

MADISON COUNTY, VIRGINIA
2025
MINUTEBOOK



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Agenda
Board of Supervisors
Monday, [January 7th, 2025 at 1:00 PM](#)
Administration Building Auditorium
North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence - Parliamentarian

Determine Presence of a Quorum – Parliamentarian

Description of Meeting & Election Procedures – Parliamentarian

Election of the Chairman – Parliamentarian

Election of the Vice-Chairman - Chairman

Adoption of an Agenda

Public Comment

Consideration of Resolution #2025-1 for Calendar Year 2025 - Chairman

- i. Bylaws
- ii. Code of Ethics

Committee, Liaison, and Other Appointments – Deputy Clerk

Public Comment

Closed Session

[Contract Negotiation 2.2-3711\(A\)\(3\)](#)

Adjourn

The Board of Supervisors' Organizational Meeting was scheduled to be held on January 6, 2025, at 9:00 AM and was rescheduled to January 7, 2025, at 1:00 PM due to inclement weather.

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 1:00 PM — Tuesday, January 7th, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #1 — January 7th

At the Organizational Meeting for the Board of Supervisors on Tuesday, January 7, 2025, at 1:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kim Turner, Deputy Clerk

ABSENT:

CALL TO ORDER, DETERMINE PRESENCE OF A QUORUM

The County Attorney, serving as the Parliamentarian, called the 2025 Organizational Meeting of the Madison County Board of Supervisors to order. A quorum was established.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

The Parliamentarian stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DESCRIPTION OF MEETING & ELECTION PROCEDURES

The Parliamentarian provided a brief overview of the meeting and the election procedures that will be utilized for today's session.

ELECTION OF THE CHAIRMAN

The Parliamentarian opened the floor for nominations for the office of Chairman of the Madison County Board of Supervisors.

Supervisor Yowell made a motion to nominate Supervisor Jackson as the Chairman of the Madison County Board of Supervisors, seconded by Dawson.

Supervisor Jewett made a motion to close nominations and appoint Supervisor Jackson as the Chairman of the Madison County Board of Supervisors, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

ELECTION OF THE VICE-CHAIRMAN

Chairman Jackson opened the floor for nominations for the office of Vice-Chairman of the Madison County Board of Supervisors.

Supervisor Buchanan made a motion to nominate Supervisor Yowell as the Vice-Chairman of the Madison County Board of Supervisors, seconded by Supervisor Jewett.

Supervisor Jewett made a motion to appoint Supervisor Yowell as the Vice-Chairman of the Madison County Board of Supervisors, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

ADOPTION OF AN AGENDA

Chairman Jackson advised adding the following to the agenda:

Adding under Closed Session: Contract Negotiation 2.2-3711(A)(3)

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With there being no public comment brought forth, the public comment opportunity was closed.

CONSIDERATION OF AN ORGANIZATIONAL RESOLUTION FOR CALENDAR YEAR 2025

- i. Bylaws
- ii. Code of Ethics

Chairman Jackson inquired if anyone had any comments regarding Resolution #2025-1, the Bylaws, and Code of Ethics.

The Board did not have any comments.

Supervisor Dawson made a motion to approve Resolution #2025-1, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

COMMITTEE, LIAISON, AND OTHER APPOINTMENTS

A detailed list of appointments for all committees, liaisons, and other appointments was presented for review and consideration.

The following changes were requested:

COMMITTEE, LIAISON, AND OTHER APPOINTMENTS:	CURRENTLY SERVES	REAPPOINTED/APPOINTED
Community Policy Management Team	Dustin Dawson	Dustin Dawson

Economic Development Committee	James Jewett	James Jewett
	Jud Buchanan	Jud Buchanan
	Tracey Gardner	Tracey Gardner
	Jonathon Weakley	Jonathon Weakley
	Brian Gordon	Brian Gordon
Preliminary Development Review Committee	Jamie Wilks	Jamie Wilks
	Allen Nicholls	Allen Nicholls
	Stephen Carpenter	Stephen Carpenter
	Jonathon Weakley	Jonathon Weakley
	Tracey Gardner	Tracey Gardner
	Carty Yowell	Carty Yowell
	Dustin Dawson	Dustin Dawson
Social Services Board	-	Brian Gordon
	Jud Buchanan	Jud Buchanan
Topping Fund Committee	Annette Dodson	Annette Dodson
	Greg Cave	Greg Cave
	Jonathon Weakley	Jonathon Weakley
	R. Clay Jackson	R. Clay Jackson
	Dustin Dawson	Dustin Dawson
Blue Ridge Cigarette Tax Board	Brian Daniel	Brian Daniel
	Jonathon Weakley (Secondary)	Jonathon Weakley (Secondary)
Blue Ridge Committee for Shenandoah National Park Relations	Jud Buchanan (Alternate)	Jud Buchanan (Alternate)
Central Virginia Regional Jail	Erik Weaver	Erik Weaver
	Jud Buchanan	Jud Buchanan
Madison Extension Council	R. Clay Jackson	R. Clay Jackson
Parks & Recreation Authority	R. Clay Jackson	R. Clay Jackson
	Carty Yowell	Carty Yowell
Piedmont Workforce Development	James Jewett	James Jewett
Rapidan Service Authority	R. Clay Jackson (Alternate)	R. Clay Jackson (Alternate)
Rappahannock Juvenile Detention Commission	Jonathon Weakley	Jonathon Weakley
Rappahannock River Basin	Carty Yowell	Carty Yowell
	Jonathon Weakley (Alternate)	Jonathon Weakley (Alternate)
Rappahannock Rapidan Regional Commission	Jonathon Weakley	Jonathon Weakley
	Dustin Dawson	Dustin Dawson
Regional Preparedness Advisory Committee for Interoperability	Brian Gordon	Brian Gordon
	Gavin Helme	Gavin Helme

