

BOARD OF SUPERVISORS  
COUNTY OF MADISON  
PROPOSED SUPPLEMENTAL APPROPRIATION

2/8/2022

FY2022

PURPOSE:

MC Sheriff's Office - Lexipol Law Enforcement Policy Manual

Type of Supplement
Interdepartmental transfer (same fund)
Interfund transfer
Revenue/Expense offset
Use of contingency
Other use of fund balance not in original budget

Gl Account Reference	Account Type	Fund Name	Department	Object Code/Source	Debit	Credit
10-03-31-31200-3323	Exp	GF	Sheriff	Annual Maintenance	11,431.65	
10-03-31-31200-3330	Exp	GF	Sheriff	Annual User License - Annual Fee	1,710.72	
10-03-31-31200-8117	Exp	GF	Sheriff	Software & Setup - Purchased	27,030.85	
10-09-91-91100-9200	Exp	GF	N/A	Contingency - General Operation	40,173.22	
					40,173.22	40,173.22

Amount for Board to vote on

40,173.22

Note: A debit charged to a budgeted expense line item increases the appropriated expense; a credit charged to a budgeted revenue line item increases the anticipated revenue available.

Upon approval by the Board of Supervisors, the County Administrator shall forward a signed copy of the proposed supplement to the County Finance Director.

Jonathon R. Weakley, County Administrator

2/17/22

Date



## Michele Thacker

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**From:** Jonathon Weakley  
**Sent:** Monday, January 31, 2022 1:36 PM  
**To:** Bobby Frye; Michele Thacker  
**Subject:** FW: PO for Lexipol  
**Attachments:** Signed PO for Lexipol.pdf

Lexipol P.O. attached for contingency fund request for the 2/8 meeting.

**Jonathon Weakley**  
**County Administrator**  
**Madison County**  
**PO Box 705**  
**Madison, VA 22727**  
**540-948-7500**

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**From:** MC Sheriff <mcsheriff@madisonco.virginia.gov>  
**Sent:** Friday, January 21, 2022 10:51 AM  
**To:** Jonathon Weakley <jweakley@madisonco.virginia.gov>  
**Subject:** PO for Lexipol

Here is the signed copy of the Lexipol Purchase order. Please let me know as soon as possible when we can submit this to them.

Thank you,

**Candice J. Clatterbuck**  
**Administrative Assistant**  
**Madison County Sheriff's Office**  
**115 Church Street (P.O. Box 322)**  
**Madison, Virginia 22727**  
**540-948-5161**



**MADISON COUNTY  
BOARD OF SUPERVISORS**

**P.O. Box 705  
Madison, VA 22727**

**PURCHASE ORDER**

The following number is to appear on all invoices, bills of lading, and acknowledgements relating to this PO:

**P.O.# 31200-210922**

Department#+YYMMDD format (i.e. 11100-190717)

<b>TO:</b>	Lexipol 2011 Internet Blvd, Ste100 Frisco, TX 75034
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**P.O. DATE**

**September 22, 2021**

**PAYMENT TERMS**

**F.O.B.**

**SHIP VIA**

**ADDRESS CORRESPONDENCE TO:**

**E-mail**

[mcsheriff@madisonco.virginia.gov](mailto:mcsheriff@madisonco.virginia.gov)

**Phone**

**FAX #**

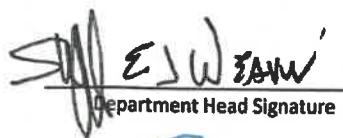
Madison County is exempt from sales tax.

