shall at a minimum have a gravel surface, be ten (10) feet wide, and have a height clearance of thirteen feet six inches (13'6").*
- 4. The proposed secondary structure shall not be addressed if the structure is in close proximity to an established address, on the same property, that could reasonably be used to locate the secondary structure.*
- 5. The structure shall be approved by the Director of Emergency Communications and the Madison County Building Official for addressing.*

6. *The addressing of the structure shall follow the same guidelines as when any new construction is addressed and will be numeric. The Alpha Character method will not be used when addressing secondary structures on a property.*
7. *A fee of Fifty Dollars (\$50.00) will be assessed to the requestor and shall be submitted before addressing of structure is performed.*

The Board of Supervisors may amend or modify the foregoing policy at any time by further Resolution.

Madison County Board of Supervisors

By:   
 R. Clay Jackson, Chairman

	Aye	Nay	Abstain
R. Clay Jackson	<u>✓</u>	<u>      </u>	<u>      </u>
Jonathon Weakley	<u>✓</u>	<u>      </u>	<u>      </u>
Kevin McGhee	<u>✓</u>	<u>      </u>	<u>      </u>
Charlotte Hoffman	<u>✓</u>	<u>      </u>	<u>      </u>
Amber Foster	<u>✓</u>	<u>      </u>	<u>      </u>