Skyline Community Action Partnership	James Jewett	James Jewett
Thomas Jefferson EMS Council	Dustin Dawson	Dustin Dawson
	Carty Yowell (Alternate)	Carty Yowell (Alternate)
Joint Capital Improvement Plan Committee	R. Clay Jackson	R. Clay Jackson
	Carty Yowell	Carty Yowell
Director of Emergency Management	R. Clay Jackson	R. Clay Jackson
Deputy Director of Emergency Management	Jonathon Weakley	Jonathon Weakley
Coordinator of Emergency Management	Gavin Helme	Gavin Helme
Deputy Coordinator of Emergency Management	Brian Gordon	Brian Gordon
Historical Society Liaison	Jud Buchanan	Jud Buchanan
Madison County Fire Department Liaison	Jud Buchanan	Jud Buchanan
Madison Town Council Liaison	R. Clay Jackson	R. Clay Jackson
	Dustin Dawson	Dustin Dawson
Madison County School Board Liaison	R. Clay Jackson	R. Clay Jackson
	Carty Yowell	Carty Yowell
Madison County Library Board Liaison	James Jewett	James Jewett
Planning Commission Liaison	R. Clay Jackson	R. Clay Jackson
	Carty Yowell	Carty Yowell
Tourism Committee Liaison	Jud Buchanan	Jud Buchanan
Virginia Association of Counties (VACO) Representative	-	James Jewett
	Jonathon	Jonathon (Alternate)

Chairman Jackson reminded the Board that they are conducting interviews at the Board of Supervisors meeting on January 14, 2025, for the Parks & Recreation Authority and will discuss the Economic Development Committee vacancy.

Vice-Chairman Yowell made a motion to appoint everyone listed to all committees, liaisons, and other appointments, seconded by Supervisor Jewett. **Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).**

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With no public comment being brought forth, the public comment opportunity was closed.

Vice-Chairman Yowell inquired if the County was still using MadRapp for advertisements.

After discussion, the Board agreed to continue using MadRapp.

CLOSED SESSION

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(3) and that was identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the Closed Session, the Board did not take further action.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: January 14, 2025.

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Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, January 8, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

**A. (Case No. RZ-10-30-24-03) Criglersville Elementary School LLC-
Conditional Rezoning**

Mr. Felix Schapiro is requesting to rezone parcel 21-61 from A-1 to B-1 with conditions. If approved, Mr. Schapiro intends to renovate the Criglersville Elementary School building.

B. (Case No. 2024-SOA-12-18-01) Amendment to BLA Ordinance

The definition of a Boundary Line Adjustment (BLA) is proposed to be modified in order to alter the platting requirements. This amendment is proposed to protect the public from undue costs associated with BLAs.

New Business

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, January 8, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #02 — January 8th

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, January 8, 2025 at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Allen Nicholls, Planning & Zoning Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

**The Board of Supervisors came to order following the adjournment
of the Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Jewett made a motion to approve the agenda as presented, seconded by Vice-Chairman Yowell. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. RZ-10-30-24-03) Criglersville Elementary School LLC- Conditional Rezoning

Mr. Felix Schapiro is requesting to rezone parcel 21-61 from A-1 to B-1 with conditions. If approved, Mr. Schapiro intends to renovate the Criglersville Elementary School building.

Chairman Jackson introduced Case No. RZ-10-30-24-03 for Criglersville Elementary School LLC conditional rezoning application.

Staff did not have anything additional to add and the Board did not have any additional questions for staff.

Mr. Felix Schapiro, the applicant, was present and stated he did not have anything additional to add but was available for questions.

Supervisor Jewett referenced the Comprehensive Plan Goals, which are to retain rural character and to promote tourism, and stated the goals contradicted each other with this application. Supervisor Jewett recommended limiting the amplified loud music to the weekends and discussed his concerns with amplified loud music seven days a week.

Mr. Felix Schapiro stated his noise proffers would be the strictest of any establishment in Madison County and gave an example. Mr. Felix Schapiro stated that if noise restrictions are inherent to the nature of rural character, then nowhere in Madison County has rural character since there is no noise ordinance in Madison County. Mr. Felix Schapiro mentioned his intention is to do a historic renovation and preserve the rural character of the school.

Supervisor Jewett asked the County Attorney if the County could pass a noise Ordinance that only restricted outdoor amplified music.

The County Attorney mentioned there would be potential first amendment implications because it is regarding a type of noise/expression. The County Attorney stated they would be able to overlay a noise ordinance overtop of the current zoning. The County Attorney stated he would need to look into this further.