Route invoices to: [mcsheriff@madisonco.virginia.gov](mailto:mcsheriff@madisonco.virginia.gov)

QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1		<b>Annual Subscription:</b>		
1		Annual Law Enforcement Policy Manual & Daily Training Bulletins w/ Supplemental Publication Service w/ Procedures w/ Grant Finder w/ Accreditation Workbench ( 12months)		11,431.65
27		PoliceOne Academy Annual Rate Per User (12 months)		1,710.72
		<b>One Time Fee for Setup:</b>		
1		Law Enforcement Full Implementation PoliceOne Academy Account Services & Setup (12 months)		26,775.85
1				255.00
		Will need a new Line Item setup for this	subtotal	40,173.22
<b>PLEASE NOTIFY US IMMEDIATELY IF THIS ORDER CANNOT BE SHIPPED COMPLETE ON OR BEFORE:</b>		<b>SHIPPING</b>		
		OTHER		
		OTHER		
			<b>TOTAL</b>	<b>\$40,173.22</b>

**SHIP TO:** 115 Church Street

31200/  
Dept+Acct# Expense Code

  
Department Head Signature

**September 22, 2021**

**DATE**



  
9/22/21



#### AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name: Madison County Sheriff's Office  
Agency's Address: POB 322  
Madison, Virginia 22727

Attention: Captain Troy Estes

Lexipol's Address: 2611 Internet Boulevard, Suite 100  
Frisco, Texas 75034

Prepared By: Dunnagan Motta

Program Start Date:

(to be completed by Lexipol upon receipt of signed Agreement)

This Subscription Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the Agency identified above.

This Agreement consists of: (a) this **Cover Sheet**; (b) **Exhibit A** (Subscriptions Being Purchased and Subscription Fees); (c) **Exhibit B** (Terms and Conditions Specific to this Agreement); and (d) Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.

In the event of any inconsistency or conflict between Lexipol's General Terms and Conditions and those contained in **Exhibit B**, the terms and conditions contained in **Exhibit B** shall control.

Each person signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Madison County Sheriff's Office

Signature: Erik J. Weaver

Print Name: Erik J. Weaver

Title: Sheriff

Date Signed: 9/21/2021

## Exhibit A

### SUBSCRIPTIONS BEING PURCHASED AND SUBSCRIPTION FEES

Agency is purchasing the following:

#### Annual Subscription Fee

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins w/Supplemental Publication Service w/ Procedures w/ GrantFinder w/Accreditation Workbench (12 Months)	USD 13,449.00	15%	USD 2,017.35	USD 11,431.65
27	PoliceOne Academy Annual Rate Per User (12 Months)	USD 88.00	28%	USD 665.28	USD 1,710.72
	<b>Subscription Line Items Total</b>			<b>USD 2,682.63</b>	<b>USD 13,142.37</b>
				<b>USD 2,682.63</b>	<b>USD 13,142.37</b>
				<b>Annual Subscription Fee Discount:</b>	<b>USD 2,682.63</b>
				<b>Annual Subscription Fee TOTAL:</b>	<b>USD 13,142.37</b>

#### One-Time Fee for Professional Services Project

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement Full Implementation	USD 31,501.00	15%	USD 4,725.15	USD 26,775.85
1	PoliceOne Academy Account Services & Setup (12 Months)	USD 300.00	15%	USD 45.00	USD 255.00
	<b>One-Time Line Items Total</b>			<b>USD 4,770.15</b>	<b>USD 27,030.85</b>
				<b>USD 4,770.15</b>	<b>USD 27,030.85</b>
				<b>One-Time Fee for Professional Services Project Discount:</b>	<b>USD 4,770.15</b>
				<b>One-Time Fee for Professional Services Project TOTAL:</b>	<b>USD 27,030.85</b>

\*Law Enforcement pricing is based on 21 Law Enforcement Sworn Officers.

\*The above subscription services, and when applicable, implementation services, shall be invoiced by Lexipol upon the execution of this Agreement.

#### Discount Notes

PoliceOne Academy Bundle Discount Included

**Exhibit B**  
**Terms and Conditions Specific to this Agreement**

The following terms and conditions apply to all Subscription Services purchased by Agency. Capitalized terms used but not defined herein shall have the meaning set forth in Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>. In the event of any inconsistency or conflict between Lexipol's General Terms and Conditions and those contained herein, the Terms and Conditions contained in this Exhibit B shall control.

