

## MEETING 22 - June 3

The Madison County Board of Supervisors held a meeting on June 3, 2020 at 7:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair  
Charlotte Hoffman, Vice-Chair  
Kevin McGhee, Member  
Amber Foster, Member  
Carty Yowell, Member  
Jack Hobbs, County Administrator  
Sean Gregg, County Attorney  
Ligon Webb, Director of Planning, Zoning and Permitting

*Call to Order, Pledge & Moment of Silence.  
Determine Presence of a Quorum/Adopt Agenda*

All members were present and a quorum was established.

Supervisor Yowell made a motion to approve an amended agenda that was seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

1. Case No. S-06-20-10: A subdivision request by Madison Home Inc. (Pete & Norma Nelson) to subdivide an existing 15-acre parcel creating two (2) new lots/parcels with a residue parcel. The subject parcel is zone A1 (Agriculture) and the three (3) parcels (including residue) would contain 4.1 acres, 4.2 acres and 6.5 acres. In the A1 zoning district, the minimum lot size is three (3) acres. The subject parcel is located on Ridgeview Road (Rt. 607) and is identified on Madison County's Tax Map as 24-37.

Ligon Webb, County Planner, reported that the Planning Commission recommended approval.

*\*The floor of the public hearing was opened to the public, with no speakers coming forward.*

Supervisor McGhee moved that the Board approve Case No. S-06-20-10, as recommended by the Madison County Planning Commission, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

2. Case No. S-6-20-11: A subdivision request by Diane Atkins, executor for the Madeline Tatum Carter Estate, to subdivide an existing 155.8-acre parcel creating three (3) new lots/parcels with a residual parcel. The subject parcel is zoned A1 (Agriculture) and the four (4) parcels (including residue) would contain 13 acres, 14.6 acres, 5.8 acres and 122.2 acres. The subject parcel is located on Elly Road (Rt. 607) and is identified on Madison County's Tax Map as 50-35.

Ligon Webb, Director of Planning, Zoning and Permitting reported that the Madison County Planning Commission recommended approval of Case No. S-6-20-11.

\*The floor of the public hearing was opened to the public. The following speakers came forth:

JW Griffith (Briarwood Lane resident/property owner) explained the configuration of the lots and access right-of-way in his neighborhood, and expressed concerns regarding the use of the private road (driveway, easement or right-of-way) that he and others maintain.

Additional comments reflected on the fact that the existing property owners have deeded rights to the right-of-way and that it can't be impinged upon by the applicant.

The County Attorney made reference to the current rights in place for the existing property owners and stated the guidelines regarding a property easement. He also noted that the roadway being discussed is considered to private property and it would appear that it wouldn't be used by any future property owners.

*Comments from the Board focused on:*

*The existing right-of-way as deeded to the current property owners (on Briarwood Lane)*

*The existing right-of-way already serves four (4) dwellings (based on County ordinance guidelines)*

*Supervisor Yowell: Advised that due to the fact that the existing right-of-way was deeded to the residents on Briarwood Lane, it's anticipated that any future property owners should already be aware of this and the fact that they cannot utilize Briarwood Drive because the required number of dwellings is already in place.*

It was further questioned if the County would consider having the road paved, to which it was noted that VDOT would need to assess the road and that the request would be to be agreed upon by all property owners.

Supervisor Yowell moved that the Board approve Case No. S-6-20-11, as recommended by the Madison County Planning Commission, seconded by Supervisor Foster. **Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).**

Ligon Webb, County Planner, advised that arrangements for the July 1, 2020 Joint Meeting will feature the Planning Commission and Board of Supervisors being in the auditorium at 7:00 p.m. that day.

### **Special Appearances**

#### **C) Work session on County Administration Center Complex Renovation Project (Norman Smith):**

Norman Smith, Architect, led a work session on the current edition of drawings for the County Administration Center Complex Renovation Project. He agreed to follow up with County employees on the details associated with their individual spaces.

### **Information/Correspondence**

**D) Correction to Six-Year Plan Resolution:** The County Administrator advised of a necessary correction to the Resolution for the Six-Year Plan due to a slight change in funding amounts denoted for the approved projects as noted.

Supervisor McGhee moved that the Board adopt the amended secondary road six-year plan page as per VDOT's request, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

*A copy of the document follows:*

**Secondary System  
Madison County  
Construction Program  
Estimated Allocations**

Fund	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	Total
TeleFee	\$41,982	\$41,982	\$41,982	\$41,982	\$41,982	\$41,982	\$251,892
District Grant Unpaved	\$244,379	\$160,840	\$213,743	\$235,989	\$235,989	\$294,986	\$1,385,926
<b>Total</b>	<b>\$286,361</b>	<b>\$202,822</b>	<b>\$255,725</b>	<b>\$277,971</b>	<b>\$277,971</b>	<b>\$336,968</b>	<b>\$1,637,818</b>

Board Approval Date: May 12, 2020

*Craig S. [Signature]* 5/26/20

Resident Engineer

Date

County Administrator

Date

**E) June 23 Public Hearing on Increase to Court Security Fees:** The County Attorney reported that an advertisement for an increase in court security fees had been advertised for the June 23rd meeting.