Supervisor Jewett inquired what recourse the County or citizens would have if these types of establishments' amplified music got out of hand.

The County Attorney stated he believed it would need to be more neutral, so it was not specific to outdoor amplified music and there would need to be some objective criteria for the noise.

Chairman Jackson opened the floor for public comment.

Marty McGetrick: Mr. McGetrick was present and inquired if the applicant could listen to amplified music regardless of the facility being utilized by guests.

Chairman Jackson agreed that the applicant would be able to listen to amplified music if he met the parameters and hours stated, should the Board approve the rezoning application.

Marty McGetrick: Mr. McGetrick expressed concerns regarding the negative impacts of outdoor amplified music for the community.

Dennis Coppedge: Mr. Coppedge was present and stated he was tired of the way the Criglersville School currently looked, and he would like something to be done. Mr. Coppedge mentioned he lived across from DuCard Vineyard, and stated he hears music, but it does not ruin his quality of life. Mr. Coppedge read the email he sent a few years ago that discussed how Mr. Felix Schapiro had more conditions than similar businesses. Mr. Coppedge encouraged the Board to grant Mr. Felix Schapiro his rezoning application.

Bill Guerry: Mr. Guerry attended the meeting virtually and expressed concerns regarding the County Attorney's legal opinion that the County would not be liable for allowing intentional music in a B-1 zoned area. Mr. Guerry asked the County Attorney how he would be able to defend ignoring nuisance factors such as noise.

Chairman Jackson stated this was for public comment only.

Bill Guerry: Mr. Guerry mentioned someone asked the County Attorney if this was legal and he felt the County Attorney gave an inaccurate and simple response. Mr. Guerry requested the Board inquire about the legal basis that they would defend themselves against.

Renee Balfour: Ms. Balfour expressed concerns about the legal issues and future actions that might be taken if the noise becomes a nuisance. Ms. Balfour suggested the Planning Commission and Board of Supervisors evaluate this further so there are no further lawsuits.

Angela Quinn: Ms. Quinn attended the meeting virtually and spoke on behalf of herself and her husband as adjacent Criglersville property owners. Ms. Quinn mentioned breweries and wineries have expansive land surrounding them and she has concerns that the school is too close to homes. Ms. Quinn stated she supports Mr. Felix Schapiro doing a hotel, but she does not support outside amplified music.

With there being no further public comment being brought forward, the public comment opportunity was closed.

Vice-Chairman Yowell thanked everyone who spoke regarding the rezoning. Vice-Chairman Yowell stated his intuition is telling him that repurposing the Criglersville School by way of conditional rezoning will be a public benefit for all of Madison County. Vice-Chairman Yowell mentioned citizens always asked the Board to diversify the tax base and he referenced the Comp Plan Survey that was sent out last fall. Vice-Chairman Yowell stated the property is going back on the tax roll and will only increase as improvements are made. Conditional rezoning will allow for low impact commercial activity, generate sales tax, generate transit occupancy tax, and should generate a modest number of employment opportunities. Also, business activity in the Criglersville area will likely spur others to establish businesses as the school location becomes a focal point. Vice-Chairman Yowell stated having a rejuvenated building could serve as a vibrant community hub, a resource by providing meeting space, and could perhaps return their beloved Harvest Dinner. Vice-Chairman Yowell shared examples of the Board listening to the Criglersville community regarding the Criglersville School. Vice-Chairman Yowell stated Mr. Felix Schapiro has presented proffers that remove many things that can be done by-right, he listened to the community and scaled back the operations. Vice-Chairman Yowell referenced

page 30 of the Comp Plan that justified rezoning this business. Vice-Chairman Yowell stated Mr. Felix Schapiro must go with rezoning because in A-1 a person needs three acres per use and a Special Use Permit would be for only one use. Vice-Chairman Yowell mentioned they changed the rate for rezoning to encourage people to rezone appropriately rather than getting a Special Use Permit because it was cheaper. Vice-Chairman Yowell stated he is please someone like Mr. Felix Schapiro has put forth a vision to repurpose the school.

Supervisor Buchanan stated this has been a long first year on the Board and it is a lot more difficult than he thought it would be. Supervisor Buchanan stated he believed there has been concessions. Supervisor Buchanan stated he served on the Economic Development Committee for the County, and they are trying to bring in business that sticks with the rural culture and not twenty condominiums being built on six acres. Supervisor Buchanan mentioned he lives near Blue Quarts and hears the music, but it does not bother him and his campers at his glamping site enjoy it. The music ends around 10:00 pm-11:00 pm and there is a neighbor who may call requesting the music to be turned down a bit and the owner always complies. Supervisor Buchanan stated he hopes Mr. Felix Schapiro will do the same. Supervisor Buchanan stated the population is aging and they need to replace the tax revenue to support the public safety teams. Supervisor Buchanan stated this will be a positive thing for the community and he is in favor of it.

Chairman Jackson asked the County Attorney if he had a response to what was said earlier.

The County Attorney stated the question is if the rezoning is appropriate for this piece of land in consideration of the proffers that are given. The County Attorney stated it is not a question about whether or not you can do it, it is whether they should, and he is confident in that.