1. **Term.** This Agreement becomes effective and enforceable upon signature by Agency's authorized representative, with a Program Start Date as specified on the cover sheet of this Agreement. This Agreement shall remain in effect for a minimum one (1) year period commencing on the Program Start Date unless a different time period is specified on Exhibit A (the "Initial Term"); provided, however, that the Term will be automatically extended for successive one-year periods thereafter (each a "Renewal Term") unless one party provides written notice of non-renewal to the other party at least thirty (30) days prior to expiration of the Initial Term or the then-current Renewal Term, as the case may be. The Initial Term and all subsequent Renewal Terms shall collectively comprise the "Term" of this Agreement. Notwithstanding the foregoing, this Agreement remains subject to termination as provided in Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.
2. **Subscription Fee/Invoicing.** Lexipol will invoice Agency for purchased Subscription Services at the commencement of the Initial Term and thirty (30) days prior to the beginning of each Renewal Term. Agency will pay the invoiced amount to Lexipol within thirty (30) days of the invoice date. All invoices will be sent to Agency at the address for Agency specified on the first page of this Agreement to which these Terms and Conditions are attached. All payments will be made to Lexipol at the address for Lexipol specified on the invoice. Lexipol reserves the right to increase pricing for each Renewal Term.
3. **Product-Specific Terms; Ownership; Right to Use.** This Section pertains to specific products and services offered by Lexipol and its affiliates. If Agency has selected a particular product or service referenced below, the applicable Section(s) and associated supplemental terms will apply. If Agency has not selected a particular product or service referenced below, the subsection referencing such product or service shall not apply.

**3.1 Policy Subscriptions and Materials.** This Section applies when Agency has subscribed to or otherwise receives access to Lexipol's Policy Subscription Materials, as defined below.

- i. **Generally.** Agency acknowledges and agrees that all policy-based Subscription Services, including but not limited to all policy manuals, supplemental policy publications, daily training bulletins, and all other materials provided by Lexipol to Agency from time to time during the term of this Agreement (such materials collectively, the "Subscription Materials") are proprietary products of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law, and that Lexipol reserves all rights not expressly granted in this Agreement. Subject to the terms, conditions and limitations in this Agreement, Lexipol hereby grants Agency the right to prepare derivative works of the Subscription Materials (each, a "Derivative Work," as defined in Section 1 of the General Terms and Conditions); provided, however, that Agency acknowledges and agrees that Lexipol will be the sole owner of all right, title and interest in and to all Derivative Works, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto, and Agency hereby assigns and transfers to Lexipol all right, title and interest in and to all Derivative Works, including all copyrights and other intellectual property and proprietary rights therein or pertaining thereto. Agency will not remove any copyright notice or other proprietary notice of Lexipol appearing on Subscription Materials or Derivative Works and shall include such notices at the appropriate place on each copy thereof.
- ii. **Right to Use; Limitations on Use.** Subject to the terms, conditions, and limitations in this Agreement, Lexipol hereby grants to Agency a perpetual, personal, fully paid-up, right to use the Subscription Materials and any Derivative Works in each case, solely for the Agency's internal purposes. Agency shall not use, copy, republish, lend, distribute, post on servers, transmit, redistribute, or display, in whole or in part, by any means or medium, whether electronic or mechanical, or by any information storage and retrieval system, any Subscription Materials or any Derivative Work other than as expressly authorized by the immediately preceding sentence. Without limiting the generality of the foregoing, Agency will not import, upload, or otherwise make available any Subscription Materials or any Derivative Work into or onto any third party, document, knowledge, or other content management system or service without Lexipol's prior written consent. The foregoing does not prohibit Agency from providing Subscription Materials or Derivative Works pursuant to an order from a court or other

## Exhibit B

governmental agency or other legal process, Freedom of Information Act (FOIA) request, or Public Records Act (PRA) request, nor does it prohibit Agency from displaying the adopted/approved final policy document on a publicly accessible website for official agency purposes, so long as Agency includes the appropriate copyright and other proprietary notices on such final policy document as required by Section 3.1(i) above.

**III Policy Adoption.** Agency hereby acknowledges and agrees that all policies and Daily Training Bulletins (DTBs) included in the Subscription Materials provided by Lexipol have been individually reviewed, customized, and adopted by Agency for use by Agency in accordance with this Agreement. Agency further acknowledges and agrees that neither Lexipol nor any of its agents, employees, or representatives shall be considered "policy makers" in any legal or other sense, and that the chief executive of Agency will, for all purposes, be considered the "policy maker" with regard to each and every such policy and DTB.

