

**BOARD OF SUPERVISORS
COUNTY OF MADISON**

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: 2/26/2019

FY2019

| Type of Supplement | |
|--------------------|--|
| | Interdepartmental transfer (same fund) |
| | Interfund transfer |
| | Revenue/Expense offset |
| | Use of contingency |
| x | Other use of fund balance not in original budget |

PURPOSE: To appropriate Toppings Fund restricted fund balance in order to fund proposed spay/neuter program & certain shelter improvements

| GL Account Reference | Account type | Fund Name | Department | Object Code/Source | Debit | Credit |
|----------------------|--------------|-----------|----------------|-----------------------|-----------|-----------|
| 12-499999 | REV | Toppings | N/A | Use of FB | | 12,830.00 |
| 12-03-35-35102-3919 | EXP | Toppings | Animal Shelter | Vet Exp - Spay/Neuter | 7,900.00 | |
| 12-03-35-35102-8000 | EXP | Toppings | Animal Shelter | Capital Outlay | 4,930.00 | |
| | | | | | 12,830.00 | 12,830.00 |

Amount for Board to vote on
Toppings Fund

| | |
|-----------|-----------|
| 12,830.00 | 12,830.00 |
| 12,830.00 | |

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

Upon approval by the Board of Supervisors, the County Administrator shall forward a signed copy of the proposed supplemental appropriation to the County Finance Director.



Jack Hobbs, County Administrator

3/4/2019

Date

Toppings Committee

Request:

Feb.14, 2019

3919

(30) Felines: Spay & Neuter Program: \$3,900

Offer 30 coupons for low cost spay & neuter for the Madison County citizens. Each coupon offered will be \$130.00 off any feline spay & neuter at the Madison Companion Animal Hospital. The owner will be responsible of any additional charges that may apply. Offering this program will help decrease the animals the shelter takes in during the peak season of kittens being born.

3919

(20) Canines: Spay & Neuter Program: \$4,000

Offer 20 coupons for low cost spay & neuter for the Madison County citizens. Each coupon offered will be \$200.00 off any canine spay & neuter at the Madison County Animal Hospital. The owner will be responsible of any additional charges that may apply. Offering this program will help decrease the animals the shelter takes in during the peak season of puppies being born.

Example of programs offered:

\$4,000 for dogs
(20) dogs- limit 1 per household
\$200 coupon- \$10

\$3,900 for cats
(30) cats- limit 2 per household
1st \$130 coupon- free
2nd \$130 coupon- \$10

***Total Cost of spay & neuter Programs offered- \$7,900**

8000

Additional Fencing & Kennel Roof Top: \$4,930.00

- A. Add additional fencing to the (5) second stage isolation dog kennels outside. This will help prevent any animals from escaping while being housed in isolation.
- B. Add roofing panels to the (22) outside dog kennels. This will help prevent any animals from escaping from climbing the cages. There will also be (2) additional roofing panels added to the inside dangerous dog kennels for safety.

***Total cost of all projects requested: \$12,830**

As of Feb. 11, 2019-

Current Amount in Toppings Fund: \$61,396

Memo to File

Re: Topping Committee Meeting

DA: February 14, 2019

BY: Jack Hobbs, County Administrator

Today I met with Clay Jackson, Jonathon Weakley, Greg Cave and Annette Dodson of the Topping Committee per the following notice that was posted on February 11:

The **Topping Committee** will meet in the Madison County Firehouse Lounge Room (1223 N. Main Street) at 1:00 PM on Thursday, February 14, 2019 to discuss funding various items requested by the Madison County Animal Control Department and other matters that may properly come before the Committee. No agenda has been prepared for this meeting.

Mr. Cave reviewed his request for Topping Fund monies that would fund:

| | |
|--------------------------------------|--------------|
| A feline spay & neuter program | \$3,900 |
| A canine spay & neuter program | 4,000 |
| Fencing and kennel roof top | <u>4,930</u> |
| Total cost of all projects requested | \$12,830 |

By consensus the group agreed to recommend that the Madison County Board of Supervisors fund the proposal which is more fully articulated on the attached.

After some conversation on the Animal Control/Animal Shelter operation, and there being no further business, the meeting adjourned at about 1:20 PM.

Toppings Committee

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Joe Phillips Fence Company

193 E Happy Hills Lane
Madison, VA 22727

Phone # 540-948-5718

Fax # 540-732-0069

joephillipsfence@aol.com

www.joephillipsfence.com

Estimate

| Date | Estimate # |
|---------|------------|
| 1/31/19 | E6763 |

| Name / Address |
|---|
| Madison County Animal Shelter Greg Cave 540-718-0944 4590 Shelby Rd Madison, VA 22727 |

| Description | Total |
|--|-------------------|
| Install panels for top of dog kennels (includes additional panel) 1 3/8" rail 9 gauge galvanized chain link wire with 2" diamonds Will bolt to walls Install 20' of 6' high 9 gauge galvanized chain link fence 1 5/8" top rail 2" line posts 2 1/2" terminal post Connect into one existing terminal post All galvanized chain link material Dry pack cement all posts Two year warranty on material and labor | 4,930.00 |
| Total | \$4,930.00 |

We hereby propose to furnish material and labor - complete with above specifications for the total sum specified with payments to be made to Joe Phillips Fence Company within 30 days of completion. There is a \$15 late fee for each day that the bill goes unpaid after the 30 days.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order or e-mail confirmation, and will be an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Acceptance Proposal: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made upon completion unless a deposit is needed.

Customer Signature _____