Chairman Jackson stated he liked the public outreach, and he came to the realization that all documents the government creates are meant to be used by citizens against the government. Chairman Jackson stated this goes with the Comp Plan. They have missed opportunities in the past where good businesses have left Madison due to opposition. Chairman Jackson stated he understood the proximity of the neighbors in Criglersville, and it is not just their community, but everyone in Madison. There are personal property rights, and they hope Mr. Felix Schapiro will be a good neighbor. Chairman Jackson stated he has heard many negatives for cases that come to the Board, but no one can tell him one that had negative outcomes. Chairman Jackson stated he would never do another noise Ordinance and would vote against it immediately.

Vice-Chairman Yowell made a motion to approve Case No. RZ-10-30-24-03, as proposed by the Planning Commission with the amended proffer #5 to read “All outdoor amplified music shall cease one hour after sunset on Sunday through Wednesday and at 11:00 pm on Thursday through Saturday”, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan. Nay: Dawson, Jewett. Abstain: (0) Absent: (0).*

B. (Case No. 2024-SOA-12-18-01) Amendment to BLA Ordinance

The definition of a Boundary Line Adjustment (BLA) is proposed to be modified in order to alter the platting requirements. This amendment is proposed to protect the public from undue costs associated with BLAs.

Staff did not have anything to add, and the Board did not have any questions.

Chairman Jackson opened the floor for public comment.

Chairman Jackson thanked Surveyor, David Lewis for his contribution to this change and asked him to pass that along to Mr. Burke as well.

David Lewis: Mr. Lewis stated he appreciated the Board listening and this change is in the best interest of the County.

With there being no further public comment being brought forward, the public comment opportunity was closed.

Supervisor Jewett made a motion to approve Case No. 2024-SOA-12-18-01 amendment to the BLA Ordinance, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: January 28, 2025.

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Agenda
Board of Supervisors
Tuesday, January 14, 2025, at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 12/04/2024, 12/10/2024, & 01/07/2025

Special Appearances

3. Updated Financial Review - Davenport

Public Hearing

Old Business

4. Amendment to Broadband RDOF MOU – County Administrator

New Business

5. Proclamation for National Burn Awareness Week 2025 – Deputy County Administrator
6. WYES Air Handling Project Funding – County Administrator
7. Hoover Ridge Park Barn – County Administrator
8. Planning Commission Reappointment – Deputy Clerk

Discussion

[Marty McGetrick's Criglersville Swinging Bridge Discussion](#)

Information/Correspondence

Public Comment

Closed Session

2.2-3711(A)(1) & ~~2.2-3711(A)(3)~~

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, January 14, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #03— January 14th

At a regular meeting of the Board of Supervisors on Tuesday, January 14th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised amending the following to the agenda:

- **ADDED UNDER DISCUSSION:** Marty McGetrick's Criglersville Swinging Bridge Discussion
- **REMOVED UNDER CLOSED SESSION:** 2.2-3711(A)(3)

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Jewett. **Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).**

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Chairman Jackson introduced Greg Lillard, Madison County's new Agriculture Extension Agent.

Extension Office: Mr. Greg Lillard, Associate Extension Agent, Agriculture and Natural Resources, stated he has been on the job for about a month, and everything is going smoothly. Mr. Greg Lillard stated his specialty is crop and soil sciences, but he is broad and covers a lot of ground.

Supervisor Jewett and Chairman Jackson stated Mr. Lillard was a good choice.

Chairman Jackson advised Mr. Greg Lillard to share his contact information with the County Administration staff so they could point people in his direction.

Facilities & Maintenance: Mr. Moonie Frazier, Facilities & Maintenance Manager, gave a monthly report and highlighted the following items:

- Fencing at the Arcade building is completed.
 - Will do a white stain in the Spring.
- Christmas Lights will be coming down this week or next week.

Supervisor Buchanan shared that the Historical Society appreciated the Facilities & Maintenance Manager's work on the Arcade and how responsive he was.

Chairman Jackson thanked the Facilities & Maintenance Manager for his help at Hoover Ridge.

Parks & Recreation: Mr. Jerry Carpenter, Parks & Recreation Director, gave a monthly report and highlighted the following items:

- Hometown Heros Gala is on February 15th at Renback Barn
- Winter Sports just started.

Human Resources: Ms. Tillie Strothers, Human Resources Manager, gave a monthly report and highlighted the following items:

- Had W-2 training with Tyler-Munis
 - Will start that process at the end of the week or next week.

Animal Shelter: Ms. Annette Dodson, Animal Shelter Manager, gave a monthly report and highlighted the following items:

- December was busy.
- Thanked the community for their support and donations.
 - Specifically: Livestock Club, Wetsel Middle School's Future Business Leaders of America, and the Piedmont Deli.
- Participated in Sadie Bar's Senior project for Blue Ridge Governor School
- December numbers:
 - 17 strays
 - 12 owner surrenders
 - 9 transferred in
 - All vetting was completed.
 - 10 reclaimed

- 22 adoptions
- 6 transferred to rescues.
- 2023 to 2024 comparison
 - Took in Strays
 - 2023:182
 - 2024:172
 - Owner Surrenders
 - 2023:89
 - 2024:202
 - Adoptions
 - 2023:125
 - 2024:277
 - Transferred
 - 2023:71
 - 2024:130.
 - Animals Handled
 - 2023:324
 - 2024:541

Chairman Jackson stated he has been watching the Animal Shelter's Facebook page, and it seemed positive, and the animals are being adopted quickly.

