



MADISON COUNTY, VIRGINIA

LARGE-SCALE, OUTDOOR EVENT PERMIT APPLICATION

Complete application if event is anticipated to attract 300 or more daily attendees.

Requirements: Please complete this form in its entirety and print legibly in order to prevent processing delays.

General Information

Name of Event:

Type of Event (*Specify if Fireworks Will Transpire. If so, a Fireworks Permit is Required*):

Date(s) of Event:

Time(s) of Event:

Location of Event (911 Address & Tax Map Number):

Name of Organization/Promoter(s):

Address & Phone Number(s) of Organization/Promoter(s):

On-Site Emergency Contact(s) – Cell Phone Number(s):

List of Names of All Performance or Groups Who Will Perform at Event (If Any):

Estimated Duration/Time of Live Performances:

Maximum Number of Tickets/Registrations Offered for Sale (Attach Copy of The Ticket, Badge, or Promotional Flyer to Application):

Number of Anticipated Attendees:

All Information to be attached to this application:

If not applicable, attach an explanation as required.

- A. Proof of liability insurance
- B. A plan for adequate sanitation facilities and garbage, trash, and sewage disposal for persons at the event.
- C. A plan for providing food, water, and lodging for persons at the event.
- D. A plan for providing adequate medical facilities for persons at the event.
- E. A parking and traffic management plan to ensure adequate parking and traffic control at the event.
- F. An adequate site plan sketch showing the following: outdoor lighting, location of outdoor camping, proposed method of water supply, location of toilets/sanitation, and the proposed location of parking, entrances and exists to the event.

I certify that the information contain in this application is correct to the best of my knowledge and further certify that I will be the individual responsible for conducting this event in accordance with the permit issued by Madison County and that the event will be conducted in accordance with these regulations. I hereby grant permission for the Madison County Board of Supervisors, its lawful agents including zoning, emergency services and health officials, and local, state and federal law enforcement officers, the unrestricted right to go upon the property of the Event at any time for purposes of determining compliance with the provisions of this permit, County ordinances, and state and federal law.

Date: _____ Applicant's Signature: _____

Date: _____ Landowner's Signature: _____

For Office Use Only

750 or Less Anticipated Participation: This permit was (approved) (denied) by the Zoning Administrator on _____

By _____
Zoning Administrator

More Than 750 Anticipated Participation: This permit was (approved) (denied) by the County Administrator on _____

By _____
County Administrator

NOTE: A COPY OF THIS SIGNED PAPER SHALL BE PROVIDED TO THE APPLICANT