**3.2 Learning Management System.** This Section applies when Agency subscribes to Lexipol's Learning Management System ("LMS"). The LMS is a proprietary product of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law. Lexipol and its licensors retain all rights, title, and interest in and to the LMS (including, without limitation, all intellectual property rights), including all copies, modifications, extensions, and Derivative Works thereof. Agency's right to use the LMS is limited to the rights expressly granted in this Agreement. All rights not expressly granted to Agency are reserved and retained by Lexipol and its licensors. As between Agency and Lexipol, (a) all Agency Data, defined as data owned by Agency prior to the Program Start Date of this Agreement or data not otherwise subject to the definition of "Derivative Work" in Lexipol's General Terms and Conditions, is Agency's property, and (b) Agency retains all rights, title, and interest in and to Agency Data, including all copies, modifications, extensions, and derivative works thereof. Lexipol retains no right or interest in any Agency Data and shall return or destroy Agency Data following termination of this Agreement. Agency's purchase of LMS Subscription Services is also subject to the LMS Master Service Agreement located at: <https://www.lexipol.com/lms-master-service-agreement>.

**3.3 Grant Services.** This Section applies when Agency subscribes to Lexipol's Grant Writing, Consulting, and/or GrantFinder services, offered by Praetorian Digital. If Agency selects Grant Writing services, Agency takes full responsibility for submitting information reasonably required by Praetorian Digital in a timely manner. All Agency materials must be received 5 days prior to the grant application close date, and Agency is responsible for all submissions of final grant applications by grant deadlines. Failure to submit requested materials to write grant applications on time will result in rollover of project services and fees to next grant application cycle. Requests for cancellation of Grant Writing services will result in a 50% fee of the total value of the service. Invoices for Grant Writing services will be sent as soon as work begins for the applicable target grant. Complete payment must be received no later than thirty (30) days after receipt of invoice. In the event Agency has not made timely payment on an invoice, Lexipol/Praetorian Digital reserves the right to suspend all Grant services until payment is received in full and may terminate Agency's access to GrantFinder, if applicable. Invoices over thirty (30) days past due shall be charged a twenty-five dollar (\$25) late fee. Agency's purchase of the Grant services is also subject to the GrantFinder Master Subscription Agreement located at <http://www.lexipol.com/GTGF-Master-ServiceAgreement>.

**3.4 Cordico Wellness Applications.** This Section applies when Agency subscribes to Lexipol's Wellness Applications, offered by Cordico®, including but not limited to CordicoShield, CordicoFire, and all other Cordico products and services (collectively, the "Wellness Services"). The Wellness Services are proprietary products of Lexipol, protected under U.S. copyright, trademark, patent, and other applicable law. Lexipol and its licensors retain all rights, title, and interest in and to the Wellness Services (including, without limitation, all intellectual property rights), including all copies, updates, modifications, and versions thereof. Agency's right to access and use the Wellness Services is limited to the rights expressly granted in this Agreement. All rights not expressly granted to Agency are reserved and retained by Lexipol and its licensors. As between Agency and Lexipol, (a) all Agency Data collected through the Wellness Services remains Agency's property, and (b) Agency retains all rights, title, and interest in and to Agency Data, including all copies, modifications, extensions, and derivative works thereof. Lexipol retains no right or interest in any Agency Data and shall return or destroy Agency Data following termination of this Agreement. In addition, upon termination of this Agreement for any reason, Agency shall lose access to all Wellness Services. Agency's purchase of Wellness Services is also subject to Cordico's Terms and Conditions located at <https://www.cordico.com/terms-and-conditions/> and the Terms and Conditions set forth within each Wellness Application.