The Animal Shelter Manager mentioned she had three puppies that she is about to post online.

Commissioner of Revenue: Mr. Brian Daniel, Commissioner of Revenue, gave a monthly report and highlighted the following items:

- Gave an update on the reassessment.

Finance: Mrs. Jennifer Warren, Finance Director, gave a monthly report and highlighted the following items:

- The FY24 audit is going well with estimated completion being January 31, 2025.
- Working on the FY26 Budget.
- Working with Davenport on the Financial Report

Emergency Medical Services (EMS): Mr. Noah Hillstrom, EMS Chief, gave a monthly report and highlighted the following items:

- 165 calls with a ten-minute average response time.
- No units available occurred 8 times.
- Fully staff
- Was not awarded the RSAF grant.
- The Virginia Office of EMS officially approved the Community Paramedicine program.

Emergency Management (EM): Mr. Gavin Helme, EMS Assistant Chief/ Emergency Management Coordinator, gave a monthly report and highlighted the following items:

- The new EOP has been distributed.
- Middle School generator – waiting on a three-day break to connect.

- The donated Starlink equipment is up and running.

Emergency Communications Center (E-911): Mr. Sean Ferguson, Director of Emergency Communications, gave a monthly report and highlighted the following items:

- In December, the 911 center took 378 911 calls.
- Admin calls received were 1,676.
- Admin calls made were 975.
- The total call volume for the month was 3,029.
- Calls for service for the month were 939 with a total for the year of 13,868.
- Radio project: System is up and running and meeting expectations. Greene County's portion went live on January 8th.
- Staffing: One dispatcher in training and attending the Academy in the first week of February. Two vacancies.
- Reviewed the numbers for 2024.
 - 45,363 total calls for the center in 2024
 - There was an increase in calls.
 - Calls for service in 2024 were 13,868.
 - Reviewed radio project progress for the year.
 - Center staffing over the year maintained two vacancies on average.
 - Reviewed the Senior Call-In program.

Vice-Chairman Yowell inquired how many staff the Director of Emergency Communications would have if fully staffed.

The Director of Emergency Communications responded that total staffing for the Center is fourteen including himself. The minimum staffing on the floor is two dispatchers, and fourteen dispatchers would allow for three dispatchers during the day.

Vice-Chairman Yowell inquired if Governor Youngkin put out something about reclassifying 911 Dispatchers as First Responders.

The Director of Emergency Communications mentioned it was tabled from last year to this year and it is also being addressed at the Federal level.

Vice-Chairman Yowell advised the Director of Emergency Communications to keep an eye on it.

The Director of Emergency Communications agreed.

Information Technology: Mr. Bruce Livingston, Information Technology Manager, gave a monthly report and highlighted the following items:

- Preparing for the EMS move and expects to have everything ready to go by opening day.
- Working on Tyler-Munis tickets
 - Gave an update on the Time & Attendance remote access issue.
- Preparing for the Commissioner of Revenues' CAMA project.
- There were connection issues last weekend and it was fixed.
- Setting up email accounts for the Board of Equalization

- Continuing to work on IT Trouble Tickets

Building & Zoning Department: Mr. Jamie Wilks, Director of Building & Zoning, gave a monthly report and highlighted the following items:

- Zoning & Planning:
 - Staying busy with PDRC, Planning Commission Workshops, Comp Plan Review and BZA meetings.
- Erosion & Sediment Control:
 - The monthly DEQ report for E&S is in the agenda packet.
 - There is a Pre-construction meeting tomorrow for the Hoover Ridge Outdoor Recreation Center project.
- Building:
 - The monthly permit report is in the agenda packet.
 - January 18th is the deadline for the grace period for the current code to expire. Everyone is trying to get their permits before the change to the new Building Code.
 - Explained challenges with new provisions for the Building Code and how they have found a work around.
 - Mr. Karl Bracqbien achieved his Commercial Building Inspector Certification
 - Ms. Janet Henshaw achieved her Zoning Inspector Certification through ICC.
 - The Old Miranda's restaurant will be opening soon.
 - There is a new event venue/conference center coming to the Steamboat building.

Supervisor Buchanan inquired if there was any update on the hotel on Main Street.

The Director of Building & Zoning stated he did not have an update and did not foresee it anytime soon.

Supervisor Jewett asked the Director of Building & Zoning if he felt the PDRC (Preliminary Development Review Committee) has been beneficial.

The Director of Building & Zoning agreed and stated the average person does not know where to begin and this helps give them a path.

Vice-Chairman agreed and stated there are a lot of good Stakeholders present.

CONSENT AGENDA

2. Approve Minutes: 12/04/2024, 12/10/2024, & 01/07/2025

Supervisor Dawson made a motion to approve the consent agenda as presented, seconded by Vice-Chairman Yowell. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

SPECIAL APPEARANCES

3. Updated Financial Review – Davenport

The County Administrator stated it is good for the Board to be presented with a financial analysis so the Board can make their best decisions. The County Administrator recognized Davenport and the Finance Director for their efforts. The County Administrator informed the Board this is for their absorption and for any questions they may have. Staff do not have a recommendation tonight.

