County of Madison		Please address compensation requests in separate template
FY2021 Budget Worksheet		
Department:	COMMISSIONER OF REVENUE	
Dept #	12310	
Contact	BDaniel	

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-01 -12 -12310-1215	CONSTITUTIONAL OFFICER	74,648.14	76,265.76	85,646.45	85,646.45	42,823.20	85,646.45	-	None	50.00%	-	9,380.69	1,617.62
10-01 -12 -12310-1455	CONSTITUTIONAL EMPLOYEES	69,001.80	73,033.20	77,836.43	77,836.43	38,918.16	77,836.43	-	None	50.00%	-	4,803.23	4,031.40
10-01 -12 -12310-1460	FULL-TIME OVERTIME	-	-	-	-	-	-	-	Not budgeted	Not budgeted	-	-	-
10-01 -12 -12310-1560	PART-TIME CLERICAL	997.59	210.00	1,117.20	1,117.20	352.00	1,117.20	-	None	31.51%	-	907.20	(787.59)
10-01 -12 -12310-2100	FICA	10,043.03	10,372.92	12,591.91	12,591.91	5,699.26	12,591.91	-	None	45.26%	-	2,218.99	329.89
10-01 -12 -12310-2210	VRS	12,669.98	12,750.25	13,961.44	13,961.44	6,980.76	13,961.44	-	None	50.00%	-	1,211.19	80.27
10-01 -12 -12310-2310	HEALTH INSURANCE	21,782.80	21,990.24	21,990.24	27,509.16	12,922.92	27,509.16	-	None	46.98%	5,518.92	-	207.44
10-01 -12 -12310-2400	GROUP LIFE INSURANCE	1,881.64	1,955.77	2,144.63	2,144.63	1,070.88	2,144.63	-	None	49.93%	-	188.86	74.13
10-01 -12 -12310-2700	WORKMAN'S COMPENSATION	109.00	112.00	136.00	136.00	89.79	136.00	-	None	66.02%	-	24.00	3.00
10-01 -12 -12310-3145	DATA PROCESSING SERVICES	4,451.44	6,887.61	7,770.00	7,770.00	5,024.64	7,500.00	(270.00)	-3.47%	64.67%	-	882.39	2,436.17
10-01 -12 -12310-3312	SOFTWARE UPGRADES	5,000.00						-	Not budgeted	Not budgeted	-	-	(5,000.00)
10-01 -12 -12310-3320	REPAIRS & MAINTENANCE-EQUIPMEN	211.98	54.97	235.00	235.00	-	235.00	-	None	0.00%	-	180.03	(157.01)
10-01 -12 -12310-3610	ADVERTISING	282.04	257.04	300.00	300.00	-	300.00	-	None	0.00%	-	42.96	(25.00)
10-01 -12 -12310-5210	POSTAL SERVICES	502.00	121.50	500.00	500.00	-	500.00	-	None	0.00%	-	378.50	(380.50)
10-01 -12 -12310-5230	TELECOMMUNICATIONS	23.80	16.54	50.00	50.00	5.32	50.00	-	None	10.64%	-	33.46	(7.26)
10-01 -12 -12310-5410	LEASE OFFICE EQUIPMENT	1,139.63	1,220.79	1,600.00	1,600.00	412.01	1,600.00	-	None	25.75%	-	379.21	81.16
10-01 -12 -12310-5510	MILEAGE	673.75	521.46	674.00	674.00	356.47	674.00	-	None	52.89%	-	152.54	(152.29)
10-01 -12 -12310-5530	LODGING & MEALS	552.83	1,231.95	1,500.00	1,500.00	510.03	1,500.00	-	None	34.00%	-	268.05	679.12
10-01 -12 -12310-5540	SEMINARS & TUITIONS	1,970.00	2,210.00	2,500.00	2,500.00	-	2,000.00	(500.00)	-20.00%	0.00%	-	290.00	240.00
10-01 -12 -12310-5810	DUES	365.00	475.00	450.00	450.00	324.00	450.00	-	None	72.00%	-	(25.00)	110.00
10-01 -12 -12310-5812	VAMANET MEMBERSHIP	3,300.00	3,300.00	3,600.00	3,600.00	1,500.00	3,600.00	-	None	41.67%	-	300.00	-
10-01 -12 -12310-5814	RECORDS MANAGMENT SYSTEM	18,768.75	1,830.00	3,500.00	3,500.00	250.00	2,000.00	(1,500.00)	-42.86%	7.14%	-	1,670.00	(16,938.75)
10-01 -12 -12310-6001	OFFICE SUPPLIES	830.69	561.83	785.00	785.00	177.77	600.00	(185.00)	-23.57%	22.65%	-	223.17	(268.86)
10-01 -12 -12310-6008	VEHICLE/EQUIPMENT FUEL	15.80	30.65	200.00	200.00	-	200.00	-	None	0.00%	-	169.35	14.85
10-01 -12 -12310-8101	OFFICE EQUIPMENT	231.99	1,020.13	1,500.00	1,500.00	127.49	-	(1,500.00)	-100.00%	8.50%	-	479.87	788.14
		229,453.68	216,429.61	240,588.30	246,107.22	117,544.70	242,152.22	(3,955.00)	-1.61%	47.76%	5,518.92	24,158.69	(13,024.07)

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: 12310--COMMISSIONER OF REVENUE

A. Current Full time employees

FY20 Budget for OT: -

Employee Name	**Position Title & EEID**	**Current Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours paid through 11/30/2019**	**OT Hours Estimated for FY2021**
Daniel, Brian	Commissioner of Revenue	85,646.45	Yes	N/A	N/A	N/A
BARRETT, Tamara	Commissioner of the Revenue Chief Deputy--10128	46,184.94	No	No	N/A	N/A
KNIGHT, Pamela	Commissioner of the Revenue Deputy I--10344	31,651.49	No	No	N/A	N/A

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	**Position Title & EEID**	**Current or Requested Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours Estimated for FY2021**
Daniel, Brian	Commissioner of Revenue	85,646.45	Yes	N/A	N/A
BARRETT, Tamara	Commissioner of the Revenue Chief Deputy--10128	51,727.13	No	No	N/A
KNIGHT, Pamela	Commissioner of the Revenue Deputy I--10344	34,816.64	No	No	N/A

C. Current Part Time Employees

FY20 Budget for PT Employees: 1,117.20

Employee Name	**Position Title & EEID**	**Current Hourly Rate**	**Hours Paid through 11/30/2019**	**Estimated Hours for FY2021**
HARRIS, GALE	Commissioner of the Revenue Deputy I--10113	16.00	22	128
	`			

D. Requested Additions in Current Staffing Positions for PT Employees in FY21

Employee Name	**Position Title & EEID**	**Requested Hourly Rate**	**Estimated Hours for FY2021**
HARRIS, GALE	Commissioner of the Revenue Deputy I--10113	16.00	128
			$ 2,048.00

County of Madison																
FY2021 Budget Worksheet																
Department:	LAND USE PROGRAM															
Dept #	12311															
Contact	BDaniel															
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-01 -12 -12311-3145	DATA PROCESSING SERVICES	291.67	708.33	500.00	500.00	500.00	500.00		-	None	100.00%		-	(208.33)	416.66
10-01 -12 -12311-3610	ADVERTISING	203.52	203.52	250.00	250.00	203.52	250.00		-	None	81.41%		-	46.48	-
10-01 -12 -12311-5210	POSTAL SERVICES	500.00	700.00	850.00	850.00	-	850.00		-	None	0.00%		-	150.00	200.00
10-01 -12 -12311-6001	OFFICE SUPPLIES	316.44	83.48	400.00	400.00	-	400.00		-	None	0.00%		-	316.52	(232.96)
		1,311.63	1,695.33	2,000.00	2,000.00	703.52	2,000.00		-	None	35.18%		-	304.67	383.70

County of Madison															
FY2021 Budget Worksheet															
Department:	PERSONAL PROPERTY														
Dept #	12312														
Contact	BDaniel														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-01 -12 -12312-3145	DATA PROCESSING SERVICES	2,905.70	2,016.88	3,000.00	3,000.00	95.00	2,500.00		(500.00)	-16.67%	3.17%		-	983.12	(888.82)
10-01 -12 -12312-3610	ADVERTISING	125.00	150.00	150.00	150.00	-	150.00		-	None	0.00%		-	-	25.00
10-01 -12 -12312-5210	POSTAL SERVICES	5,500.00	1,441.59	1,500.00	1,500.00	-	1,500.00		-	None	0.00%		-	58.41	(4,058.41)
10-01 -12 -12312-6001	OFFICE SUPPLIES	271.56	813.10	1,000.00	1,000.00	-	800.00		(200.00)	-20.00%	0.00%		-	186.90	541.54
		8,802.26	4,421.57	5,650.00	5,650.00	95.00	4,950.00		(700.00)	-12.39%	1.68%		-	1,228.43	(4,380.69)

County of Madison															
FY2021 Budget Worksheet															
Department:	ASSESSOR														
Dept #	12320														
Contact	BDaniel														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-01 -12 -12320-3145	DATA PROCESSING	168.75	-	5,000.00	5,000.00	-	-		(5,000.00)	-100.00%	0.00%		-	5,000.00	(168.75)
10-01 -12 -12320-3170	ASSESSOR - NEW CONSTRUCTION	6,297.50	2,610.50	7,000.00	7,000.00	-	8,000.00		1,000.00	14.29%	0.00%		-	4,389.50	(3,687.00)
10-01 -12 -12320-3171	ASSESSOR - REASSESSMENT	60,518.44	163,931.56	-	-	-	-		-	Not budgeted	Not budgeted		-	(163,931.56)	103,413.12
10-01 -12 -12320-5210	POSTAL SERVICES	-	4,994.52	250.00	250.00	-	250.00		-	None	0.00%		-	(4,744.52)	4,994.52
		66,984.69	171,536.58	12,250.00	12,250.00	-	8,250.00		(4,000.00)	(0.86)	-		-	(159,286.58)	104,551.89

County of Madison			Please address compensation requests in separate template												
FY2021 Budget Worksheet															
Department:	TREASURER														
Dept #	12410														
Contact	Smurray														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-01 -12 -12410-1215	CONSTITUTIONAL OFFICER	81,589.84	83,358.00	85,858.68	85,858.68	42,929.40	85,858.68		-	None	50.00%		-	2,500.68	1,768.16
10-01 -12 -12410-1455	CONSTITUTIONAL EMPLOYEES	69,245.48	70,746.24	75,656.84	75,656.84	37,828.44	75,656.84		-	None	50.00%		-	4,910.60	1,500.76
10-01 -12 -12410-1460	FULL-TIME OVERTIME	-	-	500.00	500.00	-	500.00		-	None	0.00%		-	500.00	-
10-01 -12 -12410-1560	PART-TIME CLERICAL	8,269.18	8,148.33	9,584.15	9,584.15	4,498.37	9,584.15		-	None	46.94%		-	1,435.82	(120.85)
10-01 -12 -12410-2100	FICA	11,023.41	11,248.41	13,127.38	13,127.38	5,886.14	13,127.38		-	None	44.84%		-	1,878.97	225.00
10-01 -12 -12410-2210	VRS	13,303.78	13,160.64	13,793.42	13,793.42	6,896.64	13,793.42		-	None	50.00%		-	632.78	(143.14)
10-01 -12 -12410-2310	HEALTH INSURANCE	20,725.80	20,921.52	20,921.52	26,481.88	12,357.96	26,481.88		-	None	46.67%		5,560.36	-	195.72
10-01 -12 -12410-2400	GROUP LIFE INSURANCE	1,975.82	2,018.88	2,115.85	2,115.85	1,057.92	2,115.85		-	None	50.00%		-	96.97	43.06
10-01 -12 -12410-2700	WORKMAN'S COMPENSATION	120.00	123.00	142.00	142.00	93.63	142.00		-	None	65.94%		-	19.00	3.00
10-01 -12 -12410-3145	DATA PROCESSING SERVICES	7,156.88	7,576.19	6,700.00	6,700.00	5,743.75	8,675.00		1,975.00	29.48%	85.73%		-	(876.19)	419.31
10-01 -12 -12410-3161	BANK SERVICE CHARGES	(202.48)	151.88	1,000.00	1,000.00	11.65	750.00		(250.00)	-25.00%	1.17%		-	848.12	354.36
10-01 -12 -12410-3162	ELECTRONIC PAYMENT SERVICE	-							-	Not budgeted	Not budgeted		-	-	-
10-01 -12 -12410-3163	WEB HOSTING SERVICE	8,160.00	8,160.00	8,160.00	8,160.00	4,080.00	8,160.00		-	None	50.00%		-	-	-
10-01 -12 -12410-3165	OUTSIDE SERVICES	1,345.77	2,000.00	3,250.00	3,250.00	-	3,000.00		(250.00)	-7.69%	0.00%		-	1,250.00	654.23
10-01 -12 -12410-3320	REPAIRS & MAINTENANCE-EQUIPMEN	403.97	54.98	300.00	300.00	-	300.00		-	None	0.00%		-	245.02	(348.99)
10-01 -12 -12410-3610	ADVERTISING	508.80	610.56	1,000.00	1,000.00	-	1,000.00		-	None	0.00%		-	389.44	101.76
10-01 -12 -12410-3840	RECORDING FEES	-	-	100.00	100.00	-	100.00		-	None	0.00%		-	100.00	-
10-01 -12 -12410-3850	DMV STOP REGISTRATION FEES	11,725.00	8,150.00	8,500.00	8,500.00	3,450.00	8,500.00		-	None	40.59%		-	350.00	(3,575.00)
10-01 -12 -12410-5210	POSTAL SERVICES	15,000.00	15,474.00	16,000.00	16,000.00	7,000.00	16,000.00		-	None	43.75%		-	526.00	474.00
10-01 -12 -12410-5230	TELECOMMUNICATIONS	23.79	16.52	50.00	50.00	5.29	50.00		-	None	10.58%		-	33.48	(7.27)
10-01 -12 -12410-5410	LEASE OFFICE EQUIPMENT	1,139.61	1,220.81	1,650.00	1,650.00	412.00	1,450.00		(200.00)	-12.12%	24.97%		-	429.19	81.20
10-01 -12 -12410-5510	MILEAGE	300.70	202.74	750.00	750.00	-	750.00		-	None	0.00%		-	547.26	(97.96)
10-01 -12 -12410-5530	LODGING & MEALS	970.46	455.08	1,200.00	1,200.00	-	1,200.00		-	None	0.00%		-	744.92	(515.38)
10-01 -12 -12410-5540	SEMINARS & TUITIONS	1,235.00	1,185.00	1,600.00	1,600.00	375.00	1,600.00		-	None	23.44%		-	415.00	(50.00)
10-01 -12 -12410-5810	DUES	455.00	500.00	655.00	655.00	-	655.00		-	None	0.00%		-	155.00	45.00
10-01 -12 -12410-6001	OFFICE SUPPLIES	2,359.08	2,020.91	3,000.00	3,000.00	225.18	3,000.00		-	None	7.51%		-	979.09	(338.17)
10-01 -12 -12410-8101	OFFICE EQUIPMENT	-	-	1,150.00	1,150.00	-	1,000.00		(150.00)	-13.04%	0.00%		-	1,150.00	-
10-01 -12 -12410-8102	OFFICE FURNITURE	780.00	195.00	500.00	500.00	-	500.00		-	None	0.00%		-	305.00	(585.00)
10-01 -12 -12410-8103	IT EQUIPMENT	199.00	1,280.00	2,000.00	2,000.00	-	1,500.00		(500.00)	-25.00%	0.00%		-	720.00	1,081.00
		257,813.89	258,978.69	279,264.84	284,825.20	132,851.37	285,450.20		625.00	0.22%	46.64%		5,560.36	20,286.15	1,164.80

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

No additional requests were made for FY21

Department: Treasurer 12410

A. Current Full time employees

FY20 Budget for OT: 500.00

Employee Name	Position Title & EEID	Current Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours paid through 11/30/2019	OT Hours Estimated for FY2021
Murray, Stephanie	Treasurer	85,858.68	Yes	N/A	N/A	N/A
JENKINS, Samantha	Chief Deputy Treasurer--10220	41,986.31	No	N/A	N/A	N/A
LESTER, Tessa	Deputy Treasurer II--10380	33,670.53	No	N/A	N/A	N/A

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	Position Title & EEID	Current or Requested Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours Estimated for FY2021

C. Current Part Time Employees

FY20 Budget for PT Employees: 9,584.15

Employee Name	Position Title & EEID	Current Hourly Rate	Hours Paid through 11/30/2019	Estimated Hours for FY2021
DODSON, Tammy	Deputy Treasurer II--10396	11.26	315	

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	Position Title & EEID	Requested Hourly Rate	Estimated Hours for FY2021

County of Madison															
FY2021 Budget Worksheet															
Department:	ELECTORAL BOARD														
Dept #	13100														
Contact	L Eanes														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-01 -13 -13100-2100	FICA	158.35	94.59	300.00	300.00	-	300.00		-	None	0.00%		-	205.41	(63.76)
10-01 -13 -13100-2700	WORKMAN'S COMPENSATION	-	-	10.00	10.00	-	10.00		-	None	0.00%		-	10.00	-
10-01 -13 -13100-3145	DATA PROCESSING SERVICES	6,140.00	5,492.50	6,700.00	6,700.00	4,665.00	7,000.00		300.00	4.48%	69.63%		-	1,207.50	(647.50)
10-01 -13 -13100-3210	ELECTORAL BOARD FEES	6,445.98	6,445.98	7,500.00	7,500.00	2,212.99	7,500.00		-	None	29.51%		-	1,054.02	-
10-01 -13 -13100-3211	OFFICERS OF ELECTION FEES	11,070.00	9,581.59	14,000.00	14,000.00	4,870.00	14,000.00		-	None	34.79%		-	4,418.41	(1,488.41)
10-01 -13 -13100-3323	MAINTENANCE/SUPPORT CONTRACT	-	900.00	1,900.00	1,900.00	1,900.00	1,900.00		-	None	100.00%		-	1,000.00	900.00
10-01 -13 -13100-5430	LEASE BUILDINGS	2,400.00	2,400.00	3,600.00	3,600.00	1,200.00	4,050.00		450.00	12.50%	33.33%		-	1,200.00	-
10-01 -13 -13100-5510	MILEAGE	440.32	729.43	1,200.00	1,200.00	270.17	1,500.00		300.00	25.00%	22.51%		-	470.57	289.11
10-01 -13 -13100-5530	LODGING & MEALS	458.91	139.50	1,800.00	1,800.00	-	1,400.00		(400.00)	-22.22%	0.00%		-	1,660.50	(319.41)
10-01 -13 -13100-5540	SEMINARS & TUITIONS	-	-	100.00	100.00	-	200.00		100.00	100.00%	0.00%		-	100.00	-
10-01 -13 -13100-5810	DUES	-	75.00	200.00	200.00	-	200.00		-	None	0.00%		-	125.00	75.00
10-01 -13 -13100-6001	OFFICE SUPPLIES	8,234.17	8,709.90	12,000.00	12,000.00	6,400.61	13,000.00		1,000.00	8.33%	53.34%		-	3,290.10	475.73
10-01 -13 -13100-8111	ELECTION EQUIPMENT	118,886.38							-	Not budgeted	Not budgeted		-	-	(118,886.38)
10-03 -13 -13100-3323	MAINTENANCE/SUPPORT CONTRACT	7,239.62							-	Not budgeted	Not budgeted		-	-	(7,239.62)
		161,473.73	34,568.49	49,310.00	49,310.00	21,518.77	51,060.00		1,750.00	3.55%	43.64%		-	14,741.51	(126,905.24)

Explanations:

Increase to DATA PROCESSING SERVICES for possible cost increase for HART annual software/liscense support-estimated

Increase to LEASE BUILDINGS of $450 to cover renting Criglersville School Museum for 3 elections

Increase (Money moved from LODGING & MEALS) to MILEAGE for Electoral Board to be able to attend VEBA and other meetings

Decrease from LODGING AND MEALS to compensate for increase in and seminars and tuitions

Increase in SEMINARS & TUITIONS (money moved from LODGING & MEALS) to cover regsitration fee for VEBA conference in Hot Springs

Increase in Office Supplies to cover new Vote Here Signs, new parking signs and Flags for election day (current ones are 10+ years old and in terrible condition)

County of Madison Please address compensation requests in separate template

FY2021 Budget Worksheet

Department: REGISTRAR

Dept # 13200

Contact L Eanes

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-01 -13 -13200-1220	REGISTRAR	50,143.70	51,230.40	52,767.20	52,767.20	24,627.96	52,767.20	-	None	46.67%	-	1,536.80	1,086.70
10-01 -13 -13200-1520	CLERICAL	10,711.76	10,217.81	22,130.77	22,130.77	5,266.89	22,130.77		None	23.80%	-	11,912.96	(493.95)
10-01 -13 -13200-1900	PROJ ACCUMULATED LEAVE PAYOUT	-	5,911.20	-	-	-	-	-	Not budgeted	Not budgeted	-	(5,911.20)	5,911.20
10-01 -13 -13200-2100	FICA	4,701.32	5,216.01	5,729.69	5,729.69	2,261.64	5,729.69	-	None	39.47%	-	513.68	514.69
10-01 -13 -13200-2210	VRS	4,422.68	4,374.96	4,506.32	4,506.32	-	4,506.32	-	None	0.00%	-	131.36	(47.72)
10-01 -13 -13200-2212	VRS HYBRID	-	-	-	-	1,839.48		-	Not budgeted	Not budgeted	-	-	-
10-01 -13 -13200-2214	VRS HYBRID 401A	-	-	-	-	243.92	-	-	Not budgeted	Not budgeted	-	-	-
10-01 -13 -13200-2216	VIRGINIA LOCAL DISABILITY PROGRAM	-	-	-	-	129.34	-	-	Not budgeted	Not budgeted	-	-	-
10-01 -13 -13200-2310	HEALTH INSURANCE	-	-	-	10,615.72	1,195.68	10,615.72	-	None	11.26%	10,615.72	-	-
10-01 -13 -13200-2400	GROUP LIFE INSURANCE	656.78	671.04	691.25	691.25	319.62	691.25	-	None	46.24%	-	20.21	14.26
10-01 -13 -13200-2700	WORKMAN'S COMPENSATION	45.00	47.00	62.02	62.02	40.86	62.02	-	None	65.88%	-	15.02	2.00
10-01 -13 -13200-3145	DATA PROCESSING SERVICES	-	115.00	1,000.00	1,000.00	60.00	500.00	(500.00)	-50.00%	6.00%	-	885.00	115.00
10-01 -13 -13200-3610	ADVERTISING	330.00	590.00	500.00	500.00	220.00	500.00	-	None	44.00%	-	(90.00)	260.00
10-01 -13 -13200-5210	POSTAL SERVICES	102.00	273.45	500.00	500.00	-	500.00	-	None	0.00%	-	226.55	171.45
10-01 -13 -13200-5230	TELECOMMUNICATIONS	1,050.69	1,154.80	1,400.00	1,400.00	659.70	1,500.00	100.00	7.14%	47.12%	-	245.20	104.11
10-01 -13 -13200-5410	LEASE OFFICE EQUIPMENT	1,476.00	700.00	700.00	700.00	300.00	700.00	-	None	42.86%	-	-	(776.00)
10-01 -13 -13200-5510	MILEAGE	183.12	97.44	300.00	300.00	162.40	500.00	200.00	66.67%	54.13%	-	202.56	(85.68)
10-01 -13 -13200-5530	LODGING & MEALS	-	-	600.00	600.00	270.12	1,600.00	1,000.00	166.67%	45.02%	-	600.00	-
10-01 -13 -13200-5540	SEMINARS & TUITIONS	-	-	100.00	100.00	275.00	1,600.00	1,500.00	1500.00%	275.00%	-	100.00	-
10-01 -13 -13200-5810	DUES	140.00	140.00	150.00	150.00	-	400.00	250.00	166.67%	0.00%	-	10.00	-
10-01 -13 -13200-6001	OFFICE SUPPLIES	329.43	353.43	500.00	500.00	409.19	1,000.00	500.00	100.00%	81.84%	-	146.57	24.00
10-01 -13 -13200-6020	BOOKS & SUBSCRIPTIONS	-	-	100.00	100.00	54.95	100.00	-	None	54.95%	-	100.00	-
10-01 -13 -13200-8101	OFFICE EQUIPMENT	-	-	1,000.00	1,000.00	406.69	1,000.00	-	None	40.67%	-	1,000.00	-
		74,292.48	81,092.54	92,737.25	103,352.97	38,743.44	106,402.97	3,050.00	2.95%	37.49%	10,615.72	11,644.71	6,800.06

Explanations:

Dues-VRAV (Voter Regsitrar Association of Virginia) Dues increased from $150 to $200

Dues-CERA Certification (Certified Elections Regsitration Administrator) dues are $200 annually to become a member

Seminars & Tuitions-VREO (Certified Virginia Registered Election Official) will be held in April 2021-Classes $800 estimate

Seminars & Tuitions-CERA (3 year course) June 21,2021-June 26, 2021 $500 estimated

Seminars & Tuitions-VRAV Annual Conference held in August $300 estimated

Lodging & Meals-VRAV August 2020 $350 estimate

Lodging & Meals-VREO April 2021 $450 estimate

Lodging & Meals-CERA June 2021 $800 estimate

Office Supplies-Increase of $500 to cover ink, paper, and basic office needs

Telecommunications-Increase in internet bill for added security

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: Registrar 13200

A. Current Full time employees

FY20 Budget for OT: -

Employee Name	**Position Title & EEID**	**Current Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours paid through 11/30/2019**	**OT Hours Estimated for FY2021**
EANES, Lauren	Registrar--10372	49,256.00	No	No	N/A	N/A

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	**Position Title & EEID**	**Current or Requested Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours Estimated for FY2021**

C. Current Part Time Employees

FY20 Budget for PT Employees: 22,130.77 (ncluding $9.408 for xtra staffing for elections)

Employee Name	**Position Title & EEID**	**Current Hourly Rate**	**Hours Paid through 11/30/2019**	**Estimated Hours for FY2021**	
EANES, Diana	Registrar Assistant--10120	$ 14.50	143.00	750	$ 10,875.00
NICHOLSON, Deborah	Registrar Assistant--10352	$ 14.29	167.00	400	$ 5,716.00
					$ 16,591.00

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	**Position Title & EEID**	**Requested Hourly Rate**	**Estimated Hours for FY2021**
JENKINS, Peggy	Regsitrar Assistant	14.29	350

County of Madison															
FY2021 Budget Worksheet															
Department:	CIRCUIT COURT														
Dept #	21100														
Contact	LLouk														
Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget		FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018		FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-02 -21 -21100-1440	OFFICE ASSISTANT/SECRETARY	20,471.49	21,663.10	28,596.00	28,596.00	-	28,596.00		-	None	0.00%		-	6,932.90	1,191.61
10-02 -21 -21100-3212	JURORS/JURY COMMISSIONER FEES	3,318.00	3,396.00	5,000.00	5,000.00	1,500.00	5,000.00		-	None	30.00%		-	1,604.00	78.00
10-02 -21 -21100-5210	POSTAL SERVICES	1,347.50	1,300.00	1,800.00	1,800.00	-	1,800.00		-	None	0.00%		-	500.00	(47.50)
10-02 -21 -21100-6001	OFFICE SUPPLIES	-	300.00	500.00	500.00	-	600.00		100.00	20.00%	0.00%		-	200.00	300.00
10-02 -21 -21100-6020	BOOKS & SUBSCRIPTIONS	1,681.16	2,513.43	2,600.00	2,600.00	1,745.54	3,400.00		800.00	30.77%	67.14%		-	86.57	832.27
10-02 -21 -21100-8101	OFFICE EQUIPMENT	-	450.00	1,500.00	1,500.00	450.00	1,500.00		-	None	30.00%		-	1,050.00	450.00
		26,818.15	29,622.53	39,996.00	39,996.00	3,695.54	40,896.00		900.00	2.25%	9.24%		-	10,373.47	2,804.38
6020 Books & Subscriptions -- The additional request is to cover the Lexis Nexis online subscription for Judge Durrer, which was added in 2019															

County of Madison | Please address compensation requests in separate template

FY2021 Budget Worksheet

Department:	CLERK OF CIRCUIT COURT
Dept #	21700
Contact	LLouk
	#N/A

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual	
10-02 -21 -21700-1215	CONSTITUTIONAL OFFICER	104,005.14	106,259.04	109,446.74	109,446.74	54,723.36	109,446.74	-	None	50.00%	-	3,187.70	2,253.90	
10-02 -21 -21700-1455	CONSTITUTIONAL EMPLOYEES	103,741.10	105,989.28	109,168.88	109,168.88	54,584.52	109,168.88	-	None	50.00%	-	3,179.60	2,248.18	
10-02 -21 -21700-1460	FULL-TIME OVERTIME	-	-	500.00	500.00	-	500.00	-	None	0.00%	-	500.00	-	
10-02 -21 -21700-1560	PART-TIME CLERICAL	-	5,071.00	19,584.00	19,584.00	8,280.00	19,584.00	-	None	42.28%	-	14,513.00	5,071.00	
10-02 -21 -21700-2100	FICA	15,273.80	16,021.66	18,260.53	18,260.53	8,723.24	18,260.53	-	None	47.77%	-	2,238.87	747.86	
10-02 -21 -21700-2210	VRS	18,322.84	18,126.24	18,669.77	18,669.77	9,334.92	18,669.77	-	None	50.00%	-	543.53	(196.60)	
10-02 -21 -21700-2310	HEALTH INSURANCE	20,452.98	20,626.80	20,626.80	22,553.80	11,197.60	22,553.80	-	None	49.65%	1,927.00	-	173.82	
10-02 -21 -21700-2400	GROUP LIFE INSURANCE	2,721.46	2,780.40	2,863.86	2,863.86	1,431.96	2,863.86	-	None	50.00%	-	83.46	58.94	
10-02 -21 -21700-2700	WORKMAN'S COMPENSATION	155.00	165.00	198.00	198.00	130.23	198.00	-	None	65.77%	-	33.00	10.00	
10-02 -21 -21700-3121	STATE AUDIT SERVICES	1,521.61	1,799.89	2,000.00	2,000.00	-	2,000.00	-	None	0.00%	-	200.11	278.28	
10-02 -21 -21700-3161	BANK SERVICE CHARGES	-	-	1,500.00	1,500.00	-	1,500.00	-	None	0.00%	-	1,500.00	-	
10-02 -21 -21700-3190	MICROFILMING	1,984.78	5,611.05	2,200.00	2,200.00	483.41	2,200.00	-	None	21.97%	-	(3,411.05)	3,626.27	
10-02 -21 -21700-3610	ADVERTISING	148.50	189.00	150.00	150.00	-	150.00	-	None	0.00%	-	(39.00)	40.50	
10-02 -21 -21700-5210	POSTAL SERVICES	2,182.00	2,204.00	2,800.00	2,800.00	-	2,800.00	-	None	0.00%	-	596.00	22.00	
10-02 -21 -21700-5230	TELECOMMUNICATIONS	1,289.62	1,329.64	1,400.00	1,400.00	583.01	1,400.00	-	None	41.64%	-	70.36	40.02	
10-02 -21 -21700-5410	LEASE OFFICE EQUIPMENT	3,471.38	3,970.35	3,600.00	3,600.00	1,603.13	4,200.00	600.00	16.67%	44.53%	-	(370.35)	498.97	reimbursed to County from copy fees
10-02 -21 -21700-5810	DUES	320.00	320.00	320.00	320.00	320.00	320.00	-	None	100.00%	-	-	-	
10-02 -21 -21700-5894	TECHNOLOGY GRANT	14,500.00	13,411.00	17,500.00	17,500.00	6,925.72	17,500.00	-	None	39.58%	-	4,089.00	(1,089.00)	reimbursed from State from TTF fees
10-02 -21 -21700-5897	2010B-26 ITEM CONSERVATION GRAN	12,458.00	-	11,500.00	11,500.00	10,850.50	10,000.00	(1,500.00)	-13.04%	94.35%	-	11,500.00	(12,458.00)	reimbursed from Virginia State Library
10-02 -21 -21700-6001	OFFICE SUPPLIES	2,899.32	4,754.18	3,500.00	3,500.00	468.66	3,500.00	-	None	13.39%	-	(1,254.18)	1,854.86	paper supplies reimbursed from copy fees
10-02 -21 -21700-6020	BOOKS & SUBSCRIPTIONS	1,279.39	395.11	1,700.00	1,700.00	372.31	1,700.00	-	None	21.90%	-	1,304.89	(884.28)	
10-02 -21 -21700-6025	BINDER & BOOK RESTORATION	1,352.18	1,199.98	1,200.00	1,200.00	-	1,300.00	100.00	8.33%	0.00%	-	0.02	(152.20)	
10-02 -21 -21700-8101	OFFICE EQUIPMENT	825.77	499.80	2,500.00	2,500.00	134.64	2,000.00	(500.00)	-20.00%	5.39%	-	2,000.20	(325.97)	
10-02 -21 -21700-8102	OFFICE FURNITURE	-	-	500.00	500.00	-	1,000.00	500.00	100.00%	0.00%	-	500.00	-	
10-02 -21 -21700-8103	IT EQUIPMENT	-	-	-	-	-		-	Not budgeted	Not budgeted	-	-	-	
		308,904.87	310,723.42	351,688.58	353,615.58	170,147.21	352,815.58	(800.00)	-0.23%	48.12%	1,927.00	40,965.16	1,818.55	

1455 Employees - - I would request that Anita Shifflett's salary be adjusted to at least $47,337, which is above the minimum pay grade of 17, which is a 10% increase

I would request that Mary E. Smith's salary be adjusted to at least $39,511.00, which is a 10% increase

I would request that Cheryl Myer's salary be adjusted to at least $33,200.00, which is above the minimum of a Gen. Dist Court Deputy and a 10% increase

I would request that Jamie Krivensky Boyd be made full time with a starting salary of $30,000.00

Madison County														
Current Staffing Authorized by FY20 Budget														
As on November 2019														
Department:	Clerk of Circuit Court 21700													
A. Current Full time employees								**B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21**						
FY20 Budget for OT:	500.00													
Employee Name	**Position Title & EEID**	**Current Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours paid through 11/30/2019**	**OT Hours Estimated for FY2021**	**salary increase**	**Employee Name**	**Position Title & EEID**	**Current or Requested Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours Estimated for FY2021**	**Change**
Louk, Leeta	Clerk	109,446.74	Yes	N/A	N/A	N/A								
MYERS, Cheryl	Office Clerk Assistant - Court Clerk--10122	30,124.01	No	No	N/A	N/A		MYERS, Cheryl	Office Clerk Assistant - Court Clerk--10122	33200	No	No	N/A	3,075.99
SHIFFLETT, Anita	Chief Deputy Circuit Court Clerk--10424	43,034.31	No	No	N/A	N/A		SHIFFLETT, Anita	Chief Deputy Circuit Court Clerk--10424	47337	No	No	N/A	4,302.69
SMITH, Mary	Deputy Court Clerk III--10193	36,010.56	No	No	N/A	N/A		SMITH, Mary	Deputy Court Clerk III--10193	39611	No	No	N/A	3,600.44
								Boyd, Jamie Krivensky	Office Clerk Assistant	30000	No	NO	N/A	$30,000.00
C. Current Part Time Employees								**D. Requested Additions in Current Staffing for PT Employees in FY21**						
FY20 Budget for PT Employees:	19,584.00													
Employee Name	**Position Title & EEID**	**Current Hourly Rate**	**Hours Paid through 11/30/2019**	**Estimated Hours for FY2021**				**Employee Name**	**Position Title & EEID**	**Requested Hourly Rate**	**Estimated Hours for FY2021**			
KRIVENSKY, Jamie	Office Clerk Assistant - Court Clerk--10496	12	574.25	1648										
if she is not approved for full-time				$ 19,776.00										

Madison County
Capital Budget Template

Fiscal Year	2021
Department:	1700 Clerk of Circuit Court

Are you making a capital budget request for any of the following

	YES
IT Hardware & Software	NO
Vehicles	No
Other Equipment	Yes
Building Improvements	yes
Other Capital Projects	no

Madison County
Capital Budget Request for Other Equipment
Fiscal Year 2021

Department: 21700 Clerk of Circuit Court

	Request #1	**Request #2**	**Request #3**
Equipment Type:	2 chairs for record room	1 chair for court reporter	2 office chairs
			the arms have torn and I am
Manufacturer			working with manufacturer
			to replace the arms. If not
Model			we may need to look into
			purchasing new office chairs
Estimated Cost	125.00 each	233.71	256.57 each
	quote from Fay's Office		
Grant funding available (Y/N)			
Estimated annual maitenance costs:			
Estimated annual service agreement:			
Need/Description/Justification			

Please provide a quote if not on strate contract

Madison County
Capital Budget Request for Building Improvements
Fiscal Year 2021

Department: 21700 Cler of Circuit Court

Do you anticipate the location that you are currently in requiring any building improvements in the next 3 years? yes

If so, please describe.

(Purpose is only to identify, not to try to price at this poi

1. Bullet proof barrier between the deputy clerks and public.
2. door locks w/keys
3. parking is very limited, especially during court days.
4. need office for OAR or
Probation officer to meet with clients.
5. Walls in record room are crumbling
6. Windows have clouded over to the point you can't even look out of them.
7. The computer program that controls the locking and unlocking of the doors is outdated.
8. Roof
9. cameras are not being
monitored for problems

County of Madison			Please address compensation requests in separate template												
FY2021 Budget Worksheet															
Department:	SHERIFF-COURT SECURITY														
Dept #	21800														
Contact	TWeaver														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-02 -21 -21800-1711	COURT SECURITY CONSTITUTIONAL	96,967.86	59,146.83	43,989.43	43,989.43	21,994.68	43,989.43		-	None	50.00%		-	(15,157.40)	(37,821.03)
10-02 -21 -21800-1725	PART-TIME DEPUTY	49,359.27	64,884.66	69,760.41	69,760.41	33,573.01	69,760.41		-	None	48.13%		-	4,875.75	15,525.39
10-02 -21 -21800-2100	FICA	11,117.24	9,434.31	8,701.86	8,701.86	4,213.96	8,701.86		-	None	48.43%		-	(732.45)	(1,682.93)
10-02 -21 -21800-2210	VRS	8,552.56	5,051.13	3,756.70	3,756.70	1,878.36	3,756.70		-	None	50.00%		-	(1,294.43)	(3,501.43)
10-02 -21 -21800-2310	HEALTH INSURANCE	12,466.56	8,261.78	6,777.36	7,438.56	3,500.20	7,438.56		-	None	47.05%		661.20	(1,484.42)	(4,204.78)
10-02 -21 -21800-2400	GROUP LIFE INSURANCE	1,270.18	774.76	576.26	576.26	288.12	576.26		-	None	50.00%		-	(198.50)	(495.42)
10-02 -21 -21800-2700	WORKMAN'S COMPENSATION	3,232.00	2,875.00	2,511.60	2,511.60	1,654.83	2,511.60		-	None	65.89%		-	(363.40)	(357.00)
10-02 -21 -21800-6010	POLICE SUPPLIES	333.35	246.00	1,500.00	1,500.00	394.00	1,500.00		-	None	26.27%		-	1,254.00	(87.35)
10-02 -21 -21800-6011	UNIFORMS & WEARING APPAREL	2,080.85	-	1,500.00	1,500.00	-	1,500.00		-	None	0.00%		-	1,500.00	(2,080.85)
		185,379.87	150,674.47	139,073.62	139,734.82	67,497.16	139,734.82		-	None	48.30%		661.20	(11,600.85)	(34,705.40)

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: Sheriff Court Security 21800

A. Current Full time employees

FY20 Budget for OT: -

Employee Name	Position Title & EEID	Current Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours paid through 11/30/2019	OT Hours Estimated for FY2021	Estimated OT $ FY21
HOFFMAN, Emanuel	Deputy Sheriff Corporal--10303	43,989.43	No	No	N/A	86.5	2,744.05

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	Position Title & EEID	Current or Requested Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours Estimated for FY2021

C. Current Part Time Employees

FY20 Budget for PT Employees: 69,760.41

Employee Name	Position Title & EEID	Current Hourly Rate	Hours Paid through 11/30/2019	Estimated Hours for FY2021	Estimated PT $ FY21
HORROCKS, MIKE	Deputy Sheriff	17.25	119.50	206	3,553.50
ROBERTS, KAREN E	Deputy Sheriff	18.54	343.00	877	16,259.58
ROBERTS, ROBERT R	Deputy Sheriff	18.54	371.50	1018	18,873.72
SHIFFLETT, JOHN RAND	Deputy Sheriff	19.31	212.50	216	4,170.96
WILSON, CLARENCE LEE	Deputy Sheriff	18.54	442.00	1127	20,894.58
					63,752.34

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	Position Title & EEID	Requested Hourly Rate	Estimated Hours for FY2021

County of Madison			Please address compensation requests in separate template										
FY2021 Budget Worksheet													
Department:	VICTIM/WITNESS PROGRAM												
Dept #	21900												
Contact	CBerry												
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**	**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**	**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-02 -21 -21900-1550	VICTIM/WITNESS COORDINATOR	35,641.66	36,414.00	37,506.42	37,506.42	18,753.24	38,598.00	1,091.58	2.91%	50.00%	-	1,092.42	772.34
10-02 -21 -21900-2100	FICA	2,047.46	2,360.40	2,869.24	2,869.24	1,343.12	2,952.75	83.51	2.91%	46.81%	-	508.84	312.94
10-02 -21 -21900-2212	VRS HYBRID	2,778.00	2,745.60	2,827.98	2,827.98	1,413.96	2,910.28	82.30	2.91%	50.00%	-	82.38	(32.40)
10-02 -21 -21900-2214	VRS HYBRID 401A	355.20	364.12	375.06	375.06	187.61	385.99	10.93	2.91%	50.02%	-	10.94	8.92
10-02 -21 -21900-2216	VIRGINIA LOCAL DISABILITY PROGRAM	209.64	214.80	210.41	210.41	99.36	235.00	24.59	11.69%	47.22%	-	(4.39)	5.16
10-02 -21 -21900-2220	VRS-HEALTH INSURANCE CREDIT	31.98	29.01	30.01	30.01	15.00	31.00	0.99	3.30%	49.98%	-	1.00	(2.97)
10-02 -21 -21900-2310	HEALTH INSURANCE	7,988.50	7,072.08	7,072.08	7,487.68	3,702.28	6,647.32	(840.36)	-11.22%	49.44%	415.60	-	(916.42)
10-02 -21 -21900-2400	GROUP LIFE INSURANCE	465.42	477.12	491.33	491.33	245.64	505.63	14.30	2.91%	49.99%	-	14.21	11.70
10-02 -21 -21900-2700	WORKMAN'S COMPENSATION	(389.00)	28.00	31.00	31.00	20.46	40.00	9.00	29.03%	66.00%	-	3.00	417.00
10-02 -21 -21900-3157	CONSULTANT	-	2,032.36	2,401.00	2,401.00	-	2,416.00	15.00	0.62%	0.00%	-	368.64	2,032.36
10-02 -21 -21900-5210	POSTAL SERVICES	194.00	102.00	192.00	192.00	140.00	250.00	58.00	30.21%	72.92%	-	90.00	(92.00)
10-02 -21 -21900-5230	TELECOMMUNICATIONS	600.90	562.92	600.00	600.00	252.15	600.00	-	None	42.03%	-	37.08	(37.98)
10-02 -21 -21900-5510	MILEAGE	491.13	1,333.64	1,399.00	1,399.00	185.60	994.00	(405.00)	-28.95%	13.27%	-	65.36	842.51
10-02 -21 -21900-5530	LODGING & MEALS	490.62	1,175.81	2,052.00	2,052.00	640.64	2,328.00	276.00	13.45%	31.22%	-	876.19	685.19
10-02 -21 -21900-5540	SEMINARS & TUITIONS	250.00	1,100.00	1,025.00	1,025.00	275.00	1,020.00	(5.00)	-0.49%	26.83%	-	(75.00)	850.00
10-02 -21 -21900-5810	DUES	100.00	550.00	590.00	590.00	-	590.00	-	None	0.00%	-	40.00	450.00
10-02 -21 -21900-6001	OFFICE SUPPLIES	385.06	554.43	532.00	532.00	103.98	700.00	168.00	31.58%	19.55%	-	(22.43)	169.37
10-02 -21 -21900-6011	UNIFORMS & WEARING APPAREL	-	417.25	600.00	600.00	-		(600.00)	-100.00%	0.00%	-	182.75	417.25
10-02 -21 -21900-6012	PROMOTION SUPPLIES	-	1,870.00	1,870.00	1,454.40	695.00	2,169.99	715.59	49.20%	47.79%	(415.60)	-	1,870.00
10-02 -21 -21900-6020	BOOKS & SUBSCRIPTIONS	-	-	-	-	-		-	Not budgeted	Not budgeted	-	-	-
10-02 -21 -21900-8101	OFFICE EQUIPMENT	-	-	1,492.00	1,492.00	27.76		(1,492.00)	-100.00%	1.86%	-	1,492.00	-
10-02 -21 -21900-8102	OFFICE FURNITURE	-	1,228.65	-	-	130.00	130.00	130.00	Not budgeted	Not budgeted	-	(1,228.65)	1,228.65
10-02 -21 -21900-8103	IT EQUIPMENT	-						-	Not budgeted	Not budgeted	-	-	-
		51,640.57	60,632.19	64,166.53	64,166.53	28,230.80	63,503.96	(662.57)	-1.03%	44.00%	0.00	3,534.34	8,991.62

Budget Amendment

Narrative Form

A budget amendment allows you to move any portion of your award amount from one category to another. The purpose of the narrative is to explain why the change is being requested and to itemize and justify the changes. In the form below, please indicate how much money you are requesting to move in a category and indicate if the request is increasing or decreasing the amount from the most recently approved budget. Then provide a justification and itemize all new requests. Once the form is completed it can be uploaded into GMIS to accompany the budget amendment request. Please, remember only two (2) budget amendment requests are allowed per grant year and require prior approval.

