

**BOARD OF SUPERVISORS
COUNTY OF MADISON**

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: 1/22/2019

FY2019

Type of Supplement	Interdepartmental transfer (same fund)
	Interfund transfer
	Revenue/Expense offset
	Use of contingency
	Other use of fund balance not in original budget

PURPOSE:

To appropriate additional funds from contingency reserve for addl compensation for Deputy Commissioner of Revenue.
Deputy Commissioner of Revenue recently obtained Master Certification; effective date of increase is 1/1/2019.

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
10-01-12-12310-1455	Exp	GF	Com of Rev	Const. Employees	2,536.07	
10-01-12-12310-2100	Exp	GF	Com of Rev	FICA	194.01	
10-01-12-12310-2210	Exp	GF	Com of Rev	VRS	216.58	
10-01-12-12310-2400	Exp	GF	Com of Rev	Group Life	33.22	
10-09-91-91100-9200	Exp	GF	Contingency	Cont- Genl Ops		2,979.88
					2,979.88	2,979.88

Amount for Board to vote on
General Fund

2,979.88

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

Upon approval by the Board of Supervisors, the County Administrator shall forward a signed copy of the proposed supplemental appropriation to the County Finance Director.

Jack Hobbs
Jack Hobbs, County Administrator

1/22/2019
Date

**Madison County
Proposed Salary Adjustment
to Chief Deputy for Comm of Revenue
Effective 1/1/2019**

	FY19 Original Budget	Proposed Annualized Increase	Proposed Actual FY19 Compensation	Annualized Increase	FY19 Budgetary Impact
1455--CONSTITUTIONAL EMPLOYEES	39,767.61	44,839.75	42,303.68	5,072.14	2,536.07
2100--FICA	3,042.22	3,430.24	3,236.23	388.02	194.01
2210--VRS	3,396.15	3,829.31	3,612.73	433.16	216.58
2310--HEALTH INSURANCE	6,777.36	6,777.36	6,777.36	-	-
2400--GROUP LIFE INSURANCE	520.96	587.40	554.18	66.45	33.22
	<u>53,504.30</u>	<u>59,464.07</u>	<u>56,484.18</u>	<u>5,959.76</u>	<u>2,979.88</u>

Mary Jane Costello

From: Brian Daniel
Sent: Tuesday, January 08, 2019 2:12 PM
To: Jack Hobbs
Cc: Mary Jane Costello
Subject: FW: Salary - Chief Deputy
Attachments: FW: Master Deputy Commissioner of Revenue

Follow Up Flag: Follow up
Flag Status: Completed

Jack and Mary Jane,

I propose Tammy Barrett receive a merit salary increase based on her successful completion of the Master Deputy Commissioner of the Revenue Program (letter attached). This adjustment was budgeted for in the previous budget and \$10K was reserved in the contingency fund. My proposal includes an adjustment to Tammy's salary to \$44,839.75 (calculated as a 10% increase above the Treasurer office Chief Deputy). This salary is deserved based on 20 years of experience, knowledge and leadership within the office. Tammy had received training in many of the classes recently taken years ago but was unable to receive the Master designation based on the fact the previous Commissioner did not participate in the Masters Certification Program. Tammy has successfully completed these classes and awarded the Master Deputy Certification. For the reasons above Tammy deserves this increases and should be compensated for her successful completion.

The State Compensation Board will acknowledge this certification and award a 9.3% increase to her Comp board salary, assuming State funding is granted. Although the Comp board only partially funds her salary.

Below are the salary ranges I was able to discover for surrounding counties.

Orange County - Chief Deputy \$36,892-\$59,027

Culpeper Chief Deputy Commissioner \$46,353 \$71,846

Thank you for your consideration to be presented to the Board. Please let me know how we should proceed with this request.

Brian L. Daniel

Commissioner of Revenue

Madison County, VA

(o) 540-948-4421

(c) 540-923-0654

www.madisonco.virginia.gov

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From: Tillie Strothers <tstrothers@madisonco.virginia.gov>

Sent: Tuesday, January 08, 2019 1:21 PM

To: Brian Daniel <bdaniel@madisonco.virginia.gov>

Subject: RE: Salary

Tammy - \$39,767.61

Pam - \$30,729.52

Samantha's \$40,763.41

From: Brian Daniel
Sent: Tuesday, January 08, 2019 12:21 PM
To: Tillie Strothers
Subject: Salary

Tillie,

Can you send me Tammy and Pam's current salary. Also can you provide Samantha's, Stephanie's Chief Deputy position.

Thanks,

Brian L. Daniel
Commissioner of Revenue
Madison County, VA
{o} 540-948-4421
{c} 540-923-0654
www.madisonco.virginia.gov

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Mary Jane Costello

From: Tammy Barrett
Sent: Tuesday, January 08, 2019 11:19 AM
To: Brian Daniel
Subject: FW: Master Deputy Commissioner of Revenue

From: Bennett, Beth W (eaw3f) [mailto:eaw3f@virginia.edu]
Sent: Tuesday, January 08, 2019 11:13 AM
Subject: Master Deputy Commissioner of Revenue

Good Morning,

I wanted to officially acknowledge your successfully completion of the Master Deputy Commissioner of Revenue program. You are now a Master Deputy. Your transcript reflects your new title and certification date. You will receive your paper certificate at the Commissioner's Annual Conference (details will follow closer to the conference).

Please remember your work is not done and you now must meet the annual re-designation requirements. If you have any further questions please do not hesitate to ask.

Congratulations!

Beth Bennett
University of Virginia
Weldon Cooper Center
Certification Coordinator
Phone (434)982-2144
Fax (434)982-5524