Mr. Kyle Laux, Davenport staff, was present and presented a Comprehensive Financial Review that was done by Davenport. Mr. Laux highlighted the following points during their presentation:

- Davenport is a financial advisor to Madison County
 - Tasked to prepare/present a Comprehensive Financial Review to the County Board of Supervisors and the public concerning the County's overall financial condition.
- Reviewed Historical financial results (FY2019-FY2023) & reviewed peer comparatives (key financial metrics, ratios, and rates)
 - Specifically reviewed median household income, tax base & tax rate trends, the general fund, and the fund balance)
- Reviewed existing debt profile for FY2025 and beyond.
- Reviewed the capital funding analysis.
- Reviewed three scenarios of interim financing the County could use.
- Introduced potential school loans.

While discussing median household income growth, Vice-Chairman Yowell mentioned Mr. Laux stated Madison County is growing and asked what that was a result of.

Mr. Laux responded that they did not dig that far.

While discussing the Capital Improvement Plan, the County Administrator reviewed some of the projects that made up the total capital cost. The County Administrator mentioned the Facilities Condition Assessment Report is what was used to generate those numbers.

At the end of the presentation, Vice-Chairman Yowell stated it was a good report. Vice-Chairman Yowell mentioned it seemed to always be a caveat for school loans that makes Madison County not eligible.

Chairman Jackson mentioned the school was able to find a grant for a large amount of money for technology. Chairman Jackson stated the School's CIP committee was going well, but the Board would need to go through that list. Chairman Jackson stated this is an initial report that is very good and gives them something to work on going into the budget season.

There was further discussion regarding the capital budget and future loan options.

The Finance Director thanked Davenport and stated she looked forward to seeing the next version.

OLD BUSINESS

-
4. Amendment to Broadband RDOF MOU – County Administrator

The County Administrator reminded the Board that the RDOF challenge that Brightspeed had won had an existing MOU amongst Thomas Jefferson Planning District Commission, Brightspeed, and the Department of Community Housing Development (DCHD). That project is now shifting from Brightspeed to Firefly and that MOU does not currently exist for Firefly. Staff recommended the Board approve the amendment and authorize the County Administrator to sign the MOU amendment.

Supervisor Dawson made a motion to approve the Amendment to the Broadband RDOF MOU and authorized the County Administrator to sign the amendment, seconded by Supervisor Jewett.

The County Administrator stated the County Attorney has reviewed the MOU and it appears satisfactory.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

NEW BUSINESS

5. Proclamation for National Burn Awareness Week 2025 – Deputy County Administrator

The Deputy County Administrator informed the Board that this Proclamation is from MedStar Health, which is based in DC. The Proclamation is for burn awareness and prevention and this year's focus is primarily on burns in living spaces. The Deputy County Administrator stated staff agree with the Proclamation.

Vice-Chairman Yowell made a motion to approve the Proclamation for National Burn Awareness Week, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

6. WYES Air Handling Project Funding – County Administrator

The County Administrator mentioned the Finance Director ran some recent numbers, which is why the Board has an updated handout versus what was published in the agenda packet. The County Administrator informed the Board that the school had an air handling unit project on the approved FY25 CIP. At that time, it was estimated to cost \$1,297,000. After a proper bid and solicitation, the School only received one bid for \$455,000 over what was estimated in the FY25 budget. The County Administrator informed the Board that if they would like to move forward, there were some options developed by the Finance Director.

The Finance Director reviewed the differences in the analysis that was published in the agenda packet versus the one given to the Board tonight. When they started the FY25 budget season, they did not know how FY24 numbers would turn out and what carry over they would have. They have received updated FY24 audit numbers since then. The appropriation for capital was only \$1,702,000 and that leaves an additional funding need of \$364,299 for the remainder of this project. The Board could choose to have the School approve the contract knowing they would not do any additional appropriations and would put it in the FY26 capital budget. Another option

would be to do the appropriation now to cover the total need. The money will not be used until FY26.

There was discussion regarding whether the Board wanted to appropriate the money now or wait to budget for the total amount in FY26 when it would be paid. There was also discussion about what was currently in the contingency budget and what would be lost in interest should the Board appropriate the money now.

After discussion, the Board agreed to wait until FY26 to give the school the additional money.

7. Hoover Ridge Park Barn – County Administrator

The County Administrator stated that on January 7, 2025 he emailed the Board to inform them that heavy snow caused the A-frame of the Hoover Ridge red barn to now be a V-frame. This incident has been filed with VAcop, our insurance provider, and Parks & Recreation has an additional policy through VAcop. The adjuster is supposed to be out either this week or next week to look at it. After the pre-construction meeting tomorrow for the Hoover Ridge project, the engineer plans to go look at the red barn so they can create a report for the Board. The County Administrator stated he would like to talk to the Board at the second meeting in January about the next steps after hearing from the professional licensed engineers and the insurance adjuster. The County Administrator commended staff and Weaver Works for their efforts with the temporary fencing that was placed around the barn as well as the pavilion where the equipment is being stored.