Personnel

Requesting to move: $ 630 from Fringe *Increase or Decrease: increase*
Requesting to move: $ 129 from Travel *Increase or Decrease: increase*
Requesting to move: $ 1362 from equipment *Increase or Decrease: increase*
Requesting to move: $ 65 from supplies *Increase or Decrease: increase*

Justification:
Proposed 6% increase each year for the next 4 years to bring the salary for this position to median pay level if funding allows and is approved in each new grant cycle.

Supported by the following information:
Baker Tilly performed a classification and compensation study (attached) that shows the Victim Witness Coordinator position would fit into a paygrade 13 with a salary range; minimum 37,436 – median 48,667. The current pay for this position is 36,414. Each year a 3% standard increase is applied for cost of living and would bring the new salary to 37,506 which is just over the minimum in the study pay scale and not indicative of the current employees 3 years of service. This proposal would bring the current salary to 38,598 for this grant year and be reevaluated in the coming years based on funding and 3% cost of living increase. This proposed 6% increase (2,184) would still leave a 10,000 gap between the current salary and suggested median salary.

Fringe

Requesting to move: $ 630 to personnel *Increase or Decrease: decrease*
Requesting to move: $ 555 reallocation *Increase or Decrease: reallocation*

Fringe benefits have been calculated for the year at the following:
FICA – 2,953 (+935.41)
Retirement – 3,296 (+186.51)
Disability – 235 (-27.18)
HIC (VRS) – 31 (+1.87)
Health Insurance – 6,647 (-1788.20)
Group Life – 506 (+28.61)
Workman's Comp – 40 (+32.72)
Justification: some benefits increase due to salary increase proposal. Insurance decreases due to new policy premiums.

Consultants

Requesting to move: *$ 15 from supplies* *Increase or Decrease: increase*

Justification:
Per Diem rate increased from $51 to $55
Mileage rate increased from 0.545 to 0.58

Consultant Subsistence (lodging + meals) & Travel

Consultant's Name: Mike Milnor - Justice 3D

Lodging	Number of nights: 2	Lodging Rate: 120.00	TOTAL: 240.00
Meals	Number of days: 2	Per Diem Rate: 55.00	TOTAL: 110.00
Travel	Number of miles: 200	Mileage Rate: 0.58	TOTAL: 116.00

Other Subsistence/Travel: _____

Justification for consultant subsistence and travel: Consultant will drive to location one day prior to training event and stay one additional night once training event is completed. This will allow the consultant time for set up, preparations for the event, and to stay for individual questions after training sessions are complete.

Consultant description/justification changed from 19 grant:

Name of Consultant: **Mike Milnor – Justice 3D**		
Consultant Hourly Rate:	Total Number of Hours:	**Total Consultant Cost:**
$ 81.25	24	**$ 1950.00**
Description of Consultant's Role:		
Consultant will come to our locality to provide training for staff, community professionals, and volunteers on being a trauma informed community and how we all can work together to recognize and address victims of crime in a trauma informed way. We have reached out to Justice 3D to provide this year's training.		
Justification for use of Consultant:		
Our community professionals do not often have the opportunity to go outside of the area for training. This would afford us the option to bring the training to them. Since our locality is small and only has one paid staff member we rely on volunteers and community members more and more to assist victims through the healing process. We work closely with our domestic violence shelter and local churches to provide assistance to victims in our area. This training would allow these volunteers an opportunity to learn how to recognize abuse, help victims, and deter future abuse that they otherwise would not have the opportunity to learn.		

Travel

Requesting to move: $ 129 to personnel *Increase or Decrease: decrease*
Requesting to move: $ 391 reallocation *Increase or Decrease: reallocation*

Justification:
National conference travel requested is within driving distance (airfare not required).
Per Diem rate increased from $51 to $55
Mileage rate increased from 0.545 to 0.58

Reallocation:

Local Mileage (travel within the immediate service area)

Number of miles: 60 Mileage Rate: $0.58

TOTAL Local Mileage: $35

Description and justification for local mileage: Our locality does not have public transportation. Occasionally victims are elderly or have health problems and are unable to drive. In these circumstance travel is necessary to meet with the victim (this usually involves meeting with the commonwealth's attorney and/or investigator handling the case).

Non-Local Mileage (travel outside of the immediate service area)

Number of miles: 1,654 Mileage Rate: $0.58

TOTAL Non-Local Mileage: $959

Description and justification for non-local mileage:

Jennifer Hayes - 37th Annual Crime Victims' Issues Conference (Virginia Beach, VA – 386 miles) will allow this advocate to attend training not offered locally to include strangulation advocacy, stalking through technology, crisis intervention skills.

Jennifer Hayes – Intersections of Violence: Domestic Violence, Sexual Assault, and Child Abuse Conference (Norfolk, VA – 320 miles) will allow this advocate to attend this training that will highlight promising practices and emerging issues to effectively respond to domestic violence, sexual assault, and child abuse in our communities. This advocate has attended this training previously and found it extremely informative and knows there is much more information to be learned at this training.

Jennifer Hayes – International Conference on Sexual Assault Domestic Violence, and Violence across the Lifespan (Washington, DC – 188 miles) will allow this advocate to attend this conference held by End Violence Against Women International with advocates from all over the world. This year the conference is close which allows for keeping the costs down.

Regional trainings held by child advocacy center and/or trained regional professionals (to include CIT and MDT training) that will ensure that the advocate is better able to offer quality services to crime victims. Example Coalition Against Domestic Violence Conference - approx. 100 miles per training x 4 = 400 miles

Our locality does not have court every day which requires advocate to travel outside of the locality with a victim to pursue a protective order and/or to file petitions/warrants. Our magistrate is also outside of our locality and occasionally requires that a victim travel to their office to provide evidence for warrants. Occasional travel is also required to child advocacy center for forensic interviews. Example to travel from Madison to Goochland - Aprox 120 miles per incident - expected approx 3 times during grant year for a total of 360 miles.

Subsistence (lodging + meals)

Lodging TOTAL: $1740.00

Meals TOTAL: $588.00

TOTAL Subsistence: $**2328.00**

Description and justification for subsistence costs:
Jennifer Hayes - 36th Annual Crime Victims' Issues Conference (Virginia Beach, VA – 3 nights)
Lodging Number of nights: 3 Lodging Rate: $120.00 TOTAL: $360.00

Meals Number of days: 4 Per Diem Rate: $61.00 TOTAL: $181.50
Using federal GSI calculations to include travel days minus meals included.
Jennifer Hayes – Intersections of Violence: Domestic Violence, Sexual Assault, and Child Abuse Conference (Hampton, VA – 4 nights)
Lodging Number of nights: 4 Lodging Rate: $120.00 TOTAL: $480.00
Meals Number of days: 4 Per Diem Rate: $55.00 TOTAL: $192.50
Using federal GSI calculations to include travel days minus meals included.
Jennifer Hayes – International Conference on Sexual Assault Domestic Violence, and Violence across the Lifespan (Washington, DC – 4 nights)
Lodging Number of nights: 3 Lodging Rate: $300.00 TOTAL: $900.00
Meals Number of days: 4 Per Diem Rate: $76.00 TOTAL: $213.75
Using federal GSI calculations to include travel days minus meals included.

Equipment

Requesting to move: $ 1362 to personnel *Increase or Decrease: decrease*

Requesting to move: $ 130 reallocation *Increase or Decrease: reallocation*

Justification:

Equipment purchased during last grant year was a onetime purchase.

Reallocation:

Equipment Item Requested: **Yard Sign Style Signs**		
Cost Per Item:	Total Number of Items/Monthly Rate:	**Total Cost:**
$ 13	10	**$ 130**
Description of Equipment Item:		
Yard Sign Logoed Victim Witness		
Justification of Equipment Item:		
Signs would be used to identify Victim Witness location at community events.		

Supplies and Other

Requesting to move: $ 15 to Consultant Travel *Increase or Decrease: decrease*

Requesting to move: $ 65 to personnel *Increase or Decrease: decrease*

Requesting to move: $ 525 reallocation *Increase or Decrease: reallocation*

Justification:

Logoed apparel on last budget was ordered at the end of the year and not needed during this grant period.

Reallocation:

Postage and P.O. Box rate increase.

P.O. Box $140

Supply / Item Requested: **Postage**		
Cost Per Item / Monthly Rate:	Total Number of Items / Number of Months:	**Total Cost:**
$ 0.55	200	**$ 110.00**

Supply / Item Requested: **Office Supplies**		
Cost Per Item / Monthly Rate:	Total Number of Items / Number of Months:	**Total Cost:**
$		**$ 397.00**
Description of Supply / Item (explain what the supply/item is and how it will be used)**:**		
Ink – $197.00 Misc Office Supplies - $200.00		
Justification for Supply / Item (explain why the supply/item is needed and how it is allowable under VWP GUIDELINES)**:**		
Ink is used to print letters to victims as well as daily functions in the office. The remaining $200 will be used to purchase general office supplies as needed (anticipated supply list below). General office supplies are used to keep the office organized and maintain records as required by VOCA rules. Legal pads - $20, Post its - $30, Sharpies - $20, Highlighters - $20, Stackable paper trays - $40 Folders - $20, White out tape - $10 Paper - $40		

Supply / Item Requested: **Conference/Trainings**		
Cost Per Item / Monthly Rate:	Total Number of Items / Number of Months:	**Total Cost:**
$	4	**$ 1020.00**
Description of Supply / Item (explain what the supply/item is and how it will be used)**:**		
36th Annual Crime Victims' Issues Conference $275.00 International Conference on Sexual Assault, Domestic Violence, and Violence Across the Lifespan - $545 Regional trainings held by child advocacy center and/or trained regional professionals (to include CIT and MDT training) that will ensure that the advocate is better able to offer quality services to crime victims. Example Coalition Against Domestic Violence Conference $78.50 (2 trainings at approx.. $100/each) = $200		
Justification for Supply / Item (explain why the supply/item is needed and how it is allowable under the VWP GUIDELINES)**:**		
Attendance to each of the trainings above will advance education in the field of victim services and to learn about new ideas and methods to provide adequate services to victims and witnesses of crime. Jennifer Hayes to attend both conferences. These trainings will give the advocate the information needed to better serve victims of crime in Madison County. As listed previously: 37th Annual Crime Victims' Issues Conference will allow this advocate to attend training not offered locally to include strangulation advocacy, stalking through technology, crisis intervention skills. International Conference on Sexual Assault Domestic Violence and Violence across the Lifespan will allow this advocate to attend this conference held by End Violence Against Women International with advocates from all over the world. This year the conference is close which allows for keeping the costs down.		

Supply / Item Requested: Promotional Items		
Cost Per Item / Monthly Rate:	Total Number of Items / Number of Months:	**Total Cost:**
$ 0.80	2700	**$2170.00**
Description of Supply / Item (explain what the supply/item is and how it will be used)**:**		
Tissues – (1200 - $887), Sky Lanterns – (500 - $695), Bags (1000 - $588)		
Justification for Supply / Item (explain why the supply/item is needed and how it is allowable under the VWP GUIDELINES)**:**		
Promotional items are for community events and for when meeting with clients. They increase our program visibility and awareness within the community. All items are made available when meeting with clients. All promotional items include program name and contact information.		

Additional Comments:

Madison County
Capital Budget Request for Building Improvements

Fiscal Year	**2021**
Department:	**Commonwealth's Attorney // 22100**
Do you anticipate the location that you are currently in requiring any building improvements in the next 3 years?	Yes
If so, please describe.	Our office supports Facilities and Maintenance's efforts to improve the unpaved parking lot. The lot behind my office has 17 spaces. My building + the courthouse has 15 employees using the lot regularly leaving two spaces for vistors and courthouse users.

(Purpose is only to identify, not to try to price at this point.)

County of Madison

FY2021 Budget Worksheet

Please address compensation requests in separate template

To be updated by Finance Dept

Department:	SHERIFF
Dept #	31200
Contact	TWeaver

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-03 -31 -31200-1215	CONSTITUTIONAL OFFICER	84,041.72	85,862.88	88,438.66	88,438.66	44,219.28	88,438.66	-	None	50.00%	-	2,575.78	1,821.16
10-03 -31 -31200-1460	FULL-TIME OVERTIME	70,911.85	73,018.28	78,072.21	78,552.21	37,062.95	78,552.21	-	None	47.18%	480.00	5,053.93	2,106.43
10-03 -31 -31200-1710	DEPUTIES CONSTITUTIONAL	401,147.88	491,218.07	529,124.26	529,124.26	260,154.48	529,124.26	-	None	49.17%	-	37,906.19	90,070.19
10-03 -31 -31200-1712	DEPUTIES COUNTY FUNDED	373,730.26	415,225.11	499,928.46	499,928.46	242,256.51	499,928.46	-	None	48.46%	-	84,703.35	41,494.85
10-03 -31 -31200-1720	DEPUTIES PART-TIME	65,618.83	51,757.30	94,681.12	94,681.12	28,766.21	94,681.12	-	None	30.38%	-	42,923.82	(13,861.53)
10-03 -31 -31200-1750	OFFICE MANAGER	34,999.92	34,999.92	35,000.00	35,000.00	17,499.96	35,000.00	-	None	50.00%	-	0.08	-
10-03 -31 -31200-1900	PROJ ACCUMULATED LEAVE PAYOUT	25,794.46	12,567.37	-	16,178.67	16,180.30	16,178.67	-	None	100.01%	16,178.67	(12,567.37)	(13,227.09)
10-03 -31 -31200-2100	FICA	78,029.56	85,506.66	101,381.22	102,618.89	47,012.81	102,618.89	-	None	45.81%	1,237.67	15,874.56	7,477.10
10-03 -31 -31200-2210	VRS	78,782.42	86,942.40	98,422.76	98,422.76	48,095.70	98,422.76	-	None	48.87%	-	11,480.36	8,159.98
10-03 -31 -31200-2310	HEALTH INSURANCE	118,561.70	136,792.18	155,884.56	192,791.16	87,040.81	192,791.16	-	None	45.15%	36,906.60	19,092.38	18,230.48
10-03 -31 -31200-2400	GROUP LIFE INSURANCE	12,207.13	13,432.52	15,097.64	15,097.64	7,377.70	15,097.64	-	None	48.87%	-	1,665.12	1,225.39
10-03 -31 -31200-2700	WORKMAN'S COMPENSATION	22,369.00	25,666.00	29,092.79	29,092.79	18,789.51	29,092.79	-	None	64.58%	-	3,426.79	3,297.00
10-03 -31 -31200-3110	EMPLOYEE MEDICAL EXPENSES	405.00	-	600.00	600.00	-		(600.00)	-100.00%	0.00%	-	600.00	(405.00)
10-03 -31 -31200-3117	CARE & MAINTENANCE OF K-9	5,209.65	2,299.74	2,500.00	2,500.00	2,707.52	5,000.00	2,500.00	100.00%	108.30%	-	200.26	(2,909.91)
10-03 -31 -31200-3145	DATA PROCESSING SERVICES	696.23	-	2,000.00	2,000.00	-	2,000.00	-	None	0.00%	-	2,000.00	(696.23)
10-03 -31 -31200-3150	LEGAL SERVICES & EXPENSES	176.00	-	1,600.00	1,600.00	-	1,600.00	-	None	0.00%	-	1,600.00	(176.00)
10-03 -31 -31200-3166	TRAINING SERVICES	22,725.00	20,559.47	22,080.00	22,080.00	20,038.00	22,700.00	620.00	2.81%	90.75%	-	1,520.53	(2,165.53)
10-03 -31 -31200-3323	MAINTENANCE/SUPPORT CONTRACT	11,496.62	12,784.95	12,100.00	12,100.00	-	13,450.00	1,350.00	11.16%	0.00%	-	(684.95)	1,288.33
10-03 -31 -31200-3610	ADVERTISING	-	-	250.00	250.00	-	250.00	-	None	0.00%	-	250.00	-
10-03 -31 -31200-5130	WATER & SEWER	960.00	1,150.00	960.00	960.00	480.00	960.00	-	None	50.00%	-	(190.00)	190.00
10-03 -31 -31200-5210	POSTAL SERVICES	1,345.05	1,230.82	1,500.00	1,500.00	552.71	1,800.00	300.00	20.00%	36.85%	-	269.18	(114.23)
10-03 -31 -31200-5230	TELECOMMUNICATIONS	20,035.62	24,801.83	25,000.00	25,000.00	13,282.27	28,500.00	3,500.00	14.00%	53.13%	-	198.17	4,766.21
10-03 -31 -31200-5305	INSURANCE-VEHICLE	16,553.40	17,028.45	16,140.00	16,140.00	15,991.85	15,991.85	(148.15)	-0.92%	99.08%	-	(888.45)	475.05
10-03 -31 -31200-5510	MILEAGE	-	-	300.00	300.00	-	300.00	-	None	0.00%	-	300.00	-
10-03 -31 -31200-5530	LODGING & MEALS	2,320.03	4,044.08	4,200.00	4,200.00	5,455.27	9,900.00	5,700.00	135.71%	129.89%	-	155.92	1,724.05
10-03 -31 -31200-5540	SEMINARS & TUITIONS	335.00	2,552.72	4,270.00	4,270.00	395.00	5,970.00	1,700.00	39.81%	9.25%	-	1,717.28	2,217.72
10-03 -31 -31200-5810	DUES	1,144.00	1,172.00	1,575.00	1,575.00	1,161.00	1,575.00	-	None	73.71%	-	403.00	28.00
10-03 -31 -31200-6001	OFFICE SUPPLIES	10,287.71	7,818.01	8,700.00	8,700.00	2,798.80	8,700.00	-	None	32.17%	-	881.99	(2,469.70)
10-03 -31 -31200-6008	VEHICLE/EQUIPMENT FUEL	69,895.75	68,373.51	90,000.00	90,000.00	28,450.29	90,000.00	-	None	31.61%	-	21,626.49	(1,522.24)
10-03 -31 -31200-6009	VEHICLE/EQUIPMENT MAINTENANCE	45,440.63	52,244.53	40,500.00	41,567.80	19,238.18	52,500.00	10,932.20	26.30%	46.28%	1,067.80	(11,744.53)	6,803.90
10-03 -31 -31200-6010	POLICE SUPPLIES	36,624.50	33,516.83	40,665.00	55,962.44	29,273.92	87,145.00	31,182.56	55.72%	52.31%	15,297.44	7,148.17	(3,107.67)
10-03 -31 -31200-6011	UNIFORMS & WEARING APPAREL	11,024.82	14,586.47	12,000.00	12,000.00	5,687.08	14,600.00	2,600.00	21.67%	47.39%	-	(2,586.47)	3,561.65
10-03 -31 -31200-6020	BOOKS & SUBSCRIPTIONS	2,828.38	1,998.46	3,000.00	3,000.00	2,273.79	3,000.00	-	None	75.79%	-	1,001.54	(829.92)
10-03 -31 -31200-7001	BLUE RIDGE TASK FORCE	8,608.14	2,497.38	8,500.00	8,500.00	-	4,000.00	(4,500.00)	-52.94%	0.00%	-	6,002.62	(6,110.76)
10-03 -31 -31200-8101	OFFICE EQUIPMENT	1,908.96	-	3,600.00	3,600.00	-	3,600.00	-	None	0.00%	-	3,600.00	(1,908.96)
10-03 -31 -31200-8103	IT EQUIPMENT	55,012.50	755.00	5,500.00	5,500.00	2,918.00	12,400.00	6,900.00	125.45%	53.05%	-	4,745.00	(54,257.50)
10-03 -31 -31200-8104	COMMUNICATIONS EQUIPMENT	1,583.00	5,117.17	7,370.00	7,370.00	3,174.67	16,343.00	8,973.00	121.75%	43.08%	-	2,252.83	3,534.17

County of Madison			Please address compensation requests in separate template												
FY2021 Budget Worksheet			To be updated by Finance Dept												
Department:	SHERIFF														
Dept #	31200														
Contact	TWeaver														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-03 -31 -31200-8106	MOTOR VEHICLES (cap budget)	280,736.88	39,210.91	-	-	-			-	Not budgeted	Not budgeted		-	(39,210.91)	(241,525.97)
		1,973,547.60	1,826,731.02	2,040,033.68	2,111,201.86	1,008,334.57	2,182,211.47		71,009.61	5.21	16.61		71,168.18	213,302.66	(146,816.58)
Capital budget items excluded from analysis															
10-03 -31 -31200-8106	MOTOR VEHICLES (cap budget)			184,533.00	184,533.00	41,782.46									

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: 31200 Sheriff

A. Current Full time employees

FY20 Budget for OT: 78,552.21

Employee Name	Position Title & EEID	Current Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours paid through 11/30/2019	OT Hours Estimated for FY2021	Estimated FY2021 OT
Weaver, Erik	Sheriff	88,438.66	Yes	N/A	N/A	-	
AMOS, Edwin	Deputy Sheriff--10485	43,400.16	No	Yes	28.50	52.00	1,627.51
BURACKER, Phillip	Deputy Sheriff--10356	43,659.99	No	Yes	37.50	108.00	3,400.44
DILLON, Donald	Deputy Sheriff--10461	44,976.31	No	Yes	-	157.00	5,092.27
ELAM, Ryan	Deputy Sheriff--10441	43,893.88	No	Yes	37.00	123.50	3,909.30
ESTES, Troy	Deputy Sheriff Captain--10308	59,008.50	No	Yes	91.00	143.00	6,085.25
FORTUNE, Clifford	Deputy Sheriff--10484	43,400.16	No	Yes	-	14.50	453.82
FOSTER, John	School Resource Officer--10336	46,300.90	No	Yes	47.00	56.00	1,869.84
JACKSON, Andra	Deputy Sheriff Corporal--10229	44,071.14	No	Yes	34.50	134.00	4,258.80
JENKINS, Warren	Major Sheriff--10102	79,594.82	Yes	No	-	-	-
KILBY, Jason	Deputy Sheriff Investigator--10349	46,643.11	No	Yes	33.00	53.00	1,782.75
LAMM, Donald	Deputy Sheriff First Sergeant--10382	48,222.05	No	Yes	32.50	114.00	3,964.41
MCKNIGHT, Sarah	Deputy Sheriff Lieutenant of Investigations--10340	56,713.86	No	Yes	35.00	71.50	2,924.31
MEADOWS, Bradley	Deputy Sheriff--10464	41,792.87	No	Yes	-	81.50	2,456.34
MOTTO, Joshua	Deputy Sheriff--10497	42,136.00	No	Yes	-	40.00	1,215.46
RICHARDS, Randall	Deputy Sheriff First Sergeant--10260	48,502.44	No	Yes	54.00	147.50	5,159.21
SEALE, Rodney	Deputy Sheriff Lieutenant--10129	63,085.17	No	Yes	141.50	235.50	10,713.86
SHELTON, Troy	Deputy Sheriff--10481	40,575.60	No	Yes	-	40.00	1,170.45
STANLEY, Leilani	School Resource Officer--10478	43,813.73	No	Yes	48.00	92.50	2,922.67
TASH, Christopher	School Resource Officer--10288	48,360.97	No	Yes	-	85.50	2,981.87
WOODWARD, James	Deputy Sheriff Investigator--10333	45,174.87	No	Yes	34.50	125.00	4,072.25
CLATTERBUCK, Daniel	Deputy Sheriff--n/a	43,947.08	No	Yes	62.00	40.00	1,267.70
Weaver,Terri	Office Manager	35,000.00	No	No	-	-	-
							$ 67,328.53

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	Position Title & EEID	Current or Requested Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours Estimated for FY2021

C. Current Part Time Employees

FY20 Budget for PT Employees: 94,681.12

D. Requested Additions in Current Staffing for PT Employees in FY21

Madison County														
Current Staffing Authorized by FY20 Budget														
As on November 2019														
Department:	31200 Sheriff													
Employee Name	**Position Title & EEID**	**Current Hourly Rate**	**Hours Paid through 11/30/2019**	**Estimated Hours for FY2021**	**Estimated FY2021 PT**				**Employee Name**	**Position Title & EEID**	**Requested Hourly Rate**	**Estimated Hours for FY2021**		
EANES, DREW F	Deputy PT	19.31	24	40	772.40									
FIGGERS, RALPH	Admin			40	-									
GARRETT, GREGORY LYN	Deputy PT	19.06	264.8	711	13,551.66									
GARRETT, TONI U	Admin	17.25	145	305	5,261.25									
HERRMAN, WILLIAM	Deputy PT	19.31	603	1519	29,331.89									
HORROCKS, MIKE	Deputy PT	17.25	8.5	0	-									
REES, LEE	Deputy PT			40	-									
ROBERTS, KAREN E	Deputy PT	18.54	70.5	83	1,538.82									
ROBERTS, ROBERT R	Deputy PT	18.54	72	10	185.40									
SHIFFLETT, RANDY	Deputy PT			16	-									
WILSON, CLARENCE LEE	Deputy PT	18.54	91	64	1,186.56									
					51,827.98									

Madison County Sheriff's Office
FY21 Compensation Request (YOS)

Name	Grade	Current Salary	Years of Service	Requested Base salary	Increase YOS %	YOS $Total	FY21 Request Salary	COMP BD Reimburse
AMOS, Eddie	15	$ 43,400.16	2	$ 43,659.99	3	$1,309.80	**$44,969.79**	$ 37,643.00
*Buracker, Phillip	15	$ 43,659.99	7	$ 45,505.43	5	$2,275.27	**$47,780.70**	$ -
Dillon, Donald	15	$ 44,976.31	9	$ 44,976.31	5	$2,248.82	**$47,225.13**	$ 38,715.00
Elam, Ryan	15	$ 43,893.88	3	$ 43,893.88	3	$1,316.82	**$45,210.70**	$ -
Estes, Troy	23	$ 59,008.50	10	$ 59,008.50	5	$2,950.43	**$61,958.93**	$ 56,825.00
Fortune, Clifford	15	$ 43,400.16	1	$ 43,659.99	3	$1,309.80	**$44,969.79**	$ -
Foster, Michael	15	$ 46,300.90	8	$ 46,300.90	5	$2,315.05	**$48,615.95**	$ 35,417.00
*Hoffman, Emanuel	17	$ 43,989.43	8	$ 45,505.43	5	$2,275.27	**$47,780.70**	$ 35,417.00
*Jackson, Andra	17	$ 44,071.14	11	$ 44,450.14	7.5	$3,333.76	**$47,783.90**	$ -
Kilby, Jason	17	$ 46,643.11	7	$ 46,643.11	5	$2,332.16	**$48,975.27**	$ 35,332.00
Lamm, Donald	19	$ 48,222.05	6	$ 48,422.05	5	$2,421.10	**$50,843.15**	$ 35,250.00
McKnight, Sarah	21	$ 56,713.86	7	$ 56,713.86	5	$2,835.69	**$59,549.55**	$ -
Meadows, Bradley	15	$ 41,792.87	2	$ 43,659.99	3	$1,309.80	**$44,969.79**	$ -
Motto, Joshua	15	$ 42,136.00	1	$ 43,659.99	3	$1,309.80	**$44,969.79**	$ 34,108.00
Richards, Randall	19	$ 48,502.44	12	$ 48,502.44	7.5	$3,637.68	**$52,140.12**	$ 37,327.00
Seale, Rodney	21	$ 63,085.17	20	$ 63,085.17	9	$5,677.67	**$68,762.84**	$ 40,709.00
Shelton, Troy	15	$ 40,575.63	1	$ 43,659.99	3	$1,309.80	**$44,969.79**	$ -
Stanley,Leilani	15	$ 43,813.73	5	$ 43,813.73	3	$1,314.41	**$45,128.14**	$ -
Tash, Christopher	15	$ 48,360.97	8	$ 48,360.97	5	$2,418.05	**$50,779.02**	$ -
Woodward, Scott	17	$ 45,174.87	8	$ 45,174.87	5	$2,258.74	**$47,433.61**	$ -
Vacant position	15	$ 43,813.73	0	$ 43,813.73	3	$1,314.41	**$45,128.14**	$ -

$47,474.32

YOS %
0 - 5 = 3%
6-10 = 5%
11-15 = 7.5%
16 + = 9%

baseline -$43,659.99 (G15)
baseline -$48,400.00 (G19)

Madison County Sheriff's Office
FY21 Compensation Request (YOS)

*baseline - regrade promotion (July 1)

Madison County Sheriff's Office
FY21 Compensation Request (YOS)

Madison County
Capital Budget Template

Fiscal Year	2021
Department:	Sheriffs Office

Are you making a capital budget request for any of the following

	YES
IT Hardware & Software	**yes**
Vehicles	**yes**
Other Equipment	**yes**
Building Improvements	
Other Capital Projects	

Madison County
Capital Budget Request for IT Equipment & Software
Fiscal Year 2021

Department: Sheriffs Office

Hardware:

	Make & Model	Qty Requested	Price	Total	Source for Price Information
Desktop				-	
Laptop				-	
Tablet	**Surface Pro**	**5**	$ 1,380.00	6,900.00	CEM Computers
Other				-	
				6,900.00	

Reason for Purchase:

Software:

	Qty Requested	Price	Total	Source for Price Information
Office/O365			-	
Adobe Acrobat			-	
Other (Describe)			-	
			-	

Reason for Purchase:

Madison County
Capital Budget Request for Vehicles
Fiscal Ye 2021

Departm Sheriffs Office

Please list each individually

		Vehicle #1	**Vehicle #2**	**Vehicle #3**	**Vehicle #4**	**Vehicle #5**	**Vehicle #6**	**Total**	
	Make & Model	Ford Sport Utility	Ford Sport Utility	Ford Sport Utility	Ford Sport Utility	Ford Sport Utility	Ford Sport Utility		
	Year	2020	2020	2020	2020	2020	2020		
	Cost	$ 47,412.01	$ 47,412.01	$ 47,412.01	$ 47,412.01	$ 47,412.01	$ 47,412.01	284,472.06	
	Trade-In							-	<== enter as a negative
	Other Cost							-	<==Include radios, lettering, etc
	Total Cost	47,412.01	47,412.01	47,412.01	47,412.01	47,412.01	47,412.01	284,472.06	
	Replacement (Y/N)	Y	Y	Y	Y	Y	Y		
	Grant Funding (Y/N)								
	Est Grant Funding $								
***	State Contract (Y/N)	**Y**	**Y**	**Y**	**Y**	**Y**	**Y**		

*** if not state contract, please attach a quote

Madison County
Capital Budget Request for Other Equipment
Fiscal Year 2021

Department: Sheriffs Office

	Request #1	**Request #2**	**Request #3**
Equipment Type:	In-car Camera System		
Manufacturer	Watch Guard		
Model	(see quote)		
Estimated Cost	$ 30,120.00		
Grant funding available (Y/N)	N		
Estimated annual maitenance costs:	1st year free		
Estimated annual service agreement:	year 2 - $600.00		
Need/Description/Justification	Lookiing at installation of (6) in car video camera. We currently do not have them.		

Please provide a quote if not on strate contract

County of Madison
FY2021 Budget Worksheet
Department: PUBLIC SAFETY
Dept # 31400
Contact JSherer

Please address compensation requests in separate template
To be updated by Finance Dept

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-03 -31 -31400-1532	EMERGENCY SERVICES COORDINATOF	3,575.00	28,150.00	29,120.00	29,120.00	15,708.00	29,120.00	-	None	53.94%	-	970.00	24,575.00
10-03 -31 -31400-1533	Emergency Svcs Coordinator - Trng	-	-	-	-	-	-	-	Not budgeted	Not budgeted	-	-	-
10-03 -31 -31400-2100	FICA	273.50	2,153.54	2,227.68	2,227.68	1,201.65	2,227.68	-	None	53.94%	-	74.14	1,880.04
10-03 -31 -31400-2700	WORKMAN'S COMPENSATION	-	698.00	643.00	643.00	423.63	643.00	-	None	65.88%	-	(55.00)	698.00
10-03 -31 -31400-3323	MAINTENANCE/SUPPORT CONTRACT	1,301.08						-	Not budgeted	Not budgeted	-	-	(1,301.08)
10-03 -31 -31400-3510	PRINTING	52.12	-	1,200.00	1,200.00	-	1,200.00	-	None	0.00%	-	1,200.00	(52.12)
10-03 -31 -31400-5230	TELECOMMUNICATIONS	197.35	595.81	720.00	720.00	282.15	720.00	-	None	39.19%	-	124.19	398.46
10-03 -31 -31400-5305	INSURANCE-VEHICLE	455.04	455.54	480.00	480.00	456.91	456.91	(23.09)	-4.81%	95.19%	-	24.46	0.50
10-03 -31 -31400-5530	LODGING & MEALS	-	310.57	1,000.00	1,000.00	23.77	1,000.00	-	None	2.38%	-	689.43	310.57
10-03 -31 -31400-5540	SEMINARS & TUITIONS	-	-	1,500.00	1,500.00	-	1,500.00	-	None	0.00%	-	1,500.00	-
10-03 -31 -31400-5810	DUES	-	-	175.00	175.00	-	175.00	-	None	0.00%	-	175.00	-
10-03 -31 -31400-5820	EMERGENCY EVENT EXPENSES	552.33	1,018.60	4,000.00	4,000.00	484.05	4,000.00	-	None	12.10%	-	2,981.40	466.27
10-03 -31 -31400-6001	OFFICE SUPPLIES	74.47	90.84	900.00	900.00	-	900.00	-	None	0.00%	-	809.16	16.37
10-03 -31 -31400-6008	VEHICLE/EQUIPMENT FUEL	733.40	1,027.11	1,750.00	1,750.00	378.48	1,750.00	-	None	21.63%	-	722.89	293.71
10-03 -31 -31400-6009	VEHICLE/EQUIPMENT MAINTENANCE	408.59	2,457.27	1,250.00	1,250.00	432.83	1,500.00	250.00	20.00%	34.63%	-	(1,207.27)	2,048.68
10-03 -31 -31400-6011	UNIFORMS & WEARING APPAREL	264.95	479.97	1,200.00	1,200.00	143.16	1,200.00	-	None	11.93%	-	720.03	215.02
10-03 -31 -31400-6014	HAZARDOUS MATLS TRAILER SUPPLIE!	-	354.90	3,000.00	3,000.00	164.55	3,000.00	-	None	5.49%	-	2,645.10	354.90
10-03 -31 -31400-6020	BOOKS & SUBSCRIPTIONS	-	29.99	100.00	100.00	-	100.00	-	None	0.00%	-	70.01	29.99
10-03 -31 -31400-8103	IT EQUIPMENT	1,714.00	108.58	1,000.00	1,000.00	-	1,000.00	-	None	0.00%	-	891.42	(1,605.42)
10-03 -31 -31400-8104	COMMUNICATIONS EQUIPMENT	-	96.29	750.00	750.00	-	750.00	-	None	0.00%	-	653.71	96.29
10-03 -31 -31400-8108	EQUIPMENT - OTHER	-	-	-	3,530.00	9,090.57	3,530.00	-	None	257.52%	3,530.00	-	-
		9,601.83	38,027.01	51,015.68	54,545.68	28,789.75	54,772.59	226.91	0.42%	52.78%	3,530.00	12,988.67	28,425.18

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: 31400 -- Public Safety

A. Current Full time employees

FY20 Budget for OT: -

Employee Name	Position Title & EEID	Current Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours paid through 11/30/2019	OT Hours Estimated for FY2021

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	Position Title & EEID	Current or Requested Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours Estimated for FY2021

C. Current Part Time Employees

FY20 Budget for PT Employees:

Employee Name	Position Title & EEID	Current Hourly Rate	Hours Paid through 11/30/2019	Estimated Hours for FY2021
SHERER, John	Emergency Services Coordinator--10472	28.00	464.0	1000
				28,000.00

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	Position Title & EEID	Requested Hourly Rate	Estimated Hours for FY2021

County of Madiso		Please address compensation requests in separate templa
FY2021 Budget Workshee		To be updated by Finance Dep
Department:	EMERGENCY OPERATIONS CENTER	
Dept #	31401	
Contact	BGordon	

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-03 -31 -31401-1310	DIRECTOR	56,367.02	57,910.08	59,647.30	59,647.30	29,823.60	59,647.30		None	50.00%	-	1,737.22	1,543.06
10-03 -31 -31401-1312	Interim Director	10,996.00					-		Not budgeted	Not budgeted	-	-	(10,996.00)
10-03 -31 -31401-1460	FULL-TIME OVERTIME	8,180.10	8,762.39	7,170.86	7,170.86	6,416.74	7,170.86		None	89.48%	-	(1,591.53)	582.29
10-03 -31 -31401-1610	911 DISPATCHERS	238,732.53	233,621.06	257,289.87	257,289.87	111,010.02	257,289.87		None	43.15%	-	23,668.81	(5,111.47)
10-03 -31 -31401-1740	DISPATCHERS COMP BOARD	175,373.85	197,340.37	202,872.27	202,872.27	101,725.44	202,872.27		None	50.14%	-	5,531.90	21,966.52
10-03 -31 -31401-1900	PROJ ACCUMULATED LEAVE PAYOUT	15,443.21	1,789.70	-	-	1,039.96	-		Not budgeted	Not budgeted	-	(1,789.70)	(13,653.51)
10-03 -31 -31401-2100	FICA	36,302.64	35,517.95	40,313.99	40,313.99	17,813.65	40,313.99		None	44.19%	-	4,796.04	(784.69)
10-03 -31 -31401-2210	VRS	35,321.13	31,421.96	38,209.00	38,209.00	15,676.50	38,209.00		None	41.03%	-	6,787.04	(3,899.17)
10-03 -31 -31401-2212	VRS HYBRID	5,881.37	8,691.27	5,270.12	5,270.12	3,881.56	5,270.12		None	73.65%	-	(3,421.15)	2,809.90
10-03 -31 -31401-2214	VRS HYBRID 401A	774.90	1,210.85	723.97	723.97	561.83	723.97		None	77.60%	-	(486.88)	435.95
10-03 -31 -31401-2216	VIRGINIA LOCAL DISABILITY PROGRAM (VLDP)	457.24	714.28	406.15	406.15	297.68	406.15		None	73.29%	-	(308.13)	257.04
10-03 -31 -31401-2218	VRS RET - DC Voluntary Employe	179.22	435.60	188.64	188.64	354.36	188.64		None	187.85%	-	(246.96)	256.38
10-03 -31 -31401-2220	VRS-HEALTH INSURANCE CREDIT	265.16	233.06	253.55	253.55	110.60	253.55		None	43.62%	-	20.49	(32.10)
10-03 -31 -31401-2310	HEALTH INSURANCE	94,282.14	98,291.79	93,374.88	121,106.46	54,283.43	121,106.46		None	44.82%	27,731.58	(4,916.91)	4,009.65
10-03 -31 -31401-2400	GROUP LIFE INSURANCE	6,260.79	6,405.96	6,809.50	6,809.50	3,140.73	6,809.50		None	46.12%	-	403.54	145.17
10-03 -31 -31401-2700	WORKMAN'S COMPENSATION	3,086.00	383.00	434.00	434.00	287.49	434.00		None	66.24%	-	51.00	(2,703.00)
10-03 -31 -31401-3153	REG RADIO FEASIBILITY STUDY	31,106.00							Not budgeted	Not budgeted	-	-	(31,106.00)
10-03 -31 -31401-3315	SIGN INSTALLATION & MAINTENANCE	312.63	2,396.70	2,500.00	2,500.00	479.76	3,500.00	1,000.0	40.00%	19.19%	-	103.30	2,084.07
10-03 -31 -31401-3320	REPAIRS & MAINTENANCE-EQUIPMENT	60.00	-	1,500.00	1,500.00	-	1,500.00		None	0.00%	-	1,500.00	(60.00)
10-03 -31 -31401-3321	Maint & Support - Century Lin	-	-	23,271.38	23,271.38	-	7,000.00	(16,271.38	-69.92%	0.00%	-	23,271.38	-
10-03 -31 -31401-3322	Maint & Support - GEOCOMM	-	331.55	8,500.00	8,500.00	-	13,000.00	4,500.0	52.94%	0.00%	-	8,168.45	331.55
10-03 -31 -31401-3323	MAINT/SUPPORT-OTHER	18,431.04	12,175.89	21,500.00	21,500.00	9,952.77	21,500.00		None	46.29%	-	9,324.11	(6,255.15)
10-03 -31 -31401-3324	MAINT/SUPPORT-COMMUNICATION EQPT	24,146.65	26,778.25	28,840.00	28,840.00	-	28,840.00		None	0.00%	-	2,061.75	2,631.60
10-03 -31 -31401-3329	Active 911 Service	-	-	1,800.00	1,800.00	-	1,800.00		None	0.00%	-	1,800.00	-
10-03 -31 -31401-3610	ADVERTISING	1,122.50	781.00	900.00	900.00	969.00	1,200.00	300.(	33.33%	107.67%	-	119.00	(341.50)
10-03 -31 -31401-5210	POSTAL SERVICES	13.80	-	100.00	100.00	-	100.00		None	0.00%	-	100.00	(13.80)
10-03 -31 -31401-5230	TELECOMMUNICATIONS	632.66	639.57	700.00	700.00	282.15	700.00		None	40.31%	-	60.43	6.91
10-03 -31 -31401-5231	WIRE LINE TRUNKS-911	9,353.66	9,332.28	15,765.00	15,765.00	3,484.78	50,386.92	34,621.9	219.61%	22.10%	-	6,432.72	(21.38)
10-03 -31 -31401-5233	ADM OF LINES & LONG DISTANCE	5,964.76	5,891.34	6,000.00	6,000.00	288.90	6,000.00		None	4.82%	-	108.66	(73.42)
10-03 -31 -31401-5234	CODE RED ALERT SYSTEM	7,500.00	11,250.00	11,250.00	11,250.00	11,250.00	11,250.00		None	100.00%	-	-	3,750.00
10-03 -31 -31401-5305	INSURANCE-VEHICLE	455.04	455.54	480.00	480.00	456.91	456.91	(23.(	-4.81%	95.19%	-	24.46	0.50
10-03 -31 -31401-5410	LEASE OFFICE EQUIPMENT	425.72	-	1,000.00	1,000.00	-	1,900.00	900.(	90.00%	0.00%	-	1,000.00	(425.72)
10-03 -31 -31401-5530	LODGING & MEALS	50.67	100.80	500.00	500.00	30.00	500.00		None	6.00%	-	399.20	50.13
10-03 -31 -31401-5540	SEMINARS & TUITIONS	-	375.00	500.00	500.00	28.16	500.00		None	5.63%	-	125.00	375.00
10-03 -31 -31401-5810	DUES	8,784.50	10,791.80	9,400.00	9,400.00	8,060.00	11,500.00	2,100.0	22.34%	85.74%	-	(1,391.80)	2,007.30
10-03 -31 -31401-5890	GRANT EXPENDITURES	(38,425.00)	7,950.00	-	-	-			Not budgeted	Not budgeted	-	(7,950.00)	46,375.00
10-03 -31 -31401-5897	MISCELLANEOUS GRANTS	138,848.92							Not budgeted	Not budgeted	-	-	(138,848.92)
10-03 -31 -31401-6001	OFFICE SUPPLIES	709.70	889.96	1,000.00	1,000.00	194.35	1,000.00		None	19.44%	-	110.04	180.26
10-03 -31 -31401-6008	VEHICLE/EQUIPMENT FUEL	141.53	1,004.19	1,250.00	1,250.00	433.77	1,250.00		None	34.70%	-	245.81	862.66
10-03 -31 -31401-6009	VEHICLE/EQUIPMENT MAINTENANCE	384.21	802.03	500.00	500.00	64.85	500.00		None	12.97%	-	(302.03)	417.82

10-03 -31 -31401-6011	UNIFORMS & WEARING APPAREL	921.98	1,117.88	1,250.00	1,250.00	-	1,400.00		150.	12.00%	0.00%		-	132.12	195.90
10-03 -31 -31401-8101	OFFICE EQUIPMENT	-	800.91	1,600.00	1,600.00	48.39	1,600.00			None	3.02%		-	799.09	800.91
10-03 -31 -31401-8102	OFFICE FURNITURE	21.15	62.90	1,000.00	1,000.00	-	1,000.00			None	0.00%		-	937.10	41.75
10-03 -31 -31401-8103	IT EQUIPMENT	763.84	181.13	6,000.00	6,000.00	762.61	6,000.00			None	12.71%		-	5,818.87	(582.71)
10-03 -31 -31401-8104	COMMUNICATIONS EQUIPMENT	-	-	-	3,500.00	-	3,500.00			None	0.00%		3,500.00	-	-
10-03 -31 -31401-8106	MOTOR VEHICLES	-	1,150.00	-	34,875.22	34,875.22	-		(34,875.22	-100.00%	100.00%		34,875.22	(1,150.00)	1,150.00
		899,629.26	777,988.04	860,070.48	926,177.28	418,085.21	918,579.51		(7,597.77)	-0.82%	45.14%		66,106.80	82,082.44	(121,641.22)

This figure is based upon the EsiNet subscription from AT&T for NG911. The state will fully reimburse the County for the first 24 months after deployment, after that this will be paid fully by the County.