## Exhibit B

**3.5 Generally: Injunctive Relief.** Except as expressly provided herein, nothing in this Agreement shall be construed as conferring any rights or license to Lexipol's trade secrets, intellectual property, Confidential Information, Subscription Materials, Wellness Services, or the software underlying such products and services, whether by estoppel, implication or otherwise. Agency may not decompile, disassemble, reverse engineer or otherwise attempt to discover any source code contained in any software-based Subscription Services. Notwithstanding any other term or condition herein, Agency grants all rights and permissions in or relating to Agency Data as are necessary or useful to Lexipol to enforce this Agreement, exercise Lexipol's rights, and perform Lexipol's obligations hereunder. Agency acknowledges that a breach or threatened breach of any portion of this Section 3 may cause irreparable harm and shall entitle Lexipol to injunctive relief in addition to any other available remedy.

**4. Warranty Disclaimer.** ALL SUBSCRIPTION SERVICES AND SUBSCRIPTION MATERIALS ARE PROVIDED "AS IS" AND LEXIPOL HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. LEXIPOL SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE.

**5. Disclaimer of Liability.** Agency acknowledges and agrees that Lexipol, its officers, agents, managers, and employees will have no liability to Agency or any other person or entity arising from or related to the Subscription Services or the Subscription Materials, or any act or omission by Agency or its personnel pursuant to, or in reliance on, any of the Subscription Materials.

**6. Limitation of Liability.** Lexipol's cumulative liability to Agency and any other person or entity for any loss or damages resulting from any claims, demands, or actions arising out of or relating to this Agreement, the Subscription Services, or the use of any Subscription Materials shall not exceed the subscription fees actually paid to Lexipol by Agency for the Purchased Subscription Services under this Agreement during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall Lexipol be liable for any indirect, incidental, consequential, special, or exemplary damages or lost profits, even if Lexipol has been advised of the possibility of such damages. The limitations set forth in this Section shall apply whether Agency's claim is based on breach of contract, tort, strict liability, product liability or any other theory or cause of action.

**7. Governing Law.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of Texas, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

**8. Entire Agreement.** This Agreement embodies the entire agreement and understanding of the parties hereto and hereby expressly supersedes all prior written and oral agreements and understandings with respect to the subject matter hereof. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied in this Agreement. Terms and conditions set forth in any purchase order, or any other form or document of Agency, which are inconsistent with, or in addition to, the terms and conditions set forth in this Agreement, are hereby objected to and rejected in their entirety, regardless of when received, without further action or notification by Lexipol, and shall not be considered binding on Lexipol unless specifically agreed to in writing by it.

**9. Additional Terms and Conditions.** Except as set forth above, this Agreement remains subject to Lexipol's General Terms and Conditions, available at: <https://www.lexipol.com/terms-and-conditions/>.



January 1, 2021

This letter is to confirm that Lexipol is a sole source product and that Lexipol, LLC is the sole source provider of Lexipol's risk management tools for public safety organizations. Lexipol subscription services may only be purchased by public safety organizations directly from Lexipol, LLC.

Lexipol provides state-specific, customized policy manuals, online learning, and behavioral health resources through its proprietary hosted application service. Lexipol's comprehensive copyrighted content and services are not available through any other public or private resource or organization.

The program is unique in several ways, and there is no other system that offers Policy and Risk Management tools coupled with context-sensitive training in one integrated package:

1. Copyrighted policy manual content, document management, copyrighted training content and testing through web-based proprietary system tools.
2. Legal updates integrated into content via web-based tools.
3. Daily Training Bulletins (DTBs) on department policy based on realistic scenarios and written by experienced public safety personnel, including a real-time testing feature.
4. Links between the Daily Training Bulletins and policy sections to which the training applies.
5. Capture of user electronic signatures of policy, policy updates and Daily Training Bulletin acknowledgments.
6. Current policy content that may be modified by an agency via proprietary online tools, thus reducing policy development time and associated costs significantly.
7. Behavioral health services and resources designed specifically to support first responders.

Based on the foregoing, Lexipol is the only source for the services required by your department. If you have any questions or need assistance, please feel free to contact me. Your favorable consideration of this matter is appreciated.