The Deputy County Administrator stated there is structural damage and having anyone near it could lead to a bad situation.

Mr. Jerry Carpenter, Parks & Recreation Manager, stated he was glad no one got hurt.

The County Administrator mentioned the red barn is not registered anywhere as a historic designation.

The Board agreed to bring this item back as “Old Business” once they have more information from insurance and have an idea about what the project would cost.

8. Planning Commission Reappointment – Deputy Clerk

The Deputy Clerk informed the Board that Mr. Pete Elliott is a current Planning Commission member whose term will expire on January 31, 2025. Mr. Pete Elliott is willing to serve another four-year term should the Board of Supervisors decide to reappoint him.

Supervisor Dustin made a motion to reappoint Pete Elliott to the Planning Commission, seconded by Vice-Chairman Yowell.

Chairman Jackson stated Mr. Pete Elliott has been doing a fantastic job and is an asset to the Planning Commission

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

DISCUSSION

Marty McGetrick's Criglersville Swinging Bridge Discussion

Mr. Marty McGetrick was present and discussed his interactions with VDOT staff, Shawn Nelson, and the history of the closure of the Criglersville Swinging Bridge as well as VDOT's cost estimate to repair the bridge. Mr. Marty McGetrick expressed his concerns with private citizens taking on what he believes to be a government function.

Chairman Jackson stated the Board has taken a vote that they do not want ownership of the bridge. Chairman Jackson asked Mr. Marty McGetrick for clarification that he would like to start a 501c3 or some type of trust.

Mr. Marty McGetrick responded that he changed his mind on the private citizen thing because that is the only thing that will work. Mr. Marty McGetrick stated if the bridge is not repaired, this is an accident waiting to happen. Mr. Marty McGetrick stated he called VDOT staff, Shawn Nelson, and asked if they would be willing to go back to the original proposal. Mr. Marty McGetrick stated Shawn Nelson informed him he could not because he had a letter from the Board recommending deconstruction.

Chairman Jackson stated for clarification that VDOT staff, Shawn Nelson, has said that the Board would have to rescind their order, VDOT would then potentially bring the bridge up to code, transfer ownership to the County, and then to the trust potentially.

Mr. Marty McGetrick agreed.

Chairman Jackson stated the Board's questions for Mr. Marty McGetrick are regarding the following: Does he plan to start a 501c3 or a trust, his plan for funding for the bridge moving forward and will there be a legacy of ownership of the Bridge.

Mr. Marty McGetrick stated he was not sure he could answer those questions, and he would confer with Bruce Clark, an Attorney in Culpeper. Mr. Marty McGetrick further expressed concerns about the County's liability should an accident occur due to the closure of the bridge.

Chairman Jackson restated the Board's questions at hand and included to that list, "acquiring the right of ways that VDOT does not currently have." Chairman Jackson stated the 501c3 would have to be holding those right of ways.

Mr. Marty McGetrick stated he thought VDOT staff, Shawn Nelson, prepared Easements of the right of ways.

Chairman Jackson stated they do not have easements for right of ways. Chairman Jackson stated VDOT tasked the County with getting the Easements and the County would task the 501c3 or the trust with that task.

Mr. Marty McGetrick suggested the Board and Hannon Wright, County Attorney, work with VDOT to get this worked out.

Chairman Jackson stated that rescinding the vote before a 501c3 or a trust is set up, the funding, the legacy of the 501c3, or the potential right of ways with commitment from landowners with would be preemptive of them.

Mr. Marty McGetrick agreed that he would not do it either until the Board got this information.

Vice-Chairman Yowell mentioned he spoke with a VDOT engineer that worked for Shawn Nelson and she was not sure if the funding was available to fix the bridge since it was in last year's funding. Vice-Chairman Yowell stated the Board would need written confirmation from VDOT that the funding is available before moving forward.

Mr. Marty McGetrick stated that it was up to the Board, and he did as much as he could.

Supervisor Buchanan inquired if the surrounding property owners around the bridge are onboard with this.

Mr. Marty McGetrick responded that he knew two of them were, but the landowner who is against it works for VDOT.

Supervisor Buchanan stated that without all of them onboard, they should not move forward.

Mr. Marty McGetrick further expressed concerns about the County's liability should an accident occur due to the closure of the bridge.

Chairman Jackson stated the County Attorney will check into the liability component again.

There was further discussion regarding the Criglersville Swinging Bridge.

After further discussion it was agreed that the County Attorney would research the liability component and then meet with Mr. Marty McGetrick to discuss it further. Mr. Marty McGetrick agreed to meet with his Attorney and bring back to the Board how the 501c3 or the trust would be set up, how it would be funded, and what the legacy would be.

INFORMATION/CORRESPONDENCE

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment section was closed.