This figure is based on the office entering into a contract for a piece of office equipment. Options are still being weighed to determine the best of course of action.

Madison County

Current Staffing Authorized by FY20 Budget

As on November 2019

Department: E911 (31401)

A. Current Full time employees

FY20 Budget for OT: 7,170.86

Employee Name	Position Title & EEID	Current Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours paid through 11/30/2019	OT Hours Estimated for FY2021	Estimated FY21 ot
CRAWFORD-TASH, Rachael	Emergency Communications Dispatcher--10262	39,711.97	No	Yes	8	20	572.77
ESTES, Brittany	Emergency Communications Dispatcher--10500	33,800.00	No	No	0	20	487.50
GORDON, Brian	Director of Emergency Communications--10192	59,647.30	Yes	N/A	0	0	-
HAINES, Christine	Emergency Communications Shift Supervisor--10469	41,498.70	No	Yes	22	20	598.54
HUGHES, Laura	Emergency Communications Dispatcher--10335	38,675.13	No	Yes	18.5	20	557.81
LAWSON, Amy	Emergency Communications Dispatcher--10149	40,704.21	No	Yes	12	20	587.08
Parker, Deanna	Emergency Communications Dispatcher--10505	33,800.00	No	No	0	20	487.50
RICHARDS, Ashley	Emergency Communications Dispatcher--10390	37,727.49	No	Yes	0	20	544.15
SHIFFLETT, Jennifer	Emergency Communications Dispatcher--10465	34,669.80	No	Yes	28.5	20	500.05
SMITH, Melinda	Emergency Communications Dispatcher--10323	38,675.13	No	Yes	4.5	20	557.81
STROTHERS, Loretta	Assistant Director of Emergency Communications--10162	45,837.68	Yes	N/A	0	0	-
Vacancy - dispatcher	Emergency Communications Dispatcher--n/a	33,800.00	No	Yes	0	20	487.50
WARE, Peautrice	Emergency Communications Dispatcher--10296	38,675.13	No	Yes	6.5	20	557.81
							5,938.52

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	Position Title & EEID	Current or Requested Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours Estimated for FY2021
NEW POSITION	EMERGENCY COMMUNICATIONS DISPATCHER	$35,654.00	NO	YES	20
			NO		
			YES		
			NO		
			NO		
			NO		
			NO		
			NO		
			NO		
			NO		
			YES		
			NO		
			NO		

C. Current Part Time Employees

FY20 Budget for PT Employees:

Employee Name	Position Title & EEID	Current Hourly Rate	Hours Paid through 11/30/2019	Estimated Hours for FY2021

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	Position Title & EEID	Requested Hourly Rate	Estimated Hours for FY2021

Madison County
Capital Budget Template

Fiscal Year	2021
Department:	E911 31401

Are you making a capital budget request for any of the following

IT Hardware & Software	YES
Vehicles	
Other Equipment	
Building Improvements	YES
Other Capital Projects	YES

Madison County
Capital Budget Request for IT Equipment & Software
Fiscal Year 2021

Department: Madison ECC

Hardware:

	Make & Model	Qty Requested	Price	Total	Source for Price Information
Desktop				-	
Laptop				-	
Tablet				-	
Other	Net Clock	1	7500	7,500.00	Century Link
				7,500.00	

Reason for Purchase: Current Net Clock is past end of life - functioning

Software:

	Qty Requested	Price	Total	Source for Price Information
Office/O365			-	
Adobe Acrobat			-	
Other (Describe)			-	
			-	

Reason for Purchase:

Madison County	
Capital Budget Request for Building Improvements	
Fiscal Year	2021
Department:	Madison County ECC
Do you anticipate the location that you are currently in requiring any building improvements in the next 3 years?	YES - 5 to 10 Years
If so, please describe.	The Sheriffs Office and ECC are in a position that space and effeciency are being threatened due to lack of space for growing operations. The server room is at capacity and will soon be required to be at above capacity with the installment of NG911 and a P25 Radio System. The Dispatch space is cramped and we are having to find more and more creative ways to make sure the staff has adequate resources. **5-10 Years**
	The Sheriffs Office Security System and hardware are approaching 20 years old. The computer that runs the system has been obsolete for quite some time and is operating on Windows XP Version 2002. The system includes magnetic door locks and a camera system for both perimeter and holding cells (mandated by VDC). The current system houses components that will be nearly impossible to replace should they become unuseable. Currently looking at pricing. **2-5 Years**
	Dispatch Furniture in the communications center takes a great deal of abuse as it is 24/7/365 operation. The current furniture has been in use since 2003 when the center was built, I have been researching this and have spoken with a few vendors about this. The replacement of the furniture with consoles meant for this type of operation are costly but would offer space saving and effeciency attributes. **3-5 Years**

Madison County
Capital Budget Request for Other Large Projects

Fiscal Year	2021	
Department:	E911 31401	
Please describe any other large projects that are currently underway, or that you anticipate within the next year.	MSI Contract for P25 Radio Upgrade - MNTC Cost after 24 months of go live.	NG911 Upgrade - Recurring Cost after 24 months of go live.

(Purpose is only to identify, not to try to price at this point.)

County of Madison		Please address compensation requests in separate template	
FY2021 Budget Worksheet		To be updated by Finance Dept	
Department:	EMS		
Dept #	32600		
Contact	NHillstrom		

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-03 -32 -32600-1310	DIRECTOR	76,619.40	67,213.20	66,950.00	66,950.00	33,474.96	66,950.00	-	None	50.00%	-	(263.20)	(9,406.20)
10-03 -32 -32600-1460	FULL-TIME OVERTIME	58,479.14	145,947.32	198,525.00	324,210.62	138,277.24	324,210.62	-	None	42.65%	125,685.62	52,577.68	87,468.18
10-03 -32 -32600-1810	LIEUTENANT	106,791.30	126,950.30	158,553.03	158,553.03	79,276.56	158,553.03	-	None	50.00%	-	31,602.73	20,159.00
10-03 -32 -32600-1811	PT LIEUTENANT	-	12,880.00	9,216.00	9,492.48	6,872.16	9,492.48	-	None	72.40%	276.48	(3,664.00)	12,880.00
10-03 -32 -32600-1815	MEDICS	528,980.08	639,959.62	719,889.76	705,343.20	331,726.19	705,343.20	-	None	47.03%	(14,546.56)	79,930.14	110,979.54
10-03 -32 -32600-1825	MEDICS PART-TIME	94,991.85	82,460.29	35,396.00	122,665.56	33,948.30	122,665.56	-	None	27.68%	87,269.56	(47,064.29)	(12,531.56)
10-03 -32 -32600-1900	PROJ ACCUMULATED LEAVE PAYOUT	480.65	23,678.05	-	-	3,743.54	-	-	Not budgeted	Not budgeted	-	(23,678.05)	23,197.40
10-03 -32 -32600-2100	FICA	64,876.87	82,584.33	90,922.53	106,100.79	46,200.60	106,100.79	-	None	43.54%	15,178.26	8,338.20	17,707.46
10-03 -32 -32600-2210	VRS	62,936.18	71,477.60	80,736.54	79,494.27	37,940.01	79,494.27	-	None	47.73%	(1,242.27)	9,258.94	8,541.42
10-03 -32 -32600-2220	VRS-HEALTH INSURANCE CREDIT	642.60	668.79	756.31	744.68	355.00	744.68	-	None	47.67%	(11.63)	87.52	26.19
10-03 -32 -32600-2310	HEALTH INSURANCE	95,827.36	100,475.79	115,534.50	144,897.32	66,810.38	144,897.32	-	None	46.11%	29,362.82	15,058.71	4,648.43
10-03 -32 -32600-2400	GROUP LIFE INSURANCE	9,347.22	11,308.61	12,384.65	12,194.09	6,116.78	12,194.09	-	None	50.16%	(190.56)	1,076.04	1,961.39
10-03 -32 -32600-2700	WORKMAN'S COMPENSATION	32,444.00	35,129.00	53,949.29	61,839.65	43,916.90	61,839.65	-	None	71.02%	7,890.36	18,820.29	2,685.00
10-03 -32 -32600-3110	EMPLOYEE MEDICAL EXPENSES	2,021.53	4,131.10	4,000.00	4,000.00	485.00	26,000.00	22,000.00	550.00%	12.13%	-	(131.10)	2,109.57
10-03 -32 -32600-3113	OPERATING MEDICAL DIRECTOR	10,000.00	10,000.00	10,000.00	10,000.00	2,500.00	10,000.00	-	None	25.00%	-	-	-
10-03 -32 -32600-3114	AMBULANCE BILLING SERVICE	26,868.52	36,534.25	40,000.00	40,000.00	11,959.28	39,000.00	(1,000.00)	-2.50%	29.90%	-	3,465.75	9,665.73
10-03 -32 -32600-3166	TRAINING SERVICES	7,302.08	5,481.67	8,000.00	8,000.00	2,684.78	8,000.00	-	None	33.56%	-	2,518.33	(1,820.41)
10-03 -32 -32600-3323	MAINTENANCE/SUPPORT CONTRACT	2,063.48	5,234.48	6,500.00	6,500.00	97.68	32,500.00	26,000.00	400.00%	1.50%	-	1,265.52	3,171.00
10-03 -32 -32600-3510	PRINTING	-	1,392.41	400.00	400.00	-	400.00	-	None	0.00%	-	(992.41)	1,392.41
10-03 -32 -32600-3610	ADVERTISING	-	-	400.00	400.00	56.67	400.00	-	None	14.17%	-	400.00	-
10-03 -32 -32600-5110	ELECTRICITY	-	746.79	4,200.00	4,200.00	1,741.41	4,200.00	-	None	41.46%	-	3,453.21	746.79
10-03 -32 -32600-5210	POSTAL SERVICES	115.89	-	100.00	100.00	-	100.00	-	None	0.00%	-	100.00	(115.89)
10-03 -32 -32600-5230	TELECOMMUNICATIONS	2,806.42	3,274.00	3,600.00	3,600.00	1,644.19	3,600.00	-	None	45.67%	-	326.00	467.58
10-03 -32 -32600-5305	INSURANCE-VEHICLE	1,365.12	2,243.53	2,840.00	2,840.00	2,424.32	2,840.00	-	None	85.36%	-	596.47	878.41
10-03 -32 -32600-5450	RENT	-	6,600.00	26,400.00	26,400.00	13,200.00	26,400.00	-	None	50.00%	-	19,800.00	6,600.00
10-03 -32 -32600-5510	MILEAGE	26.00	-	100.00	100.00	199.52	250.00	150.00	150.00%	199.52%	-	100.00	(26.00)
10-03 -32 -32600-5530	LODGING & MEALS	1,151.59	800.80	2,000.00	2,000.00	820.40	2,000.00	-	None	41.02%	-	1,199.20	(350.79)
10-03 -32 -32600-5540	SEMINARS & TUITIONS	2,000.00	1,312.23	3,000.00	3,000.00	1,880.50	3,500.00	500.00	16.67%	62.68%	-	1,687.77	(687.77)
10-03 -32 -32600-5810	DUES	399.00	100.00	350.00	350.00	-	350.00	-	None	0.00%	-	250.00	(299.00)
10-03 -32 -32600-6000	MATERIALS & SUPPLIES	-	748.82	-	-	-		-	Not budgeted	Not budgeted	-	(748.82)	748.82
10-03 -32 -32600-6001	OFFICE SUPPLIES	1,468.12	1,327.91	2,000.00	2,000.00	497.32	2,000.00	-	None	24.87%	-	672.09	(140.21)
10-03 -32 -32600-6008	VEHICLE/EQUIPMENT FUEL	24,000.73	24,451.60	27,000.00	27,000.00	9,728.77	27,000.00	-	None	36.03%	-	2,548.40	450.87
10-03 -32 -32600-6009	VEHICLE/EQUIPMENT MAINTENANCE	13,827.01	10,791.03	12,000.00	12,000.00	7,721.68	14,000.00	2,000.00	16.67%	64.35%	-	1,208.97	(3,035.98)
10-03 -32 -32600-6011	UNIFORMS & WEARING APPAREL	6,702.48	11,340.93	10,500.00	11,609.30	4,313.52	11,000.00	(609.30)	-5.25%	37.16%	1,109.30	(840.93)	4,638.45
10-03 -32 -32600-6020	BOOKS & SUBSCRIPTIONS	825.95	204.00	1,000.00	1,000.00	9.99	800.00	(200.00)	-20.00%	1.00%	-	796.00	(621.95)
10-03 -32 -32600-6030	MEDICAL SUPPLIES	14,731.75	36,379.34	35,000.00	35,000.00	15,917.18	36,000.00	1,000.00	2.86%	45.48%	-	(1,379.34)	21,647.59
10-03 -32 -32600-8101	OFFICE EQUIPMENT	146.93	3,499.35	800.00	800.00	-	800.00	-	None	0.00%	-	(2,699.35)	3,352.42
10-03 -32 -32600-8102	OFFICE FURNITURE	392.26	8,668.90	800.00	800.00	-	800.00	-	None	0.00%	-	(7,868.90)	8,276.64

County of Madison			Please address compensation requests in separate template												
FY2021 Budget Worksheet			To be updated by Finance Dept												
Department:	EMS														
Dept #	32600														
Contact	NHillstrom														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-03 -32 -32600-8103	IT EQUIPMENT	660.77	1,699.09	2,500.00	10,484.04	443.62	4,500.00		(5,984.04)	-57.08%	4.23%		7,984.04	800.91	1,038.32
10-03 -32 -32600-8104	COMMUNICATIONS EQUIPMENT	2,719.53	1,653.00	2,000.00	2,000.00	-	2,500.00		500.00	25.00%	0.00%		-	347.00	(1,066.53)
10-03 -32 -32600-8106	MOTOR VEHICLES	149,419.00	-	-	71,559.00	71,559.00			(71,559.00)	-100.00%	100.00%		71,559.00	-	(149,419.00)
10-03 -32 -32600-8108	EQUIPMENT-OTHER	16,057.75	44,697.74	-	-	-	11,000.00		11,000.00	Not budgeted	Not budgeted		-	(44,697.74)	28,639.99
10-03 -32 -32600-8236	Tenant Leasehold Improvements	-	720.91	-	9,439.01	10,072.88	500.00		(8,939.01)	-94.70%	106.72%		9,439.01	(720.91)	720.91
		1,419,488.56	1,624,766.78	1,748,303.61	2,088,067.04	988,616.33	2,062,925.69		(25,141.35)	-1.20%	47.35%		339,763.43	123,536.83	205,278.22
Capital Budget items excluded from analysis															
10-03 -32 -32600-8106	MOTOR VEHICLES			229,000.00	229,000.00										
10-03 -32 -32600-8108	EQUIPMENT-OTHER			40,780.00	40,780.00	34,574.25									
		-	-	269,780.00	269,780.00	34,574.25	-								

ProCareServices

stryker

Sales Rep Name:	Rob Gagnon	3800 E. Centre Ave
ProCare Service Rep:	LaDeana Anderson	Portage, MI 49009

Date: 1/29/2020
ID #: 200129075804

PROCARE PROPOSAL SUBMITTED TO:

Account Number:	1297438	Name:	Noah Hillstrom
Account Name	Madison Cty EMS	Title:	
Account Address	1449 N Main St	Phone:	(540) 948-4813
City, State Zip	Madison, VA 22727	Email:	nhillstrom@madisonco.virginia.gov

PROCARE COVERAGE

Item No.	Model Number	Model Description	ProCare Program	Qty		Length	Total
1	LUCAS	LUCAS	LUCAS Prevent Onsite	1		2/1/20 - 1/31/24	$5,616.00
2	LP15	LifePak 15	LP15 Prevent Onsite	1		2/1/20 - 1/31/24	$7,200.00
3	6506	Power Cots	EMS Prevent	1		2/1/20 - 1/31/24	$3,134.00
4	6083	MX-Pro	EMS PM Only	1		2/1/20 - 1/31/24	$996.00
5	LP15*	LifePak 15	LP15 Prevent Onsite	2		3/6/22 - 1/31/24	$3,450.00

PROGRAM INCLUDES:

EMS Prevent:

*Includes parts, labor, travel
*Includes 1 annual PM inspection
*Includes unscheduled service
*Includes battery replacement
*Includes product equipment checklists.
*Replacement parts do not include mattresses, and other Disposable or expendable parts.

EMS PM Only:

*Includes 1 annual PM only.

LUCAS Prevent Onsite:

Update software to the most current version
• Check all batteries and battery pins
• Inspect the integrity of accessories and recommend replacement as needed
• Test linear sensor and recalibrate if needed
• Lubricate and adjust mechanical parts, including compression module and claw lock
• Clean hood, fan, intake and bellows
• Perform functional test on all mechanical components and electronics
• Computer-aided diagnostics
• Replacement of LUCAS Disposable suction cup, LUCAS Patient Straps, or LUCAS Stabilization Strap, as deemed necessary by Stryker • Repairs (parts and labor) to restore equipment to manufacturer specifications
• Replace up to 2 LUCAS chest compression system batteries in accordance with the Instructions for Use or upon battery failure*
• LUCAS Battery Desk-Top Charger, LUCAS Aux Power Supply, LUCAS Car Cable repair or replacement as deemed necessary by Stryker*
• Replacement of LUCAS Disposable suction cup, LUCAS Patient Straps, or LUCAS Stabilization Strap
**(Onsite Repairs or Depot Depending on Agreement) **

LP15 Prevent Onsite:

• Update software to the most current version
• Check all batteries and battery pins
• Inspect the integrity of accessories and recommend replacement as needed
• Test the integrity of all cables and recommend replacement as needed
• Electrical safety check in accordance with NFPA guidelines
• Computer-aided diagnostics to test 30 device dimensions and verify the unit functions accurately, from waveform shape and defibrillation energy to pacing current and capnography readings (if present)
• Check electrode expiration dates and recommend replacement as needed
• Check printer operation and trace quality
• Repairs (parts and labor) to restore equipment to manufacturer specifications
• LIFEPAK battery-charger repair or replacement as deemed necessary by Stryker*
• Power-adapter repair or replacement
• Replace up to 3 lithium-ion batteries in accordance with the device operating instructions or upon failure*
• Replace up to 1 coin cell memory battery in accordance with the device operating instructions or upon failure*
• Replacement of protective display shield, corner bumper guards, CO2 connector cover,
shoulder strap, handle, device labels, and battery pins as deemed necessary by Stryker at time of annual inspection.
**(Onsite Repairs or Depot Depending on Agreement) **

Unless otherwise stated on contract, payment is expected upfront.	ProCare Total	$20,396.00
	Discount	5%
	FINAL TOTAL	**$19,376.20**

Start Date: 2/1/2020
End Date: 1/31/2024

Stryker Signature Date

Customer Signature Date

Purchase Order Number (MUST INCLUDE HARD COPY)

☐ Check of Purchase Order is not required

COMMENTS:

Please email signed Proposal and Purchase Order to procarecoordinators@stryker.com.
All information contained within this quotation is considered confidential and proprietary and is not subject to public disclosure.
**Quote pricing valid for 30 days.
Pricing pro-rated for assets covered under base warranty.
*LP15 serial # 45530524 currently covered under contract 1127669 until 3/5/22.

PAYMENT SCHEDULE				
Date	Payment	Int Paid	Prin. Remaining	Balance
Starting Balance				**$ 19,376.20**
2/1/2020	$ 4,844.05	$ -	$ 14,532.15	$ 14,532.15
2/1/2021	$ 4,844.05	$ -	$ 9,688.10	$ 9,688.10
2/1/2022	$ 4,844.05	$ -	$ 4,844.05	$ 4,844.05
2/1/2023	$ 4,844.05	$ -	$ -	$ -

SERIAL NUMBER SHEET			
Item No.	Model	Serial Number	Program
1	LUCAS	35175550	LUCAS Prevent Onsite
2	LP15	47920899	LP15 Prevent Onsite
3	6506	1911003500266	EMS Prevent
4	6083	1902004200002	EMS PM Only
5	LP15*	45530524	LP15 Prevent Onsite

SERVICE AGREEMENT

This document sets forth the entire Product Service Plan Agreement ("Agreement") between Stryker Medical, (a division of Stryker Corporation), herein and after referred to as "Stryker", and Madison Cty EMS, herein and after, referred to as the "Customer". This is the entire Agreement and no other oral modifications are valid. This Agreement shall remain in effect unless canceled or modified by either party according to the following terms and conditions.

1. SERVICE COVERAGE AND TERM

Stryker shall provide to Customer the services (the "Services") as defined on Page 1 of the Stryker Quote as the equipment ProCare Program (hereinafter each, a "Service Plan"). The equipment covered under said Service Plan is set forth on Exhibit A to the Quote (the "Equipment"). The Services and Service Plan are ancillary to and not a complete substitute for the requirements of Customer to adhere to the routine maintenance instructions provided by Stryker, its equipment and operations manuals, and accompanying labels and/or inserts for the Equipment. Customer covenants and agrees that its personnel will follow the instructions and contents of those manuals, labels and inserts. When Equipment or a component is replaced, the item provided in replacement will be the Customer's property (if Customer owns the Equipment) and the replaced item will be Stryker's property. The Service Plan coverage, term, start date, and price of the Services appear on the Service Plan.

2. EQUIPMENT SCHEDULE CHANGES

During the term of the Agreement and upon each party's written consent, additional Equipment may be included in the Exhibit A. All additions are subject to the terms and conditions contained herein. Stryker shall adjust the charges and modify Exhibit A to reflect the additions.

3. INSPECTION SCHEDULING

Service inspections will be scheduled in advance at a mutually agreed upon time for such period of time as is reasonably necessary to complete the Services. Equipment not made available at the specified time will be serviced at the next scheduled service inspection unless specific arrangements are made with Stryker. Such arrangements will include travel and other special charges at Stryker's then current rates.

4. INSPECTION ACTIVITY

On each scheduled service inspection, Stryker's Service Representative will inspect each available item of Equipment as required in accordance with Stryker's then current Maintenance procedures for said Equipment. If there is any discrepancy or questions on the number of inspections, price, or Equipment, Stryker may amend this Agreement.

5. CUSTOMER OBLIGATIONS

Customer shall use commercially reasonable efforts to cooperate with Stryker in connection with Stryker's performance of the Services. Customer understands and acknowledges that Stryker employees will not provide surgical or medical advice, will not practice surgery or medicine, will not come in physical contact with the patient, will not enter the "sterile field" at any time, and will not direct equipment or instruments that come in contact with the patient during surgery. Customer's personnel will refrain from requesting Stryker employees to take any actions in violation of these requirements or in violation of applicable laws, rules or regulations, Customer policies, or the patient's informed consent. A refusal by Stryker employees to engage in such activities shall not be a breach of this Agreement. Customer consents to the presence of Stryker employees in its operating rooms, where applicable, in order for Stryker to provide Services under this Agreement and represents that it will obtain all necessary consents from patients.

6. SERVICE INVOICING

Invoices will be sent on the agreed payment method. All prices are exclusive of state and local use, sales or similar taxes. In states assessing upfront sales and use tax, Customer's payments will be adjusted to include all applicable sales and use tax amortized over the Service Plan term using a rate that preserves for Stryker, its affiliates and /or assigns, the intended economic yield for the transaction described in this Agreement. All invoices issued under this Agreement are to be paid within thirty (30) days of the date of the invoice. Failure to comply with Net 30 Day terms will constitute breach of contract and future Service will only be made on a prepaid or COD basis, or until the previous obligation is satisfied, or both. Stryker reserves the right, with no liability to Stryker, to cancel any contract on the basis of payment default for any previous equipment or service provided by Stryker or any of its affiliates.

7. PRICE CHANGES

The Service prices specified herein are those in effect as of the date of acceptance of this Agreement and will continue in effect throughout the term of the Service Plan.

8. INITIAL INSPECTION

This Agreement shall be applicable only to such Equipment as listed in Exhibit A, which has been determined by a Stryker's Representative to be in good operating condition upon his/her initial inspection thereof.

9. OPERATION MAINTENANCE

Stryker's Services are ancillary to and not a complete substitute for the requirements of Customer to adhere to the routine maintenance instructions provided by Stryker, it's Equipment and operations manuals, and accompanying labels and/or inserts for each item of Equipment. Customer's appropriate user personnel should be entirely familiar with the instructions and contents of those manuals, labels and inserts and implement them accordingly.

10. SERVICE PLAN WARRANTY AND LIMITATIONS

Stryker represents and warrants that the Services shall be performed in a workmanlike manner and with professional diligence and skill. Services will comply with all applicable laws and regulations. During the term of the Service Plan, Stryker will maintain the Equipment in good working condition. Notwithstanding any other provision of this Agreement, the Service Plan does not include repairs or other services made necessary by or related to, the following: (1) abnormal wear or damage caused by misuse or by failure to perform normal and routine maintenance as set out in the Stryker maintenance manual or operating instructions. (2) accidents (3) catastrophe (4) acts of god (5) any malfunction resulting from faulty maintenance, improper repair, damage and/or alteration by non-Stryker authorized personnel (6) Equipment on which any original serial numbers or other identification marks have been removed or destroyed; or (7) Equipment that has been repaired with any unauthorized or non-Stryker components. In addition, in order to ensure safe operation of the Equipment, only Stryker accessories should be used. Stryker reserves the right to invalidate the Service Plan if Equipment is used with accessories not manufactured by Stryker.

TO THE FULLEST EXTENT PERMITTED BY LAW, THE EXPRESS WARRANTIES SET FORTH IN THIS SECTION ARE THE ONLY WARRANTIES APPLICABLE TO THE SERVICES AND ARE EXPRESSLY IN LIEU OF ANY OTHER WARRANTY BY STRYKER, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY, NONINFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE.

11. WAIVER EXCLUSIONS

No failure to exercise and no delay by Stryker in exercising any right, power or privilege hereunder shall operate as a waiver thereof. No waiver of any breach of any provision by Stryker shall be deemed to be a waiver by Stryker of any preceding or succeeding breach of the same or any other provision. No extension of time by Stryker for performance of any obligations or other acts hereunder or under any other Agreement shall be deemed to be an extension of time for performances of any other obligations or any other acts by Stryker.

12. LIMITATION OF LIABILITY

EXCEPT FOR THIRD PARTY DAMAGES RELATED TO STRYKER'S INDEMNITY OBLIGATIONS UNDER SECTION 13, STRYKER'S LIABILITY ARISING UNDER THIS AGREEMENT WILL NOT EXCEED THE AMOUNT OF SERVICE FEES PAID DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE DATE THE CLAIM AROSE. IN NO INSTANCE WILL STRYKER BE LIABLE TO CUSTOMER FOR INCIDENTAL, PUNITIVE, SPECIAL, COVER, EXEMPLARY, MULTIPLIED OR CONSEQUENTIAL DAMAGES OR ATTORNEYS' FEES OR COSTS FOR ANY ACTIONS UNDER OR RELATED TO THIS AGREEMENT.

13. INDEMNIFICATION

Stryker shall indemnify and hold harmless Customer from any loss or damage brought by a third party which Customer may suffer directly as a result of the gross negligence or willful misconduct of Stryker or its employees or agents in the course of providing Services. The foregoing indemnification will not apply to any liability arising from: (i) an injury or damage due to the negligence of any person other than Stryker's employee or agent; (ii) the failure of any person other than Stryker's employee or agent to follow any instructions outlined in the labeling, manual, and/or instructions for use of the Equipment; (iii) the use of any equipment or part not purchased from Stryker or any equipment or any part thereof that has been modified, altered or repaired by any person other than Stryker's employee or agent; or (iv) any actions taken or omissions made by any Stryker employee while under the direction or control of Customer's staff. Customer agrees to hold Stryker harmless from and indemnify Stryker for any claims or losses or injuries arising from (i)-(iv) above resulting from Customer's or its employees' or agents' actions.

14. TERM AND TERMINATION

The Agreement shall commence on the date indicated on the first Service Plan entered into between the parties and shall continue until Stryker ceases to provide Services or the Agreement is canceled by either party by giving a ninety (90) days prior written notice of any such cancellation to the other party. If this Agreement is canceled during or before the expiration date of the Agreement, Customer will owe for the months covered up to the cancellation date of the Agreement and for any parts, labor, and travel charges, required to maintain Equipment, exceeding that already paid during the Agreement. In the event Customer has pre-paid for the services hereunder, any unused amount as of the date of cancellation shall be returned to the Customer on a pro-rata basis.

15. FORCE MAJEURE

Except for Customer's payment obligations, which may only be delayed and not excused entirely, neither party to this Agreement will be liable for any delay or failure of performance that is the result of any happening or event that could not reasonably have been avoided or that is otherwise beyond its control, provided that the party hindered or delayed immediately notifies the other party describing the circumstances causing delay. Such happenings or events will include, but not be limited to, terrorism, acts of war, riots, civil disorder, rebellions, fire, flood, earthquake, explosion, action of the elements, acts of God, inability to obtain or shortage of material, equipment or transportation, governmental orders, restrictions, priorities or rationing, accidents and strikes, lockouts or other labor trouble or shortage.

16. INSURANCE REQUIREMENTS

Stryker shall maintain the following insurance coverage during the term of the Agreement: (i) commercial general liability coverage, including coverage for products and completed operations liability, with minimum limits of $1,000,000.00 per occurrence and $2,000,000.00 annual aggregate applying to bodily injury, personal injury, and property damage; (ii) automobile liability insurance with combined single limits of $1,000,000.00 for owned, hired, and non-owned vehicles; and (iii) worker's compensation insurance as required by applicable law. At Customer's written request, certificates of insurance shall be provided by Stryker prior to commencement of the Services at any premises owned or operated by Customer. To the extent permitted by applicable laws and regulations, Stryker shall be permitted to meet the above requirements through a program of self-insurance.

17. WARRANTY OF NON-EXCLUSION

Each party represents and warrants that as of the Effective Date, neither it nor any of its employees, are or have been excluded terminated, suspended, or debarred from a federal or state health care program or from participation in any federal or state procurement or non- procurement programs. Each party further represents that no final adverse action by the federal or state government has occurred or is pending or threatened against the party, its affiliates, or, to its knowledge, against any employee, Stryker, or agent engaged to provide Services under this Agreement. Each party also represents that if during the term of this Agreement it, or any of its employees becomes so excluded, terminated, suspended, or debarred from a federal or state health care program or from participation in any federal or state procurement or non-procurement programs, such will promptly notify the other party. Each party retains the right to terminate or modify this Agreement in the event of the other party's exclusion from a federal or state health care program.

18. COMPLIANCE

Stryker, as supplier, hereby informs Customer, as buyer, of Customer's obligation to make all reports and disclosures required by law or contract, including without limitation properly reporting and appropriately reflecting actual prices paid for each item supplied hereunder net of any discount (including rebates and credits, if any) applicable to such item on Customer's Medicare cost reports, and as otherwise required under the Federal Medicare and Medicaid Anti-Kickback Statute and the regulations thereunder (42 CFR Part 1001.952(h)). Pricing under this Agreement (and each Service Plan) may constitute discounts on the purchase of Services. Customer represents that (i) it shall make all required cost reports, and (ii) it has the corporate power and authority to make or cause such cost reports to be made. To the extent required by law, Customer and Stryker agree to comply with the Omnibus Reconciliation Act of 1980 (P.L. 96Z499) and it's implementing regulations (42 CFR, Part 420). To the extent applicable to the activities of Stryker hereunder, Stryker further specifically agrees that until the expiration of four (4) years after furnishing Services pursuant to this Agreement, Stryker shall make available, upon written request of the Secretary of the Department of Health and Human Services, or upon request of the Comptroller General, or any of their duly authorized representatives, this Agreement and the books, documents and records of Stryker that are necessary to verify the nature and extent of the costs charged to Customer hereunder. Stryker further agrees that if Stryker carries out any of the duties of this Agreement through a subcontract with a value or cost of ten thousand dollars ($10,000) or more over a twelve (12) month period, with a related organization, such subcontract shall contain a clause to the effect that until the expiration of four (4) years after the furnishing of such services pursuant to such subcontract, the related organization shall make available, upon written request to the Secretary, or upon request to the Comptroller General, or any of their duly authorized representatives the subcontract, and books and documents and records of such organization that are necessary to verify the nature and extent of such costs.

19. CONFIDENTIALITY

The parties hereto shall hold in confidence this Agreement and the terms and conditions contained herein (including Services Plan pricing) and any information and materials which are related to the business of the other or are designated as proprietary or confidential, herein or otherwise, or which a reasonable person would consider to be proprietary or confidential information; and (b) hereby covenant that they shall not disclose such information to any third party without prior written authorization of the one to whom such information relates. The rights and remedies available to a party hereunder shall not limit or preclude any other available equitable or legal remedies.

20. HIPAA

Stryker is not a "business associate" of Customer, as the term "business associate" is defined by HIPAA (the Health Insurance Portability and Accountability Act of 1996 and 45 C.F.R. parts 142 and 160-164, as amended). To the extent the parties mutually agree that Stryker becomes a business associate of Customer, the parties agree to negotiate to amend the Service Plan or this Agreement as necessary to comply with HIPAA, and if an agreement cannot be reached the applicable Service Plan will immediately terminate. All medical information and/or data concerning specific patients (including, but not limited to, the identity of the patients), derived incidentally during the course of this Agreement, shall be treated by both parties as confidential, and shall not be released, disclosed, or published to any party other than as required or permitted under applicable laws. Notwithstanding the foregoing, Stryker may be considered a "business associate" of Customers related to any Service Plan for wireless products and/or other designated business associate services. If Stryker is considered a "business associate" of Customer, Stryker will agree to enter into a business associate agreement with Customer as required by HIPAA.

21. MISCELLANEOUS

Neither party may assign or transfer their rights and/or benefits under this Agreement without the prior written consent of the other party, except that Stryker shall have the right to assign this Agreement or any rights under or interests in this Agreement to any parent, subsidiary or affiliate of Stryker. All of the terms and provisions of this Agreement shall be binding upon, shall inure to the benefit of, and be enforceable by permitted successors and assigns of the parties to this Agreement. This Agreement shall be construed and interpreted in accordance with the laws of the State of Michigan. The invalidity, in whole or in part, of any of the foregoing paragraphs, where determined to be illegal, invalid, or unenforceable by a court or authority of competent jurisdiction, will not affect or impair the enforceability of the remainder of the Agreement. This Agreement constitutes the entire agreement between the parties concerning the subject matter of this Agreement and supersedes all prior negotiations and agreements between the parties concerning the subject matter of this Agreement. In the event of an inconsistency or conflict between this Agreement and any purchase order, invoice, or similar document, this Agreement will control. Any inconsistency or conflict between the terms of this Agreement and a Service Plan shall be resolved in factor of the Service Plan. The sections entitled Limitation of Liability, Indemnification, Compliance, Confidentiality and Miscellaneous of this Agreement shall survive its termination or expiration.

22. MAINTENANCE INSPECTION

This service contract may include products which are beyond their warranty period and tested expected service life. Any such product will be inspected to determine if the product meets the operations and maintenance manual guidelines for that particular product as of the date of inspection. Despite any such inspection, Stryker makes no claims or assurances as to future performance, including no express or implied warranty, for any product which was inspected outside of its warranty period or beyond its tested expected service life.

1317 North Road
Niles, OH 44446
(800) 392-7233
sales@penncare.net

Quote #37029

Bill To:
Madison County EMS
1449 North Main Street
Madison, VA 22727

Ship To:
Madison County EMS
1449 North Main Street
Madison, VA 22727

Quote #: 37029
PO:
Internet Order #:
Terms: Net 30
Quote Date: 1/24/2020

Code	Name	Price	Qty	Ext Price	Tax
09-0456Y	Backboard, Iron Duck Ultra Loc without Pins, Yellow	139.99	2	279.98	√
12-434623	Stretcher, Aluminum Scoop	359.00	1	359.00	√
12-5178OR	Stretcher, Reeves Style Flexible, Orange	309.00	1	309.00	
09-37615	Pediatric Restraint, Ferno Pedi-Mate Plus	299.95	1	299.95	√
09-04585	Extrication Device, Ferno KED, Kendrick Extrication Device	128.95	1	128.95	√
09-048615	Board Splints, Economy Padded 3” x 15”	3.25	2	6.50	√
09-048654	Board Splints, Economy Padded 3” x 54”	6.50	2	13.00	√
04-404050	Pulse Oximeter, Extension Cable, Masimo Compatible LNCS LNC-7 SpO2 Adapter Cable	95.75	1	95.75	
04-500035MHP	BP Cuff, Reusable, UltraCheck Nylon, Single Tube, Metal Bayonet (MHP), Adult (26-35 cm)	31.20	1	31.20	√
04-500044MHP	BP Cuff, Reusable, UltraCheck Nylon, Single Tube, Metal Bayonet (MHP), Large Adult Long (35 44 cm)	41.99	1	41.99	√
04-500020MHP	BP Cuff, Reusable, UltraCheck Nylon, Single Tube, Metal Bayonet (MHP), Child (13-20 cm)	23.99	1	23.99	√
04-500014MHP	BP Cuff, Reusable, UltraCheck Nylon, Single Tube, Metal Bayonet (MHP), Infant (8-14 cm)	18.99	1	18.99	√
04-500042MHP	BP Cuff, Reusable, UltraCheck Nylon, Single Tube, Metal Bayonet (MHP), Large Adult (32-42 cm)	37.99	1	37.99	
03-031917	Sensor, Masimo SET SpO2, Reusable, LNCS, Adult	139.99	1	139.99	√

Quote Expires in 30 Days

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Terms: Net 30
Quote Date: 1/24/2020

Code	Name	Price	Qty	Ext Price	Tax
03-33260	Defibrillator Electrode, Adapter Philips to Physio Control, HeartStart FRx/FR2/FR2+ to Physio-Control LIFEPAK	29.99	1	29.99	√
04-3740WM	Thermometer, SureTemp Plus 690/692 Wall Mount	39.00	1	39.00	
04-3665UN	Thermometer, SureTemp Plus 690 with Oral Probe Unit	299.00	1	299.00	√
04-3741PC	Thermometer, SureTemp Probe Covers Box of 250	10.99	1	10.99	√
04-06783B	BP Cuff, Mabis Medic Multicuff Kit of 3, Blue	125.00	1	125.00	√
07-0240L	OB Kit, Sealed Sterile	6.29	2	12.58	√
01-04255	Flowmeter, 0-15 LPM, Tube Style, Ohmeda Quick Connect	42.99	2	85.98	√
01-470412	Suction Canister, Suction Canister Wall Mount & Ring Holder, Bemis (plastic)	7.49	1	7.49	
01-08790	Suction Catheter, Yankauer Bulb Tip with 72" Tubing	1.29	1	1.29	√
01-35100	Suction Unit, Laerdal (LSU)	849.99	1	849.99	√
01-09726	Suction Catheter, 6FR	0.19	2	0.38	√
01-09728	Suction Catheter, 8FR	0.19	2	0.38	√
01-097214	Suction Catheter, 14FR	0.19	2	0.38	√
01-097218	Suction Catheter, 18FR	0.19	2	0.38	
14-4111RE	Bag, Stat Packs, G3 Responder, Red	256.99	1	256.99	√

Quote Expires in 30 Days

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Terms: Net 30
Quote Date: 1/24/2020

Code	Name	Price	Qty	Ext Price	Tax
12-1323B	Stairchair, Ferno 59-T EZ-Glide PowerTraxx, Blue with IV Pole, Lift Handles, 120V	6,200.00	1	6,200.00	√
13-03079	Fire Extinguisher - 5lbs. ABC	42.99	2	85.98	√
10-4439	Disinfectant, Epi-Clenz Aerosol Foam Hand Sanitizers, 8oz	4.89	1	4.89	
10-4438	Wall Bracket for the 8oz Epi-Clenz Foam	3.69	1	3.69	
14-4861RD	Bag, Stat Packs, G3 Medslinger, BBP Resistant Red	87.99	1	87.99	
05-5159YL	Safety Vest, Stat Packs Basic STATVEST, 5 Point Tear Away, ANSI Yellow	42.99	2	85.98	√
05-0825GR	Triage Tape, Disaster Green	1.68	1	1.68	√
05-0825YL	Triage Tape, Disaster Yellow	1.68	1	1.68	√
05-0825RD	Triage Tape, Disaster Red	1.68	1	1.68	√
05-0825BK	Triage Tape, Disaster Black	1.68	1	1.68	√
05-470623	Triage, Triage tags-bg/50	57.99	1	57.99	√
09-4608A	Dyna Med Hare Traction Splint Adult	349.00	1	349.00	
09-4608P	Dyna Med Hare Traction Splint Pediatric	349.00	1	349.00	
01-24190	Regulator, LSP Dial Style Selector valve, Barbed, 2-15 LPM	119.99	1	119.99	√

Quote Expires in 30 Days

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Quote #: 37029
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Terms: Net 30
Quote Date: 1/24/2020

Code	Name	Price	Qty	Ext Price	Tax

Tracking #

Subtotal	$10,857.33
Shipping	
Total	$10,857.33
Balance	$10,857.33

Quote Expires in 30 Days

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Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: EMS 32600

A. Current Full time employees

FY20 Budget for OT: 324,210.62

Employee Name	Position Title & EEID	Current Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours paid through 11/30/2019	OT Hours Estimated for FY2021
CARPENTER, Nicole	Emergency Medical Technician-Paramedic--10490	44,805.00	No	Yes	63.50	190
COLLEY, Travis	Emergency Medical Technician-Paramedic--10499	43,500.00	No	Yes	2.50	424
COOK, Katherine	Emergency Medical Technician-Paramedic--10365	47,386.26	No	Yes	337.00	809
FOWLER, Mary	Emergency Medical Technician-Paramedic--10408	43,915.08	No	Yes	203.50	488
GARRETT, Cynthia	Emergency Medical Technician-Intermediate--10279	43,915.08	No	Yes	158.75	381
HARLOW, Travenor	Emergency Medical Technician-Paramedic--10459	44,805.00	No	Yes	116.75	280
HARRY, Jackson	Emergency Medical Technician-Paramedic--10376	47,386.26	No	Yes	144.00	346
HELME, Gavin	Emergency Medical Technician-Paramedic--10427	46,686.56	No	Yes	296.50	712
HILLSTROM, Noah	Director of Emergency Medical Services--10188	66,950.00	Yes	N/A	-	
JACKSON, Jeffrey	Emergency Medical Services - Lieutenant--10447	52,324.00	No	Yes	147.75	379
JUDKINS, Anthony	Emergency Medical Services - Lieutenant--10202	52,015.00	No	Yes	259.50	648
MCGHEE, Katie	Emergency Medical Technician-Paramedic--10483	44,805.00	No	Yes	178.25	428
MCGIRR, Kelly	Emergency Medical Technician-Paramedic--10493	45,326.00	No	Yes	207.25	497
MCKEEN, Jack	Emergency Medical Technician-Basic--10462	35,535.00	No	Yes	493.00	980
ROTHENMEYER, Mark	Emergency Medical Technician-Paramedic--10494	44,500.00	No	Yes	131.00	314
RUSTAN, Peter(Military leave)	Emergency Medical Technician-Paramedic--10449	46,686.56	No	Yes	-	
SPENCER, William	Emergency Medical Technician-Intermediate--10331	43,915.08	No	Yes	139.00	334
TAYLOR, Garrett	Emergency Medical Technician-Paramedic--10457	43,915.08	No	Yes	308.25	740
TAYLOR, Michael	Emergency Medical Technician-Paramedic--10363	48,576.59	No	Yes	308.25	740
WITHROW, Courtney	Emergency Medical Services - Lieutenant--10311	54,214.03	No	Yes	225.50	550

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	Position Title & EEID	Current or Requested Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours Estimated for FY2021	Requested Change in Base	EST FY21 OT (IN fy21 $)	
Jeremy Pearson	Emergency Medical Technician-Paramedic	46,686.56	No	Yes	416	46,686.56	14,005.97	New Hire 1/3/20
Mary Fowler	Emergency Medical Technician-Paramedic	45,500.00	No	Yes	488	1,584.92	16,012.50	
Garrrett Taylor	Emergency Medical Technician-Paramedic	45,500.00	No	Yes	740	1,584.92	24,281.25	
Travenor Harlow	Emergency Medical Technician-Paramedic	45,500.00	No	Yes	280	695.00	9,187.50	
Travis Colley	Emergency Medical Technician-Paramedic	44,000.00	No	Yes	424	500.00	13,453.85	
Jack McKeen	Emergency Medical Technician-Paramedic	36,000.00	No	Yes	980	465.00	25,442.31	
William Spencer	Emergency Medical Technician-Paramedic	44,200.00	No	Yes	550		17,531.25	
Gavin Helme	Emergency Medical Technician-Paramedic	47,386.26	No	Yes	712	699.70	24,331.02	
Jeffrey Jackson	Emergency Medical Services - Lieutenant--10447	53,500.00	No	Yes	379	1,176.00	14,622.48	
							158,868.12	

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: EMS 32600

C. Current Part Time Employees

FY20 Budget for PT Employees: 122,665.56

Employee Name	Position Title & EEID	Current Hourly Rate	Hours Paid through 11/30/2019	Estimated Hours for FY2021		
JENKINS, LEWIS POWEL	1811--PT LIEUTENANT	32.96	160.50	440	14,502.40	
CLARK, ROBIN MOORE	1825--MEDICS PART-TIME	27.32	63.00	190	5,190.80	
GOULART, PAUL L	1825--MEDICS PART-TIME	26.83	224.75	550	14,756.50	
HOLLAND, CHARLES J	1825--MEDICS PART-TIME	20.87	367.75	883	18,428.21	
KIDWELL, DYLAN M	1825--MEDICS PART-TIME	17.14	86.00	206	3,530.84	
LOVE, JENNIFER	1825-MEDICS PART-TIME	20.50		680	13,940.00	new hire 1/3/20
MCCURRY, BRACH ANDRE	1825--MEDICS PART-TIME	21.85	52.00	125	2,731.25	
PITCHFORD, HAYDON M	1825--MEDICS PART-TIME	19.28	170.75	410	7,904.80	
RUSSELL, MATTHEW W	1825--MEDICS PART-TIME	22.36	87.75	220	4,919.20	
THOMPSON, CARRIE	1825--MEDICS PART-TIME	20.81	89.00	214	4,453.34	
					$ 90,357.34	

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	Position Title & EEID	Requested Hourly Rate	Estimated Hours for FY2021	
HOLLAND, CHARLES J	1825--MEDICS PART-TIME	21.50	883	18,984.50
THOMPSON, CARRIE	1825--MEDICS PART-TIME	21.75	214	4,654.50
				23,639.00

Madison County
Capital Budget Template

Fiscal Year	2021
Department:	EMS

Are you making a capital budget request for any of the following

	YES
IT Hardware & Software	X
Vehicles	X
Other Equipment	X
Building Improvements	X
Other Capital Projects	

Madison County						
Capital Budget Request for IT Equipment & Software						
Fiscal Year	2021					
Department:	EMS					
Hardware:						
	Make & Model	**Qty Requested**	**Price**	**Total**		**Source for Price Information**
Desktop				-		
Laptop				-		
Tablet				-		
Other				-		
				-		
Reason for Purchase:						
Software:						
		Qty Requested	**Price**	**Total**		**Source for Price Information**
Office/O365				-		
Adobe Acrobat				-		
Other (Describe)	ESO Track/Report EMS training and accreditation, Asset/Appartus Management, Scheduler	1	$5,801.00	5,801.00		Attached Quotes
				5,801.00		
Reason for Purchase:	Madison EMS has exponentially expanded over the last year. To manage employee training/tracking(required for certification renewal), HR records, apparatus maintenance/tracking and overall department workflow.					