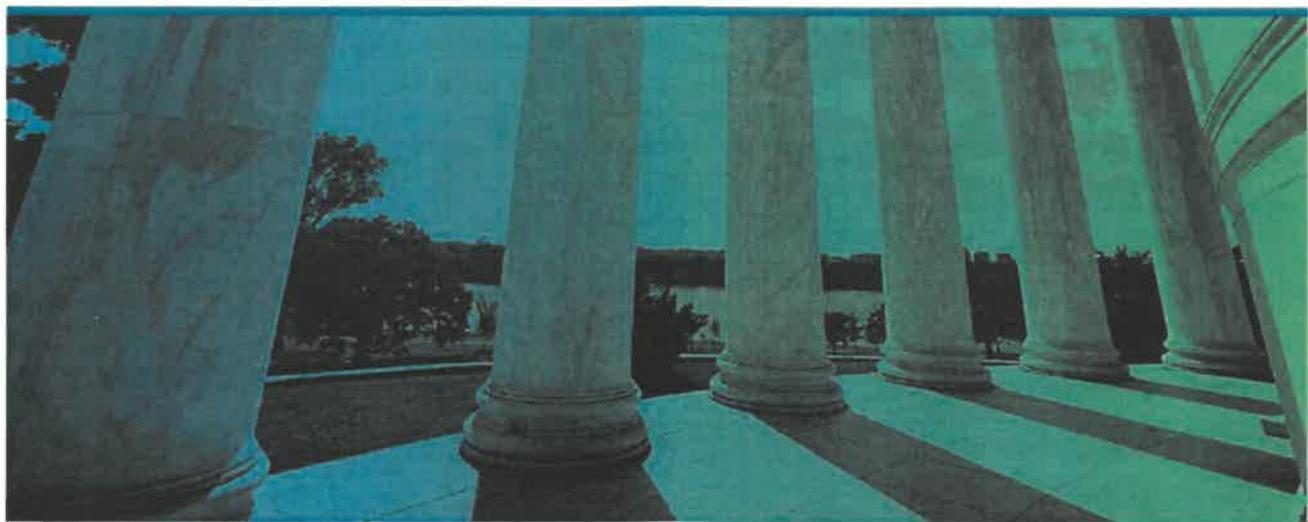
Best regards,

A handwritten signature in black ink that reads "Jan M. Roos".

Jan M. Roos  
Director of Compliance  
Lexipol



## SOLUTIONS PROPOSAL



**PREPARED FOR:**

Madison County Sheriff's Office  
Captain Troy Estes  
[tnestes@madisonco.virginia.gov](mailto:tnestes@madisonco.virginia.gov)  
5409487524

**PREPARED BY:**

Dunnagan Motta  
[dmotta@lexipol.com](mailto:dmotta@lexipol.com)  
(469) 598-0227

2611 Internet Blvd, Ste 100  
Frisco, Texas 75034  
(844) 312-9500  
[www.lexipol.com](http://www.lexipol.com)

## Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, training, mental health and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

### THE LEXIPOL ADVANTAGE

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 8,100 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 320 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, develop training or wellness content or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Madison County Sheriff's Office to address your unique challenges.

## Scope of Services

### Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

### Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

### Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

### Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

### Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

### Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

### Accreditation Workbench - Basic

Managing the agency accreditation process is a complex task that requires intimate knowledge of policy and extreme attention to detail. Lexipol's Accreditation Workbench Basic provides your agency's Accreditation Manager access to content that significantly reduce the time and effort required to successfully prepare for and execute an accreditation assessment.

- Current standards for supported accreditation programs are preloaded and viewable
- Lexipol policies are pre-tagged to many applicable standards and your Accreditation Manager can easily add or modify tagging to meet your specific program needs

### **Law Enforcement Operations Procedures**

To ensure consistent, effective and safe operations, a law enforcement agency's procedures should align with its policies and be accessible in an easy-to-understand format. Lexipol's Law Enforcement Procedure Guide and Framework, based on national best practices, gives you the guidance and a template to build such a procedure manual.

