

**BOARD OF SUPERVISORS  
COUNTY OF MADISON**

**PROPOSED SUPPLEMENTAL APPROPRIATION**

**DATE:** 12/10/2019

**FY2020**

Type of Supplement	
Interdepartmental transfer (same fund)	
Interfund transfer	
Revenue/Expense offset	
Use of contingency	
Other use of fund balance not in original budget	x

**PURPOSE:** To appropriate assigned fund balance for desktop replacement project. Board assigned funds on 6/25/2019.

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
10-01-12-12510-8103	Exp	GF	Data Proc & Technology	IT Equipment	50,000.00	
10-499998	Rev	GF	n/a	Use of Fund Balance		50,000.00
					50,000.00	50,000.00

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

**MADISON COUNTY  
BOARD OF SUPERVISORS**

**PURCHASE ORDER**

P.O. Box 705  
Madison, VA 22727

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The following number isto appear on all invoices, bills of lading, and acknowledgements relating to this PO:  
**PURCHASE ORDER: 12510-191126**

**P.O. DATE** November 26, 2019  
**TERMS** Net 30; ref Dell Deal 18643605  
**F.O.B.** n/a  
**SHIP VIA** standard

<b>Bill to:</b>	Madison County PO Box 705 Madison, VA 22727
<b>Ship to:</b>	Advanced Network Systems 355 West Rio Rd; Ste 201 Charlottesville, VA 22901

**ADDRESS CORRESPONDENCE TO:**  
Mary Jane Costello  
PO Box 705  
Madison, VA, 22727

**E-mail** [mjcostello@madisonco.virginia.gov](mailto:mjcostello@madisonco.virginia.gov)  
**Phone** 540-948-5938  
**FAX #** 540-948-3843

Madison County is exempt from sales tax. See attached ST-12.

QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
4		Dell Latitude 5420 -specifications per Dell quote#3000050986110.1 Customer # 14689988 - Tax Exempt	1,300.00	5,200.00
9		Dell Latitude 3500 - Specifications per Dell quote #3000050766861.1 Customer # 14689988 - Tax Exempt - Please note change in quantities	839.00	7,551.00
3		Dell Latitude 5300 2-in-1 - Specifications per Dell quote#3000050766925.1 Customer # 14689988 - Tax Exempt - Please note change in quantities	1,440.94	4,322.82
31		Optiplex 5270 AIO MLK - Specifications per Dell quote #3000050766985.1 Customer # 14689988 - Tax Exempt - Please note change in quantities	875.04	27,126.24
2		Optiplex 7470 AIO MLK - Specifications per Dell quote #3000050690482.1 Customer # 14689988 - Tax Exempt - Please note change in quantities	1,215.00	2,430.00
4		Dell Dock - WD19 130W - Specifications per Dell quote#3000051051696.1 Customer # 14689988 - Tax Exempt	190.00	760.00
3		OptiPlex 5070 MFF MLK - Specification per Dell quote#3000051060876.1 Customer # 14689988 - Tax Exempt	770.00	2,310.00
			subtotal	49,700.06
<b>PLEASE NOTIFY US IMMEDIATELY IF THIS ORDER CANNOT BE SHIPPED COMPLETE ON OR BEFORE:</b>			SHIPPING	-
			OTHER	-
			OTHER	-
<b>TOTAL</b>				<b>\$49,700.06</b>

Per MJ Costello's request & recommendation.

*Mary Jane Costello*  
APPROVE, B.

11/26/2019  
DATE

Appropriation request add'l < 50,000 >  
5,500

< 5,200 >  
\$ 44,500

**Madison County  
Assignment of General Fund Balance  
by Board of Supervisors at  
Year-end FY19**

*Assigned by  
B/S 6/25/19*

	<u>Actual 6/30/2018</u>	<u>Proposed 6/30/2019</u>	<u>Change</u>	<u>NOTES</u>
Opening Balance Appropriation	-	1,077,182	1,077,182	A
FY21-22 EMS Reserve	-	479,904	479,904	B
Capital Projects	3,000,000	2,626,522	(373,478)	C
CSA stabilization reserve	481,065	360,799	(120,266)	D
Desktop Refresh - Windows 10	-	50,000	50,000	E
Office consolidation design & specifications	-	60,000	60,000	F
Crigersville School Repurposing Design & Specifications	-	25,000	25,000	F
	<u>3,481,065</u>	<u>4,679,407</u>	<u>1,198,342</u>	

**NOTES:**

- A Use of Fund Balance per Adopted FY20 Operating Budget; see attachment
- B As proposed at 3/28/2019 budget workshop; see attachment
- C Assignment of GF fund balance for capital projects calculated as follows:

*AS*

	<u>Per Orig Cap Budget</u>	<u>Projected available</u>
Committed- CP Fund	298,811	215,616
Assigned GF Balance	2,543,327	2,626,522
	<u>2,842,138</u>	<u>2,842,138</u>
 Committed - CP Fund Balance		
Balance - 6/30/2018	365,444	365,444
Projected FY19 Exp - Cap	(66,633)	(41,633)
Projected FY19 Exp - Op	-	(108,195)
Estimated Balance - 6/30/2019	<u>298,811</u>	<u>215,616</u>

- D Discretionary reduction based on historical spending trends
- E Desktop refresh recommended by IT Consultant ; NOT included in Original FY20 Budget - will require supplemental appropriation
- F Items were part of FY19 of capital budget but not expended or committed; need additional \$ in FY20 budget to fund -- will require supplemental appropriation