Madison County
Capital Budget Request for Vehicles
Fiscal Ye 2021

Departm EMS

Please list each individually

		Vehicle #1	Vehicle #2	Total	
	Make & Model	Ford F-450 Type I Ambulance	Ford Explorer		
	Year	2020	2005		
	Cost	$298,925	$60,000	358,925.00	
	Trade-In	$0	$1,000	1,000.00	<== enter as a negative
	Other Cost			-	<==Include radios, lettering, etc
	Total Cost	298,925.00	61,000.00	359,925.00	
	Replacement (Y/N)	N	Y		
	Grant Funding (Y/N)	N	Y		
	Est Grant Funding $	Award unlikely due to two previous ambulance grant awards.	$30000(50/50 RSAF)		
***	State Contract (Y/N)	N	Y Quote attached for Quick Response		

*** if not state contract, please attach a quote

Madison County				
Capital Budget Request for Other Equipment				
Fiscal Year			2021	
Department:			EMS	
		Request #1	**Request #2**	**Request #3**
Equipment Type:		Generator	Video Laryngoscope X 4	
Manufacturer		All Install	Stryker	
Model		22kW Generac Guardian	McGrath Mac	
Estimated Cost		$9,850	$9,570	
Grant funding available (Y/N)		No	Yes	
Estimated annual maintenance costs:		$200	0	
Estimated annual service agreement:		$235	0	
Need/Description/Justification		critical pience of County infrastructure. Paging system, radios, medical	a critical piece of equipment paramedics use for	
Please provide a quote if not on strate contract				

Madison County
Capital Budget Request for Building Improvements

Fiscal Year	2021
Department:	EMS
Do you anticipate the location that you are currently in requiring any building improvements in the next 3 years?	Yes
If so, please describe.	Development of an appropriate permanent Madison EMS base facility is one of my goals for this

(Purpose is only to identify, not to try to price at this point.)

REPUBLIC FIRST NATIONAL

2525 West State Road 114
Rochester, IN 46975
(800) 700-7878
Fax: (800) 865-8517
www.republicfirstnational.com

January 24, 2020

To:	Chance Kimble
Vendor:	Penn Care
From:	Stephanie Kovaleski
Customer:	Madison County

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) Braun Express Plus Type I Ambulance, Physio Monitor & Stryker Power Load and Cot, Lucas Device, Ford Service Plans and Warranties

OPTION 1 Braun Ambulance, Physio Monitor, Stryker Power Load, Cot and Ford Service Plan & Warranties and Lucas Device

Unit Cost:	$ 298,925.00	Term (Years):	5	6
Down Payment:	$ 0.00	Payments:	$ 64,854.73	$ 54,945.05
Net Financed:	**$ 298,925.00**	Factor:	0.21696	0.18381
Payment Frequency:	Annual	APR:	3.33%	3.35%
First Payment Date:	July, 2020			

Delivery Date: To be determined

OPTION 2 Braun Ambulance, Stryker Power Load, Cot, Ford Service Plans & Warranties

Unit Cost:	$ 262,925.00	Term (Years):	5	6
Down Payment:	$ 0.00	Payments:	$ 57,044.18	$ 48,327.94
Net Financed:	**$ 262,925.00**	Factor:	0.19083	0.16167
Payment Frequency:	Annual	APR:	3.33%	3.35%
First Payment Date:	July, 2020			

OPTION 3 Braun Ambulance, Ford Service Plans & Warranties

Unit Cost:	$ 216,925.00	Term (Years):	5	6
Down Payment:	$ 0.00	Payments:	$ 47,064.02	$ 39,872.73
Net Financed:	**$ 216,925.00**	Factor:	0.15744	0.13339
Payment Frequency:	Annual	APR:		
First Payment Date:	July, 2020			

* This is a proposal only and not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
* This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
* Lessee's total amount of tax exempt debt to be issued in this calendar year will not exceed the $10,000,000 limit.
* Payments and rates reflect pre-application of escrow earnings and manufacturer discounts, if any.

Sincerely,
Republic First National Corporation

Stephanie Kovaleski
stephanie@rfnonline.com

Healthcare Connected

Quote For: Madison County EMS
Quote Number: Q021822
Pricing Valid Through: 02/04/2020
Proposed by: Zac Taylor

Contact and Billing Details					
Sold to:	Mike Taylor	**Contact:**	Mike Taylor	**Address:**	
Bill To:	Madison County EMS	**Phone:**	(540) 948-4813 , x 1702	, Virginia	
Email:	mtaylor@madisonco.virginia.gov	**Email:**	mtaylor@madisonco.virginia.gov	United States	

Subscription and License Terms					
Term Start Date:	01/05/20	**Payment Method:**	Check	**Customer ID:**	201803-38485
Term End Date:	01/05/21	**Billing Frequency:**	Annual	**Tax Exempt:**	Yes
Initial Term (Months):	12	**Billing Method:**	Email	**Total Recurring Fees:**	$3,861.00
Renewal Term (Months):	12	**Terms:**	Net 30	**Total One-Time Fees:**	$1,940.00

Product Name	Product Description	Quantity	Total Price/ Discounts
Assets-Checklist Bundle	Web-based asset management and apparatus checklist for Fire and EMS. Fee Type: Recurring	10 /Vehicles	$2,095.00
Assets-Checklist Bundle - Discount	Fee Type: Recurring		($ 209.50)
Asset Management and Checklist - Training and Implementation	Training and configuration to include; group admin training, agency specific web-based sessions, online training and pre-recorded end user training. Fee Type: One-Time	10 /Vehicles	$ 950.00
ESO Scheduling Plus	Online scheduling, messaging and detailed reporting, plus web-based time clock, attendance tracking, time off management and payroll output files. Fee Type: Recurring	30 /Employees	$2,195.00
ESO Scheduling Plus - Discount	Fee Type: Recurring		($ 219.50)
ESO Scheduling - Setup & Online Training	Webinar Training Session. Fee Type: One-Time	2 /Sessions	$ 990.00

List Price:	$6,230.00
Discounts:	($429.00)
Tax:	$0.00
Total:	$5,801.00

Pricing & Taxes:

1. The Total Price is based on the Quantity and will be re-evaluated annually based on Customer's usage of the software.
2. ESO's fees are exclusive of all taxes, levies or duties imposed by taxing authorities unless otherwise noted. If Customer is tax-exempt, Customer must provide a valid tax exemption certificate to ESO.
3. Additional fees may be applied by Customer's billing or CAD vendor for certain products and should be discussed with those vendor, if applicable.

QUOTE 1

Contract

All Install

Date	January 15, 2020
Valid Until	February 15, 2020
Contract #	1202
Customer ID	Madison Co EMS

Customer:

Madison County EMS
1494 N. Main St
Madison, VA 22727
540-948-4813, nhillstrom@madisonco.virginia.gov

Virginia General Class A Contractor #: 2705 088122

Expiration Date: 7/31/2020

Classifications/Specialty Services: ELE, GFC, HVA, LPG, PLB

Description	Line Total
Supply and deliver a 22 kW Generac Guardian Series Air-cooled generator, (model #: G0070432) with a Generac 200-amp service rated load monitoring transfer switch, and Generac 5 year extended warranty. *(includes VA sales tax)*	5,050.00
Install the generator on a precast Generac GenPad at the back of the building. Connect the generator to the transfer switch which will be installed beside the existing 200-amp meter base. Schedule a temporary service drop with REC. Schedule an inspection with Madison County Building Office, and make final connections between the electric meter and the transfer switch. Connect the generator to the propane gas supply, within 25'. Supply the battery for the generator. Check out the system. Start and deliver under Generac optional 5 year extended warranty and ALL INSTALL maintenance for 2020.	4,800.00
***Owner of building must sign-off on generator installation before proceeding.**	

Special Notes and Instructions

Once signed, please mail or e-mail it to the provided address.

Deposit due before installation: $5,000.00

Due at completion of job: **$4,850.00**

Subtotal	$	9,850.00
Discount		-
Sales Tax Rate		
Sales Tax		
Total	**$**	**9,850.00**

Agent: Eric L. Kidd

Contractor: *Robert W. Camper* (email signature) Date: 1/15/20

(Contract void if not signed within 30 days of Contractor's Signature date)

Please confirm your acceptance of this contract by signing this document

Signature	Print Name	Date

Thank you for your business!

Should you have any inquiries concerning this quote, please contact Eric Kidd at 540-729-0077

All Install cannot be held liable for private utilities not marked by owner

All Install P.O. Box 435 , Culpeper, VA, 22701

Tel: 540-923-4592 E-mail: allinstall@allinstallva.com Web: www.allinstallva.com

QUOTE 2

Culpeper Home Services
1202 S Main St
Culpeper, VA 22701
540-845-3653

Estimate 3294536
Job 3278274
Estimate Date 12/24/2019
Customer PO

Billing Address
EMS Station Madison
1494 North Main Street
Madison, VA 22727 USA

Job Address
EMS Station Madison
1494 North Main Street
Madison, VA 22727 USA

Estimate Details

Install new 32KW Generator

Task #	Description	Quantity	Your Price	Your Total
GEN15000	Fully Automatic Back-Up Generator 22000 Watt Home Stand-By Generator System Provides Peace of Mind Price Includes Fully Enclosed Generator, Automatic Transfer Switch, Emergency Breaker Panel And Concrete Pad to Place Generator On. Includes Up To 20 Feet of Conduit Between Generator And Panel. Includes Transferring Up To 12 Circuits From Main Panel To Emergency Panel. Includes Up To 30 Feet of LP or Natural Gas Piping. In The Event of Power Failure , Your New Generator Will Be On Line In Less Than One Minute.	2.00	$16,420.60	$32,841.20
PM-100	Permit fee.	1.00	$228.24	$228.24

Potential Savings	$0.00
Sub-Total	$33,069.44
Tax	$0.00
Total	$33,069.44

Thank you for choosing Culpeper Home Services!

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 1.5% per month shall be applied for overdue amounts. Customer listed above is responsible for any and all collection costs, court filing fees, attorney fees necessary to attempt to collect any outstanding debt.

RE: All Install - Generac generator installation proposal

All Install <allinstall@allinstallva.com>

Tue 1/21/2020 5:46 PM

To: Noah Hillstrom <nhillstrom@madisonco.virginia.gov>;

Good afternoon Mr. Hillstrom and thank you for the email reply.

To answer your questions, our annual maintenance for the size generator we quoted you is $235/year. This includes two visits per year, checking over all the major (and minor) components of the generator. It includes an oil change(and filter), air filter change, and transfer of power (we simulate a power outage).

We also have pricing for service calls; for maintenance customers it is $85 during normal business hours and $125 for after hours and weekends. For non-maintenance customers the service charge is $125 for normal hours, & $185 for after hours and weekends. Maintenance customers do get priority if there is a major storm and multiple people need our service. If more time is needed to work on the generator the price is $95/hour, after the first hour of the service call. This wouldn't be likely in a new machine, but we have generators that have been in the field for over 16 years and sometimes they need a little more attention!

I hope I've answered your questions! Please let us know if you have any additional questions!

Thanks,
Leslie

ALL INSTALL
P. O. BOX 435
CULPEPER, VA 22701
540-923-4592
allinstall@allinstallva.com

Your local PowerPro Elite Plus Generac Dealer

From: Noah Hillstrom <nhillstrom@madisonco.virginia.gov>
Sent: Monday, January 20, 2020 12:25 PM
To: All Install <allinstall@allinstallva.com>
Cc: ericallinstallva@gmail.com
Subject: Re: All Install - Generac generator installation proposal

Eric,

No worries and thank you for the quote. It's budget time so I'm including this in my FY21 capital request. What is the estimated annual maintenance cost? Do you have a service agreement price quote as well?

Thanks,

Noah Hillstrom NR-P, FP-C

Director of EMS

Deputy Emergency Management Coordinator

Madison County Dept. of EMS

540-948-4813 Main

571-762-3205 Cell

540-948-4821 Fax

From: All Install <allinstall@allinstallva.com>
Sent: Wednesday, January 15, 2020 12:53:03 PM
To: Noah Hillstrom
Cc: ericallinstallva@gmail.com
Subject: All Install - Generac generator installation proposal

Good afternoon Mr. Hillstrom.

I apologize for the tardiness of my proposal for the Madison County EMS. It has been a crazy start to the new year!

I believe the Generac home standby system I am proposing will give you years of security and service; Generac builds a very reliable product.

The 22 kW air-cooled Generac standby generator would be a good match for the Emergency Service building. The Generac automatic standby generators are fully automatic, self-monitoring systems. During times of power outages lasting more than 5 seconds, the generator will start, and seamlessly transfer power to the building. When the utility power returns, the transfer switch will reconnect to the utility power, and shut down the generator.

Included as an attachment with this email is the proposed contract. I have quoted supplying and delivering a new 22 kW air-cooled Generac generator with the Evolution controller. We will install the generator on a precast concrete Generac GenPad at the back of the building. We will also install a Generac 200-amp service rated load monitoring transfer switch.

If you are happy with the contract and are able to sign before March 1st, 2020 then we will be able to provide you (free of charge) a Generac 10 year Extended Warranty! This is part of a special promotion that Generac is running from January 20th through March 1st. We will also provide maintenance on the generator for the remainder of 2020, free of charge.

Please don't hesitate to call if you have any questions. When you are ready, please sign a copy of the contract and send back to us. **Please remember, the Generac 10 year warranty promotion is only valid until March 1st!** When we receive your signed contract we will begin pulling all necessary building permits for your job and get you on our installation schedule! We will reach out to you a couple of weeks before the scheduled installation to ask for the deposit and to make sure the date works for you. Please remember during installation the building will be without power for approximately 7 hours.

It was a pleasure talking with you and we look forward to hearing from you.

Sincerely,

Eric Kidd

ALL INSTALL
P. O. BOX 435
CULPEPER, VA 22701
540-923-4592
allinstall@allinstallva.com

Your local PowerPro Elite Plus Generac Dealer

Re: Power loss

David James <david@xpress-copy.com>

Mon 1/20/2020 2:04 PM

To: Noah Hillstrom <nhillstrom@madisonco.virginia.gov>;

No problem

Get Outlook for Android

From: Noah Hillstrom <nhillstrom@madisonco.virginia.gov>
Sent: Monday, January 20, 2020 12:34:55 PM
To: David James <david@xpress-copy.com>
Subject: Re: Power loss

David,

I'm including a generator proposal in my FY21 budget request. Confirming this is something you would approve of pending your inspection etc? I'd like to include your approval in my request so folks know.

Thanks,

Noah Hillstrom NR-P, FP-C
Director of EMS
Deputy Emergency Management Coordinator
Madison County Dept. of EMS
540-948-4813 Main
571-762-3205 Cell
540-948-4821 Fax

From: Noah Hillstrom <nhillstrom@madisonco.virginia.gov>
Sent: Wednesday, December 18, 2019 6:00:43 PM

To: David James
Subject: Power loss

David,

The building lost power for about two hours yesterday evening. This has prompted a contingency discussion to include the possibility of buying a generator. Is this something you would allow to be installed?

Thanks,

Noah Hillstrom
EMS Director

stryker

Emergency Care

11811 Willows Road NE
P.O. Box 97006
Redmond, WA 98073-9706 U.S.A.
www.physio-control.com
tel 800.442.1142
Sales Order fax 800.732.0956
Service Plan fax 800.772.3340

To	MADISON CTY VOL RESCUE SQUAD Attn: Noah Hillstrom, EMS Director 1473 N MAIN ST MADISON,VA 22727 540.543.2103 nhillstrom@madisonco.virginia.gov	Quote Number	00175492
		Revision #	1
		Created Date	5/14/2019
		Sales Consultant	Rebecca S. Michaelangelo (703) 585-3733 rebecca.michaelangelo@stryker.com
		FOB	Destination
		Terms	All quotes subject to credit approval and the following terms and conditions
		NET Terms	Net 30
Contract	NASPO17 #OK-SW-300	Expiration Date	8/12/2019

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
11996-000393	McGRATH MAC EMS Video Laryngoscope	1.00	2,805.00	-412.50	2,392.50	2,392.50
11996-000394	McGRATH 3.6V EMS Battery	1.00	62.00	-9.80	52.20	52.20
11996-000398	McGRATH X3 Laryngoscope Blades, Box of 10	1.00	286.00	-42.40	243.60	243.60
11996-000413	McGRATH MAC 1 Laryngoscope Blades, Box of 10	1.00	164.00	-21.32	142.68	142.68
11996-000414	McGRATH MAC 2 Laryngoscope Blades, Box of 10	1.00	164.00	-24.80	139.20	139.20
11996-000415	McGRATH MAC 3 Laryngoscope Blades, Box of 10	1.00	164.00	-24.80	139.20	139.20
11996-000416	McGRATH MAC 4 Laryngoscope Blades, Box of 10	1.00	164.00	-24.80	139.20	139.20

Subtotal	USD 3,248.58
Estimated Tax	USD 0.00
Estimated Shipping & Handling	USD 0.00

Current Sales Tax Rates will be applied at the time of Invoice and tax rate is based on the Ship To location

Grand Total	USD 3,248.58

	Pricing Summary Totals
List Price Total	USD 3,809.00
Total Contract Discounts Amount	USD -539.10
Total Discount	USD -21.32
Trade In Value	USD 0.00
Tax + S&H	USD 0.00

GRAND TOTAL FOR THIS QUOTE

USD 3,248.58

Please provide a company issued Purchase Order that includes Billing and Shipping Address.
PO must reference payment terms of Net 30 days.

- OR –

Required information if no Purchase Order is provided

Billing Address same as address on quote

Account Name

Address

City

State Zip Code

Shipping Address same as Billing Address

Account Name

Address

City

State Zip Code

Accounts Payable Contact Information

Accounts Payable Contact

Accounts Payable Phone Number

Accounts Payable Email

Customer is Tax Exempt? **Yes** **No**

Authorized Customer Signature

Name

Signature

Title

Date

Optional information:

Special Ship to Address

Comments

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity

Reference Number RM/00307901/204824

General Terms for all Products, Services and Subscriptions.
Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.
Pricing. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.
Payment. Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.
Minimum Order Quantity. Physio reserves the right to charge a service fee for any order less than $200.00.
Patent Indemnity. Physio shall indemnify Buyer and hold it harmless from and against all demands, claims, damages, losses, and expenses, arising out of or resulting, from any action by a third party against Buyer that is based on any claim that the services infringe a United States patent, copyright, or trademark, or violate a trade secret or any other proprietary right of any person or entity. Physio's indemnification obligations hereunder will be subject to (i) receiving prompt written notice of the existence of any claim; (ii) being able to, at its option, control the defense and settlement of such claim (provided that, without obtaining the prior written consent of Buyer, Physio will enter into no settlement involving the admission of wrongdoing); and (iii) receiving full cooperation of Buyer in the defense of any claim.
Limitation of Interest. Through the purchase of Physio products, services, or subscriptions, Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products or services, and Buyer expressly agrees not to reverse engineer or decompile such products or related software and information.
Delays. Physio will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from an event beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio inability to obtain goods from its usual sources.
Limited Warranty. Physio warrants its products and services in accordance with the terms of the limited warranties located at http://www.physio-control.com/Documents/. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.**
Compliance with Confidentiality Laws. Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.
Compliance with Law. The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.
Regulatory Requirement for Access to Information. In the event 42 USC § 1395x(v)(1)(I) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.
No Debarment. Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.
Choice of Law. The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

Additional Terms for Purchase and Sale of Products.
In addition to the General Terms above, the following terms apply to all purchases of products from Physio:
Delivery. Unless otherwise specified by Physio in writing, delivery shall be FOB Physio point of shipment and title and risk of loss shall pass to Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from Buyer, Physio will obtain transportation on Buyer's behalf and for Buyer's account. Delivery dates are approximate. Freight is pre-paid and added to Buyer's invoice. Products are subject to availability.
Inspections and Returns. Within 30 days of receipt of a shipment, Buyer shall notify Physio of any claim for product damage or nonconformity. Physio, at its sole option and discretion, may repair or replace a product to bring it into conformity. Return of any product shall be governed by the Returned Product Policy located at http://www.physio-control.com/Documents/. Payment of Physio's invoice is not contingent on immediate correction of nonconformities.
No Resale. Buyer agrees that products purchased hereunder will not be resold to third parties and will not be reshipped to any persons or places prohibited by the laws of the United States of America.

Many Needs ... One Solution

January 24, 2020
Madison County Emergency Services
1449 North Main St
Madison, Va 22727

Dear, Noah Hillstrom Director
Penn Care; a regional supplier of EMS supplies, ambulances, and electronic patient care trip sheets, with low prices, prompt delivery and knowledgeable product specialists we hope to become your one stop shop for all your EMS needs. Many needs......One Solution.....Penn Care.

Thank you for the opportunity to submit a quote for this year's Quick Response Vehicle purchase of 2019 Chevy Tahoe Fast-Lane conversion Quick Response Vehicle.

2020 Ford F 150 4x4 Fast-Lance conversion Quick Response Vehicle built to Madison County Spec..............................Total Completed Price $59,999.00
Total Due on Delivery...$59,999.00

If you have any questions or would like additional information on the vehicle, please feel free to contact me at 540-841-9603 chance@penncare.net

Sincerely

Chance Kimble,
VA Ambulance Sales Representative
chance@penncare.net
Cell 540-841-9603
1-800-392-7233 EXT 312

penncare
Many Needs ... One Solution

Address: 1317 North Rd. | Niles, OH 44446
Phone: 1-800-392-7233
Fax: 330-544-0022
Website: www.penncare.net

County of Madison
FY2021 Budget Worksheet
Department: CONFINEMENT OF PRISONERS
Dept # 33400
Contact TWeaver

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget		FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018		FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-03 -33 -33400-3111	INMATE MEDICAL EXPENSES	0	0	200	200	25	200.00		-	None	12.50%		-	200.00	-
10-03 -33 -33400-3820	HOUSING OF INMATES	46.83	41.08	200	200	9.77	200.00		-	None	4.89%		-	158.92	(5.75)
		46.83	41.08	400.00	400.00	34.77	400.00		-	None	8.69%		-	358.92	(5.75)

County of Madison		Please address compensation requests in separate template
FY2021 Budget Worksheet		To be updated by Finance Dept
Department:	BUILDING OFFICIAL	
Dept #	34100	
Contact	L Webb	

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-03 -34 -34100-1310	DIRECTOR	62,804.10	65,137.48	66,089.99	66,089.99	16,537.26	66,089.99	-	None	25.02%	-	952.51	2,333.38
10-03 -34 -34100-1425	BUILDING INSPECTOR	35,142.80	37,175.84	38,830.53	38,830.53	12,943.52	38,830.53	-	None	33.33%	-	1,654.69	2,033.04
10-03 -34 -34100-1426	BUILDING PERMIT TECHNICIAN	28,359.76	28,974.48	29,843.59	29,843.59	15,501.48	29,843.59	-	None	51.94%	-	869.11	614.72
10-03 -34 -34100-1445	SOIL & EROSION TECHNICIAN	42,012.60	42,923.04	44,210.70	44,210.70	22,105.32	44,210.70	-	None	50.00%	-	1,287.66	910.44
10-03 -34 -34100-1900	PROJ ACCUMULATED LEAVE PAYOUT	-	-	-	-	9,802.67	-	-	Not budgeted	Not budgeted	-	-	-
10-03 -34 -34100-2100	FICA	11,918.98	12,361.54	13,691.57	13,691.57	5,503.99	13,691.57	-	None	40.20%	-	1,330.03	442.56
10-03 -34 -34100-2210	VRS	9,244.83	9,228.24	9,419.68	9,419.68	2,934.73	9,419.68	-	None	31.16%	-	191.44	(16.59)
10-03 -34 -34100-2212	VRS HYBRID	4,824.04	4,848.48	5,028.81	5,028.81	2,067.20	5,028.81	-	None	41.11%	-	180.33	24.44
10-03 -34 -34100-2214	VRS HYBRID 401A	635.20	662.22	683.74	683.74	284.48	683.74	-	None	41.61%	-	21.52	27.02
10-03 -34 -34100-2216	VIRGINIA LOCAL DISABILITY PROGRAM	374.56	390.72	385.26	385.26	150.84	385.26	-	None	39.15%	-	(5.46)	16.16
10-03 -34 -34100-2218	VRS RET - DC Voluntary Employer	141.71	144.96	149.22	149.22	77.52	149.22	-	None	51.95%	-	4.26	3.25
10-03 -34 -34100-2220	VRS-HEALTH INSURANCE CREDIT	151.64	139.51	143.18	143.18	50.12	143.18	-	None	35.00%	-	3.67	(12.13)
10-03 -34 -34100-2310	HEALTH INSURANCE	28,501.03	28,743.22	28,767.60	33,049.92	11,353.02	33,049.92	-	None	34.35%	4,282.32	24.38	242.19
10-03 -34 -34100-2400	GROUP LIFE INSURANCE	2,205.10	2,283.28	2,344.57	2,344.57	822.78	2,344.57	-	None	35.09%	-	61.29	78.18
10-03 -34 -34100-2700	WORKMAN'S COMPENSATION	2,828.00	3,664.00	5,038.50	5,038.50	3,319.74	**5,038.50**	-	None	65.89%	-	1,374.50	836.00
10-03 -34 -34100-3000	CONTRACTUAL SERVICES	-	972.71	-	-	4,909.12	-	-	Not budgeted	Not budgeted	-	(972.71)	972.71
10-03 -34 -34100-3166	TRAINING SERVICES	1,075.00	653.00	630.00	630.00	-	1,000.00	370.00	58.73%	0.00%	-	(23.00)	(422.00)
10-03 -34 -34100-3320	REPAIRS & MAINTENANCE EQUIPMEN	60.00	-	250.00	250.00	69.93	250.00	-	None	27.97%	-	250.00	(60.00)
10-03 -34 -34100-3610	ADVERTISING	-	50.00	70.00	70.00	200.00	70.00	-	None	285.71%	-	20.00	50.00
10-03 -34 -34100-5210	POSTAL SERVICES	100.00	100.00	100.00	100.00	-	100.00	-	None	0.00%	-	-	-
10-03 -34 -34100-5230	TELECOMMUNICATIONS	1,001.31	922.91	1,050.00	1,050.00	276.39	500.00	(550.00)	-52.38%	26.32%	-	127.09	(78.40)
10-03 -34 -34100-5305	INSURANCE-VEHICLE	1,365.12	1,366.62	1,440.00	1,440.00	1,370.73	1,440.00	-	None	95.19%	-	73.38	1.50
10-03 -34 -34100-5410	LEASE OFFICE EQUIPMENT	1,197.59	1,278.77	1,550.00	1,550.00	412.04	1,300.00	(250.00)	-16.13%	26.58%	-	271.23	81.18
10-03 -34 -34100-5510	MILEAGE	-						-	Not budgeted	Not budgeted	-	-	-
10-03 -34 -34100-5530	LODGING & MEALS	126.55	98.40	300.00	300.00	104.87	400.00	100.00	33.33%	34.96%	-	201.60	(28.15)
10-03 -34 -34100-5540	SEMINARS & TUITIONS	75.00	85.00	250.00	250.00	-	250.00	-	None	0.00%	-	165.00	10.00
10-03 -34 -34100-5810	DUES	495.00	535.00	535.00	535.00	-	500.00	(35.00)	-6.54%	0.00%	-	-	40.00
10-03 -34 -34100-6000	MATERIALS & SUPPLIES	-						-	Not budgeted	Not budgeted	-	-	-
10-03 -34 -34100-6001	OFFICE SUPPLIES	988.71	840.12	950.00	950.00	731.27	1,000.00	50.00	5.26%	76.98%	-	109.88	(148.59)
10-03 -34 -34100-6008	VEHICLE/EQUIPMENT FUEL	2,941.04	3,031.70	3,200.00	3,200.00	920.74	3,200.00	-	None	28.77%	-	168.30	90.66
10-03 -34 -34100-6009	VEHICLE/EQUIPMENT MAINTENANCE	3,875.93	1,529.08	2,000.00	2,000.00	395.51	2,000.00	-	None	19.78%	-	470.92	(2,346.85)
10-03 -34 -34100-6011	UNIFORMS & WEARING APPAREL	703.49	-	350.00	350.00	-	250.00	(100.00)	-28.57%	0.00%	-	350.00	(703.49)
10-03 -34 -34100-6020	BOOKS & SUBSCRIPTIONS	282.15	565.70	450.00	450.00	-	600.00	150.00	33.33%	0.00%	-	(115.70)	283.55
10-03 -34 -34100-6023	FORMS	248.00	328.95	300.00	300.00	-	300.00	-	None	0.00%	-	(28.95)	80.95
10-03 -34 -34100-8101	OFFICE EQUIPMENT	486.90	-	430.00	430.00	385.96	450.00	20.00	4.65%	89.76%	-	430.00	(486.90)
10-03 -34 -34100-8102	OFFICE FURNITURE	-	-	150.00	150.00	68.42	150.00	-	None	45.61%	-	150.00	-
10-03 -34 -34100-8103	IT EQUIPMENT	935.00	2,120.00	1,100.00	1,100.00	60.00	1,000.00	(100.00)	-9.09%	5.45%	-	(1,020.00)	1,185.00
10-03 -34 -34100-8106	MOTOR VEHICLES	-	21,109.60	-	31,771.22	-	-	(31,771.22)	-100.00%	0.00%	31,771.22	(21,109.60)	21,109.60
10-03 -34 -34100-8108	EQUIPMENT-OTHER	-	-	50.00	50.00	-		(50.00)	-100.00%	0.00%	-	50.00	-
		245,101.14	272,264.57	259,781.94	295,835.48	113,359.65	263,669.26	(32,166.22)	-10.87%	38.32%	36,053.54	(12,482.63)	27,163.43

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: 34100 Bldg Inspection

A. Current Full time employees

FY20 Budget for OT: -

Employee Name	**Position Title & EEID**	**Current Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours paid through 11/30/2019**	**OT Hours Estimated for FY2021**
AYLOR, Matthew	Soil & Erosion Administrator--10406	44,210.70	No	No	N/A	
GIGEL, Alicia	Building Permit Technician--10431	31,003.00	No	No	N/A	
Karl Bracqbien	Combination Inspector--n/a	44,000.00	No	No	N/A	
WILKINS, Jamie	Building Official--10503	75,000.00	Yes	N/A	N/A	N/A

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	**Position Title & EEID**	**Current or Requested Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours Estimated for FY2021**
AYLOR, Matthew	Soil & Erosion Administrator--10406	$50,000	No	No	N/A
Karl Bracqbien	Combination Inspector--n/a	44,000.00	No	No	N/A
WILKINS, Jamie	Building Official--10503	75,000.00	Yes	N/A	N/A

C. Current Part Time Employees

FY20 Budget for PT Employees:

Employee Name	**Position Title & EEID**	**Current Hourly Rate**	**Hours Paid through 11/30/2019**	**Estimated Hours for FY2021**

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	**Position Title & EEID**	**Requested Hourly Rate**	**Estimated Hours for FY2021**

Mary Jane Costello

From: Ligon Webb
Sent: Wednesday, January 29, 2020 9:13 AM
To: Mary Jane Costello
Subject: re: Budget request
Attachments: Copy of FY2021 Dept Budget Requests-LWebb.xlsx; Copy of Staffing By Dept - FY21 Budget Request - 34100-Bldg Official.xlsx; Copy of Staffing By Dept - FY21 Budget Request - 81101-ZoningPlanning.xlsx

MJ – I have worked on the budgets and made a few small changes...first, to the overall operational budget...from what I sent you last week, I have made two small change and that is to the Board of Zoning Appeals budget based upon input from Suzanne Long...

Maybe these comments are more appropriate for the Board and Jack, but I will share with you too....regarding salaries: This morning I had a small staff meeting to discuss moving forward without filling Alicia's Building Permit/Plans Reviewer Technician position, and therefore reduce the department's overall expenditures on salary... Given that Karl is now here, he is able to take some responsibilities off Jamie's shoulders, and thus free up time for plan review for Jamie. So this is good...

Also, April is comfortable with being the main point of contact for processing and entering building permits; although we know things will be busier as spring approaches...in order to help, I will also learn how to enter building permits into the system, it's sort an older and complicated system, but given that April (and Matt, who is also trained to enter permits) will inevitably be out of the office at some point (vacation, sick, etc.) we will need a third person trained to process permits...and I am happy to do so.

And given that this will mean additional duties for April, Matt and me, I have requested raises for each of us....Matt's salary has been discussed as part of the salary study, and given his importance to the office I feel justified in increasing his salary ($50,000)...April's workload is already increased, and will increase more in the future, in short time she has become a vital cog in our office, so I have also requested an increase for her ($47,000); and for me, as the Department's Director I have requested and increase for me ($70,000)...again, the logic here is that not filling the vacant Building Technician position ($31,000) will produce a net savings to the department vs. the offset in proposed salary increases ($16,000); of course these increases will come with increased duties, and this is understood and embraced by all....

Ok, thanks again, let me know if you have any questions, thanks – Ligon

Ligon Webb
County Planner
Madison County
414 N. Main Street
Madison, VA 22727
(540) 478-2240 (Cell)

County of Madison															
FY2021 Budget Worksheet															
Department:	VA BUILDING PERMIT FEE														
Dept #	34270														
Contact	L Webb														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-03 -34 -34270-3810	VIRGINIA BUILDING PERMIT FEES	1,705.05	2,774.94	2,500.00	2,500.00	467.10	2,500.00		-	None	18.68%		-	(274.94)	1,069.89
		1,705.05	2,774.94	2,500.00	2,500.00	467.10	2,500.00		-	None	18.68%		-	(274.94)	1,069.89

County of Madison

FY2021 Budget Worksheet

Please address compensation requests in separate template

To be updated by Finance Dept

Department: ANIMAL CONTROL & FACILITY

Dept # 35103

Contact Gcave

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	Proposed Animal Control - FY21	Proposed Animal Shelter - FY21	Total FY Proposed FY21	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018
10-03 -35 -35103-1415	ANIMAL CONTROL OFFICER	79,236.16	80,953.20	83,381.59	83,381.59	41,690.76	83,381.59	83,381.59		83,381.59	-	None	50.00%
10-03 -35 -35103-1460	FULL-TIME OVERTIME	23,208.90	23,367.25	23,909.39	23,909.39	11,094.79	23,909.39	23,909.39		23,909.39	-	None	46.40%
10-03 -35 -35103-1510	ANIMAL SHELTER ASSISTANTS	39,372.13	42,603.84	48,960.00	48,960.00	19,806.67	48,960.00		48,960.00	48,960.00	-	None	40.45%
10-03 -35 -35103-2100	FICA	10,371.11	10,685.30	11,953.20	11,953.20	5,258.63	11,953.20	8,207.76	3,745.44	11,953.20	-	None	43.99%
10-03 -35 -35103-2210	VRS	6,988.74	6,913.10	7,120.79	7,120.79	3,560.40	7,120.79	7,120.79		7,120.79	-	None	50.00%
10-03 -35 -35103-2220	VRS-HEALTH INSURANCE CREDIT	71.40	64.80	66.71	66.71	33.36	66.71	66.71		66.71	-	None	50.01%
10-03 -35 -35103-2310	HEALTH INSURANCE	13,699.04	13,849.44	13,849.44	16,959.72	8,005.56	16,959.72	16,959.72		16,959.72	-	None	47.20%
10-03 -35 -35103-2400	GROUP LIFE INSURANCE	1,038.04	1,060.56	1,092.30	1,092.30	546.12	1,092.30	1,092.30		1,092.30	-	None	50.00%
10-03 -35 -35103-2700	WORKMAN'S COMPENSATION	1,518.00	1,560.00	1,950.00	1,950.00	1,354.41	1,950.00	1,950.00		1,950.00	-	None	69.46%
10-03 -35 -35103-3110	EMPLOYEE MEDICAL EXPENSES	478.53	948.87	1,000.00	1,000.00	162.83		100.00	900.00	1,000.00	-	None	16.28%
10-03 -35 -35103-3118	VETERINARIAN MEDICAL EXPENSES	20,028.49	23,410.12	21,500.00	21,500.00	10,653.89		-	45,000.00	45,000.00	23,500.00	109.30%	49.55%
10-03 -35 -35103-3119	BOARDING FEES FOR ANIMALS	-	-	500.00	500.00	-		500.00		500.00	-	None	0.00%
10-03 -35 -35103-3166	TRAINING SERVICES	75.00	1,623.00	500.00	500.00	-		400.00	100.00	500.00	-	None	0.00%
10-03 -35 -35103-3310	REPAIRS & MAINTENANCE-BUILDINGS	464.50	51.84	1,000.00	1,000.00	207.04		-	500.00	500.00	(500.00)	-50.00%	20.70%
10-03 -35 -35103-3313	MAINTENANCE - HARDWARE/SOFTWA	-	-	250.00	250.00	-		-	-	-	(250.00)	-100.00%	0.00%
10-03 -35 -35103-3610	ADVERTISING	293.62	-	450.00	450.00	-		250.00	250.00	500.00	50.00	11.11%	0.00%
10-03 -35 -35103-5110	ELECTRICITY	4,521.49	4,733.63	4,900.00	4,900.00	2,308.38		-	4,900.00	4,900.00	-	None	47.11%
10-03 -35 -35103-5130	WATER & SEWER	-	-	500.00	500.00	-		-	-	-	(500.00)	-100.00%	0.00%
10-03 -35 -35103-5230	TELECOMMUNICATIONS	2,696.42	2,754.34	2,800.00	2,800.00	1,343.45		1,003.92	1,555.56	2,559.48	(240.52)	-8.59%	47.98%
10-03 -35 -35103-5305	INSURANCE-VEHICLE	910.08	1,366.62	1,440.00	1,440.00	1,370.73	1,370.73	913.82	456.91	1,370.73	(69.27)	-4.81%	95.19%
10-03 -35 -35103-5510	MILEAGE	-	106.82	-	-	-		-	-	-	-	Not budgeted	Not budgeted
10-03 -35 -35103-5530	LODGING & MEALS	-	241.79	300.00	300.00	404.37		300.00	-	300.00	-	None	134.79%
10-03 -35 -35103-5540	SEMINARS & TUITIONS	-	-	1,800.00	1,800.00	200.00		300.00	-	300.00	(1,500.00)	-83.33%	11.11%
10-03 -35 -35103-5640	SPAY/NEUTER PROGRAM	-	-	-	-	-		-	-	-	-	Not budgeted	Not budgeted
10-03 -35 -35103-5810	DUES	113.00	76.00	100.00	100.00	-		-	100.00	100.00	-	None	0.00%
10-03 -35 -35103-5870	REFUND DOG TAG FEE	886.00	58.00	-	-	-		-	-	-	-	Not budgeted	Not budgeted
10-03 -35 -35103-6001	OFFICE SUPPLIES	1,220.39	1,474.20	1,360.00	1,360.00	621.19		500.00	900.00	1,400.00	40.00	2.94%	45.68%
10-03 -35 -35103-6003	FEED & ANIMAL CARE SUPPLIES	1,764.81	2,088.20	4,000.00	4,000.00	598.73		-	2,500.00	2,500.00	(1,500.00)	-37.50%	14.97%
10-03 -35 -35103-6004	ANIMAL CARE MEDICAL SUPPLIES	6,202.90	6,393.24	6,500.00	6,500.00	5,038.14		-	4,000.00	4,000.00	(2,500.00)	-38.46%	77.51%
10-03 -35 -35103-6005	CLEANING & JANITORIAL SUPPLIES	2,558.82	2,317.96	3,200.00	3,200.00	907.48		-	3,200.00	3,200.00	-	None	28.36%
10-03 -35 -35103-6008	VEHICLE/EQUIPMENT FUEL	5,023.85	5,354.23	6,000.00	6,000.00	2,258.50		5,100.00	900.00	6,000.00	-	None	37.64%
10-03 -35 -35103-6009	VEHICLE/EQUIPMENT MAINTENANCE	2,770.39	1,424.20	3,000.00	3,000.00	1,280.27		2,550.00	450.00	3,000.00	-	None	42.68%
10-03 -35 -35103-6011	UNIFORMS & WEARING APPAREL	319.60	460.53	700.00	700.00	9.05		700.00		700.00	-	None	1.29%
10-03 -35 -35103-6021	RECORD BOOKS & TAGS	670.99	715.00	600.00	600.00	-		600.00		600.00	-	None	0.00%
10-03 -35 -35103-8102	OFFICE FURNITURE	-	-	339.98	339.98	-		750.00		750.00	410.02	120.60%	0.00%
10-03 -35 -35103-8104	COMMUNICATIONS EQUIPMENT	-	138.40	140.00	140.00	-		140.00		140.00	-	None	0.00%
10-03 -35 -35103-8106	MOTOR VEHICLES	-	33,565.58	-	-	-		-		-	-	Not budgeted	Not budgeted
10-03 -35 -35103-8108	EQUIPMENT-OTHER	2,068.26	948.18	2,500.00	2,500.00	-		750.00	1,250.00	2,000.00	(500.00)	-20.00%	0.00%
		228,570.66	271,308.24	257,663.40	260,773.68	118,714.75	196,764.43	157,546.00	119,667.91	277,213.91	16,440.23	6.30%	45.52%

Madison County
Current Staffing Authorized by FY20 Budget
As on November 2019

Department: Animal Control (35103)

A. Current Full time employees

FY20 Budget for OT: 23,909.39

Employee Name	Position Title & EEID	Current Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours paid through 11/30/2019	OT Hours Estimated for FY2021
CAVE, Greg	Chief Animal Control Officer & Shelter Manager--10274	50,058.00	No	Yes	42.25	96
DODSON, Judith	Deputy Animal Control Officer--10362	33,323.59	No	Yes	5	24
				Total OT		$ 4,042.31
				Total on Call		
				G Cave	498	11,985.04
				A Dodson	496	7,946.39
						$ 19,931.43
				Total oncall and OT		$ 23,973.74

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	Position Title & EEID	Current or Requested Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours Estimated for FY2021
	New Animal Shelter Mgr	???			