**F) Status Reports:**

i. **Madison Community Cats Funding Request** (from Topping Committee): The minutes from the May 29, 2020 Topping Committee meeting were reviewed; a request was presented from the Madison Community Cats for \$1,000.00 from the Topping Fund over the next fiscal year to allow for the spay/neuter of additional cats. The process would eliminate the animals from entering the shelter.

- *Supervisor Hoffman: Verbalized much disfavor regarding the funding request that has been submitted.*

The County Administrator advised that an external program to spay/neuter local feral cats could be an asset and eliminate the dispatching of animal control unless there is an immediate health issue. In closing, it was noted that Madison Community Cats will use the funds to remedy complaints from citizens regarding any feral cat colonies.

Supervisor Yowell move that the County authorize a \$1,000 grant from the Topping Fund to Madison Community Cats to fund a spay/neuter program subject to the following understandings:

1. *Funding will be used only for spay/neuter of cats found in and from Madison County (i.e. not payroll, transportation, cat food, litter, other cat medical expenses, etc.)*
2. *Funding will be for cats above the 219 cats spayed/neutered last year (i.e. this funding is for additional cats, and Topping funds will not be used to supplant existing funding)*
3. *No visibly sick or injured cats will be spayed/neutered*
4. *Funding is not available for this program from tax-generated funds. The source of monies is the Topping Fund.*
5. *The program would benefit Madison County and the Madison County Animal Shelter by:*
  - a. *Having fewer cats enter the shelter due to spay/neuter diversion and fewer litters of unwanted kittens*
  - b. *Reduce the County's feral cat population*
  - c. *Reduce the number of calls for Animal Control services*
6. *Funds will be released by Madison County to Madison Community Cats on a reimbursement basis based on bills from veterinarian not more than quarterly. Appropriate documentation verifying compliance with all conditions and understandings is to accompany the reimbursement request.*
7. *Funding is limited to \$60.00 per individual cat, not to exceed \$1,00 total, for cats treated between July 1, 2020 and June 30, 2021.*
8. *Additional Topping funds may be requested by Madison Community Cats and such requests will be evaluated by the Topping Committee based on availability of funding and the general success of the initial funding grant.*

**Seconded by Supervisor Foster.**

***Aye: Jackson, McGhee, Foster, Yowell. Nay: Hoffman.***

- i. **Financial software replacement project:** The County Administrator gave a report on the upcoming schedule associated with the financial software replacement project. Vendor proposals are being circulated and the review team "shortlisting" meeting is scheduled to occur on June 10.
- ii. **CARES Act funding:** The County Administrator gave a report on CARES Act monies that have been deposited in the County's bank account and associated restrictions on those funds. A report on potential uses of the funds will be compiled for presentation on June 23.
- iii. **Summer 2020 financing project:** The County Administrator gave a report on the Summer 2020 financing effort. Approvals from the school board, Board of Supervisors and Industrial Development Authority are expected next week in anticipation of a June 26 closing. The plan to finance the new projects and refinance existing debt per the Board's preference that was expressed on May 26 and the multi-year impact of the strategy to lower annual overall debt payments to relieve budget pressure in the near future were reviewed.
- iv. **Negotiations with Madison County Rescue Squad:** The County Administrator advised that after some discussion on the matter related to preparation and potential next steps, it was agreed that discussions on an updated arrangement with the Madison County Rescue Squad should be underway by August.

v. **Madison Free Clinic relocation (July 31, 2020):** The County Administrator indicated that the Madison Free Clinic had indicated its plan to move with the effect of it vacating the County-owned space it occupies at 410 N. Main Street by July 31, 2020. A letter to confirm that will be transmitted.

**Public Comment - None**

**Closed Session - None**

**Adjourn**

With no further action being required on motion of Supervisor Hoffman, seconded by Supervisor McGhee, Chairman Jackson adjourned the meeting. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

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R. Clay Jackson, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of the Madison County Board of Supervisors  
Copies: Board of Supervisors, County Attorney & Constitutional Officers  
Adopted on: June 9, 2020

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**Agenda**  
**Board of Supervisors' Meeting**  
**Wednesday, June 3, 2020 at 7:00 p.m.**  
**County Administration Building Auditorium**  
**414 N. Main Street, Madison, Virginia 22727**

1. **Case No. S-06-20-10:** A subdivision request by Madison Home Inc. (Pete & Norma Nelson) to subdivide an existing 15-acre parcel creating two (2) new lots/parcels with a residue parcel. The subject parcel is zone A1 (Agriculture) and the three (3) parcels (including residue) would contain 4.1 acres, 4.2 acres and 6.5 acres. In the A1 zoning district, the minimum lot size is three (3) acres. The subject parcel is located on Ridgeview Road (Rt. 607) and is identified on Madison County's Tax Map as 24-37.
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**Special Appearances**

3. Work session on County Administration Center Complex Renovation Project (Norman Smith)

**Information/Correspondence**

**Public Comment**

**Closed Session**

**Adjourn**