- More than 40 procedure guides designed to help you ensure your procedures follow important policy requirements and national best practices
- Each procedure provides an editable template to conveniently author new content and merge existing agency content
- Procedures are aligned with Lexipol policy requirements to address the most important operations of a law enforcement agency
- Well-structured and policy-aligned procedures enhance preparation for accreditation assessments

### **Full Implementation**

Lexipol's Full Implementation Service is individually tailored for agencies who want a start-to-finish, comprehensive policy adoption assistance. Lexipol's experienced Professional Services staff will:

- Streamline the process of policy adoption
- Assist your agency in developing a policy manual that meets your unique needs, philosophy and project timeline
- Integrate pre-existing agency content into appropriate sections within the policy manual
- Use a proven structure of policy editing and content merging, which will provide a framework to expedite subsequent policy updates and Daily Training Bulletin administration

### **GrantFinder <http://app.grantfinder.com>**

GrantFinder is a real-time database of federal, state, and private grant opportunities tailored to municipalities, nonprofits, educational institutions, and public safety organizations. The simplicity and efficiency of our service will result in identifying grant applications intelligently tailored to your needs; greatly improving the chance your organization will ultimately be funded.

Currently tracking over 10,000 grants, GrantFinder monitors more than 4,300 grant websites to update and keep communities aware of the universe of funding. GrantFinder is being used by more than 8,000 individual users spread across 800 cities and organizations like yours.

The accompanying proposal outlines the functions of Lexipol's GrantFinder service and what would be provided.

#### **GrantFinder includes:**

- Access to Federal, State, Corporate & Foundation grants programs in once place with summaries, links to applications, guidelines and much more
- 10+ search filters including geographic coverage, program area, keyword, deadline, matching funds, etc.
- Save and download grant listings + track deadlines
- Custom grant email alerts tailored to user preference
- Application and performance tracking
- Document and application upload + storage
- Ongoing dedicated account management support + user-based training

## POLICY MANAGEMENT, DEVELOPMENT AND UPDATING PROCESSES

Lexipol provides fully developed, state-specific policies researched and written by subject matter experts and vetted by attorneys. We provide more than 2 million first responders and local government officials with policies, training, wellness support and grant assistance.

Our policies are based on nationwide standards and best practices, while also incorporating state and federal laws and regulations where appropriate.

### POLICY MANAGEMENT

Lexipol's comprehensive policy solution streamlines policy maintenance, issuance, acknowledgement and training, freeing up your time to focus on serving your community.

#### How Do We Help You Manage Your Policies?



##### POLICY & UPDATES

Our legal and policy content development teams monitor thousands of pieces of new legislation, statutes and case law on the state and federal levels, looking for anything that impacts policy content. These experts author policies and policies using a 3-step process of analysis, development, testing, review and implementation.



##### TRAINING

Our Daily Training Bulletin uses a proven system of video, audio, engaging and interactive training to help personnel learn to apply policies and improve their ability to make well-informed decisions. Each training takes just minutes to complete and includes a test question to measure comprehension.



##### ONLINE & MOBILE PLATFORM

Our online Knowledge Management System (KMS) provides electronic policy, acknowledgement tracking, automatic archiving of policy versions and efficient distribution of policies and training to staff. Additionally, our web-based platform and mobile app provide 24/7 access to your policies.



##### PROFESSIONAL SERVICES

We help you complete your policy manual 3 times faster than if you were to go it alone. With Lexipol, you obtain customized policy implementation assistance from professionals who average 35 years of experience in public safety.



##### DOCUMENT STORAGE

Lexipol's Supplemental Publication Service (SPS) stores your procedures, training manuals and other documents and integrates them with your agency's policies, creating one platform for easy reference of all your policy-related documentation.



##### ACREDITATION SUPPORT

Lexipol's Accreditation Workbench significantly reduces the time and effort needed to successfully prepare for and execute an accreditation assessment. The Accreditation Workbench links Lexipol policy content to standards, typically addressing 85 to 95% of the policy-related standards, and provides a robust tool set to help you manage the accreditation process.

#### What Is Our Policy Updating Process?

When laws change, your policies need to change, too. Trusted by more than 4,500 public safety agencies and municipalities, Lexipol's policy solutions provide constitutionally sound policies that comply with all federal and state laws, while also ensuring they are regularly updated in response to changes.

Here's how we make it happen:



Discover why Lexipol is the best risk management solution to protect your community. Visit [www.lexipol.com](http://www.lexipol.com) or email [info@lexipol.com](mailto:info@lexipol.com).