C. Current Part Time Employees

FY20 Budget for PT Employees: 48,960.00

Employee Name	Position Title & EEID	Current Hourly Rate	Hours Paid through 11/30/2019	Estimated Hours for FY2021	
DOLAN, Heather	Kennel Assistant--10433	$ 11.00	374.00	1248	13,728.00
OWENS, Tamara	Deputy Animal Control Officer--10255	$ 15.00	618.75	1508	22,620.00
SMITH, Melissa	Kennel Assistant--10504	$ 10.50		1248	13,104.00
					49,452.00

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	Position Title & EEID	Requested Hourly Rate	Estimated Hours for FY2021

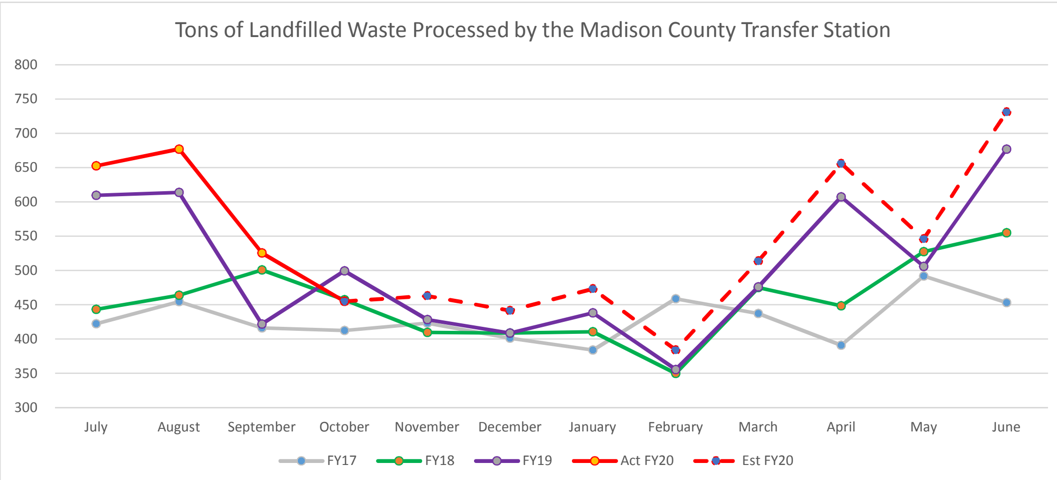
County of Madison	
FY2021 Budget Worksheet	
Department:	TRANSFER STATION & RECYCLING CTR
Dept #	42400
Contact	R Berry

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget		FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018		FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-04 -41 -42400-3157	CONSULTANT	-	8,653.85	-	-	-	-		-	Not budgeted	Not budgeted		-	(8,653.85)	8,653.85
10-04 -41 -42400-3160	MONITORING	33,485.39	45,255.76	40,000.00	40,000.00	10,751.25	40,000.00		-	None	26.88%		-	(5,255.76)	11,770.37
10-04 -41 -42400-3165	OUTSIDE SERVICES	-	-	1,000.00	1,000.00	1,005.00	1,000.00		-	None	100.50%		-	1,000.00	-
10-04 -41 -42400-3172	PLANNING ASSISTANCE	1,104.00	692.38	-	-	-	-		-	Not budgeted	Not budgeted		-	(692.38)	(411.62)
10-04 -41 -42400-3176	RECYCLING PROGRAM	56.47	151.16	3,500.00	3,500.00	-	3,500.00		-	None	0.00%		-	3,348.84	94.69
10-04 -41 -42400-3320	REPAIRS & MAINTENANCE-EQUIPMENT	-	-	900.00	900.00	-	900.00		-	None	0.00%		-	900.00	-
10-04 -41 -42400-3410	TRANSPORTATION CONTRACT	112,434.06	126,853.95	111,000.00	111,000.00	60,109.45	167,440.00	B	56,440.00	50.85%	54.15%		-	(15,853.95)	14,419.89
10-04 -41 -42400-3411	TRANSP CONTRACT-FUEL SURCHARGE	-	-	6,500.00	6,500.00	-	6,500.00		-	None	0.00%		-	6,500.00	-
10-04 -41 -42400-3412	TRANSP CONTRACT-FACILITY CHARGE	178,776.00	182,460.00	182,530.00	182,530.00	61,900.00	156,000.00	A	(26,530.00)	-14.53%	33.91%		-	70.00	3,684.00
10-04 -41 -42400-3413	TRANSPORTATION CONTRACT-DISPOSAL C	130,963.18	143,637.41	131,000.00	131,000.00	57,732.79	167,440.00	B	36,440.00	27.82%	44.07%		-	(12,637.41)	12,674.23
10-04 -41 -42400-5110	ELECTRICITY	3,749.16	3,275.64	4,000.00	4,000.00	1,074.91	4,000.00		-	None	26.87%		-	724.36	(473.52)
10-04 -41 -42400-5230	TELECOMMUNICATIONS	1,455.11	1,347.59	1,500.00	1,500.00	564.40	1,500.00		-	None	37.63%		-	152.41	(107.52)
10-04 -41 -42400-5510	MILEAGE	299.60	63.00	300.00	300.00	451.24	300.00		-	None	150.41%		-	237.00	(236.60)
10-04 -41 -42400-5530	LODGING & MEALS	300.49	-	300.00	300.00	253.68	300.00		-	None	84.56%		-	300.00	(300.49)
10-04 -41 -42400-5540	SEMINARS & TUITIONS	150.00	200.00	225.00	225.00	-	225.00		-	None	0.00%		-	25.00	50.00
10-04 -41 -42400-5800	MICELLANEOUS	300.00	180.00	125.00	125.00	-	200.00		75.00	60.00%	0.00%		-	(55.00)	(120.00)
10-04 -41 -42400-5810	DUES	50.00	50.00	500.00	500.00	50.00	100.00		(400.00)	-80.00%	10.00%		-	450.00	-
10-04 -41 -42400-6022	SUPPLIES	272.98	537.40	150.00	150.00	420.78	500.00		350.00	233.33%	280.52%		-	(387.40)	264.42
10-04 -41 -42400-8109	CHIPPING WOOD WASTE	11,300.00	12,500.00	12,500.00	12,500.00	-	13,000.00		500.00	4.00%	0.00%		-	-	1,200.00
		474,696.44	525,858.14	496,030.00	496,030.00	194,313.50	562,905.00		66,875.00	13.48%	39.17%		-	(29,828.14)	51,161.70

A	Facility charge per current contract is $12.5K per month; assumed $13K next year; 4% rate increase		
B	Current rate for disposal is $23/ ton and current rate for hauling is $23/ton. Current rate for recycling is $46/ton.		
	Assumed disposal and hauling for FY21		
	Estimate tonnage -regular FY20	6,520.00	
	Estimated recycling FY20	480.00	
	Total tonnage	7,000.00	
	Estimated increase for FY21	4%	
	Total estimated tonnage for FY21	7,280.00	
	Cost at $46/ton	334,880.00	
	50%	167,440.00	<== includes no rate increase

Projected Transfer Station Contractor Cost for FY20

Prepared December 3, 2019



	Tons of Solid Waste Received					Recycling		
	FY17	FY18	FY19	Act FY20	Est FY20	Act FY20	Est FY20	
July	422	443	610	653				*No FY20 recycling*
August	455	464	614	677				*Recycling not broken out*
September	416	501	422	526		29		
October	413	458	500	455	455	37		
November	423	410	429		463		40	
December	402	409	409		442		40	
January	384	411	438		473		40	
February	459	350	356		384		40	
March	438	475	476		514		40	
April	391	448	608		656		40	
May	492	527	506		546		40	
June	453	555	677		731		40	
Tons/FY	5,148	5,452	6,044	2,311		66	320	
Change	-	5.9%	10.9%	7.7%				

FY20 Budget

	Budget	Contingency	Funds Available
Hauling	$ 117,500	$ 11,750	$ 129,250
Disposal	$ 131,000	$ 13,100	$ 144,100
Transfer Station Operation	$ 182,530	$ 36,506	$ 219,036
Recycling	$ -	$ 20,249	$ 20,249
Total FY20 Budget	$ 431,030	$ 81,605	$ 512,635

Estimated Runout

	Estimate	
Hauling	$ 154,899	*Asssumes no fuel adjustments*
Disposal	$ 152,582	
Transfer Station Operation	$ 161,900	
Recycling	$ 23,000	*Estimate 500 tons @ $46.00/ton*
Total Annual Estimate (before factor of safety)	$ 492,381	
FY20 Budget before contingency	$ 431,030	
Needed from Assigned Contingency	$ 61,351	
Assigned Contingency Balance	$ 20,254	

Note:

Some of the cost due to increase in tonnage should be offset by higher revenue. No estimate of additional revenue is provided.

Month	Tons	Hauling	Disposal	Facility Charge	
		$23.00/ton	$23.00/ton	$12,500/mo	
Jul-19	653	$ 19,934	$ 17,618	$ 24,400	*Continued operations with Waste Management in July, 2019*
Aug-19	677	$ 15,576	$ 15,576	$ 12,500	
Sep-19	526	$ 12,092	$ 12,092	$ 12,500	
Oct-19	455	$ 10,465	$ 10,465	$ 12,500	
Nov-19	463	$ 10,648	$ 10,648	$ 12,500	*Estimate 8% increase in tons processed over prior year*
Dec-19	442	$ 10,157	$ 10,157	$ 12,500	
Jan-20	473	$ 10,887	$ 10,887	$ 12,500	
Feb-20	384	$ 8,837	$ 8,837	$ 12,500	
Mar-20	514	$ 11,823	$ 11,823	$ 12,500	
Apr-20	656	$ 15,092	$ 15,092	$ 12,500	
May-20	546	$ 12,565	$ 12,565	$ 12,500	
Jun-20	731	$ 16,822	$ 16,822	$ 12,500	
FY20	**6,521**	**$ 154,899**	**$ 152,582**	**$ 161,900**	**Runout Estimate**

County of Madison			Please address compensation requests in separate template												
FY2021 Budget Worksheet			To be updated by Finance Dept												
Department:	FACILITIES & MAINTENANCE														
Dept #	43200														
Contact	R Berry														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-04 -42 -43200-1311	MANAGER	48,480.34	49,530.96	51,016.83	51,016.83	25,508.40	51,016.83		-	None	50.00%		-	1,485.87	1,050.62
10-04 -42 -43200-1313	Assistant Manager	-	-	39,140.00	39,140.00	-	39,140.00		-	None	0.00%		-	39,140.00	-
10-04 -42 -43200-1435	MAINTENANCE TECHNICIAN	-	10,189.78	-	-	19,569.96	-		-	Not budgeted	Not budgeted		-	(10,189.78)	10,189.78
10-04 -42 -43200-1436	CUSTODIAN	23,881.96	24,399.36	25,131.44	25,131.44	11,545.22	25,131.44		-	None	45.94%		-	732.08	517.40
10-04 -42 -43200-1516	PART-TIME CUSTODIAN	1,805.00	1,591.20	1,407.80	1,407.80	165.53	1,407.80		-	None	11.76%		-	(183.40)	(213.80)
10-04 -42 -43200-1565	PART-TIME MAINTENANCE	6,834.21	4,562.60	-	-	272.33	-		-	Not budgeted	Not budgeted		-	(4,562.60)	(2,271.61)
10-04 -42 -43200-1900	PROJ ACCUMULATED LEAVE PAYOUT	-	294.30	-	-	1,422.42	-		-	Not budgeted	Not budgeted		-	(294.30)	294.30
10-04 -42 -43200-2100	FICA	5,560.76	6,282.10	8,927.25	8,927.25	4,231.01	8,927.25		-	None	47.39%		-	2,645.15	721.34
10-04 -42 -43200-2210	VRS	6,382.45	6,313.71	9,845.62	9,845.62	2,536.08	9,845.62		-	None	25.76%		-	3,531.91	(68.74)
10-04 -42 -43200-2212	VRS HYBRID	-	691.16	-	-	2,014.62	-		-	Not budgeted	Not budgeted		-	(691.16)	691.16
10-04 -42 -43200-2214	VRS HYBRID 401A	-	91.66	-	-	267.33	-		-	Not budgeted	Not budgeted		-	(91.66)	91.66
10-04 -42 -43200-2216	VIRGINIA LOCAL DISABILITY PROGRAM	-	54.08	-	-	141.47	-		-	Not budgeted	Not budgeted		-	(54.08)	54.08
10-04 -42 -43200-2220	VRS-HEALTH INSURANCE CREDIT	65.18	66.38	92.23	92.23	45.06	92.23		-	None	48.86%		-	25.85	1.20
10-04 -42 -43200-2310	HEALTH INSURANCE	13,734.75	16,415.33	20,626.80	21,187.36	10,462.06	21,187.36		-	None	49.38%		560.56	4,211.47	2,680.58
10-04 -42 -43200-2400	GROUP LIFE INSURANCE	948.33	1,089.06	1,510.28	1,510.28	739.30	1,510.28		-	None	48.95%		-	421.22	140.73
10-04 -42 -43200-2700	WORKMAN'S COMPENSATION	1,231.00	1,672.00	1,996.91	1,996.91	1,315.71	1,996.91		-	None	65.89%		-	324.91	441.00
10-04 -42 -43200-3165	OUTSIDE SERVICES	25,786.08	92,769.70	36,000.00	36,000.00	13,742.50	36,000.00		-	None	38.17%		-	(56,769.70)	66,983.62
10-04 -42 -43200-3166	TRAINING SERVICES	-	-	250.00	250.00	-	250.00		-	None	0.00%		-	250.00	-
10-04 -42 -43200-3172	PLANNING ASSISTANCE	749.00					-		-	Not budgeted	Not budgeted		-	-	(749.00)
10-04 -42 -43200-3310	REPAIRS & MAINTENANCE-BUILDINGS	15,206.37	32,130.34	45,000.00	45,000.00	14,491.45	45,000.00		-	None	32.20%		-	12,869.66	16,923.97
10-04 -42 -43200-3320	REPAIRS & MAINTENANCE-EQUIPMENT	-	-	500.00	500.00	-	500.00		-	None	0.00%		-	500.00	-
10-04 -42 -43200-3323	MAINTENANCE/SUPPORT CONTRACT	24,189.56	26,748.54	31,500.00	31,500.00	11,496.54	37,500.00	A	6,000.00	19.05%	36.50%		-	4,751.46	2,558.98
10-04 -42 -43200-3610	ADVERTISING	-	-	300.00	300.00	-	300.00		-	None	0.00%		-	300.00	-
10-04 -42 -43200-5110	ELECTRICITY	97,550.54	105,801.15	112,000.00	112,000.00	42,655.91	112,000.00		-	None	38.09%		-	6,198.85	8,250.61
10-04 -42 -43200-5120	HEATING SERVICES	22,979.79	19,301.37	21,000.00	21,000.00	4,818.09	21,000.00		-	None	22.94%		-	1,698.63	(3,678.42)
10-04 -42 -43200-5130	WATER & SEWER	9,424.17	12,247.49	13,000.00	13,000.00	5,558.01	13,000.00		-	None	42.75%		-	752.51	2,823.32
10-04 -42 -43200-5230	TELECOMMUNICATIONS	74,012.82	74,350.98	70,000.00	70,000.00	31,634.22	75,000.00		5,000.00	7.14%	45.19%		-	(4,350.98)	338.16
10-04 -42 -43200-5240	ALARM SYSTEM	3,183.36	3,755.33	4,000.00	4,000.00	2,141.84	4,000.00		-	None	53.55%		-	244.67	571.97
10-04 -42 -43200-5305	INSURANCE-VEHICLE	1,820.16	1,822.16	1,920.00	1,920.00	1,827.64	1,827.64		(92.36)	-4.81%	95.19%		-	97.84	2.00
10-04 -42 -43200-5306	INSURANCE-PROPERTY	12,357.00	12,588.00	13,030.00	13,030.00	12,906.00	12,906.00		(124.00)	-0.95%	99.05%		-	442.00	231.00
10-04 -42 -43200-5307	INSURANCE-GENERAL LIABILITY	7,754.00	7,855.00	7,945.00	7,945.00	7,871.00	7,871.00		(74.00)	-0.93%	99.07%		-	90.00	101.00
10-04 -42 -43200-5308	INSURANCE-BOILER & MACHINERY	1,377.00	1,395.00	1,410.00	1,410.00	1,376.00	1,376.00		(34.00)	-2.41%	97.59%		-	15.00	18.00
10-04 -42 -43200-5309	INSURANCE-PUBLIC OFFICIALS LIAB	6,107.00	6,186.00	6,260.00	6,260.00	4,819.00	4,819.00		(1,441.00)	-23.02%	76.98%		-	74.00	79.00

County of Madison			Please address compensation requests in separate template
FY2021 Budget Worksheet			To be updated by Finance Dept
Department:	FACILITIES & MAINTENANCE		
Dept #	43200		
Contact	R Berry		

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-04 -42 -43200-5310	INSURANCE-INCREASED LIMITS	2,359.00	2,469.00	2,445.00	2,445.00	3,674.00	3,674.00	1,229.00	50.27%	150.27%	-	(24.00)	110.00
10-04 -42 -43200-5311	INSURANCE-CRIME	750.00	750.00	765.00	765.00	750.00	750.00	(15.00)	-1.96%	98.04%	-	15.00	-
10-04 -42 -43200-5312	INSURANCE-ADM FEE	2,100.00	2,100.00	1,225.00	1,225.00	1,225.00	1,225.00	-	None	100.00%	-	(875.00)	-
10-04 -42 -43200-5420	LEASE UNIFORMS & MATS	5,097.66	5,072.10	6,000.00	6,000.00	2,503.84	6,000.00	-	None	41.73%	-	927.90	(25.56)
10-04 -42 -43200-5510	MILEAGE	-	(154.26)	300.00	300.00	-	300.00	-	None	0.00%	-	454.26	(154.26)
10-04 -42 -43200-5530	LODGING & MEALS	-	7.30	100.00	100.00	-	100.00	-	None	0.00%	-	92.70	7.30
10-04 -42 -43200-5540	SEMINARS & TUITIONS	-	40.00	-	-	-	-	-	Not budgeted	Not budgeted	-	(40.00)	40.00
10-04 -42 -43200-5810	DUES	150.00	-	100.00	100.00	85.00	100.00	-	None	85.00%	-	100.00	(150.00)
10-04 -42 -43200-6001	OFFICE SUPPLIES	-	47.85	100.00	100.00	85.05	100.00	-	None	85.05%	-	52.15	47.85
10-04 -42 -43200-6005	CLEANING & JANITORIAL SUPPLIES	5,003.64	2,370.86	6,000.00	6,000.00	2,259.15	6,000.00	-	None	37.65%	-	3,629.14	(2,632.78)
10-04 -42 -43200-6007	REPAIRS & MAINTENANCE-SUPPLIES	5,007.70	4,237.76	6,500.00	6,500.00	1,409.93	6,500.00	-	None	21.69%	-	2,262.24	(769.94)
10-04 -42 -43200-6008	VEHICLE/EQUIPMENT FUEL	3,101.51	3,379.44	3,000.00	3,000.00	1,838.79	3,500.00	500.00	16.67%	61.29%	-	(379.44)	277.93
10-04 -42 -43200-6009	VEHICLE/EQUIPMENT MAINTENANCE	3,955.27	4,148.61	5,000.00	5,000.00	586.29	5,000.00	-	None	11.73%	-	851.39	193.34
10-04 -42 -43200-6011	UNIFORMS & WEARING APPAREL	184.22	35.98	640.00	640.00	173.69	640.00	-	None	27.14%	-	604.02	(148.24)
10-04 -42 -43200-8107	TOOLS & RELATED EQUIPMENT	527.59	540.42	1,000.00	1,000.00	208.71	1,000.00	-	None	20.87%	-	459.58	12.83
10-04 -42 -43200-8108	EQUIPMENT-OTHER	6,993.83	3,065.22	5,000.00	5,000.00	474.95	5,000.00	-	None	9.50%	-	1,934.78	(3,928.61)
10-04 -42 -43200-8112	HVAC REPLACEMENTS (Cap Budg)	-	-	-	25,354.00	25,381.00		(25,354.00)	-100.00%	100.11%	25,354.00	-	-
10-04 -42 -43200-8115	Equipment replacement (cap bud)	-	-	-	-	-		-	Not budgeted	Not budgeted	-	-	-
10-04 -42 -43200-8116	Parking Lot Paving (cap budg)	-	-	-	-	-		-	Not budgeted	Not budgeted	-	-	-
10-04 -42 -43200-8231	DSS ROOF REPLACEMENT	-	22,318.00	-	-	-		-	Not budgeted	Not budgeted	-	(22,318.00)	22,318.00
10-04 -42 -43200-8232	CTHOUSE BELL TOWER REPAIR	-	2,450.00	-	-	-		-	Not budgeted	Not budgeted	-	(2,450.00)	2,450.00
10-04 -42 -43200-8241	Timberland Reseeding	-	-	37,144.20	37,144.20	16,659.50		(37,144.20)	-100.00%	44.85%	-	37,144.20	-
		446,651.25	573,073.02	599,129.36	625,043.92	292,889.60	573,494.36	(51,549.56)	-8.25%	46.86%	25,914.56	26,056.34	126,421.77

Capital Budget items excluded from analysis

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget
10-04 -42 -43200-8112	HVAC REPLACEMENTS (Cap Budg)	-	31,303.01	20,000.00	20,000.00	5,947.00	
10-04 -42 -43200-8115	Equipment replacement (cap bud)	-	-	20,000.00	20,000.00	-	
10-04 -42 -43200-8116	Parking Lot Paving (cap budg)	-	1,900.00	10,000.00	10,000.00	-	
		-	33,203.01	50,000.00	50,000.00	5,947.00	-

A Increase due to estimated $6K maintenance contract for courthouse electronic security

Madison County

Current Staffing Authorized by FY20 Budget

As on November 2019 NO ADDITIONAL REQUESTS MADE

Department: F&M 43200

A. Current Full time employees

FY20 Budget for OT: -

Employee Name	Position Title & EEID	Current Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours paid through 11/30/2019	OT Hours Estimated for FY2021
BERRY, James	Facilities & Maintenance Manager--10187	51,016.83	No	No	N/A	N/A
Richards, Amanda	Custodian--10359	28,600.00	No	No	N/A	N/A
SEXTON, Joseph	Facilities Maintenance Technician--10492	39,140.00	No	No	N/A	N/A

B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21

Employee Name	Position Title & EEID	Current or Requested Salary	Exempt?	If Non-Exempt, OT Paid?	OT Hours Estimated for FY2021

C. Current Part Time Employees

FY20 Budget for PT Employees: 1,407.80

Employee Name	Position Title & EEID	Current Hourly Rate	Hours Paid through 11/30/2019	Estimated Hours for FY2021
DOLAN, HEATHER NICOL	1516--PART-TIME CUSTODIAN	$ 10.51	15.75	

D. Requested Additions in Current Staffing for PT Employees in FY21

Employee Name	Position Title & EEID	Requested Hourly Rate	Estimated Hours for FY2021

Madison County
Capital Budget Template

Fiscal Year	2021
Department:	43200

Are you making a capital budget request for any of the following

	YES
IT Hardware & Software	
Vehicles	
Other Equipment	16,000.00
Building Improvements	
Other Capital Projects	50,000.00

Madison County							
Capital Budget Request for Other Equipment							
Fiscal Year		2,021.00					
Department:		43,200.00					
		Request #1		**Request #2**		**Request #3**	
Equipment Type:		Security System					
Manufacturer							
Model							
Estimated Cost		16,000.00					
Grant funding available (Y/N)		N					
Estimated annual maitenance costs:							
Estimated annual service agreement:							
Need/Description/Justification		Need to update Courthouse Security Software					
Please provide a quote if not on strate contract							

Madison County
Capital Budget Request for Other Large Projects

Fiscal Year	2,021.00	
Department:	43,200.00	
Please describe any other large projects that are currently underway, or that you anticipate within the next year.		
(Purpose is only to identify, not to try to price at this point.)		
#8112 HVAC Replacements	20,000.00	
#8115 Equipment Replacement	20,000.00	I believe this could go down to $10,000
#8116 Parking Lot Paving	10,000.00	

Clark Security & Services LLC

126 Geer Lane
Brightwood, VA 22715
TEL 540-543-2015
FAX 540-543-2154
EMAIL clarksecsvcs@yahoo.com
DCJS # 11-4351

January 20, 2020

Roger Berry, Facilities Manager
302 Thrift Road, P.O. Box 705
Madison, VA 22727

Attn: Roger Berry

Subject: Madison County Courthouse Access Control Up-Grade

The following is Clark Security & Services, LLC's cost proposal to perform the work outlined in the attached "Statement of Work".

Costs

This effort will be performed for a total cost of Sixteen Thousand Four Hundred Forty Two Dollars and Thirty Cents ($16,442.30) as summarized below and itemized in the attached cost proposal.

Labor	$ 1,960.00
Equipment/Materials	$14,482.30
Total Cost	$16,442.30

Milestones

Acceptance of Proposal	$8,221.15
Final Acceptance	$8,221.15

Schedule

Performance of this effort will commence upon an agreed upon date after the acceptance of this proposal.

If you have any questions, please feel free to contract us by email at clarksecsvcs@yahoo.com or by phone at 540-543-2015.

Sincerely,

Josh Clark

Clark Security & Services LLC

126 Geer Lane
Brightwood, VA 22715
TEL 540-543-2015
FAX 540-543-2154
EMAIL clarksecsvcs@yahoo.com
DCJS# 11-4351

January 20, 2020

Roger Berry, Facilities Manager
302 Thrift Road, P.O. Box 705
Madison, VA 22727

Attn: Roger Berry

Subject: Madison County Courthouse Access Control Up-Grade

Statement of Work

Clark Security & Services, LLC will provide and install the following equipment:

- Supply all services and materials as specified within the Statement of Work (SOW).
- Provide and install a new Dell server.
- Provide and install new Honeywell Win-Pak software.
- Provide and install a new Dell workstation at the Badge printer location.
- Provide and install new Honeywell software on the workstation.
- Reload all settings from the old software to the new software.
- Will re-use all existing cabling and door hardware.
- Provide training on the new software.
- Obtain written approval from the owner for scope or cost change orders before any changes are implemented.
- Ensure infrastructure is consistent with applicable codes.
- Perform work safely and in accordance with common trade requirements and practices and the law.
- Identify code compliance or technical issues that may impede construction.
- Coordinate with the owner on clearance of workforce and release of work areas.
- Provide local delivery to the site for all equipment specified in the SOW.
- Workers will wear appropriate personal protective equipment.
- Trash, including cardboard boxes, plastic wrap, and banding will be promptly removed.
- Tools and equipment shall be stored or removed to avoid hazards.
- All work will be performed in a professional and skillful fashion.
- Comply with all federal, state, and local codes and regulations

Owner Provided Items

The Owner is responsible for the following:

- Layout approval prior to commencement of work.
- Provide adequate space to install all equipment.
- Provide adequate, clean, 120VAC power.
- Final Inspection.

If you have any questions, please feel free to contract us by email at clarksecsvcs@yahoo.com or by phone at 540-543-2015.

Bid # 01
Supplies and Services

ITEM	SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	TOTAL
1	**LABOR CATEGORY RATES**				
1A	Project Manager	0	HR	$90.00	$0.00
1B	Emergency Service Technician	0	HR	$85.00	$0.00
1C	Engineering Technician	0	HR	$85.00	$0.00
1D	Electronics, Tech. III	0	HR	$75.00	$0.00
1E	Electronics, Tech. II	0	HR	$65.00	$0.00
1F	Electronics, Tech. I	16	HR	$50.00	$800.00
1G	Electrician	0	HR	$75.00	$0.00
1H	Laborer	16	HR	$40.00	$640.00
1I	Word Processor	0	HR	$30.00	$0.00
1J	Training	8	HR	$65.00	$520.00
				SUBTOTAL	$1,960.00
2	**EQUIPMENT/MATERIALS**				
2A	Access Control - Guinn Lane	1	LS	$11,493.89	$11,493.89
2C	Tax	5.3	%	$0.00	$0.00
2D	Transportation	0	EA	$0.00	$0.00
2E	Overhead	20	%	$11,493.89	$2,298.78
2F	Profit	6	%	$11,493.89	$689.63
				SUBTOTAL	$14,482.30
3	**TRAVEL/PER DIEM**				
3A	Travel	0	LS	$0.00	$0.00
3B	Per Diem Costs	0	LS	$0.00	$0.00
3C	Overhead	20	%	$0.00	$0.00
3D	Profit	6	%	$0.00	$0.00
				SUBTOTAL	$0.00
				TOTAL	$16,442.30

Bid # 01
Item Breakdown

ITEM	SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	TOTAL
2	**Equipment/Materials**				
2A	**Access Control**				
2A	Honeywell Win-Pak 4.7 PE Software	1	EA	$2,307.78	$2,307.78
2A	Dell PowerEdge Server	1	EA	$7,527.43	$7,527.43
2A	Dell Workstation	1	EA	$783.68	$783.68
2A	Honeywell Software Support, 1Yr.	1	EA	$825.00	$825.00
2A	Misc. Conduit and Supplies	1	EA	$50.00	$50.00
				SUBTOTAL	$11,493.89

Clark Security & Services LLC

120 Geer Lane
Brightwood, VA 22715
DCJS 11 - 4351
TEL 540-543-2015
FAX 540-543-2154
EMAIL clarksecsvcs@yahoo.com

ELECTRONIC SECURITY MAINTENANCE AGREEMENT

This Electronic Security Maintenance Agreement is between CLARK SECURITY & SERVICES, LLC ("Company") and Madison County Courthouse ("Customer"),

Address 100 Court Square (City) Madison (State) VA (Zip) 22727

This Maintenance Agreement will be effective from Date to be Determined, For a period of one year, and will be performed for the sum of $6,000.00.

The Company agrees to visit the Customers property once every 6 months, beginning on or about the date above, in order to carry out preventative maintenance and service in accordance with the details listed below. The service and maintenance visit will include, but is not limited to, the following services.

- Checking installation and location of all equipment and devices against specifications.
- Check operation of all detection devices.
- Clean and inspect all cameras, readjust and focus, if necessary.
- Inspect all flexible connections.
- Check mains and stand-by battery power supplies.
- Check control unit for correct operation.
- Check for and install latest software revisions and patches.
- Perform system backup.
- Check to confirm the control unit is communicating with all devices.
- Check remote signaling equipment physical connections.
- Test remote signaling equipment communications to the alarm Receiving Center. (Applicable to monitored alarm systems only).

- Check all audible warning and alarm devices.
- Check that system is fully operational.
- Check inventory of all spare parts.
- Provide Customer with a detailed maintenance check list.

If any equipment is found to be defective during a maintenance visit, it will be immediately reported to the Customer. The Customer has a choice of replacing the device with one from the spare parts inventory, or purchasing a new one. The Customer will be responsible for purchasing a replacement part, any labor cost associated with the installation of that part, and any cost incurred by the Company in association with updating software licenses and revisions.

Dealer warrants that all service and maintenance will be performed, during normal working hours, by technicians with the training, knowledge and ability to perform such service, consistent with applicable industry standards.

No other representations expressed or implied and no other warranty or guarantees are included or intended in this Agreement. This Agreement applies to equipment and devices installed by Clark Security & Services LLC only. For service call 540-543-2015.

Customer Signature ______________________________ Date ____________________

Dealer Signature ______________________________ Date ____________________

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July 2016 through June 2019

1.6% Escalation (based on Social Security COL adjustment)

	FY19 Actuals	FY20 Budget	FY21 Budget	Justification	Notes / questions
410000 · Contribution from Madison Co	210,300	241,200	251,690	FY20 Budget + Compensation adjustments	
410100 · Madison County School Fund	30,000	0	-	Project complete in FY19	
411010 · Hoover Ridge Pledge Payments		5,400	5,400	FY19 Actual thru Nov annualized	Renewed interest in pursuing this
411015 · Hoover Ridge Fund	7,500	5,000	5,000	Estimated donations to Hoover Ridge Fund	
411016 · Fund Balance	0	10,000	10,000	Estimated profit from events, pavilion rental	
xxxxxx - Income from Programs	187,506	201,000	201,000	Same amount as 517000	Program income & Expense net out (any net income goes back to the program)
411050 · In-Kind			-	Estimated	There is an equal expense to this income.
411051 · In-Kind - Concession Stand		0	-	Project complete in FY20	
413000 · Brought forward from prior year	59,173	0	0	None anticipated	
422000 · User Fee	23,983	22,700	22,700	Same as 2020	
Total Income	323,456	485,300	495,790		
501101 · Part-Time Custodian	16,682	10,920	28,160	See Labor page	
501102 · Part-Time Clerical	11,244	10,691	10,400	See Labor page	
501103 · Part-Time Maintenance	13,692	27,315	17,280	See Labor page	
Total 501100 · Labor	41,618	48,926	55,840		
501110 · Fringe					
501111 · FICA and Medicare	3,166	3,743	4,272	See Labor page	
501112 · VEC Expense	446	949	1,135	See Labor page	
Total 501110 · Fringe	3,612	4,692	5,407		
Total 501000 · Payroll Expenses	45,230	53,618	61,247		
Total 502000 · Leased Employees	108,859	114,166	124,656	See Labor page	
503000 · Outside Services	509	340	340	Intrastate Pest Control @ $85 / quarter	
504000 · Repairs & Maintenance					
504110 · Field Maintenance	7,646	12,420	12,768	FY20 Budget + escalation	
504120 · Supplies	2,870	7,050	7,050	FY20 Budget	
504140 - Vehicle/Equipment Repairs	7,155	7,155	7,155	FY19 Actuals	
504130 · Maintenance	3,803	3,803	3,803	FY19 Actuals	
Total 504000 · Repairs & Maintenance	21,474	30,428	30,776		
505000 · Advertising	714	980	1,380	Increase to include new marketing ideas	
506000 · Utilities					
506100 · Electricity					
506101 · Red Barn	476	476	480	FY19 Actuals + escalation	
506102 · PRA Office	1,474	1,474	1,500	FY19 Actuals + escalation	
506103 · E1	594	594	600	FY19 Actuals + escalation	
506104 · E2/Concessions	1,258	1,258	1,280	FY19 Actuals + escalation	
506105 · American Legion Pavilion	798	798	810	FY19 Actuals + escalation	
506106 · Hockey Rink/Concessions	427	427	430	FY19 Actuals + escalation	
506107 · Soccer Field	441	441	450	FY19 Actuals + escalation	
506108 · Camp Crockett	274	274	280	FY19 Actuals + escalation	
506109 · Performing Arts Stage	461	461	470	FY19 Actuals + escalation	
506110 - H5 Pressbox and Lights	92	92	800	Based on American Legion (heat/lights)	

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July 2016 through June 2019

1.6% Escalation (based on Social Security COL adjustment)

	FY19 Actuals	FY20 Budget	FY21 Budget	Justification	Notes / questions
506111 - JV Football	335	335	340	FY19 Actuals + escalation	
506112 - Concession Stand			840	$70/month	
Total 506100 · Electricity	6,630	6,630	8,280		
506119 · Heating Services	873	1,730	1,730	FY19 Budget	
506120 · Water & Sewer					
506121 · Portajohn Costs	10,041	12,210	10,050	FY19 Actuals	
506122 · Rec Ctr. Road	229	190	230	FY19 Actuals + escalation	
Total 506120 · Water & Sewer	10,270	12,400	10,280		
506130 · Telecommunications	3,171	3,380	3,180	FY19 Actuals	
Total 506000 · Utilities	20,944	24,140	23,470		
507000 · Insurance					
507100 · Insurance - Vehicle	1,728	1,780	2,304	FY20 Actual	Additional vehicle coverage (Explorer)
507110 · Insurance - Property	167	170	166	FY20 Actual	
507120 · Insurance - General Liability	335	340	340	FY20 Actual	
507130 · Insurance - Boiler & Machinery	0	0	0	FY20 Actual	
507140 · Insurance - Public Officials	550	570	550	FY20 Actual	
507150 · Insurance - Crime	675	690	675	FY20 Actual	
507160 · Insurance--Equipment Breakdown	14	10	14	FY20 Actual	
507170 · Insurance-Inland Marine	144	150	144	FY20 Actual	
Total 507000 · Insurance	3,613	3,710	4,193		
508000 · Seminars & Tuition	965	1,500	1,500	VRPS Mgt Conf, Nat'l Conf in Baltimore	VRPS $700; National conference in Baltimore $800
509000 · Office Supplies	6,124	5,340	5,430	FY19 Budget + escalation	
509100 · Office Equipment	2,371	959	2,500	$79.90 per month-copier lease + copies	
509200 · Meals and Entertainment	399	330	330	FY20 Budget	
509300 · Subscriptions	174	800	800	Monthly subscriptions	Quickbooks, Adobe, Website
510000 · Postal Service	362	580	580	FY20 Budget	
511000 · Fuel	3,334	4,120	4,120	FY20 Budget	
512000 · Janitorial	84	290	290	FY20 Budget + escalation	
513000 · Small Tools & Equipment	1,323	5,420	5,420	FY20 Budget	
514000 · Fees					
514010 · Direct Deposit Fee	0	0	0	None anticipated	
514020 · Bank Fees	39	90	90		
514030 · Credit Card Processing Fees	566	720	720		
Total 514000 · Fees	605	810	810		
516000 · Capital Outlays	121,351	36,898	26,948	PLUG = excess of income over expense	
516210Z · Donations - In-Kind			0	Fy19 budgeted percent of capital outlays	
517000 · Expenses--Programs	188,603	201,000	201,000		
Total Expense		486,066	495,789		
Net Income		(766)	0		

				1.6%		Straight Time			Overtime					Fringe Benefits 7.65%	2.57%	20.12%	1.25%	2.81%	8.40%	
	Position	Name (current)	Current Pay Rate	Esca-lation	Escalated Pay Rate	ST Hrs / week	# of Weeks	Straight Time Labor Cost	Overtime Pay Rate	OT Hrs / week	# of Weeks	Overtime Labor Cost	Total Pay	FICA	Unemployment (on first 8K)	Health Insurance (Historical %)	Group Life Insurance (Historical %)	Workers Compensation (Historical %)	VRS (Historical %)	Total Labor Cost
Employee	Operations Coordinator	Jerry Carpenter	21.88	0.0%	21.88	40.00	52	45,505.00	32.82	3.50	52	5,973.24	51,478.24	3,938.09	205.60	7,600.00	643.48	1,446.54	4,324.17	69,636.12
Employee	Program Coordinator	Lindsay Von Herbulis	18.90	0.0%	18.90	40.00	52	39,309.00	28.35	-	-	-	39,309.00	3,007.14	205.60	7,600.00	491.36	1,104.58	3,301.96	55,019.64
	Administrative Assistant	Vacant	10.00	0.0%	10.00	20.00	52	10,400.00	15.00	-	-	-	10,400.00	795.60	205.60	-	-	-	-	11,401.20
	Maintenance - Part Time	Larry Davis	16.00	0.0%	16.00	27.00	40	17,280.00	24.00	-	-	-	17,280.00	1,321.92	205.60	-	-	-	-	18,807.52
	Custodial - Part Time	Ira Smith	11.00	0.0%	11.00	32.00	40	14,080.00	16.50	-	-	-	14,080.00	1,077.12	361.86	-	-	-	-	15,518.98
	Facility Supervisor	Kaylan Boone	10.00	0.0%	10.00	10.00	16	1,600.00	15.00	-	-	-	1,600.00	122.40	41.12	-	-	-	-	1,763.52
	Custodial - Part Time	Danny Jasper	13.00	0.0%	13.00	10.00	52	6,760.00	19.50	-	-	-	6,760.00	517.14	173.73	-	-	-	-	7,450.87
	Custodial - Part Time	Shirley Sipe	11.00	0.0%	11.00	10.00	52	5,720.00	16.50	-	-	-	5,720.00	437.58	147.00	-	-	-	-	6,304.58
													146,627.24	11,216.99	1,546.11	15,200.00	1,134.84	2,551.12	7,626.13	185,902.43

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July through December 2019

	Jul - Dec 19	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
410000 · Contribution from Madison Co	120,600	241,200	(120,600)	50%
411000 · Donations				
411010 · Hoover Ridge Pledge Payments	0	5,400	(5,400)	0%
411015 · Hoover Ridge Fund	0	8,828	(8,828)	0%
411020 · Other	2,500	0	2,500	100%
411050 · In-Kind	0	26,000	(26,000)	0%
Total 411000 · Donations	2,500	40,228	(37,728)	6%
413000 · Brought forward from prior year	6,172	6,172	0	100%
422000 · User Fee	9,684	22,700	(13,016)	43%
Total Income	138,956	310,300	(171,344)	45%
Gross Profit	138,956	310,300	(171,344)	45%
Expense				
500000 · Expenses--Operational				
501000 · Payroll Expenses				
501100 · Labor				
501101 · Part-Time Custodian	11,812	10,920	892	108%
501102 · Part-Time Clerical	4,345	10,691	(6,346)	41%
501103 · Part-Time Maintenance	9,312	27,315	(18,003)	34%
Total 501100 · Labor	25,469	48,926	(23,457)	52%
501110 · Fringe				
501111 · FICA and Medicare	1,948	3,743	(1,795)	52%
501112 · VEC Expense	10	949	(939)	1%
Total 501110 · Fringe	1,958	4,692	(2,734)	42%
Total 501000 · Payroll Expenses	27,427	53,618	(26,191)	51%
502000 · Leased Employees	28,551	114,166	(85,615)	25%
503000 · Outside Services	250	340	(90)	74%
504000 · Repairs & Maintenance				
504110 · Field Maintenance	8,005	12,420	(4,415)	64%
504120 · Supplies	1,648	7,050	(5,402)	23%
504130 · Maintenance	577	5,000	(4,423)	12%
504140 · Vehicle/Equipment Repairs	2,795	6,590	(3,795)	42%
Total 504000 · Repairs & Maintenance	13,025	31,060	(18,035)	42%
505000 · Advertising	336	980	(644)	34%

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July through December 2019

	Jul - Dec 19	Budget	$ Over Budget	% of Budget
506000 · Utilities				
506100 · Electricity				
506101 · Red Barn	131	820	(689)	16%
506102 · PRA Office	751	1,150	(399)	65%
506103 · E1	291	340	(49)	86%
506104 · E2/Concessions	652	1,090	(438)	60%
506105 · American Legion Pavilion	436	840	(404)	52%
506106 · Hockey Rink/Concessions	261	520	(259)	50%
506107 · Soccer Field	160	390	(230)	41%
506108 · Camp Crockett	107	190	(83)	56%
506109 · Performing Arts Stage	136	190	(54)	72%
506110 · H5 Pressbox and Lights	139	0	139	100%
506111 · Football / Concessions	392	340	52	115%
506112 · Hoover Ridge Concessions	51			
Total 506100 · Electricity	3,507	5,870	(2,363)	60%
506119 · Heating Services	327	1,730	(1,403)	19%
506120 · Water & Sewer				
506121 · Portajohn Costs	6,790	12,210	(5,420)	56%
506122 · Rec Ctr. Road	127	190	(63)	67%
Total 506120 · Water & Sewer	6,917	12,400	(5,483)	56%
506130 · Telecommunications	1,107	3,180	(2,073)	35%
Total 506000 · Utilities	11,859	23,180	(11,321)	51%
507000 · Insurance				
507100 · Insurance - Vehicle	2,304	1,780	524	129%
507110 · Insurance - Property	166	170	(4)	98%
507120 · Insurance - General Liability	340	340	0	100%
507140 · Insurance - Public Officials	550	570	(20)	96%
507150 · Insurance - Crime	675	690	(15)	98%
507160 · Insurance--Equipment Breakdown	14	10	4	140%
507170 · Insurance-Inland Marine	144	150	(6)	96%
Total 507000 · Insurance	4,193	3,710	483	113%
508000 · Seminars & Tuition	0	1,200	(1,200)	0%
508100 · Affiliations/Dues	50	300	(250)	17%
509000 · Office Supplies	4,404	5,340	(936)	82%
509100 · Office Equipment	1,073	958	115	112%
509200 · Meals and Entertainment	66	330	(264)	20%
509300 · Subscriptions	339	1,000	(661)	34%
509400 · Event Supplies	2,745	300	2,445	915%
510000 · Postal Service	283	580	(297)	49%
511000 · Fuel	1,904	4,120	(2,216)	46%

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July through December 2019

	Jul - Dec 19	Budget	$ Over Budget	% of Budget
512000 · Janitorial	0	290	(290)	0%
513000 · Small Tools & Equipment	0	5,120	(5,120)	0%
514000 · Fees				
514020 · Bank Fees	(140)	90	(230)	(155)%
514030 · Credit Card Processing Fees	537	720	(183)	75%
Total 514000 · Fees	397	810	(413)	49%
Total 500000 · Expenses--Operational	96,903	247,402	(150,499)	39%
516000 · Capital Outlays				
516200 · Building/Infrastructure Dev				
516202 · PRA Office Projects	1,577	1,000	577	158%
516208 · E1/E2 Projects	88	0	88	100%
516209 · Stage	917	0	917	100%
516210 · Concession Stand/Restroom				
516210F · Plumbing	2,284	0	2,284	100%
516210H · Framing, setting trusses, matrl	111	0	111	100%
516210J · Electrical	3,700	720	2,980	514%
516210L · Trim Carpentry	9,298	0	9,298	100%
516210M · Insulation	1,600	0	1,600	100%
516210N · Concrete	385	0	385	100%
516210P · Bathroom Partitions	2,662	3,000	(338)	89%
516210Q · Interior Walls	6,439	4,244	2,195	152%
516210R · Gutters	0	2,000	(2,000)	0%
516210S · Upstairs	0	5,000	(5,000)	0%
516210Z · Donations - In-Kind	0	26,000	(26,000)	0%
Total 516210 · Concession Stand/Restroom	26,479	40,964	(14,485)	65%
516211 · H5 Renovation Project				
516211B · Bleachers	100	0	100	100%
516211C · Gates & Dugouts	2,225	0	2,225	100%
516211G · Electrical Supplies	222	0	222	100%
516211Q · Contingencies	16,566	13,500	3,066	123%
516211R · Plumbing	189	0	189	100%
516211S · Framing	262	0	262	100%
516211T · Batting Cages	585	0	585	100%
516211V · Interior	3,642			
Total 516211 · H5 Renovation Project	23,791	13,500	10,291	176%
516212 · Park Improvements	681	7,434	(6,753)	9%
Total 516200 · Building/Infrastructure Dev	53,533	62,898	(9,365)	85%
Total 516000 · Capital Outlays	53,533	62,898	(9,365)	85%

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July through December 2019

	Jul - Dec 19	Budget	$ Over Budget	% of Budget
517000 · Expenses--Programs				
517010 · User Fee	45			
517035 · Background Checks - Youth	20			
Total 517000 · Expenses--Programs	65			
Total Expense	150,501	310,300	(159,799)	49%
Net Ordinary Income	(11,545)	0	(11,545)	100%
Net Income	**(11,545)**	**0**	**(11,545)**	**100%**

Madison County Parks and Recreation Authority
Statement of Activities
July through December 2019

			Jul - Dec 19
Ordinary Income/Expense			
Income			
410000 · Contribution from Madison Co			120,600.00
411000 · Donations			
411010 · Hoover Ridge Pledge Payments		2,250.00	
411015 · Hoover Ridge Fund		4,100.00	
411020 · Other		2,500.00	
411021 · H5 Renovation Project		5,000.00	
411022 · Playground Project		3,171.00	
411030 · Youth Programs			
411031 · Youth Sports Scholarship Fund	310.00		
411030 · Youth Programs - Other	590.00		
Total 411030 · Youth Programs		900.00	
Total 411000 · Donations			17,921.00
412000 · Team Apparel Sales			
412100 · Fan Gear		295.50	
Total 412000 · Team Apparel Sales			295.50
413000 · Brought forward from prior year			121,013.99
414000 · Rentals			
414100 · Picnic Shelter Rental		825.00	
414110 · Facility/Field Rental		2,050.00	
414120 · Private Event Rental		2,300.00	
Total 414000 · Rentals			5,175.00
415000 · Fees			
415100 · Program Registration			
415101 · Travel Team Fees	100.00		
415103 · Program Registration Fees	44,143.86		
Total 415100 · Program Registration		44,243.86	
415110 · Team Registration		5,429.19	
Total 415000 · Fees			49,673.05
416000 · Concessions Sales			3,039.33
417000 · Events			
417005 · Hops Fest		6,771.75	
417006 · S'mores with Santa		125.00	
417007 · Haunted Woods		4,794.25	

Madison County Parks and Recreation Authority
Statement of Activities
July through December 2019

	Jul - Dec 19			
417008 · Youth Programs				
417008A · Heroes and Villains			75.00	
Total 417008 · Youth Programs				75.00
417010 · Music in the Park				6,869.04
417011 · Movies in the Park				18.00
Total 417000 · Events				18,653.04
418000 · Team/Program Sponsorship				1,800.00
419000 · Misc Income				
419100 · Fundraisers				189.00
Total 419000 · Misc Income				189.00
420000 · Uniform Payments				120.00
422000 · User Fee				
422010 · Driving Range				110.00
422000 · User Fee - Other				9,683.60
Total 422000 · User Fee				9,793.60
Total Income				348,273.51
Gross Profit				348,273.51
Expense				
500000 · Expenses--Operational				
501000 · Payroll Expenses				
501100 · Labor				
501101 · Part-Time Custodian	11,812.00			
501102 · Part-Time Clerical	4,345.00			
501103 · Part-Time Maintenance	9,312.00			
Total 501100 · Labor		25,469.00		
501110 · Fringe				
501111 · FICA and Medicare	1,948.36			
501112 · VEC Expense	9.94			
Total 501110 · Fringe		1,958.30		
Total 501000 · Payroll Expenses			27,427.30	
502000 · Leased Employees			28,551.26	
503000 · Outside Services			250.00	

Madison County Parks and Recreation Authority
Statement of Activities
July through December 2019

			Jul - Dec 19
504000 · Repairs & Maintenance			
504110 · Field Maintenance		8,004.71	
504120 · Supplies		1,648.05	
504130 · Maintenance		577.39	
504140 · Vehicle/Equipment Repairs		2,794.72	
Total 504000 · Repairs & Maintenance			13,024.87
505000 · Advertising			433.87
506000 · Utilities			
506100 · Electricity			
506101 · Red Barn	131.34		
506102 · PRA Office	750.68		
506103 · E1	291.08		
506104 · E2/Concessions	652.12		
506105 · American Legion Pavilion	436.29		
506106 · Hockey Rink/Concessions	260.56		
506107 · Soccer Field	160.18		
506108 · Camp Crockett	107.18		
506109 · Performing Arts Stage	136.40		
506110 · H5 Pressbox and Lights	139.06		
506111 · Football / Concessions	391.80		
506112 · Hoover Ridge Concessions	50.77		
Total 506100 · Electricity		3,507.46	
506119 · Heating Services		326.56	
506120 · Water & Sewer			
506121 · Portajohn Costs	7,070.00		
506122 · Rec Ctr. Road	127.24		
Total 506120 · Water & Sewer		7,197.24	
506130 · Telecommunications		1,107.31	
Total 506000 · Utilities			12,138.57
507000 · Insurance			
507100 · Insurance - Vehicle		2,304.00	
507110 · Insurance - Property		166.00	
507120 · Insurance - General Liability		340.00	
507140 · Insurance - Public Officials		550.00	
507150 · Insurance - Crime		675.00	
507160 · Insurance--Equipment Breakdown		14.00	
507170 · Insurance-Inland Marine		144.00	
Total 507000 · Insurance			4,193.00

Madison County Parks and Recreation Authority
Statement of Activities
July through December 2019

				Jul - Dec 19
508100 · Affiliations/Dues			50.00	
509000 · Office Supplies			4,404.22	
509100 · Office Equipment			1,073.11	
509200 · Meals and Entertainment			322.32	
509300 · Subscriptions			339.45	
509400 · Event Supplies			2,745.14	
510000 · Postal Service			283.00	
511000 · Fuel			1,903.75	
512000 · Janitorial			160.00	
514000 · Fees				
514020 · Bank Fees		-127.83		
514030 · Credit Card Processing Fees		537.03		
Total 514000 · Fees			409.20	
Total 500000 · Expenses--Operational				97,709.06
516000 · Capital Outlays				
516200 · Building/Infrastructure Dev				
516202 · PRA Office Projects		1,577.45		
516208 · E1/E2 Projects		2,535.85		
516209 · Stage		916.63		
516210 · Concession Stand/Restroom				
516210F · Plumbing	2,283.66			
516210H · Framing, setting trusses, matrl	110.56			
516210J · Electrical	3,700.33			
516210L · Trim Carpentry	9,297.93			
516210M · Insulation	1,600.00			
516210N · Concrete	385.00			
516210P · Bathroom Partitions	2,662.00			
516210Q · Interior Walls	6,439.18			
Total 516210 · Concession Stand/Restroom		26,478.66		
516211 · H5 Renovation Project				
516211B · Bleachers	100.00			
516211C · Gates & Dugouts	2,224.83			
516211G · Electrical Supplies	221.72			
516211Q · Contingencies	16,566.39			
516211R · Plumbing	189.18			
516211S · Framing	261.89			
516211T · Batting Cages	585.32			
516211V · Interior	3,641.65			
Total 516211 · H5 Renovation Project		23,790.98		

Madison County Parks and Recreation Authority
Statement of Activities
July through December 2019

				Jul - Dec 19
516212 · Park Improvements			681.00	
Total 516200 · Building/Infrastructure Dev				55,980.57
Total 516000 · Capital Outlays				55,980.57
517000 · Expenses--Programs				
517010 · User Fee				9,728.60
517030 · Insurance - Youth Programs				4,563.00
517035 · Background Checks - Youth				738.68
517040 · Contractual Services				
517041 · Approved Instructors			12,999.70	
517042 · Umpires and Referees			4,066.00	
517044 · Special Event Contractor			632.50	
Total 517040 · Contractual Services				17,698.20
517050 · Travel League Registration Fees				2,530.00
517060 · Tournament Entry Fees				748.00
517070 · Program Operational Expenses				4,587.36
517075 · All Star Operational Expense				2,030.11
517080 · Events				
517082 · Hops Fest			5,381.77	
517084 · Haunted Woods			1,482.00	
517085 · S'mores with Santa			232.96	
517089 · Fundraisers-Other				
517089A · Music in the Park		5,176.57		
517089B · Movies in the Park		1,811.25		
Total 517089 · Fundraisers-Other			6,987.82	
Total 517080 · Events				14,084.55
517090 · Repairs & Maintenance				
517092 · Field Maintenance			2,040.38	
517093 · Supplies			206.76	
Total 517090 · Repairs & Maintenance				2,247.14
517100 · Program Supplies				6,051.92
517110 · Trophies and Awards				1,211.94
517120 · Uniforms				3,499.41
517125 · All Star Uniforms				1,044.00
517130 · Concession Expense				1,901.93
517140 · Team Apparel				106.28

Madison County Parks and Recreation Authority
Statement of Activities
July through December 2019

	Jul - Dec 19
517145 · Fan Gear Expenses	384.00
517160 · Materials & Supplies	1,444.02
Total 517000 · Expenses--Programs	74,599.14
Total Expense	228,288.77
Net Ordinary Income	119,984.74
Net Income	**119,984.74**

Madison County Parks and Recreation Authority
Statement of Financial Position
As of December 31, 2019

		Dec 31, 19
ASSETS		
Current Assets		
Checking/Savings		
10000 · Union Bank and Trust		131,920.60
Total Checking/Savings		131,920.60
Total Current Assets		131,920.60
Fixed Assets		
15000 · Capital Assets		
15010 · Construction in Progress	42,059.54	
15020 · Building Improvements	28,395.43	
15030 · Equipment	79,033.26	
15120 · Accum. Depr-Bldg Improvements	-1,419.77	
15130 · Accum. Depr.-Equipment	-47,536.14	
Total 15000 · Capital Assets		100,532.32
Total Fixed Assets		100,532.32
TOTAL ASSETS		**232,452.92**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20000 · Accounts Payable		1,917.12
Total Accounts Payable		1,917.12
Other Current Liabilities		
24000 · Payroll Liabilities		
24010 · Federal Withholding	48.00	
24020 · FICA & Medicare Withholding	423.90	
24030 · Virginia Withholding	312.00	
24040 · VEC Withholding	135.34	
24000 · Payroll Liabilities - Other	-1.20	
Total 24000 · Payroll Liabilities		918.04
Total Other Current Liabilities		918.04
Total Current Liabilities		2,835.16
Total Liabilities		2,835.16

Madison County Parks and Recreation Authority
Statement of Financial Position
As of December 31, 2019

	Dec 31, 19
Equity	
31000 · Investment in Capital Assets	98,053.79
33000 · Unassigned Fund Balance	11,579.23
Net Income	119,984.74
Total Equity	229,617.76
TOTAL LIABILITIES & EQUITY	**232,452.92**

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July 2018 through June 2019

	Jul '18 - Jun 19	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
410000 · Contribution from Madison Co	210,300	210,300	0	100%
410100 · Madison County School Fund	30,000	30,000	0	100%
411000 · Donations				
411015 · Hoover Ridge Fund	7,500	46,501	(39,001)	16%
411021 · H5 Renovation Project	13,537	10,000	3,537	135%
411051 · In-Kind - Concession Stand	0	99,003	(99,003)	0%
Total 411000 · Donations	21,037	155,504	(134,467)	14%
413000 · Brought forward from prior year	59,173	59,173	0	100%
414000 · Rentals				
414110 · Facility/Field Rental	300	0	300	100%
Total 414000 · Rentals	300	0	300	100%
422000 · User Fee	23,983	26,140	(2,157)	92%
Total Income	344,794	481,117	(136,323)	72%
Gross Profit	344,794	481,117	(136,323)	72%
Expense				
500000 · Expenses--Operational				
501000 · Payroll Expenses				
501100 · Labor				
501101 · Part-Time Custodian	16,682	11,138	5,544	150%
501102 · Part-Time Clerical	11,244	14,586	(3,342)	77%
501103 · Part-Time Maintenance	13,692	23,185	(9,494)	59%
Total 501100 · Labor	41,618	48,909	(7,291)	85%
501110 · Fringe				
501111 · FICA and Medicare	3,166	3,742	(576)	85%
501112 · VEC Expense	446	697	(251)	64%
Total 501110 · Fringe	3,613	4,439	(826)	81%
Total 501000 · Payroll Expenses	45,231	53,348	(8,117)	85%
502000 · Leased Employees	108,859	113,339	(4,480)	96%
503000 · Outside Services	509	800	(291)	64%
504000 · Repairs & Maintenance				
504110 · Field Maintenance	7,646	12,084	(4,438)	63%
504120 · Supplies	2,870	6,854	(3,984)	42%
504130 · Maintenance	3,803	5,000	(1,197)	76%
504140 · Vehicle/Equipment Repairs	7,155	6,273	882	114%
Total 504000 · Repairs & Maintenance	21,475	30,211	(8,736)	71%
505000 · Advertising	714	956	(242)	75%
506000 · Utilities				
506100 · Electricity				
506101 · Red Barn	476	464	12	103%
506102 · PRA Office	1,474	1,115	359	132%
506103 · E1	594	372	222	160%
506104 · E2/Concessions	1,258	1,393	(135)	90%
506105 · American Legion Pavilion	798	650	148	123%
506106 · Hockey Rink/Concessions	427	464	(37)	92%
506107 · Soccer Field	441	372	69	119%
506108 · Camp Crockett	274	93	181	294%
506109 · Performing Arts Stage	461	0	461	100%
506110 · H5 Pressbox and Lights	92	0	92	100%
506111 · Football / Concessions	335	0	335	100%
Total 506100 · Electricity	6,631	4,923	1,708	135%
506119 · Heating Services	873	1,684	(811)	52%

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July 2018 through June 2019

	Jul '18 - Jun 19	Budget	$ Over Budget	% of Budget
506120 · Water & Sewer				
506121 · Portajohn Costs	10,041	10,500	(459)	96%
506122 · Rec Ctr. Road	229	186	43	123%
Total 506120 · Water & Sewer	10,271	10,686	(415)	96%
506130 · Telecommunications	3,171	3,754	(583)	84%
Total 506000 · Utilities	20,946	21,047	(101)	100%
507000 · Insurance				
507100 · Insurance - Vehicle	1,728	1,765	(37)	98%
507110 · Insurance - Property	167	186	(19)	90%
507120 · Insurance - General Liability	335	279	56	120%
507130 · Insurance - Boiler & Machinery	0	19	(19)	0%
507140 · Insurance - Public Officials	550	557	(7)	99%
507150 · Insurance - Crime	675	650	25	104%
507160 · Insurance--Equipment Breakdown	14	0	14	100%
507170 · Insurance-Inland Marine	144	0	144	100%
Total 507000 · Insurance	3,613	3,456	157	105%
508000 · Seminars & Tuition	965	225	740	429%
508100 · Affiliations/Dues	260	0	260	100%
509000 · Office Supplies	6,124	5,199	925	118%
509100 · Office Equipment	2,371	0	2,371	100%
509200 · Meals and Entertainment	399	0	399	100%
509400 · Event Supplies	174	0	174	100%
510000 · Postal Service	362	448	(86)	81%
511000 · Fuel	3,334	2,787	547	120%
512000 · Janitorial	84	279	(195)	30%
513000 · Small Tools & Equipment	1,323	5,276	(3,953)	25%
514000 · Fees				
514010 · Direct Deposit Fee	0	90	(90)	0%
514020 · Bank Fees	39	337	(298)	12%
514030 · Credit Card Processing Fees	566	1,190	(624)	48%
Total 514000 · Fees	605	1,617	(1,012)	37%
Total 500000 · Expenses--Operational	217,348	238,988	(21,640)	91%
516000 · Capital Outlays				
516100 · Tools & Equipment	483	1,031	(548)	47%
516200 · Building/Infrastructure Dev				
516202 · PRA Office Projects	90	0	90	100%
516204 · Road Improvements	316			
516206 · Irrigation Project	(777)	0	(777)	100%
516209 · Stage	12,344	6,000	6,344	206%
516210 · Concession Stand/Restroom				
516210C · Site work, footings, ada walks	10,767	11,000	(233)	98%
516210D · REC	0	500	(500)	0%
516210F · Plumbing	3,913	5,900	(1,987)	66%
516210G · Sewer	0	8,000	(8,000)	0%
516210H · Framing, setting trusses, matrl	24,774	22,200	2,574	112%
516210J · Electrical	192	5,000	(4,808)	4%
516210K · Roofing	12,069	12,000	69	101%
516210L · Trim Carpentry	4,762	3,000	1,762	159%
516210M · Insulation	0	1,495	(1,495)	0%
516210N · Concrete	0	12,000	(12,000)	0%
516210P · Bathroom Partitions	0	3,000	(3,000)	0%
516210Q · Interior Walls	756	5,000	(4,244)	15%
516210R · Gutters	0	2,000	(2,000)	0%
516210S · Upstairs	0	5,000	(5,000)	0%
516210Z · Donations - In-Kind	0	99,003	(99,003)	0%
Total 516210 · Concession Stand/Restroom	57,233	195,098	(137,865)	29%

Madison County Parks and Recreation Authority
Budget vs Actual-Operations only
July 2018 through June 2019

	Jul '18 - Jun 19	Budget	$ Over Budget	% of Budget
516211 · H5 Renovation Project				
516211A · Electrical Lines	0	1,823	(1,823)	0%
516211B · Bleachers	0	1,595	(1,595)	0%
516211C · Gates & Dugouts	377	500	(123)	75%
516211D · Scoreboard Relocation	3,882	2,000	1,882	194%
516211E · Limestone	1,453	1,400	53	104%
516211F · Scoreboard Net	0	200	(200)	0%
516211G · Electrical Supplies	15,355	5,874	9,481	261%
516211H · Light Brackets	5,912	1,000	4,912	591%
516211J · Handicap Parking	11	100	(89)	11%
516211K · Electricity to Press Box	0	1,006	(1,006)	0%
516211L · ADA Route Concrete	1,896	4,977	(3,081)	38%
516211M · Building Concrete	7,216	5,525	1,691	131%
516211N · Concrete Pads for Bleachers	1,302	1,000	302	130%
516211P · Block	626	3,000	(2,374)	21%
516211Q · Contingencies	7,245	5,000	2,245	145%
516211R · Plumbing	887	5,000	(4,113)	18%
516211S · Framing	3,704	0	3,704	100%
516211T · Batting Cages	1,506	0	1,506	100%
516211U · Field Maintenance	290			
Total 516211 · H5 Renovation Project	51,663	40,000	11,663	129%
Total 516200 · Building/Infrastructure Dev	120,868	241,098	(120,230)	50%
Total 516000 · Capital Outlays	121,351	242,129	(120,778)	50%
Total Expense	338,699	481,117	(142,418)	70%
Net Ordinary Income	6,096	0	6,095	1,904,922%
Net Income	**6,096**	**0**	**6,095**	**1,904,922%**

Madison County Parks and Recreation Authority
Statement of Activities
July 2018 through June 2019

			Jul '18 - Jun 19
Ordinary Income/Expense			
Income			
410000 · Contribution from Madison Co			210,300.00
410100 · Madison County School Fund			30,000.00
411000 · Donations			
411010 · Hoover Ridge Pledge Payments		2,750.00	
411015 · Hoover Ridge Fund		9,520.00	
411020 · Other		25.00	
411021 · H5 Renovation Project		13,537.49	
411030 · Youth Programs		7,220.75	
411040 · Donations--All Stars		835.80	
411050 · In-Kind		1,475.00	
Total 411000 · Donations			35,364.04
412000 · Team Apparel Sales			
412100 · Fan Gear		4,925.45	
412200 · Team Gear		653.00	
Total 412000 · Team Apparel Sales			5,578.45
413000 · Brought forward from prior year			159,766.06
414000 · Rentals			
414100 · Picnic Shelter Rental		1,100.00	
414110 · Facility/Field Rental		6,330.00	
Total 414000 · Rentals			7,430.00
415000 · Fees			
415100 · Program Registration			
415101 · Travel Team Fees	575.00		
415103 · Program Registration Fees	93,416.73		
Total 415100 · Program Registration		93,991.73	
415110 · Team Registration		7,379.33	
Total 415000 · Fees			101,371.06
416000 · Concessions Sales			23,686.01
417000 · Events			
417003 · Wool & Wine Festival		4,911.54	
417004 · Madison Running Club		4,315.00	
417005 · Hops Fest		12,213.12	
417006 · S'mores with Santa		1,303.00	
417007 · Haunted Woods		3,100.00	
417008 · Youth Programs			
417008A · Heroes and Villains	365.00		
417008B · Princess Dance Party	525.00		
Total 417008 · Youth Programs		890.00	
417010 · Music in the Park		10,560.81	
417011 · Movies in the Park		744.85	
Total 417000 · Events			38,038.32
418000 · Team/Program Sponsorship			10,300.00
418100 · All Star Sponsorship			934.20
419000 · Misc Income			
419100 · Fundraisers		7,470.15	
Total 419000 · Misc Income			7,470.15
420000 · Uniform Payments			128.00

Madison County Parks and Recreation Authority
Statement of Activities
July 2018 through June 2019

	Jul '18 - Jun 19			
422000 · User Fee				
422010 · Driving Range			565.00	
422000 · User Fee - Other			23,983.49	
Total 422000 · User Fee				24,548.49
Total Income				654,914.78
Gross Profit				654,914.78
Expense				
500000 · Expenses--Operational				
501000 · Payroll Expenses				
501100 · Labor				
501101 · Part-Time Custodian	16,682.00			
501102 · Part-Time Clerical	11,244.40			
501103 · Part-Time Maintenance	13,691.50			
Total 501100 · Labor		41,617.90		
501110 · Fringe				
501111 · FICA and Medicare	3,166.33			
501112 · VEC Expense	446.47			
Total 501110 · Fringe		3,612.80		
Total 501000 · Payroll Expenses			45,230.70	
502000 · Leased Employees			108,859.02	
503000 · Outside Services			508.64	
504000 · Repairs & Maintenance				
504110 · Field Maintenance		7,646.44		
504120 · Supplies		2,982.24		
504130 · Maintenance		3,803.19		
504140 · Vehicle/Equipment Repairs		7,155.05		
Total 504000 · Repairs & Maintenance			21,586.92	
505000 · Advertising			812.67	
506000 · Utilities				
506100 · Electricity				
506101 · Red Barn	476.10			
506102 · PRA Office	1,474.23			
506103 · E1	594.43			
506104 · E2/Concessions	1,257.95			
506105 · American Legion Pavilion	798.18			
506106 · Hockey Rink/Concessions	427.42			
506107 · Soccer Field	441.49			
506108 · Camp Crockett	273.52			
506109 · Performing Arts Stage	460.62			
506110 · H5 Pressbox and Lights	91.89			
506111 · Football / Concessions	335.49			
Total 506100 · Electricity		6,631.32		
506119 · Heating Services		873.18		
506120 · Water & Sewer				
506121 · Portajohn Costs	10,641.42			
506122 · Rec Ctr. Road	229.12			
Total 506120 · Water & Sewer		10,870.54		
506130 · Telecommunications		3,394.62		
Total 506000 · Utilities			21,769.66	

Madison County Parks and Recreation Authority
Statement of Activities
July 2018 through June 2019

	Jul '18 - Jun 19			
507000 · Insurance				
507100 · Insurance - Vehicle		1,728.00		
507110 · Insurance - Property		167.00		
507120 · Insurance - General Liability		335.00		
507140 · Insurance - Public Officials		550.00		
507150 · Insurance - Crime		675.00		
507160 · Insurance--Equipment Breakdown		14.00		
507170 · Insurance-Inland Marine		144.00		
Total 507000 · Insurance			3,613.00	
508000 · Seminars & Tuition			965.38	
508100 · Affiliations/Dues			260.00	
509000 · Office Supplies			6,274.55	
509100 · Office Equipment			2,371.44	
509200 · Meals and Entertainment			450.33	
509400 · Event Supplies			174.00	
510000 · Postal Service			402.95	
511000 · Fuel			3,334.10	
512000 · Janitorial			601.42	
513000 · Small Tools & Equipment			1,322.72	
514000 · Fees				
514020 · Bank Fees		39.00		
514030 · Credit Card Processing Fees		565.69		
Total 514000 · Fees			604.69	
Total 500000 · Expenses--Operational				219,142.19
516000 · Capital Outlays				
516100 · Tools & Equipment			482.65	
516200 · Building/Infrastructure Dev				
516202 · PRA Office Projects		90.00		
516203 · Football Field Projects		2,275.00		
516204 · Road Improvements		316.06		
516206 · Irrigation Project		-777.42		
516209 · Stage		14,874.05		
516210 · Concession Stand/Restroom				
516210C · Site work, footings, ada walks	10,766.78			
516210F · Plumbing	3,913.35			
516210H · Framing, setting trusses, matrl	24,773.90			
516210J · Electrical	191.68			
516210K · Roofing	12,069.20			
516210L · Trim Carpentry	4,761.63			
516210Q · Interior Walls	756.00			
Total 516210 · Concession Stand/Restroom		57,232.54		
516211 · H5 Renovation Project				
516211C · Gates & Dugouts	377.23			
516211D · Scoreboard Relocation	3,882.11			
516211E · Limestone	1,452.53			
516211G · Electrical Supplies	15,355.46			
516211H · Light Brackets	5,912.46			
516211J · Handicap Parking	11.49			
516211L · ADA Route Concrete	1,896.00			
516211M · Building Concrete	7,215.52			
516211N · Concrete Pads for Bleachers	1,302.00			
516211P · Block	626.27			
516211Q · Contingencies	7,244.66			
516211R · Plumbing	887.34			
516211S · Framing	3,703.69			

	Jul '18 - Jun 19			
516211T · Batting Cages	1,506.05			
516211U · Field Maintenance	290.00			
Total 516211 · H5 Renovation Project		51,662.81		
Total 516200 · Building/Infrastructure Dev			125,673.04	
Total 516000 · Capital Outlays				126,155.69
517000 · Expenses--Programs				
517010 · User Fee			24,052.69	
517020 · Equipment			877.68	
517030 · Insurance - Youth Programs			6,144.00	
517035 · Background Checks - Youth			2,052.15	
517040 · Contractual Services				
517041 · Approved Instructors		12,236.19		
517042 · Umpires and Referees		18,804.00		
517044 · Special Event Contractor		120.00		
Total 517040 · Contractual Services			31,160.19	
517050 · Travel League Registration Fees			8,973.96	
517060 · Tournament Entry Fees			2,350.00	
517065 · All Star Tournament Entry Fees			650.00	
517070 · Program Operational Expenses			20,808.92	
517075 · All Star Operational Expense			100.00	
517080 · Events				
517081 · Wool & Wine Festival		2,973.93		
517082 · Hops Fest		9,189.41		
517084 · Haunted Woods		2,071.59		
517085 · S'mores with Santa		2,334.65		
517087 · Madison Running Club		4,916.17		
517088 · Youth Programs				
517088A · Heroes and Villains	255.50			
517088B · Princess Dance Party	525.00			
Total 517088 · Youth Programs		780.50		
517089 · Fundraisers-Other				
517089A · Music in the Park	7,236.10			
517089B · Movies in the Park	2,668.97			
Total 517089 · Fundraisers-Other		9,905.07		
Total 517080 · Events			32,171.32	
517090 · Repairs & Maintenance				
517091 · Equipment		600.00		
517092 · Field Maintenance		258.52		
517093 · Supplies		428.16		
Total 517090 · Repairs & Maintenance			1,286.68	
517100 · Program Supplies			9,413.33	
517110 · Trophies and Awards			4,294.52	
517120 · Uniforms			15,793.09	
517125 · All Star Uniforms			960.80	
517130 · Concession Expense			15,017.80	
517140 · Team Apparel			1,721.10	
517145 · Fan Gear Expenses			6,205.81	

Madison County Parks and Recreation Authority
Statement of Activities
July 2018 through June 2019

	Jul '18 - Jun 19
517150 · Coaching Education Reimb.	-25.00
517160 · Materials & Supplies	4,593.87
Total 517000 · Expenses--Programs	188,602.91
Total Expense	533,900.79
Net Ordinary Income	121,013.99
Net Income	**121,013.99**

Madison County Parks and Recreation Authority
Statement of Financial Position
As of June 30, 2019

		Jun 30, 19
ASSETS		
Current Assets		
Checking/Savings		
10000 · Union Bank and Trust		135,443.54
Total Checking/Savings		135,443.54
Total Current Assets		135,443.54
Fixed Assets		
15000 · Capital Assets		
15010 · Construction in Progress	42,059.54	
15020 · Building Improvements	28,395.43	
15030 · Equipment	79,033.26	
15120 · Accum. Depr-Bldg Improvements	-1,419.77	
15130 · Accum. Depr.-Equipment	-47,536.14	
Total 15000 · Capital Assets		100,532.32
Total Fixed Assets		100,532.32
TOTAL ASSETS		**235,975.86**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20000 · Accounts Payable		1,924.50
Total Accounts Payable		1,924.50
Other Current Liabilities		
24000 · Payroll Liabilities		
24009 · Accrued Payroll	1,975.78	
24010 · Federal Withholding	108.00	
24020 · FICA & Medicare Withholding	729.66	
24030 · Virginia Withholding	361.00	
24040 · VEC Withholding	144.92	
24000 · Payroll Liabilities - Other	172.19	
Total 24000 · Payroll Liabilities		3,491.55
Total Other Current Liabilities		3,491.55
Total Current Liabilities		5,416.05
Total Liabilities		5,416.05
Equity		
31000 · Investment in Capital Assets		98,053.79
33000 · Unassigned Fund Balance		-103,349.62
34000 · Assigned Fund Balance		
34010 · Youth Baseball	23,009.12	
34020 · Youth Basketball	4,642.52	
34030 · Youth Cheerleading	714.74	
34040 · Youth Football	4,556.53	
34050 · Youth Hockey	6,984.86	
34060 · Youth Soccer	10,015.33	
34070 · Youth Softball	11,549.12	
34080 · Youth Wrestling	1,646.19	
34160 · Tour de Madison	1,000.00	
34210 · Women's Volleyball	1,353.55	
34300 · Hoover Ridge Donations	41,782.12	
34400 · Signs	3,966.40	
34500 · Hoover Ridge Summer Camps	2,766.74	
34600 · Football Cheer	854.43	
Total 34000 · Assigned Fund Balance		114,841.65

Madison County Parks and Recreation Authority
Statement of Financial Position
As of June 30, 2019

	Jun 30, 19
Net Income	121,013.99
Total Equity	230,559.81
TOTAL LIABILITIES & EQUITY	**235,975.86**

County of Madison	
FY2021 Budget Worksheet	
Department:	PLANNING COMMISSION
Dept #	81100
Contact	L Webb

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-08 -81 -81100-3166	TRAINING SERVICES	-	-	1,500.00	1,500.00	-	1,500.00	-	None	0.00%	-	1,500.00	-
10-08 -81 -81100-3172	PLANNING ASSISTANCE	5,250.00						-	Not budgeted	Not budgeted	-	-	(5,250.00)
10-08 -81 -81100-3213	COMMITTEE MEMBERS	10,285.00	9,565.00	10,440.00	10,440.00	4,900.00	10,440.00	-	None	46.93%	-	875.00	(720.00)
10-08 -81 -81100-3214	COMMITTEE CLERICAL	1,725.00	1,725.00	1,900.00	1,900.00	900.00	1,900.00	-	None	47.37%	-	175.00	-
10-08 -81 -81100-6001	OFFICE SUPPLIES	134.79	297.75	500.00	500.00	44.45	300.00	(200.00)	-40.00%	8.89%	-	202.25	162.96
10-08 -81 -81100-8103	IT EQUIPMENT	1,270.00	-	300.00	300.00	-		(300.00)	-100.00%	0.00%	-	300.00	(1,270.00)
		18,664.79	11,587.75	14,640.00	14,640.00	5,844.45	14,140.00	(500.00)	-3.42%	39.92%	-	3,052.25	(7,077.04)

County of Madison			Please address compensation requests in separate template												
FY2021 Budget Worksheet															
Department:	ZONING & PLANNING														
Dept #	81101														
Contact	L Webb														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-08 -81 -81101-1310	ZONING ADMINISTRATOR	59,774.02	50,891.20	62,901.44	62,901.44	29,909.69	62,901.44		-	None	47.55%		-	12,010.24	(8,882.82)
10-08 -81 -81101-1420	ASSISTANT ZONING ADMINISTRATOR	40,142.46	41,012.40	42,242.74	42,242.74	16,599.96	42,242.74		-	None	39.30%		-	1,230.34	869.94
10-08 -81 -81101-1560	PART-TIME CLERICAL	-	1,170.50	200.00	200.00	1,582.08	200.00		-	None	791.04%		-	(970.50)	1,170.50
10-08 -81 -81101-1900	PROJ ACCUMULATED LEAVE PAYOUT	-	7,046.40	-	-	4,874.40	-		-	Not budgeted	Not budgeted		-	(7,046.40)	7,046.40
10-08 -81 -81101-2100	FICA	7,064.58	6,977.89	8,058.83	8,058.83	3,397.95	8,058.83		-	None	42.16%		-	1,080.94	(86.69)
10-08 -81 -81101-2210	VRS	8,812.56	7,848.76	8,979.31	8,979.31	3,214.78	8,979.31		-	None	35.80%		-	1,130.55	(963.80)
10-08 -81 -81101-2212	VRS HYBRID	-	-	-	-	527.80	-		-	Not budgeted	Not budgeted		-	-	-
10-08 -81 -81101-2214	VRS HYBRID 401A	-	-	-	-	70.01	-		-	Not budgeted	Not budgeted		-	-	-
10-08 -81 -81101-2216	VIRGINIA LOCAL DISABILITY PROGRAM	-	-	-	-	37.12	-		-	Not budgeted	Not budgeted		-	-	-
10-08 -81 -81101-2220	VRS-HEALTH INSURANCE CREDIT	90.08	73.68	84.12	84.12	35.76	84.12		-	None	42.51%		-	10.44	(16.40)
10-08 -81 -81101-2310	HEALTH INSURANCE	13,699.04	12,155.10	13,849.44	20,702.40	9,243.60	20,702.40		-	None	44.65%		6,852.96	1,694.34	(1,543.94)
10-08 -81 -81101-2400	GROUP LIFE INSURANCE	1,308.98	1,203.96	1,337.39	1,337.39	584.88	1,337.39		-	None	43.73%		-	133.43	(105.02)
10-08 -81 -81101-2700	WORKMAN'S COMPENSATION	1,289.00	1,317.00	1,805.94	1,805.94	1,166.73	1,805.94		-	None	64.61%		-	488.94	28.00
10-08 -81 -81101-3130	MANAGEMENT CONSULTING SERVICE	-	1,500.00	-	-	-			-	Not budgeted	Not budgeted		-	(1,500.00)	1,500.00
10-08 -81 -81101-3145	DATA PROCESSING SERVICES	-	100.00	-	-	135.00			-	Not budgeted	Not budgeted		-	(100.00)	100.00
10-08 -81 -81101-3165	OUTSIDE SERVICES	-	2,365.00	-	-	2,035.00			-	Not budgeted	Not budgeted		-	(2,365.00)	2,365.00
10-08 -81 -81101-3310	REPAIRS & MAINTENANCE-BUILDINGS	-	-	-	-	2,800.00			-	Not budgeted	Not budgeted		-	-	-
10-08 -81 -81101-3320	REPAIRS & MAINTENANCE EQUIPMEN	170.00	-	300.00	300.00	-	300.00		-	None	0.00%		-	300.00	(170.00)
10-08 -81 -81101-3610	ADVERTISING	2,025.42	1,625.92	3,000.00	3,000.00	1,530.88	3,000.00		-	None	51.03%		-	1,374.08	(399.50)
10-08 -81 -81101-5210	POSTAL SERVICES	494.00	802.00	1,200.00	1,200.00	128.10	1,000.00		(200.00)	-16.67%	10.68%		-	398.00	308.00
10-08 -81 -81101-5230	TELECOMMUNICATIONS	-	-	100.00	100.00	-	300.00		200.00	200.00%	0.00%		-	100.00	-
10-08 -81 -81101-5410	LEASE OFFICE EQUIPMENT	1,197.56	1,278.77	1,550.00	1,550.00	412.04	1,000.00		(550.00)	-35.48%	26.58%		-	271.23	81.21
10-08 -81 -81101-5530	LODGING & MEALS	-	3,077.75	-	-	-	300.00		300.00	Not budgeted	Not budgeted		-	(3,077.75)	3,077.75
10-08 -81 -81101-5811	BENEVOLENCE & GIFTS	-	321.75	-	-	-			-	Not budgeted	Not budgeted		-	(321.75)	321.75
10-08 -81 -81101-6001	OFFICE SUPPLIES	1,454.63	1,303.43	1,550.00	1,550.00	596.56	1,500.00		(50.00)	-3.23%	38.49%		-	246.57	(151.20)
10-08 -81 -81101-8101	OFFICE EQUIPMENT	-	150.00	200.00	200.00	-	200.00		-	None	0.00%		-	50.00	150.00
10-08 -81 -81101-8103	IT EQUIPMENT	-	366.00	1,100.00	1,100.00	-	1,100.00		-	None	0.00%		-	734.00	366.00
		137,522.33	142,587.51	148,459.21	155,312.17	78,882.34	155,012.17		(300.00)	-0.19%	50.79%		6,852.96	5,871.70	5,065.18

Madison County														
Current Staffing Authorized by FY20 Budget														
As on November 2019														
Department:	Zoning & Planning (81101)													
A. Current Full time employees								**B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21**						
FY20 Budget for OT:	-													
Employee Name	**Position Title & EEID**	**Current Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours paid through 11/30/2019**	**OT Hours Estimated for FY2021**		**Employee Name**	**Position Title & EEID**	**Current or Requested Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours Estimated for FY2021**	
CLEMENTS, April	Zoning and Building Technician--10502	42,000.00	No	No	N/A	N/A		CLEMENTS, April	Zoning and Building Technician--10502	$47,000	No	No	N/A	N/A
WEBB, William	Director of Planning, Zoning and Permitting--10498	65,000.00	Yes	N/A	N/A	N/A		WEBB, William	Director of Planning, Zoning and Permitting--10498	$70,000.00	Yes	N/A	N/A	N/A
C. Current Part Time Employees								**D. Requested Additions in Current Staffing for PT Employees in FY21**						
FY20 Budget for PT Employees:	200.00													
Employee Name	**Position Title & EEID**	**Current Hourly Rate**	**Hours Paid through 11/30/2019**	**Estimated Hours for FY2021**				**Employee Name**	**Position Title & EEID**	**Requested Hourly Rate**	**Estimated Hours for FY2021**			

County of Madison | Please address compensation requests in separate template

FY2021 Budget Worksheet

Department: DEPT. OF ECONOMIC DEVELOPMENT

Dept # 81110

Contact T Gardner

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-08 -81 -81110-1310	DIRECTOR	67,846.40	69,316.56	71,396.15	71,396.15	35,698.08	71,396.15	-	None	50.00%	-	2,079.59	1,470.16
10-08 -81 -81110-1560	PART-TIME - CLERICAL	5,311.45	5,281.11	5,626.51	5,626.51	2,460.42	5,626.51	-	None	43.73%	-	345.40	(30.34)
10-08 -81 -81110-2100	FICA	5,541.43	5,703.32	5,892.23	5,892.23	2,929.04	5,892.23	-	None	49.71%	-	188.91	161.89
10-08 -81 -81110-2212	VRS HYBRID	4,626.58	3,493.44	5,026.29	5,026.29	1,799.16	5,026.29	-	None	35.79%	-	1,532.85	(1,133.14)
10-08 -81 -81110-2214	VRS HYBRID 401A	678.56	693.12	713.96	713.96	357.00	713.96	-	None	50.00%	-	20.84	14.56
10-08 -81 -81110-2216	VIRGINIA LOCAL DISABILITY PROGRAM	400.38	408.96	400.53	400.53	189.24	400.53	-	None	47.25%	-	(8.43)	8.58
10-08 -81 -81110-2218	VRS RET - DC Voluntary Employer	679.06	1,732.80	356.98	356.98	892.44	356.98	-	None	250.00%	-	(1,375.82)	1,053.74
10-08 -81 -81110-2220	VRS-HEALTH INSURANCE CREDIT	61.10	55.44	57.12	57.12	28.56	57.12	-	None	50.00%	-	1.68	(5.66)
10-08 -81 -81110-2400	GROUP LIFE INSURANCE	888.72	908.16	935.29	935.29	467.64	935.29	-	None	50.00%	-	27.13	19.44
10-08 -81 -81110-2700	WORKMAN'S COMPENSATION	57.00	55.00	63.77	63.77	42.03	63.77	-	None	65.91%	-	8.77	(2.00)
10-08 -81 -81110-3314	WEBSITE MANAGEMENT	-	320.00	500.00	500.00	-	500.00	-	None	0.00%	-	180.00	320.00
10-08 -81 -81110-3316	MAINTENANCE OF SIGNS	-	-	200.00	200.00	-	200.00	-	None	0.00%	-	200.00	-
10-08 -81 -81110-3510	PRINTING	-	88.00	800.00	800.00	-	800.00	-	None	0.00%	-	712.00	88.00
10-08 -81 -81110-3610	ADVERTISING	973.00	-	1,000.00	1,200.00	1,809.18	1,000.00	(200.00)	-16.67%	150.77%	200.00	1,000.00	(973.00)
10-08 -81 -81110-3611	ADVERTISING-CRUSH FRIDAY	3,180.00	6,677.10	-	-	-		-	Not budgeted	Not budgeted	-	(6,677.10)	3,497.10
10-08 -81 -81110-5110	ELECTRICITY	5,607.36	5,451.29	6,000.00	6,000.00	2,307.34	6,000.00	-	None	38.46%	-	548.71	(156.07)
10-08 -81 -81110-5210	POSTAL SERVICES	-	1.15	250.00	250.00	-	250.00	-	None	0.00%	-	248.85	1.15
10-08 -81 -81110-5230	TELECOMMUNICATIONS	2,128.50	2,218.81	2,200.00	2,200.00	1,140.18	2,300.00	100.00	4.55%	51.83%	-	(18.81)	90.31
10-08 -81 -81110-5306	INSURANCE - PROPERTY	-	-	600.00	600.00	-	600.00	-	None	0.00%	-	600.00	-
10-08 -81 -81110-5450	RENT	16,900.56	16,900.56	16,920.00	16,920.00	10,650.28		(16,920.00)	-100.00%	62.94%	-	19.44	-
10-08 -81 -81110-5510	MILEAGE	1,006.42	583.98	1,000.00	1,000.00	449.50	1,000.00	-	None	44.95%	-	416.02	(422.44)
10-08 -81 -81110-5530	LODGING & MEALS	642.85	272.65	1,800.00	1,800.00	131.39	1,800.00	-	None	7.30%	-	1,527.35	(370.20)
10-08 -81 -81110-5540	SEMINARS & TUITIONS	960.00	787.25	1,000.00	1,000.00	2.00	1,000.00	-	None	0.20%	-	212.75	(172.75)
10-08 -81 -81110-5810	DUES	250.00	-	300.00	300.00	-	300.00	-	None	0.00%	-	300.00	(250.00)
10-08 -81 -81110-6001	OFFICE SUPPLIES	333.94	199.69	800.00	800.00	60.00	800.00	-	None	7.50%	-	600.31	(134.25)
10-08 -81 -81110-6012	PROMOTION SUPPLIES	1,431.59	130.38	2,500.00	2,500.00	1,218.90	2,500.00	-	None	48.76%	-	2,369.62	(1,301.21)
10-08 -81 -81110-8103	IT EQUIPMENT	-						-	Not budgeted	Not budgeted	-	-	-
		119,504.90	121,278.77	126,338.83	126,538.83	62,632.38	109,518.83	(17,020.00)	-13.45%	49.50%	200.00	5,060.06	1,773.87

Madison County													
Current Staffing Authorized by FY20 Budget													
As on November 2019													
Department:	Dept of Econ Develop (81110)												
A. Current Full time employees								**B. Requested Additions or <Reductions> in Current Staffing for FT Employees in FY21**					
FY20 Budget for OT:	-												
Employee Name	**Position Title & EEID**	**Current Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours paid through 11/30/2019**	**OT Hours Estimated for FY2021**		**Employee Name**	**Position Title & EEID**	**Current or Requested Salary**	**Exempt?**	**If Non-Exempt, OT Paid?**	**OT Hours Estimated for FY2021**
GARDNER, Tracey	Director of Economic Development & Tourism--10409	71,396.15	Yes	N/A	N/A	N/A		GARDNER, Tracey	Dir Eco-Dev & Tourism	71,396.15	Yes	N/A	N/A
C. Current Part Time Employees								**D. Requested Additions in Current Staffing for PT Employees in FY21**					
FY20 Budget for PT Employees:	5,626.51												
Employee Name	**Position Title & EEID**	**Current Hourly Rate**	**Hours Paid through 11/30/2019**	**Estimated Hours for FY2021**				**Employee Name**	**Position Title & EEID**	**Requested Hourly Rate**	**Estimated Hours for FY2021**		
GRAYSON, ERIN NICOLE	1560--PART-TIME - CLERICAL	$ 10.77	96.00	312	$ 3,360.24								
UTZ, MELINDA MAY	1560--PART-TIME - CLERICAL	$ 10.77	90.00	208	$ 2,240.16								
					$ 5,600.40								

COUNTY OF MADISON

FY2021 AGENCY FUNDING APPLICATION

DEADLINE: January 13, 2020

IDENTIFICATION	
Organization/Agency Name:	Foothills Housing Corporation
Street Name:	47 Garrett St, Suite 205 Warrenton, VA 20186
Mailing Address:	Same as Above
Agency Contact:	John Reid
Telephone Number:	540 341 2805
E-mail Address – Agency Contact	jreid@fhcorp.org
Agency's Web Address:	www.foothillshousingcorp.com
Federal Tax ID#:	54-1128998
Audit:	X Yes No

PURPOSE/NARRATIVE
Missions and Goals: Provide safe, decent & affordable housing opportunities
Experience and Accomplishments: Since the founding of the organization in 1970 Foothills Housing Corporation (FHC) has been known by different names but has always remained focused on it's mission "providing safe, decent, affordable housing opportunities." FHC seeks to give people healthy affordable housing opportunity offering affordable rental properties with below market rents. It is a place to live, to get out of the elements, and into healthy environments. We repair and build houses for low to moderate income families, and can deliver a home in 60-90 days. Foothills Housing Corporation values shelter and believes it is not a privilege, a home is an extension of the individuals it shelters, a healthy home supports healthy people, a house can and should co-exist with the larger community.

For the last 49 years FHC has been serving low to moderate income individuals with their Home repairs through use of DHCD Grant Funds and zero percent interest loans, many of which are located in Madison County.

Since FHC has been involved in the IPR program they have completed 204 projects worth over $9 million in construction costs.

Benefits of Funding:

FHC will continue to provide support through its no interest loan program to help low to moderate income home owners in the county with repairs to their properties to make them safe and livable. These loans are paid back only at the ability of the home owner and incur no interest or cost for the assistance. There will be approx. $30,000 available per year for this assistance and on average we complete 20 projects per year.

FHC will continue to administer the Emergency home repair program (EHARP) $16,500 is awarded as a grant through VADHCD to FHC for emergency projects. This Program has no administration funding component, so to provide the funding to individuals that need it we must use our internal resources to pay for administration.

Intention of Use:

FHC will continue to provide support to low to moderate income home owners who are in need of assistance with emergency repairs to their dwellings to make them safe, decent and livable. This will add to the wellbeing and health of the occupants of the households in the community.

FUNDING	
Category of Funding	X Public Safety X Health ☐ Arts/Culture ☐ General Community/Civic X Human Services ☐ Education ☐ Environment ☐ Recreation
Funding Request:	$ 7,500.00

Signature: ______________________ Title: Executive Director

Printed Name: John Reid	Date: 01/13/2020

CONSOLIDATED BUDGET - INCOME & EXPENSES
FOOTHILLS HOUSING CORPORATION AND AFFILIATES
FOR THE YEAR ENDED DECEMBER 31, 2020

	Foothills Housing Corporation	Foothills Housing Property Management L.L.C.	Countryside Associates L.L.C.	Stuart Street L.L.C.	Oaks Springs L.L.C.	Oaks II Associates L.P.	Fletcherville L.L.C.	Total Real Estate Investments	Inter-entity Eliminations	2020 Total
Unrestricted Net Assets										
Revenue, Gains, and Other Support										
Management Fee Income	-	78,220	-	-	-	-	-	-	-	78,220
Rental Income	-	-	84,540	77,000	1,001,841	186,645	379,968	1,729,993	-	1,729,993
Contributions	64,800	-	-	-	-	-	-	-	-	64,800
Other Income	-	-	112	-	10,117	-	-	10,229	-	10,229
Reimbursement (Payroll)	104,016	152,274	-	-	-	-	-	-	(256,290)	-
Interest Income	336,380	-	60	232	4,449	466	-	5,207	(336,368)	5,219
Grant Income - EHARP & BAMA	16,500	-	-	-	-	-	-	-	-	16,500
Program Income Loans	24,000	-	-	-	-	-	-	-	-	24,000
Program Fees	4,800	-	-	-	-	-	-	-	-	4,800
Total Revenues, Gains, and Other Support	550,496	230,494	84,712	77,232	1,016,407	187,111	379,968	1,745,430	(592,658)	1,933,762
Expenses and Losses										
Salaries	223,480	107,962	-	-	-	-	-	-	-	331,442
Payroll Taxes	18,487	9,057	-	-	-	-	-	-	-	27,544
Payroll Reimbursement (FHPM)	-	104,016	7,995	5,996	95,941	14,991	27,350	152,274	(256,290)	-
Benefits, Insurances (ST,LT,Life & Health) and Retirement contr.	17,946	7,905	-	-	-	-	-	-	-	25,851
Total Payroll Expenses	259,914	228,940	7,995	5,996	95,941	14,991	27,350	152,274	(256,290)	384,838
Program Income projects	24,000	-	-	-	-	-	-	-	-	24,000
EHARP & BAMA projects	16,500	-	-	-	-	-	-	-	-	16,500
Ramp Projects	10,000	-	-	-	-	-	-	-	-	10,000
Interest Expense	-	-	22,207	26,069	478,713	75,274	147,836	750,100	(336,368)	413,732
Insurance	9,646	-	4,519	3,340	14,940	6,396	22,500	51,695	-	61,341
Supplies	4,959	-	-	-	3,748	-	1,000	4,748	-	9,707
Program Expenses	9,600						-	-	-	9,600
Repairs & Maintenance	-	-	10,650	3,325	132,603	30,236	55,500	232,314	-	232,314
Management Fees	-	-	3,970	3,564	45,083	8,505	17,099	78,220	-	78,220
Accounting Fees	7,800	-	-	-	900	3,700	3,000	7,600	-	15,400
Legal Fees	4,000	-	-	-	-	-	2,000	2,000	-	6,000
Finance, leasing expense	-	-	-	-	3,000	465	-	3,465	-	3,465
Training, Conference & Travel	2,644	400	-	-	1,250	-	-	1,250	-	4,294
Utilities	-	-	11,712	9,990	114,271	29,079	17,540	182,592	-	182,592
Advertising	1,200	-	400	-	9,348	200	-	9,948	-	11,148
Administrative	5,299	-	455	50	7,052	664	-	8,221	-	13,520
Resident Services	-	-	-	-	12,669	1,204	-	13,873	-	13,873
Rent	14,400	-	-	-	-	-	-	-	-	14,400
Telephone	9,000	-	-	-	4,174	3,120	2,500	9,794	-	18,794
Depreciation & Amortization	-	-	12,455	16,258	201,624	69,609	38,692	338,638	-	338,638
Total Expenses and Losses	378,962	229,340	74,363	68,592	1,125,317	243,443	335,017	1,846,732	(592,658)	1,862,376
Check!!										
Net Income Operating	171,534	1,154	10,349	8,640	(108,910)	(56,332)	44,951	(146,253)	-	71,386
Capital Expenditure										
Cap Ex Appliances	-	-	-	-	17,280	-	-	17,280	-	17,280
Cap Ex Carpet/Vinyl	-	-	-	-	26,172	-	-	26,172	-	26,172
Capital Improvement Expense	-	-	3,600	3,600	9,996	18,000	12,000	47,196	-	47,196
Total Capital Expenditure	-	-	3,600	3,600	53,448	18,000	12,000	90,648	-	90,648
Net Income Operating and Capital	171,534	1,154	6,749	5,040	(162,358)	(74,332)	32,951	(236,901)	-	(19,262)

FHC project - Before & After photo

How can I sign up for this?

- Start by contacting our Madison office on (540) 948 3274.
- Receive and complete an application form.
- Provide the list of papers FHC requires to determine your eligibility.

Work to be completed

- FHC only uses qualified, licensed and insured contractors.
- Help from this program is limited to available funding each project is put out to bid using pre-qualified Contractors who will submit their cost for work.

About Us

Since the founding of the organization in 1970, Foothills Housing Corporation (FHC) has been known by different names but has always remained focused on **its** mission "providing safe, decent, affordable housing opportunities."

Foothills Housing Corporation values shelter and believes a home is an extension of the individuals it shelters. A healthy home supports healthy people. A house can and should co-exist with the larger community.

FHC is a 501(c)3 non-profit organization whose goal is to assist in meeting the housing needs of low and moderate income individuals and families who are unable to meet these needs on their own. To accomplish this mission, funds are solicited from public and private sources.

This program is another opportunity to help families in Madison County get the health & safety home repairs they need.

Contact Us

Phone: (540) 948 3274
Email: creid@fhcorp.org
Web: www.foothillshousingcorp.com

FHC
celebrating 40 years

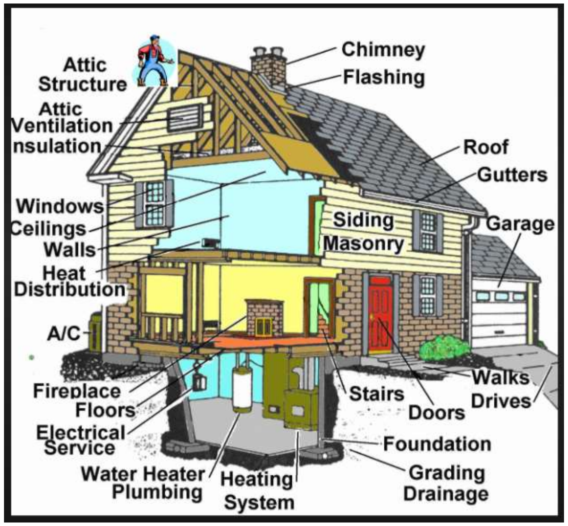
Foothills Housing Corporation

Home Repair Loan Program

Madison County

Foothills Housing Corporation
47 Garrett street, Suite 205
Warrenton, VA 20186
Phone: (540) 948 3274
Email: creid@fhcorp.org

Providing safe, decent, affordable housing opportunities
www.foothillshousingcorp.com



Purpose of Loan program

The loan program is available to low-to-moderate income homeowners whose homes do not meet Housing Quality Standards set by the Virginia Department of Housing and Community Development (DHCD).

Typical types of repairs

Repairs that may qualify under this program include wells, drain fields, roofs, electrical, plumbing, access ramps, grab bars/rails, plus other disability related repairs.

To qualify for this program:

- Must be a homeowner, who lives in Madison County, Virginia.
- Be unable to attain a loan through other sources.
- Have sufficient household income to pay current house payments, taxes, insurance, living expenses & repayment on repair loan given.
- Have household income totaling less than 80% Median income for Madison County -provided by (HUD) Department of Housing and Urban Development (table below).

HUD - Income Limits per household		
1 Person	$	33,100
2 Person	$	37,800
3 Person	$	42,550
4 Person	$	47,250
5 Person	$	51,050
6 Person	$	54,850

"Shelter is one of man's basic needs. Homeownership builds pride in people. We are trying to serve those needs as best we can" - Fauquier Housing Co-Founder Maximilian Tufts

FHC accessibility ramp project.

Loan details

- The rehabilitation work will be completed using a 0% interest loan between the homeowner and FHC.
- Foothills Housing Corporation will use the homeowner's income & expenses to calculate their ability to repay the loan on a monthly basis.
- There are no fees or charges for setting up or maintaining the loan.
- There are limited funds available and applications will be reviewed and approved on a first come, first served basis until funding is depleted.

FOOTHILLS HOUSING CORPORATION

Committed to sustainable community development and ecological design

2018 ANNUAL REPORT

OUR MISSION & VALUES

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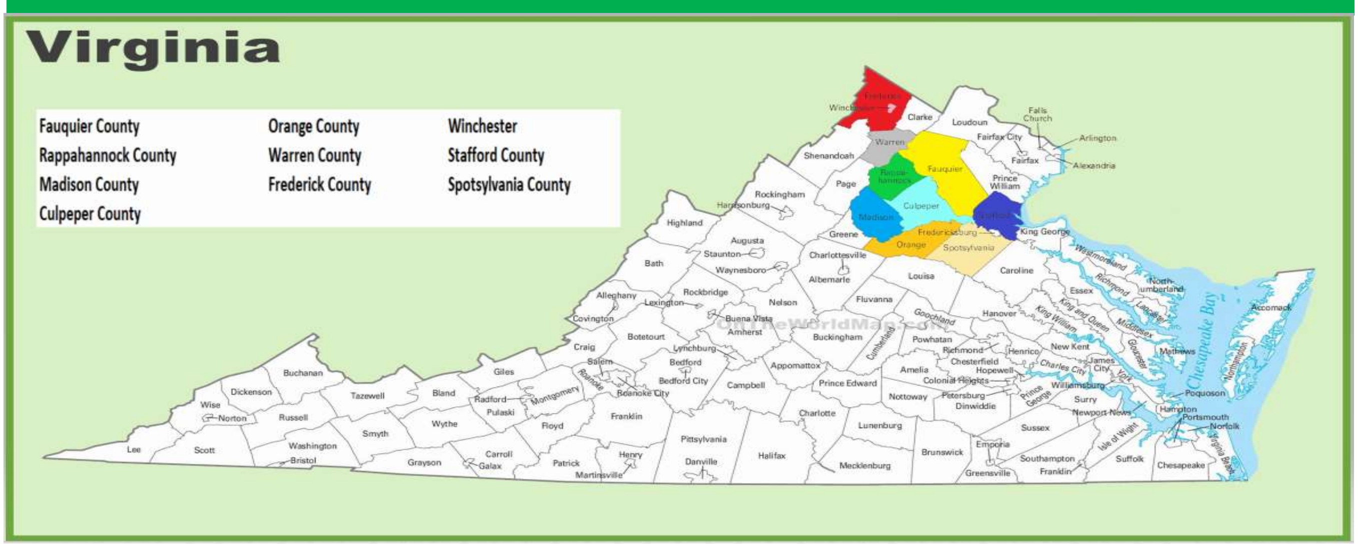
COMMUNITIES WE WORK IN



"Shelter is one of man's basic needs. Homeownership builds pride in people. We are trying to serve those needs as best we can" - Fauquier Housing Co-Founder Maximilian Tufts

ABOUT FOOTHILLS HOUSING CORPORATION

Community Impact

404 People

Active & New in 2018 Total

1268 People

Since beginning "1970"

Total Impact of Foothills Housing Corporation Projects and support in the Community delivering safe, decent and affordable housing opportunities for those that are in need.

Affordable Housing

164 Homes

Active as at 12.31.18

200 People Housed

Active as at 12.31.18

Providing affordable housing at below market rents for senior living, families and individuals. Includes Properties: Oaks I & II, Stuart Street Apartments, Countryside Apartments, Remington House.

Indoor Plumbing Rehab

85 Projects

Active as at 12.31.18

0

2018 Total new Projects

195

Since beginning

Indoor Plumbing Rehabilitation funding available to assist Low-to-Moderate income homeowners that do not have indoor plumbing or their well and/or drain field has failed. Average Job Cost $42,500 & over $8 Million provided.

Program Loans

93 Loans

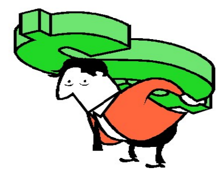
Active as at 12.31.18

16

2018 Total new Projects

127

Since beginning



0% financing for qualifying low-to-moderate income individuals and families in need of assistance with repairs or improvements to their homes to meet the Virginia Housing Quality Standards (HQS). Average Loan issued $3,800 paid back using the borrowers ability to pay.

Emergency Home Repair

19 Projects

2018 Total

104

Since program started 2012

The Emergency Home Repair (EHR) program provides grant funds to assist very low-income homeowners to make emergency, safety and handicap accessibility repairs to their homes, with no repayment required.

Disability Access Ramps Install

7 Projects

2018 Total

41

Total since 2013

The Disability Ramp program builds and repairs permanent ramps, and lends portable, ADA approved aluminum ramps to persons who need a temporary ramp, for up to 12 months, with no project cost repayment required.

* Stated figures above include Foothills Housing Corporation and all it's affiliates including it's sister organization Rapidan Better Housing

Impact of every dollar contributed

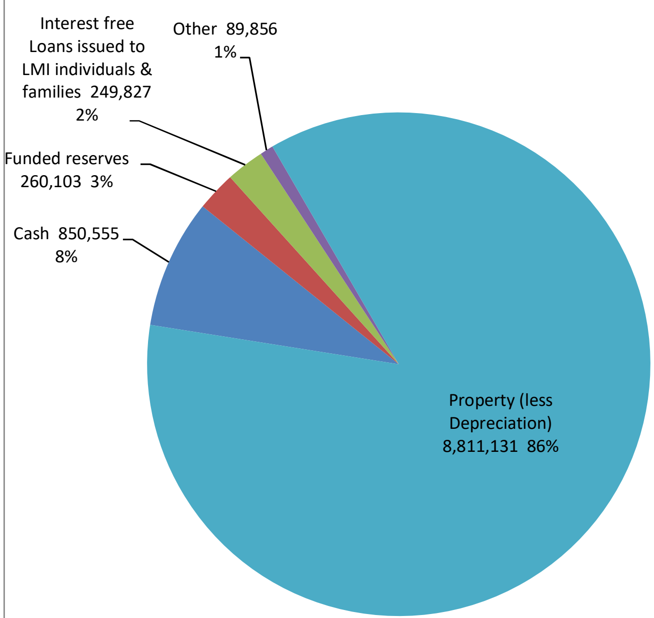
$1 Contributed = **FHC provided $6.61 in Valuable Community Programs & Services**

Total Value added to Community	$ 792,183	= $ 6.61
Total Contributions & Donations (Not incl. Grants)	$ 119,909	

To Donate please visit our website: www.foothillshousingcorp.com

Foothills Housing Corporation Assets 2018

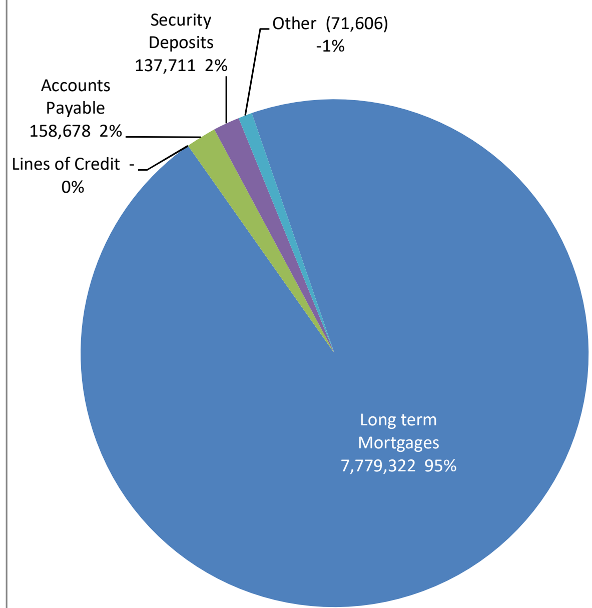
(Consolidated Assets for FHC and all it's subsidiaries)



$10,261,472

Foothills Housing Corporation Liabilities 2018

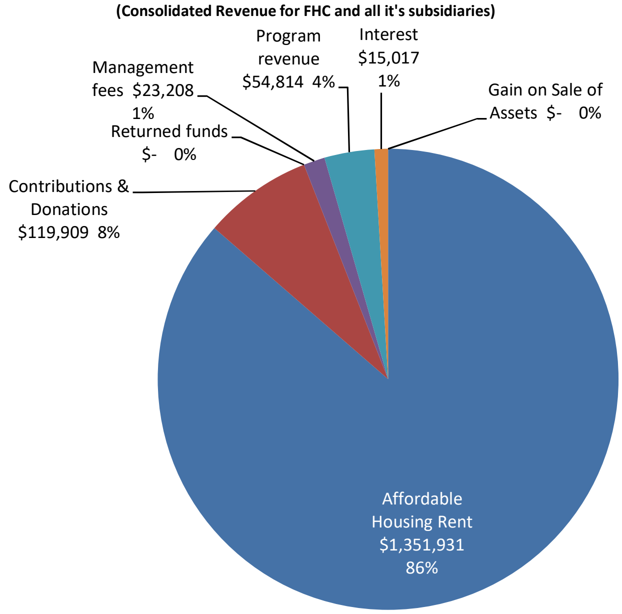
(Consolidated Liabilities for FHC and all it's subsidiaries)



$8,004,105

Foothills Housing Corporation Revenue 2018

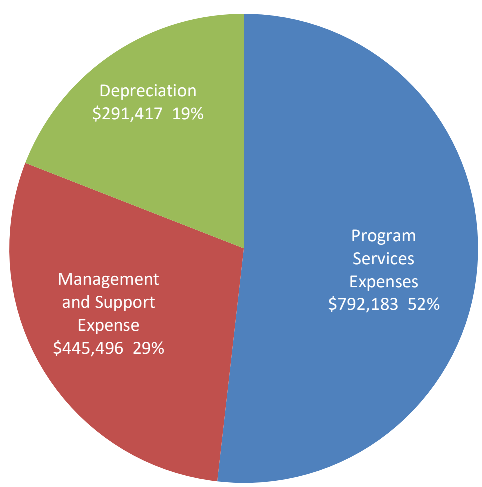
(Consolidated Revenue for FHC and all it's subsidiaries)



$1,564,879

Foothills Housing Corporation Expenditure 2018

(Consolidated expenditure for FHC and all it's subsidiaries)



$1,529,096

Introducing Fletcherville Estates

Foothills Housing Corporation (FHC) is proud to announce it's newest affordable housing property Fletcherville, acquired in December, 2018.
This property consists of 39 rentable units located 1 mile from the Town of Warrenton on Route 17.
The development consists predominatly of single family 2 and 3 bedrooms homes, with 6 duplex units offered and a commercial building also.
To keep with our mission of providing affordable housing all rents have remained below 60% average median rent for Fauquier County, with many currently renting at or below 40% AMI. There are 54 tenants utilizing the affordable accomodation throughout the property.
This property provides much needed work force housing for the people and families that live in the local community and FHC is an advocate of preserving and maintaining shelter opportunities for those that could otherwise be forced out of housing.
The property is ageing with homes built between the 1950's and 1970's, although structurally sound they don't come without their challenges. FHC is excited to rehabilitate and improve with plans for grant funding applications in 2020.

Foothills Housing Corporation would like to Thank everyone for their very generous donations throughout the 2018 year. FHC looks forward to continuing the great work helping people that live in our community in the coming year providing safe, decent and affordable housing opportunities.

To Donate please visit our website: www.foothillshousingcorp.com

FHC

celebrating 40 years

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
FINANCIAL STATEMENTS
DECEMBER 31, 2018

47 Garrett Street, Suite 205
Warrenton, VA 20186
ph: (540) 341-2805 • fax: (540) 347-9811

Providing safe, decent, affordable housing opportunities
www.foothillshousingcorp.com

FOOTHILLS HOUSING CORPORATION AND AFFILIATES

TABLE OF CONTENTS

Dooley & Vicars
Certified Public Accountants, L.L.P.
Daniel J. Dooley, C.P.A.
Michael H. Vicars, C.P.A.

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Foothills Housing Corporation and Affiliates
Warrenton, Virginia

We have audited the accompanying financial statements of Foothills Housing Corporation and Affiliates (a nonprofit organization), which comprise the statement of financial position as of December 31, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

21 S. Sheppard Street ◆ Richmond, VA 23221
Telephone: 804.355.2808 ◆ FAX: 804.359.3897

INDEPENDENT AUDITOR'S REPORT
(CONTINUED)

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Foothills Housing Corporation and Affiliates as of December 31, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 18 to the financial statements, in 2018, the entity adopted new accounting guidance ASU 2016-14. Our opinion is not modified with respect to this matter.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the basic financial statements as a whole. The management introduction on pages 3 to 6 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Dooley & Vicars

Dooley & Vicars
Certified Public Accountants L.L.P.

Richmond, Virginia
October 29, 2019

FOOTHILLS HOUSING CORPORATION

Committed to sustainable community development and ecological design

2018 ANNUAL REPORT

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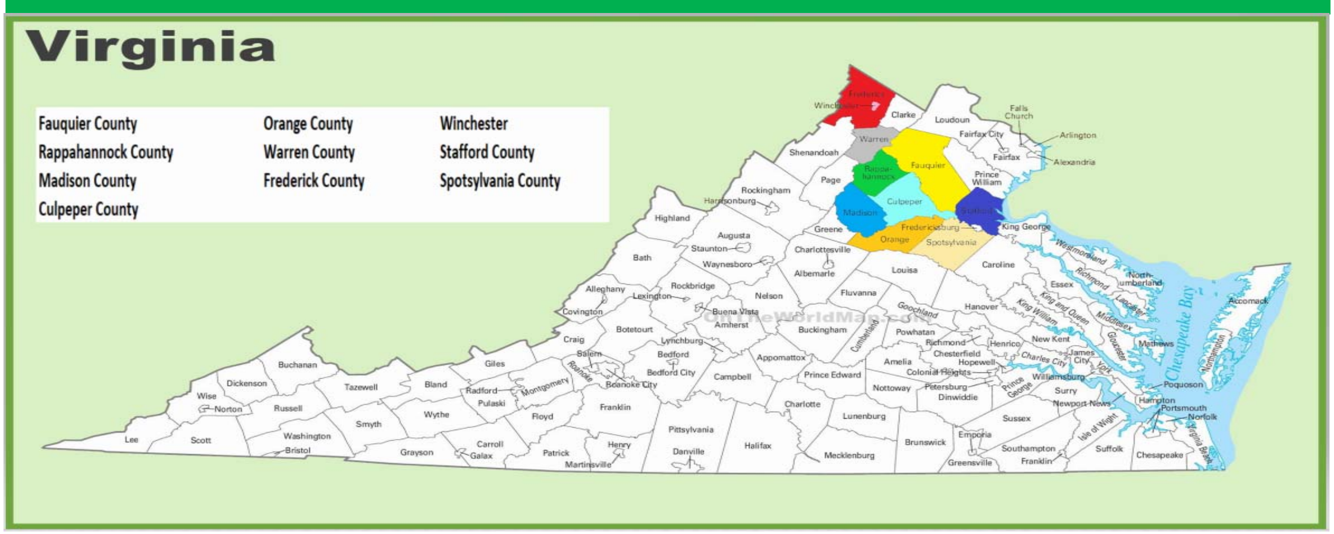

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FHC celebrating 40 years

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1268 People
Since beginning "1970"

Total Impact of Foothills Housing Corporation Projects and support in the Community delivering safe, decent and affordable housing opportunities for those that are in need.

Affordable Housing

164 Homes
Active as at 12.31.18

200 People Housed
Active as at 12.31.18

Providing affordable housing at below market rents for senior living, families and individuals. Includes Properties: Oaks I & II, Stuart Street Apartments, Countryside Apartments, Remington House.

Indoor Plumbing Rehab

84 Projects
Active as at 12.31.18

0
2018 Total new Projects

195
Since beginning

Indoor Plumbing Rehabilitation funding available to assist Low-to-Moderate income homeowners that do not have indoor plumbing or their well and/or drain field has failed. Average Job Cost $42,500 & over $8 Million provided.

Program Loans

93 Loans
Active as at 12.31.18

16
2018 Total new Projects

127
Since beginning

0% financing for qualifying low-to-moderate income individuals and families in need of assistance with repairs or improvements to their homes to meet the Virginia Housing Quality Standards (HQS). Average Loan issued $3,800 paid back using the borrowers ability to pay.

Emergency Home Repair

19 Projects
2018 Total

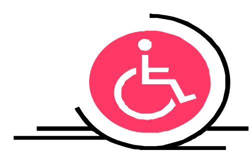
104
Since program started 2012

The Emergency Home Repair (EHR) program provides grant funds to assist very low-income homeowners to make emergency, safety and handicap accessibility repairs to their homes, with no repayment required.

Disability Access Ramps Install

7 Projects
2018 Total

41
Total since 2013



The Disability Ramp program builds and repairs permanent ramps, and lends portable, ADA approved aluminum ramps to persons who need a temporary ramp, for up to 12 months, with no project cost repayment required.

* Stated figures above include Foothills Housing Corporation and all it's affiliates including it's sister organization Rapidan Better Housing

Impact of every dollar contributed

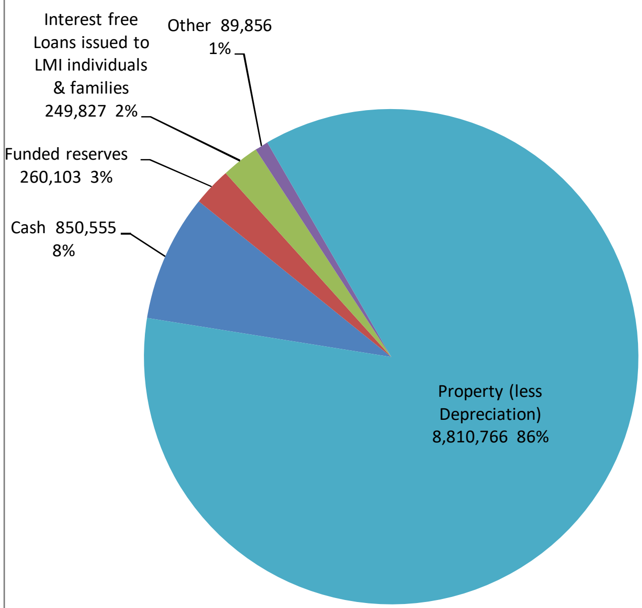
$1 Contributed = **FHC provided $6.61 in Valuable Community Programs & Services**

Total Value added to Community	$ 792,009	=	$ 6.61
Total Contributions & Donations (Not incl. Grants)	$ 119,909		

To Donate please visit our website: www.foothillshousingcorp.com

Foothills Housing Corporation Assets 2018

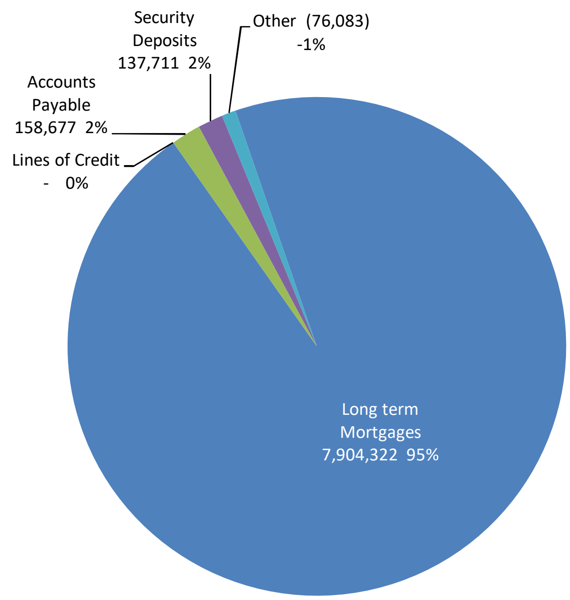
(Consolidated Assets for FHC and all it's subsidiaries)



$10,261,107

Foothills Housing Corporation Liabilities 2018

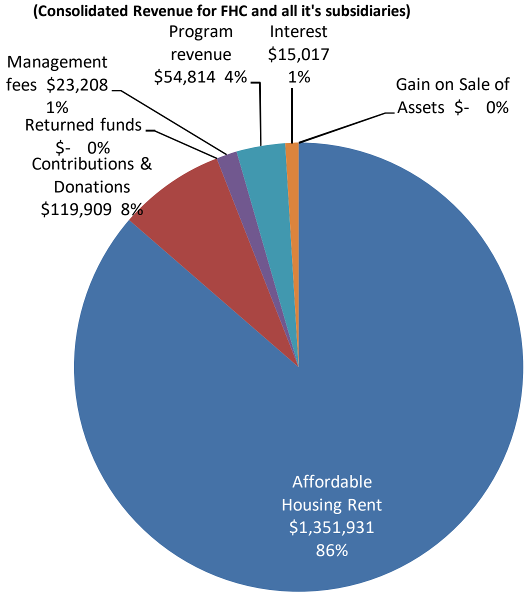
(Consolidated Liabilities for FHC and all it's subsidiaries)



$7,999,627

Foothills Housing Corporation Revenue 2018

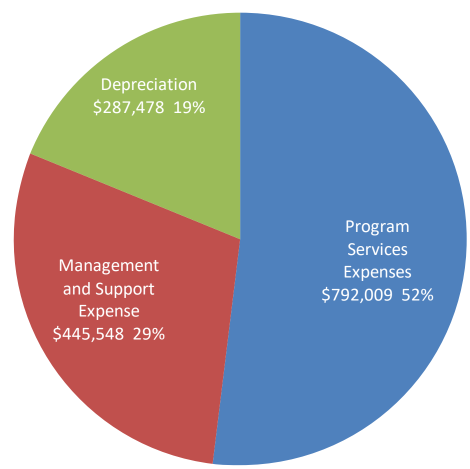
(Consolidated Revenue for FHC and all it's subsidiaries)



$1,564,879

Foothills Housing Corporation Expenditure 2018

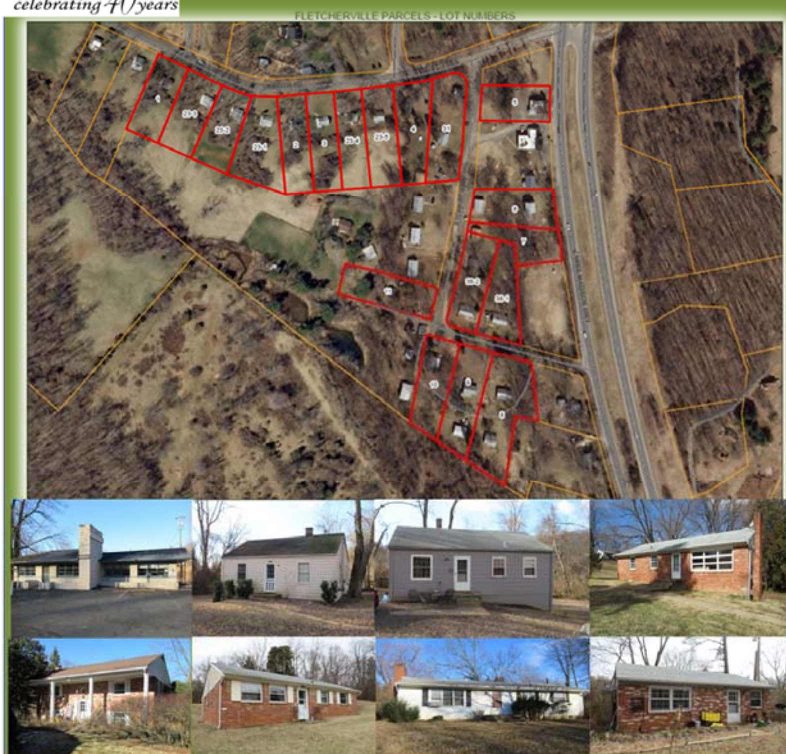
(Consolidated expenditure for FHC and all it's subsidiaries)



$1,524,983

FHC celebrating 40 years

Introducing Fletcherville Estates



Foothills Housing Corporation (FHC) is proud to announce it's newest affordable housing property Fletcherville, acquired in December, 2018.
This property consists of 39 rentable units located 1 mile from the Town of Warrenton on Route 17.
The development consists predominatly of single family 2 and 3 bedrooms homes, with 6 duplex units offered and a commercial building also.
To keep with our mission of providing affordable housing all rents have remained below 60% average median rent for Fauquier County, with many currently renting at or below 40% AMI. There are 54 tenants utilizing the affordable accomodation throughout the property.
This property provides much needed work force housing for the people and families that live in the local community and FHC is an advocate of preserving and maintaining shelter opportunities for those that could otherwise be forced out of housing.
The property is ageing with homes built between the 1950's and 1970's, although structurally sound they don't come without their challenges. FHC is excited to rehabilitate and improve with plans for grant funding applications in 2020.

Foothills Housing Corporation would like to Thank everyone for their very generous donations throughout the 2018 year. FHC looks forward to continuing the great work helping people that live in our community in the coming year providing safe, decent and affordable housing opportunities.

To Donate please visit our website: www.foothillshousingcorp.com

BOARD OF DIRECTORS

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Albert Sigouin
FHPM - Oaks maintenance personel
Jeri Burns
FHPM - Oaks maintenance personel

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2018

ASSETS

	Foothills Housing Corporation	Foothills Housing Property Management L.L.C.	Total Real Estate Investments	Inter-entity Eliminations	**Total**
Cash and Cash Equivalents	$ 89,640	$ 3,333	$ 516,222	$ -	$ 609,195
Restricted Cash	94,420	-	-	-	94,420
Restricted Cash - Tenant Security Deposits	-	-	146,940	-	146,940
Accounts Receivable, Net of Allowance	-	3,380	1,602	(3,381)	1,601
Accounts Receivable - IPR, Net of Allowance	113,921	-	-	-	113,921
Accounts Receivable - PI, Net of Allowance	135,906	-	-	-	135,906
Notes Receivable, Net of Allowance	3,931,562	-	-	(3,931,562)	-
Long Term Lease Receivable	-	-	82,000	(82,000)	-
Prepaid Expenses	753	-	12,753	-	13,506
Due From Affiliate	205,000	-	718,764	(923,764)	-
Fixed Assets, Net of Accum. Depreciation	-	-	8,810,766	-	8,810,766
Funded Reserves	-	-	260,103	-	260,103
Escrow Deposits	1,000	-	73,747	-	74,747
Total Assets	$ 4,572,202	$ 6,713	$ 10,622,897	$ (4,940,707)	$ 10,261,105

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2018

LIABILITIES AND NET POSITION

	Foothills Housing Corporation	Foothills Housing Property Management L.L.C.	Total Real Estate Investments	Inter-entity Eliminations	**Total**
Accounts Payable	$ 19,088	$ -	$ 141,907	$ (3,381)	$ 157,614
Tenant Security Deposits	-	-	137,711	-	137,711
Accrued Interest	-	-	124,138	(100,652)	23,486
Deferred Revenue	4,538	-	12,902	-	17,440
Notes Payable	124,477	-	7,935,470	(155,512)	7,904,435
Deferred Developer Fee	-	-	3,776,050	(3,776,050)	-
Long-Term Lease	-	-	82,000	(82,000)	-
Due to Affiliate	-	-	798,764	(923,764)	(125,000)
Deferred Loan Costs	-	-	(116,328)	-	(116,328)
Payroll Liabilities	-	268	-	-	268
Total Liabilities	148,103	268	12,892,614	(5,041,359)	7,999,626
Net Assets With Donor Restriction	204,956	-	-	-	204,956
Net Assets Without Donor Restriction	4,219,143	6,445	(2,269,717)	100,652	2,056,523
Total Net Assets	4,424,099	6,445	(2,269,717)	100,652	2,261,479
Total Liabilities and Net Assets	$ 4,572,202	$ 6,713	$ 10,622,897	$ (4,940,707)	$ 10,261,105

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2018

	Foothills Housing Corporation	Foothills Housing Property Management L.L.C.	Total Real Estate Investments	Inter-entity Eliminations	**Total**
Net Assets Without Donor Restriction					
Revenue, Gains, and Other Support					
Management Fee Income	$ 50,913	$ 59,905	$ -	$ (110,818)	$ -
Rental Income	3,980	-	1,347,951	-	1,351,931
Emergency Home Repair Grant Revenue	22,049	-	-	-	22,049
Contributions	97,860	-	-	-	97,860
Other Income	-	116,762	23,208	(116,762)	23,208
Interest Income	334,935	-	4,948	(324,866)	15,017
Assets Released from Restriction			-		
Program Expense Releases	4,328	-	-	-	4,328
Program Income Loans	31,069	-	-	-	31,069
IPR and PI Bad Debts	14,165	-	-	-	14,165
IPR-Loan Administration Fee Revenue	5,252	-	-	-	5,252
Total Revenues, Gains, and Other Support	564,551	176,667	1,376,107	(552,446)	1,564,879
Expenses and Losses					
Program Services	84,848	-	1,037,767	(330,606)	792,009
Management and General	291,151	167,674	501,781	(227,580)	733,026
Total Expenses and Losses	375,999	167,674	1,539,548	(558,186)	1,525,035
Change in Net Assets Without Donor Restriction	$ 188,552	$ 8,993	$ (163,441)	$ 5,740	$ 39,844

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2018

(CONTINUED)

	Foothills Housing Corporation	Foothills Housing Property Management L.L.C.	Total Real Estate Investments	Inter-entity Eliminations	**Total**
Net Assets With Donor Restriction					
IPR Loans	$ 34,500	$ -	$ -	$ -	$ 34,500
Assets Released from Restrictions	(54,814)	-	-	-	(54,814)
Change in Net Assets With Donor Restriction	(20,314)	-	-	-	(20,314)
Increase (Decrease) in Net Assets	168,238	8,993	(163,441)	5,740	19,530
Net Assets - Beginning of the Year	4,235,861	17,452	(2,106,276)	94,912	2,241,949
Equity Transfers	20,000	(20,000)	-	-	-
Net Assets - End of the Year	$ 4,424,099	$ 6,445	$ (2,269,717)	$ 100,652	$ 2,261,479

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2018

	Program Services								Supporting Services	
	Foothills Housing Corp.	Foothills Housing Property Management L.L.C.	Fletcherville Estates, L.L.C.	Countryside Associates L.L.C.	Stuart Street L.L.C.	Oaks Springs L.L.C.	Oaks II Associates L.P.	Total Real Estate Investments	Management and General	**Total**
Salaries	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 350,677	350,677
Payroll Taxes	-	-	-	-	-	-	-	-	24,816	24,816
Total Payroll Expenses	-	-	-	-	-	-	-	-	375,493	375,493
Emergency and			-							
Accessibility Repair	20,865	-	-	-	-	-	-	-	-	20,865
Indoor Plumbing Program	5,851	-	-	-	-	-	-	-	-	5,851
Housing Development	55,562	-	-	-	-	-	-	-	-	55,562
Interest Expense	-	-		23,678	28,001	483,003	74,332	609,014	-	609,014
Insurance	169	-	1,915	4,195	3,048	14,498	4,047	27,703	6,601	34,473
Supplies	-	-	-	-	-	7,640	500	8,140	3,693	11,833
Repairs & Maintenance	1,155	-	-	16,238	5,905	182,060	17,712	221,915	118	223,188
Management Fees	-	-	-	-	-	-	-	-	59,906	59,906
Accounting Fees	-	-	-	-	-	10,907	-	10,907	7,716	18,623
Legal Fees	-	-	-	-	-	-	-	-	350	350
Professional Services	675	-	-	-	-	667	1,865	2,532	1,193	4,400
Travel	-	-	-	-	-	-	-	-	4,901	4,901
Utilities	571	-	-	11,322	10,017	99,976	26,057	147,372	-	147,943
Administrative	-	-	832	152	281	-	2,129	3,394	165,584	168,978
Taxes	-	-	900	-	-	-	150	1,050	-	1,050
Rent	-	-	-	-	-	-	-	-	12,607	12,607
Telephone	-	-	-	-	-	-	-	-	15,372	15,372
Bad Debt	-	-	-	-	-	5,740	-	5,740	18,594	24,334
Contributions	-	-	-	-	-	-	-	-	1,000	1,000
Depreciation & Amortization	-	-	-	-	-	-	-	-	287,478	287,478
Total Expenses	$ 84,848	$ -	$ 3,647	$ 55,585	$ 47,252	$ 804,491	$ 126,792	$ 1,037,767	$ 960,606	$ 2,083,221

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Foothills Housing Corporation	Foothills Housing Property Management L.L.C.	Total Real Estate Investments	**Total**
Cash Flows from Operating Activities				
Excess of Revenue, Gains, and Other Support Over Expenses and Losses	$ 168,238	$ 8,993	$ (163,441)	$ 13,790
Add - Non-Cash Interest Income	(166,918)	-	340,736	173,818
Add - Non-Cash Service Revenue	-	-	4,049	4,049
Depreciation & Amortization	-	-	287,347	287,347
<Increase> Decrease in Accounts Receivable	21,481	(3,381)	18	18,118
<Increase> Decrease in Security Deposits	-	-	(23)	(23)
<Increase> Decrease in Due from Affiliates	(20,000)	-	-	(20,000)
<Increase> Decrease in Prepaid Expenses	330	-	(4,962)	(4,632)
Increase <Decrease> in Accounts Payable	8,750	-	113,345	122,095
Increase <Decrease> in Due to Affiliates	-	-	718,764	718,764
Increase <Decrease> in Accrued Interest	-	-	(275)	(275)
Increase <Decrease> in Security Deposits	(995)	-	35,294	34,299
Increase <Decrease> in Defferred Revenue	4,112	-	(12,318)	(8,206)
Increase <Decrease> in Current Liabilities	(948)	(114)	1,961	899
Net Cash and Cash Equivalents Provided by (Used In) Operating Activities	$ 14,050	$ 5,498	$ 1,320,495	$ 1,340,043

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

	Foothills Housing Corporation	Foothills Housing Property Management L.L.C.	Total Real Estate Investments	**Total**
Cash Flows from Financing Activities				
Payment of Deferred Developer Fee	$ -	$ -	$ (168,000)	$ (168,000)
Payment of Long-Term Borrowings	-	-	(673,178)	(673,178)
Line of Credit Payments	(125,000)	-	-	(125,000)
Loan Proceeds	-	-	3,258,208	3,258,208
Capital Distribution	-	-	20,000	20,000
Net Cash and Cash Equivalents Provided by (Used In) Financing Activities	(125,000)	-	2,437,030	2,312,030
Cash Flows from Investing Activities				
<Increase> Decrease in Deposits and Funded Reserves	-	-	(75,314)	(75,314)
<Increase> Decrease in Land	-	-	(2,530,144)	(2,530,144)
<Increase> Decrease in Due from Affiliates	(125,000)	-	-	(125,000)
Loan Costs			(55,078)	(55,078)
Purchase of Equipment	-	-	(13,163)	(13,163)
<Increase> Decrease in Note Receivable	-	-	(718,764)	(718,764)
Contributed Equity	20,000	(20,000)	-	-
Net Cash and Cash Equivalents Provided by (Used In) Investing Activities	(105,000)	(20,000)	(3,392,463)	(3,517,463)
Net Increase (Decrease) in Cash and Cash Equivalents	(215,950)	(14,502)	365,062	134,610
Cash and Cash Equivalents at the Beginning of the Year	400,010	17,835	298,100	715,945
Cash and Cash Equivalents at the End of the Year	$ 184,060	$ 3,333	$ 663,162	$ 850,555
Unrestricted Cash	$ 89,640	$ 3,333	$ 516,222	$ 609,195
Restricted Cash	94,420	-	146,940	241,360
Total	$ 184,060	$ 3,333	$ 663,162	$ 850,555

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

Note 1: **Organization and Business**

Foothills Housing Corporation (FHC) is a 501(c)3 non-profit organization with the goal to assist in meeting the housing needs of low and moderate income individuals and families who are unable to meet these needs on their own in Culpeper, Fauquier, Madison, Orange, Warren, Frederick, Stafford, Clarke, Spotsylvania, Winchester, and Rappahannock Counties in Virginia. FHC addresses its mission to meet long-term needs as well as emergency needs of those needing assistance. To accomplish this purpose, funds are solicited from public and private sources.

Note 2: **Summary of Significant Accounting Policies**

Related party transactions and balances have been eliminated in combination and are noted with an asterisk (*).

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets with donor restriction and net assets without donor restriction.

Foothills Housing Corporation presents its consolidated financial statements under FASB ASC 958-810 (formally Statement of Position 94-3, Reporting related Entities by Not-for-Profit Organizations) which requires consolidation of all entities in which FHC has a controlling financial interest and all not-for-profit entities that share board control. Under the guidance of Emerging Issues Task Force Issue No. 04-05, Determining Whether General Partner, or the General Partner as a Group, Controls a Limited Partnership or Similar Entity when the limited Partners Have Certain Rights, the consolidated financial statements includes the accounts of the limited partnership or limited liability companies in which FHC is the general partner or managing member but does not hold majority financial interest. All significant intercompany transactions and balances have been eliminated in the consolidation.

A summary of the Organization's significant accounting policies follows:

Cash and Cash Equivalents - For the Purposes of reporting the Statement of Cash Flows, the Organization includes all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with maturity of three months or less as cash and cash equivalents.

Deferred Charges - Financing costs are amortized over the term of the mortgage loan using the effective yield method.

Organizational Costs - Organizational costs are expensed as incurred.

Fixed Assets - Assets with an estimated economic life of greater than one year are capitalized and depreciated over their estimated useful life using the straight line method.

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 2: **Summary of Significant Accounting Policies (Continued)**

Investments - FHC reports all entities over which it has control using the consolidation method and reports any non-controlling interest on it's financial statements. See Note 4 for all investments.

Contributed Services - Foothills Housing Corporation reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restriction are reclassified to net assets without donor restriction and reported in the statement of activities as net assets released from restriction.

The Organization reports gifts of land, buildings and equipment as without donor restriction unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Income Taxes - Foothills Housing Corporation is exempt from income taxes under section 501(c)(3) of the Internal Revenue Code. No provision or liability for income taxes has been recorded for FHC or its real estate investments because FHC and the members and partners of the real estate investments are taxed on their proportionate shares of the Organization's and partnership's income. FHC has no material uncertain tax positions requiring disclosure. Fiscal years ending on or after December 31, 2015, remain subject to examination by federal and state tax authorities.

Impairment of Long-Term Assets - Foothills Housing Corporation reviews its investments in real estate for impairment whenever events or changes in circumstances indicate that the carrying value of such property may not be recoverable. Recoverability is measured by comparison of the carrying amount of the real estate to the future net undisclosed cash flow expected to be generated by the rental property. There were no impairment losses recognized during 2018.

Use of Estimates in Preparation of the Financial Statements - Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Actual results could differ from those estimates.

Tenant Security Deposits - Foothills Housing Corporation collects security deposits from each tenant to provide for costs incurred or unpaid rent when a tenant vacates the apartment. The cash collected is kept separate from operating funds and interest is paid on the security deposits in accordance with the lease agreement.

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 2: **Summary of Significant Accounting Policies (Continued)**

Accounts Receivable and Bad Debts - Tenant receivables are charged to bad debt when they are determined to be uncollectible based on a periodic review of the accounts by management. U.S. generally accepted accounting principles require that the allowance method be used to recognize bad debts. Management's allowance is for delinquent accounts over 90 days old.

Rental Income - Rental income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases between the Organization and tenants of the property are operating leases.

Grant Income - Grant income is recognized as grant requirements are met. Grant payments received in advance are deferred until earned. All grants between the Organization and grantors are reimbursable grants.

Advertising Costs - Advertising costs are charged to operations when incurred.

Note 3: **Availability and Liquidity**

The following represents the Organization's financial assets at December 31, 2018

	12/31/2018
Cash and Cash Equivalents	$ 609,195
Restricted Cash	241,360
Escrows and Reserves	334,850
Total Accounts Receivable	251,428
Total Financial Assets	1,436,833
Less Amounts Not Available to be Used Within One Year:	
Escrows and Reserves	334,850
Net Assets with Donor Restrictions	204,956
Nonavailable Funds	539,806
Financial Assets Available to Meet General Expenditures Over the Next Twelve Months	$ 897,027

The Organization manages its liquidity by completing annual operating budgets that provide sufficient funds for general expenditures in meeting liabilities and other obligations as they become due. The Organization's cash and cash equivalents is available within one year of the statement of financial position date to meet cash needs for general expenditures. In the event an unanticipated liquidity need is encountered, the Organization may be provided relief by certain related parties in the form of delaying payments for services provided.

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 4: **Investments**

As part of FHC's mission, it owns and invests in low-income and very low-income housing. As of December 31, 2018, FHC has the following interests in real estate investments-- sole member interest in Stuart Street, L.L.C.; Sole member interest Countryside L.L.C.; Sole member interest in Oaks Springs L.L.C.; is the sole stock holder in the Oaks II Corporation, which owns a 99.99% general partner interest in The Oaks II Associates, L.P.; and the sole member interest in Fletcherville Estates, L.L.C.

	Investment	FHC Ownership	Units
	Stuart Street, L.L.C.	100%	6
	Countryside, L.L.C.	100%	8
	Oaks Springs, L.L.C.	100%	96
	The Oaks II Corporation	100%	-
^	The Oaks II Associates, L.P.	0.01%	15
^	The Oaks II Associates, L.P.	99.99%	15
	Fletcherville Estates, L.L.C.	100%	39
	Foothills Housing Property Management, L.L.C.	100%	-

FHC is sole member of Foothills Housing Property Management, L.L.C. (FHPM). This entity was created to manage FHC's real estate investments.

^ Indicates FHC has multiple ownership interests in the same property.

Note 5: **Accounts Receivable**

FHC has entered into a long term contract with the Virginia Department of Housing and Community Development (DHCD) to act as a program administrator for the state funded Indoor Plumbing Rehabilitation Program (IPR), Indoor Plumbing Rehabilitation - Program Income Loans (IPR-PI), and Emergency Home and Accessibility Repair Program (EHARP). FHC reviews applications, manages repair and installation of work performed under programs, and administers the repayment of the project and program loans. As of December 31, 2018, the following receivables are outstanding:

Program	Balance 12/31/2018
Indoor Plumbing Program	$ 113,921
Indoor Plumbing Program - Program Loans	135,906
Tenant Receivable	1,602
	$ 251,429

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 6: **Notes Receivable**

Foothills Housing Corporation has the following receivables due from the low-income housing projects it controls. The notes from Oaks Springs Associates, L.L.C. has been eliminated during consolidation.

		Balance 12/31/2018
*	Oaks Springs Associates, L.L.C (1)	$ 3,157,547
*	Oaks Springs Associates, L.L.C (2)	155,512
*	The Oaks II Associates, L.P. (1)	618,503
		$ 3,931,562

* Note has been Eliminated

* The Oaks Springs Associates, L.L.C (1) note accrues interest at a rate of 10% annually. This note will be repaid from available cash flow from operations. Principal plus all unpaid interest is due to the Foothills Housing Corporation upon the earlier of 90 days following the expiration of the compliance period or the sale, conveyance, or refinancing of the project. The compliance period end September 1, 2011. As of December 31, 2018, the note remains outstanding.

* The Oaks Spring Associates, L.L.C (2) note accrues interest at a rate of 5% annually. This note will be repaid from available cash flow from operations. Principal balance of this note plus all unpaid accrued interest is payable upon the earlier of 90 days following the expiration of the compliance period or the sale, conveyance, or refinancing of the project. The compliance period ended September 1, 2011. As of December 31, 2018, the note remains outstanding.

* The Oaks II Associates, L.P. has a $223,375 note at 7% interest payable to Foothills Housing Corporation. Payments on this note, including accrued interest, are paid from cash flow from operations with the entire balance due on the tenth anniversary of the placement-in-service date of the Oaks II Apartments (December 1, 2011) or the sale of the project. At December 31, 2018, the note balance with accrued interest was $618,503.

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 7: **Fixed Assets**

Changes in Fixed Assets:

A summary of Foothills Housing Corporation and Affiliates fixed assets at December 31, 2018, is as follows:

	Balance 1/1/2018	Additions	Sales and Retirements	Balance 12/31/2018
Land	$ 1,325,800	$ 1,100,000	$ -	$ 2,425,800
Land Improvements	79,916	9,644	-	89,560
Building	9,832,744	1,427,300	-	11,260,044
Fixtures and Equipment	797,535	6,363	-	803,898
	$ 12,035,995	$ 2,543,307	$ -	$ 14,579,302

Changes in Accumulated Depreciation:

	Balance 1/1/2018	Current Provision	Balance 12/31/2018	Net Balance 12/31/2018
Land	$ -	$ -	$ -	$ 2,425,800
Land Improvements	68,286	4,709	72,995	16,565
Building	4,840,511	248,045	5,088,556	6,171,488
Fixtures and Equipment	576,616	30,369	606,985	196,913
	$ 5,485,413	$ 283,123	$ 5,768,536	$ 8,810,766

Note 8: **Reserves and Escrows**

Funded reserves and escrow deposits as required per debt convents and partnership agreements and as of December 31, 2018, the respective balances are as follows:

	Funded Reserves	Escrows	Balance 12/31/2018
Oaks Springs Associates L.L.C.	$ 239,688	$ 9,110	$ 248,798
The Oaks II Associates, L.P.	20,415	3,637	24,052
Foothills Housing Corporation	-	1,000	1,000
Fletcherville	-	61,000	61,000
	$ 260,103	$ 74,747	$ 334,850

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 9: **Related Parties**

As of December 31, 2018, FHC had three note receivables as mentioned in Note 6 totaling $3,931,562 due from Oaks Springs L.L.C. and The Oaks II Associates, L.P., in the amounts of $3,313,059 and $618,503, respectively.

During 2018, FHC was paid a bookkeeping fee by FHPM of $50,913.

During 2018, FHPM was paid management fees of:

Stuart Street, L.L.C.	$	3,787
Countryside, L.L.C.		3,758
Oaks Springs, L.L.C.		44,052
The Oaks II Associates, L.P.		8,309
	$	59,906

During 2018, FHC was paid $168,000 by Oaks Springs Associates L.L.C. towards reducing the accrued interest on outstanding developer fee.

As mentioned in Note 12, The Oaks II Associates, L.P. has a long-term lease with Oaks Springs Associates, L.L.C., for the rental of the land the partnership occupies and was eliminated.

During 2016, FHC, the managing member of The Oaks II, L.L.C., advanced The Oaks II, L.L.C. $60,000. These funds are classified as long-term due to/from and eliminated. In 2018 a further $20,000 was advanced to Oaks II bringing the balance to $80,000.

On December 21, 2018, a note receivable was created between Oaks Springs Associates, LLC. and Fletcherville Estates, L.L.C., an affiliate of the sole member FHC, for the amount of $718,764. Beginning January 21, 2019, the note is to be repaid in monthly principal and interest installments of $4,033.22. Interest shall accrue on the unpaid principal balance of this note at a rate of 4.37% per annum. If not sooner paid, the entire principal balance and any unpaid interest shall be due and payable on maturity date, December 21, 2023.

During 2018, a real estate deposit of $125,000 was placed into Fletcherville Estates, L.L.C. by Foothills Housing Corporation, for the purposes of establishing the entity. These funds are classified as long-term due to/from and eliminated.

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 10: **Notes Payable**

As of December 31, 2018, Foothills Housing Corporation and its Affiliates had the following notes outstanding after elimination(*):

	Balance 12/31/2018
Stuart Street L.L.C. - UFMB	$ 625,344
Countryside Associates L.L.C. - UFMB	532,700
Foothills Housing Corporation - UFMB - 2	124,477
Oaks Spring Associates, L.L.C. (1)	2,808,666
Oaks Spring Associates, L.L.C. (2)	1,270,000
The Oaks II Associates, L.P. (1)	80,000
The Oaks II Associates, L.P. (2)	463,248
Fletcherville Estates, L.L.C. - VCC	2,000,000
	$ 7,904,435

Note 9: **Notes Payable (Continued)**

Foothills Housing Corporation has permanent financing with Union First Market Bank. The Loan is secured by a deed of trust over Countryside L.L.C. and Stuart Street L.L.C. On February 6, 2015, FHC refinanced the mortgages on two of the low income housing properties. The refinance Note to Union First Market Bank (Union) in the amount of $1,275,000. The note payable is due February 2020 and bears interest at 4.35% per annum. The note requires monthly payments of $7,023 until maturity and a final payment of $1,125,540 upon maturity. The note at December 31, 2018, is reflected in the liabilities for Stuart Street, L.L.C. as $625,344 and Countryside Associates, L.L.C. $532,700.

Foothills Housing Corporation also holds a $200,000 line of credit with Union First Market Bank (UFMB-2) and bears interest at the interest rate of 4.5%. FHC is required to make monthly interest only payments on the Line of Credit. Balance at December 31, 2018, was $124,477. The line is intended for development projects expenses with repayment taken out of proceeds once projects are finalized. A draw-down of $125,000 was used as a real estate deposit from Fletcherville Estates, L.L.C. and is due from the affiliate, as discussed in Note 9.

The Oak Spring Associates, L.L.C. (1) Virginia Housing Development Authority note was refinanced in March 2016. There finance included a $350,000 increase to the note bringing the original balance to $2,976,150 and reduced the interest rate from 7.107% to 5.38% per annum. Also, the maturity date of the new refinanced loan was extended from April 2036 to March 2041. Payments of principal plus interest of $18,063 are due monthly until maturity.

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 10: **Notes Payable (Continued)**

The Oaks Springs Associates, L.L.C. (2) Community Capital Bank (VCCI) Mortgage was assumed on December 21, 2018, and is secured by a Deed of Trust on the Project. The note bears interest at 4.37% per annum and requires monthly payments including principal and interest of $7,011.36 until December 21, 2023, at which time the outstanding balance of the note and any accrued interest shall be due in full.

The Oaks II Associates, L.P. (1) Wrinkle-In-Time Foundation note is originally for $200,000, at a stated interest rate of 8%. This note is payable in quarterly payments of $2,750, interest only. Principal and accrued interest were due on December 31, 2016. Effective in October 2004, the partnership was eligible for a five year interest rate reduction from 8% to 5.5%. During 2014, the interest rate reduction was extended till maturity and the note accrues interest at the reduced rate of 5.5%. In December 2016 half the note ($100,000) was paid. On January 1, 2017, $20,000 was forgiven from the note with the remaining $80,000 owed to remain at 5.5% interest until maturity. Interest of $1,100 will continue to be paid quarterly in 2019.

The Oaks II Associates, L.P. (2) Virginia Housing Partnership Revolving Fund mortgage is originally for $750,000 and 5% interest rate. This note is payable in 360 monthly installments of $4,026.17, beginning in January 2002. This mortgage is secured by Deed of Trust.

The Fletcherville Estates, L.L.C. Community Capital Bank (VCCI) Mortgage was assumed on December 21, 2018, and is secured by a Deed of Trust on the Project. The note bears interest at 5.00% per annum, the first six months of the note are interest only drawing on an interest escrow of $61,000. Thereafter monthly principal and interest payments for 30 months based on a 25 year amortization schedule. The remaining principal due on maturity December 21, 2021.

Principal payments for the next five years are as follows:

Year	Amount
2019	$ 381,815
2020	1,294,184
2021	2,072,602
2022	142,252
2023	1,259,916
Remaining	2,753,666
	$ 7,904,435

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 11: **Interest Cost**

The total interest cost incurred during the year ended December 31, 2018, was $281,675.

Note 12: **Long Term Lease**

The Oaks II Associates, L.P. has a long-term lease with Oaks Springs Associates, L.L.C., for the rental of the land the partnership occupies. The lease calls for sixty annual payments of $1,666.67, commencing on December 31, 2000. The lease also calls for an interest rate of 7% to be accrued on the outstanding balance. At December 31, 2018, the outstanding balance of the lease was $82,000 and the accrued interest was $100,652. The accrued interest receivable of $100,652 is a doubtful debt on Oaks Springs Associates, L.L.C. books and is offset by an allowance shown in the financials as an elimination of Net Assets Without Donor Restriction.

Note 13: **Current Vulnerability Due to Certain Concentrations**

The Organization's operations are concentrated in the multifamily real estate market. In addition, the Organization operates in regulated environment. The operations of the Organization are subject to administrative directives, rules, and regulations of federal and state regulatory agencies. Such administrative directives, rules, and regulations are subject to change.

Note 14: **Commitments and Contingencies**

Both Oaks Springs Associates and Oaks II are subject to an Extended Use Agreement with VHDA restricting unit rents.

Note 15: **Subsequent Events**

Management has evaluated subsequent events through October 29, 2019.

FOOTHILLS HOUSING CORPORATION AND AFFILIATES
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018
(CONTINUED)

Note 16: **Risk and Uncertainties**

The Organization maintains its cash in financial institutions insured by the Federal Deposit Insurance Corporation (FDIC). Deposit amounts, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents.

Note 17: **Net Assets With Donor Restriction**

Type of Restriction	Balance 12/31/2018
Grant Income - IPR	$ 204,956
	$ 204,956

Until 2017 FHC managed region four of the Indoor Plumbing Rehabilitation Program (IPR) for the Department of Housing and Community Development. During 2017 FHC voluntarily withdrew from actively managing the program due to new program constraints. The revenues received from managing the IPR program are designated as with donor restriction until used for other community development programs or loans. When funds are used as authorized by DHCD they are released from net assets with donor restriction and recognized as current revenue and expenses. At December 31, 2018, FHC had a Net Assets with Donor Restriction balance of $204,956 and Restricted Cash of $94,420.

Note 18: **Change in Accounting Principle**

In August 2016, FASB issued ASU 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities (the "Standard"). The Standard was adopted in 2018 and applied on a retrospective basis to the financial statements presented in this annual financial report. The following changes to the financial statement presentation have been incorporated to implement provisions of this Standard. As of January 1, 2018, net assets of $225,270 previously reported as temporarily restricted are now reported as net assets with donor restrictions. The Standard also required an analysis of expenses by both natural and functional expense categories to be provided in one location. The Organization has elected to present this information as a statement of functional expenses. In addition, enhanced disclosures about liquidity and availability of resources have been added.

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0029

In reply refer to: 4077591934
Apr. 28, 2016 LTR 4168C 0
54-1128998 000000 00
00068961
BODC: TE

FOOTHILLS HOUSING CORPORATION
47 GARRETT ST STE 205
WARRENTON VA 20186-3118

011781

Employer ID Number: 54-1128998
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated Apr. 06, 2016, regarding A NAME CHANGE

We issued you a determination letter in SEPTEMBER 1994, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

4077591934
Apr. 28, 2016 LTR 4168C 0
54-1128998 000000 00
00068962

FOOTHILLS HOUSING CORPORATION
47 GARRETT ST STE 205
WARRENTON VA 20186-3118

Sincerely yours,

Jeffrey I. Cooper
Director, EO Rulings & Agreement

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
31 HOPKINS PLAZA
BALTIMORE, MD 21201

DEPARTMENT OF THE TREASURY

Date: SEP 12 1994

FAUQUIER HOUSING CORPORATION
PO BOX 357
WARRENTON, VA 22186-0357

Employer Identification Number:
54-1128998
Case Number:
524237022
Contact Person:
MRS. S. PRATT
Contact Telephone Number:
(410) 962-9431
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

Donors may deduct contributions to you as provided in section 170 of the

County of Madison	
FY2021 Budget Worksheet	
Department:	BOARD OF ZONING APPEALS
Dept #	81400
Contact	L Webb

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget	FY21 $Change from FY20 Current Budget	FY21 %age Change from FY20 Current Budget	FY2020 % Expended at 12/20/2018	FY20 Current Budget $Change from FY20 OB	FY20 OB $Change from FY19 Actual	FY19 Actual $ Change from FY18 Actual
10-08 -81 -81400-1520	CLERICAL	-	552.00	-	-	494.40	500.00	500.00	Not budgeted	Not budgeted	-	(552.00)	552.00
10-08 -81 -81400-2100	FICA	-	42.22	56.61	56.61	37.81	60.00	3.39	5.99%	66.79%	-	14.39	42.22
10-08 -81 -81400-3213	COMMITTEE MEMBERS	660.00	390.00	810.00	810.00	240.00	960.00	150.00	18.52%	29.63%	-	420.00	(270.00)
10-08 -81 -81400-3214	COMMITTEE CLERICAL	500.00	-	683.39	683.39	-	800.00	116.61	17.06%	0.00%	-	683.39	(500.00)
10-08 -81 -81400-3610	ADVERTISING	630.00	1,078.00	1,350.00	1,350.00	552.00	1,350.00	-	None	40.89%	-	272.00	448.00
10-08 -81 -81400-5210	POSTAL SERVICES	27.93	103.05	56.00	56.00	15.75	150.00	94.00	167.86%	28.13%	-	(47.05)	75.12
10-08 -81 -81400-6001	OFFICE SUPPLIES	15.78	80.81	44.00	44.00	-	100.00	56.00	127.27%	0.00%	-	(36.81)	65.03
		1,833.71	2,246.08	3,000.00	3,000.00	1,339.96	3,920.00	920.00	30.67%	44.67%	-	753.92	412.37

County of Madison															
FY2021 Budget Worksheet															
Department:	BUILDING CODE APPEALS BOARD														
Dept #	81401														
Contact	L Webb														
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-08 -81 -81401-2100	FICA	-	-	8.03	8.03	-			(8.03)	-100.00%	0.00%		-	8.03	-
10-08 -81 -81401-3213	COMMITTEE MEMBERS	-	-	300.00	300.00	-	300.00		-	None	0.00%		-	300.00	-
10-08 -81 -81401-3214	COMMITTEE CLERICAL	-	-	96.97	96.97	-	100.00		3.03	3.12%	0.00%		-	96.97	-
		-	-	405.00	405.00	-	400.00		(5.00)	-1.23%	0.00%		-	405.00	-

County of Madison													
FY2021 Budget Worksheet													
Department:	TOT Fund (11)												
Dept #	All												
Contact	TGardner												
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**	**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**	**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
Tourism:													
11-08 -81 -81902-3314	WEBSITE MANAGEMENT	-	640.00	500.00	500.00	480.00	500.00	-	None	96.00%	-	(140.00)	640.00
11-08 -81 -81902-3510	PRINTING	-	5,558.45	7,800.00	7,800.00	-	7,550.00	(250.00)	-3.21%	0.00%	-	2,241.55	5,558.45
11-08 -81 -81902-3610	ADVERTISING	-	29,986.18	23,225.00	23,225.00	23,657.15	23,225.00	-	None	101.86%	-	(6,761.18)	29,986.18
11-08 -81 -81902-5210	POSTAL SERVICES	-	2,127.20	2,000.00	2,000.00	657.91	2,000.00	-	None	32.90%	-	(127.20)	2,127.20
11-08 -81 -81902-5540	SEMINARS & TUITIONS	-	1,756.56	3,000.00	3,000.00	1,808.62	3,000.00	-	None	60.29%	-	1,243.44	1,756.56
11-08 -81 -81902-5810	DUES	-	3,835.00	3,295.00	3,295.00	2,175.00	3,545.00	250.00	7.59%	66.01%	-	(540.00)	3,835.00
11-08 -81 -81902-5900	TOURISM ENHANCEMENT	49,809.03						-	Not budgeted	Not budgeted	-	-	(49,809.03)
11-08 -81 -81902-6001	OFFICE SUPPLIES	-	179.88	180.00	180.00	89.94	180.00	-	None	49.97%	-	0.12	179.88
11-08 -81 -81902-6012	PROMOTION SUPPLIES	-	5,225.00	10,000.00	10,000.00	1,157.50	10,000.00	-	None	11.58%	-	4,775.00	5,225.00
11-08 -81 -81902-8504	Signage	-	3,970.00	-	-	-		-	Not budgeted	Not budgeted	-	(3,970.00)	3,970.00
		49,809.03	53,278.27	50,000.00	50,000.00	30,026.12	50,000.00	-	None	60.05%	-	(3,278.27)	3,469.24
Germanna Foundation Heritage Promotion:													
11-08 -81 -81903-5530	LODGING & MEALS	-	2,727.51	-	-	-		-	Not budgeted	Not budgeted	-	(2,727.51)	2,727.51
11-08 -81 -81903-5810	DUES & ASSOC. MEMBERSHIPS	-	184.00	-	-	-		-	Not budgeted	Not budgeted	-	(184.00)	184.00
11-08 -81 -81903-6000	MATERIALS & SUPPLIES	-	238.80	-	-	-		-	Not budgeted	Not budgeted	-	(238.80)	238.80
11-08 -81 -81903-6008	VEHICLE/EQUIPMENT FUEL	-	144.14	-	-	-		-	Not budgeted	Not budgeted	-	(144.14)	144.14
		-	3,294.45	-	-	-	-	-	Not budgeted	Not budgeted	-	-	-
Transfers:													
11-09 -96 -96100-9829	Transfer to GF	32,500.00	35,247.61	55,000.00	55,000.00	-		(55,000.00)	-100.00%	0.00%	-	19,752.39	2,747.61
		82,309.03	91,820.33	105,000.00	105,000.00	30,026.12	50,000.00	(55,000.00)	-52.38%	28.60%	-	16,474.12	6,216.85
	to be determined after revenue projections are complete												

County of Madison						computed by FD									
FY2021 Budget Worksheet															
Department:	EXTENSION & CONT'D ED.														
Dept #	83500														
Contact	BJarvis			20,832.03											
Account No.	**Account Name**	**FY2018 Actual Expenditures**	**FY2019 Actual Expenditures**	**FY2020 Original Budget**	**FY2020 Current Budget as of 12/20/2019**	**FY2020 YTD Expenditures as of 12/20/2019**	**Proposed FY2021 Budget**		**FY21 $Change from FY20 Current Budget**	**FY21 %age Change from FY20 Current Budget**	**FY2020 % Expended at 12/20/2018**		**FY20 Current Budget $Change from FY20 OB**	**FY20 OB $Change from FY19 Actual**	**FY19 Actual $ Change from FY18 Actual**
10-08 -83 -83500-1310	VA Tech Staff	58,184.52	65,997.87	76,865.22	76,865.22	18,284.50	78,120.08		1,254.86	1.63%	23.79%		-	10,867.35	7,813.35
10-08 -83 -83500-1520	CLERICAL	16,824.38	18,375.81	18,432.00	18,432.00	9,124.20	19,891.20		1,459.20	7.92%	49.50%		-	56.19	1,551.43
10-08 -83 -83500-1560	STUDENT INTERNS	3,704.00	2,742.00	2,400.00	2,400.00	-	2,400.00		-	None	0.00%		-	(342.00)	(962.00)
10-08 -83 -83500-2100	FICA	1,357.81	1,431.91	1,593.65	1,593.65	698.02	1,705.28		111.63	7.00%	43.80%		-	161.74	74.10
10-08 -83 -83500-2700	WORKMAN'S COMPENSATION	17.00	17.00	17.00	17.00	-	17.00		-	None	0.00%		-	-	-
10-08 -83 -83500-5230	TELECOMMUNICATIONS	603.86	564.31	500.00	500.00	252.15	500.00		-	None	50.43%		-	(64.31)	(39.55)
10-08 -83 -83500-5540	SEMINARS & TUITIONS	942.48	1,563.85	1,200.00	1,200.00	2,120.32	1,500.00		300.00	25.00%	176.69%		-	(363.85)	621.37
10-08 -83 -83500-5651	PESTICIDE PROGRAM	-	1,014.17	1,875.00	1,875.00	916.65	1,875.00		-	None	48.89%		-	860.83	1,014.17
10-08 -83 -83500-5810	DUES	741.00	773.50	1,000.00	1,000.00	770.95	1,000.00		-	None	77.10%		-	226.50	32.50
10-08 -83 -83500-5897	MISCELLANEOUS GRANTS	416.25					-		-	Not budgeted	Not budgeted		-	-	(416.25)
10-08 -83 -83500-6001	OFFICE SUPPLIES	2,969.07	3,291.88	3,000.00	3,000.00	1,146.28	3,000.00		-	None	38.21%		-	(291.88)	322.81
10-08 -83 -83500-6009	VEHICLE/EQUIPMENT MAINTENANCE	-	325.90	2,500.00	2,500.00	-	2,500.00		-	None	0.00%		-	2,174.10	325.90
10-08 -83 -83500-6020	BOOKS & SUBSCRIPTIONS	-	118.00	500.00	500.00	-	500.00		-	None	0.00%		-	382.00	118.00
		85,760.37	96,216.20	109,882.87	109,882.87	33,313.07	113,008.56		3,125.69	2.84%	30.32%		-	13,666.67	10,455.83
						computed by FD	1,722.28								
						Ext off budget	111,286.28								
							113,008.56								

Virginia Cooperative Extension- Madison County
Brad Jarvis
Extension Agent
Agriculture and Natural Resources
P.O. Box 10, War Memorial Building 2nd Floor
Madison, VA 22727
540-948-6881 Fax: 540-948-6883
email: bjarvis@vt.edu

VIRGINIA TECH.

January 15, 2020

Jack Hobbs
County Administrator
Madison County Board of Supervisors
P.O. Box 705
Madison, VA 22727

Dear Jack,

The Madison County Extension Office budget request for the 2020-2021 is $111,286.28. Attached is a copy of the budget request that provides the line item details. This budget request reflects a 2.0% increase for Extension Agent salaries and a $.40 wage increase to $14.80 per hour for part-time clerical staff (Dillion). All wage increases are pending Madison Board of Supervisor and Virginia General Assembly approval.

Funding for summer 4-H intern will continue to be cost shared with Virginia Tech. Summer Intern is responsible for the development and delivery of summer youth workshops for underserved audiences in our community in the areas of nutrition, natural resources, science and technology. The summer intern program is a valuable career development tool. Recent graduates of the intern program include a teacher, local veterinarian, four Extension Agents, high school agriculture teacher, geologist, Virginia Tech graduate student and farm manager.

Virginia Department of Agriculture and Consumer Services grant funding of $1,875 for the pesticide container recycling program at the Orange-Madison Coop will continue for the next fiscal year. These funds provide valuable resources for pesticide safety training, integrated pest management and crop management programs at no cost to the county, but the budget includes a reimbursement line item.

Thank you for your consideration. If you have any questions, please feel free to call me. Please let me know the dates and time of any budget work sessions. We are in the process of preparing the 2020 – 2021 program report for the Board of Supervisors.

Sincerely yours,

L. Brad Jarvis, Jr.
Unit Coordinator

C: Mary Jane Costello, Director of Finance

County of Madison
FY2021 Budget Worksheet

Department: EXTENSION & CONT'D ED.
Dept # 83500
Contact BJarvis

Added by FD

Account No.	Account Name	FY2018 Actual Expenditures	FY2019 Actual Expenditures	FY2020 Original Budget	FY2020 Current Budget as of 12/20/2019	FY2020 YTD Expenditures as of 12/20/2019	Proposed FY2021 Budget
10-08 -83 -83500-1310	DIRECTOR	58,184.52	65,997.87	76,865.22	76,865.22	18,284.50	78,120.08
10-08 -83 -83500-1520	CLERICAL	16,824.38	18,375.81	18,432.00	18,432.00	9,124.20	19,891.20
10-08 -83 -83500-1560	STUDENT INTERNS	3,704.00	2,742.00	2,400.00	2,400.00	-	2,400.00
10-08 -83 -83500-2100	FICA	1,357.81	1,431.91	1,593.65	1,593.65	698.02	
10-08 -83 -83500-2700	WORKMAN'S COMPENSATION	17.00	17.00	17.00	17.00	-	
10-08 -83 -83500-5230	TELECOMMUNICATIONS	603.86	564.31	500.00	500.00	252.15	500.00
10-08 -83 -83500-5540	SEMINARS & TUITIONS	942.48	1,563.85	1,200.00	1,200.00	2,120.32	1,500.00
10-08 -83 -83500-5651	PESTICIDE PROGRAM	-	1,014.17	1,875.00	1,875.00	916.65	1,875.00
10-08 -83 -83500-5810	DUES	741.00	773.50	1,000.00	1,000.00	770.95	1,000.00
10-08 -83 -83500-5897	MISCELLANEOUS GRANTS	416.25					
10-08 -83 -83500-6001	OFFICE SUPPLIES	2,969.07	3,291.88	3,000.00	3,000.00	1,146.28	3,000.00
10-08 -83 -83500-6009	VEHICLE/EQUIPMENT MAINTENANCE	-	325.90	2,500.00	2,500.00	-	2,500.00
10-08 -83 -83500-6020	BOOKS & SUBSCRIPTIONS	-	118.00	500.00	500.00	-	500.00
		85,760.37	96,216.20	109,882.87	109,882.87	33,313.07	111,286.28

Virginia Cooperative Extension Budget Request

Virginia Polytechnic Institute and State University
Virginia State University

FY 2021

July 1, 2020-June 30, 2021

Budget Request To:	County of Madison	Unit:	Madison VCE
		Dept#:	83500

STATE EMPLOYEE SALARIES:

	VCE Contribution	Local Request	Local Appropriation
Salary Requirments	$ 236,754.00	$ 58,190.00	
Benefit Requirements: 34.25%	$ 81,088.25	$ 19,930.08	
Total Salary and Benefits:	$ 317,842.25	$ 78,120.08	$ -

COUNTY/CITY EMPLOYEE SALARIES:

		Dillon	
County Payroll	VCE Contribution	Local Request	Local Appropriation
Salary Requirements:	$ -	$ 19,891.20	
FICA/WC:	$ -		
Total Salary and Benefits:	$ -	$ 19,891.20	$ -

PROGRAMMATIC SUPPORT SALARIES:

	UAA - Woodward	Intern	
State Payroll -FICA 8.00%	VCE Contribution	Local Request	Local Appropriation
Salary Requirements:	$ 31,196.00	$ 2,400.00	
State Benefit Requirements: 52.75% FT	$ 16,455.89	$ -	
Total Salary and Benefits:	$ 47,651.89	$ 2,400.00	$ -

OFFICE RENT SECTION:

	VCE Contribution	Local Request	Local Appropriation
Rental Value of Non-Leased Space: $ 88,000.00			
Actual Rent of Leased Space:		$ -	

OFFICE SUPPORT SERVICES:

	VCE Contribution	Local Request	Local Appropriation
Total Office Support Services:	$ 19,300.00	$ 10,875.00	

GRAND TOTALS:

VCE Contribution	Local Request	Local Appropriation
$ 384,794.14	$ 111,286.28	$ -

*Total cost of Program: $ 496,080.41

COUNTY/BILLING ADDRESS:

Bill to:	Mary Jane Costello
Address 1:	Director of Finance
Address 2:	P.O. Box 705
City/State/Zip:	Madison, Virginia 22727

COUNTY/CITY BILLING INSTRUCTIONS:

SIGNATURES:

County of Madison has approved an appropriation of $ -
as shown in the local appropriation column for Virginia Cooperative Extension work during the FY 2021 fiscal year.

Unit Coordinator:	Brad Jarvis
Date:	
Telephone:	540-948-6881
Signature:	

County/City Representative:	Mary Jane Costello
Date:	
Telephone:	540-948-5938
Signature:	

District Director:	John G Thompson
Date:	
Telephone:	(540) 432-6029 x104
Signature:	

*Total investment in program does not reflect VCE investment in professional development, VCE operational support for information technology (IT) and mobile phones, value of volunteer hours, waived indirect overhead, and pro-rated value of Extension specialists.

8/19/2019