CLOSED SESSION

2.2-3711(A)(1) & ~~2.2-3711(A)(3)~~

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Dawson *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1) and that was identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the Closed Session, the Board took the following action:

Supervisor Jewett made a motion to approve appointing Ms. Jessica Harris and Ms. Laurie Falk to the Parks & Recreation Authority, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to request further discussion on the Criglersville Swinging Bridge, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Criglersville Swinging Bridge Discussion:

Vice-Chairman Yowell stated he does not feel the County would be liable if the Swinging Bridge came down. Vice-Chairman Yowell mentioned he spoke with Ms. Stacy Laundry about whether she would be willing to give an easement for the bridge and Ms. Laundry stated “maybe.” Vice-Chairman Yowell stated he is still a no and wanted it taken down.

Supervisor Dawson stated he did not want the County to own the bridge.

Supervisor Buchanan stated that if someone wanted the bridge, they should have been prepared to take the bridge over the next day.

Chairman Jackson stated for clarification that the County did not want to own the bridge.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: January 28, 2025.



Agenda
Board of Supervisors
Tuesday, January 28, 2025, at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: 01/08/2025 & 01/14/2025
2. Supplemental Appropriations #13 – Sheriff's Insurance Claim
[Supplemental Appropriation #14 – BDA's & The Motorola Service Agreement](#)

Special Appearances

Public Hearing

Old Business

3. Hoover Ridge Park Barn – County Administrator
4. Speed Study Process – County Administrator
5. Criglersville Swinging Bridge – County Attorney
6. EMS Renovation Project Update - Deputy County Administrator
7. Hoover Ridge Project Phase 1A Update – Deputy County Administrator
- [7a. School Cameras](#)

New Business

Discussion

8. VACo Legislative Update – County Administrator & BOS Members

Information/Correspondence

9. COIA Filing Reminder – Deputy Clerk

Public Comment

Closed Session

- 2.2-3711(A)(1) for personnel

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, January 28, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #04— January 28th

At a regular meeting of the Board of Supervisors on Tuesday, January 28th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney

ABSENT: Kimberly Turner, Deputy Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order.

Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence. Chairman Jackson mentioned two firefighters were burned last week and encouraged everyone to think of them during the moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present. Chairman Jackson advised adding the following to the agenda:

- CONSENT AGENDA: Supplemental Appropriation #14 – BDA's & The Motorola Service Agreement
- OLD BUSNISS: 7a. School Cameras

Vice-Chairman Yowell made a motion to approve the agenda as amended, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: 01/08/2025 & 01/14/2025
2. Supplemental Appropriations #13 – Sheriff’s Insurance Claim

Supplemental Appropriation #14 – BDA’s & The Motorola Service Agreement

The Board members did not have any questions regarding the minutes or Supplemental Appropriation #13.

The County Administrator reminded the Board of the federal grant the County applied for and received for BDAs, bi-directional amplifiers, which is enhanced equipment to help with radio signals inside the schools. The County Administrator stated the service agreement is fully prepared for \$417,000. The Supplemental Appropriation is for \$450,000 and staff are asking for the Board’s consideration for the Supplemental Appropriation and the Service Agreement.

Chairman Jackson agreed with approving the Supplemental Appropriation. Chairman Jackson stated there has been federal discussion on different appropriations from the Feds. Chairman Jackson recommended that the motion, for the County Administrator and County Attorney to sign the service agreement, be contingent upon clarification regarding Fed’s funding.

The County Administrator stated for clarification that there was a recent pause in some federal funds. The County Administrator stated this funding has already been awarded, and staff do not know how this will turn out.

Chairman Jackson stated the concern is whether or not the Feds do a call back and how it would affect the County since there would be a signed contract. Chairman Jackson mentioned the BDAs are for public safety.

Chairman Jackson asked the Board what action they would like to take regarding the consent agenda excluding the motion for the service agreement.

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to authorize the County Administrator and the County Attorney to sign the service agreement pending clarification from the Feds, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

None.

OLD BUSINESS

3. Hoover Ridge Park Barn – County Administrator

The County Administrator informed the Board that the Vacorp Insurance Adjuster has been onsite to review the red barn, and they are waiting for a report to come back to know what was decided. The County Administrator stated they had one of their Engineers, who is under a Professional Service Agreement with the County, review it as well. The County Administrator stated staff anticipated bringing the Board the Engineer statement at the next meeting as well as the Insurance Adjustment so the Board can make a decision on the barn.

4. Speed Study Process – County Administrator

The County Administrator mentioned a few months ago when they discussed speed studies, it led to a conversation with the Board about the speed study process. The County Administrator informed the Board he and the Deputy County Administrator met with VDOT to discuss rural rustic programming and the speed study process. If someone calls with a speed concern it was decided that the process moving forward would be that the County would request the Sheriff to have law enforcement run radar to get background data and it would be up to the Sheriff to decide if they are able to do this. Once data is received, the Deputy County Administrator will create a standard report to provide VDOT, then VDOT will review the criteria to see if a speed change is warranted. The County Administrator discussed the speeding concern near the Wolftown Store.

Supervisor Jewett mentioned he drove the Wolftown-Hood road, that the County Administrator was referring to, and expressed his concern with the blind spots on the road and the speed the road is currently marked for.

The County Administrator stated staff asked VDOT to look at Elly Road, Beautiful Run, Wolftown-Hood, and the data from the Wolftown-Hood road seemed the most problematic and is the one staff is recommending for a speed reduction request at this time.

5. Criglersville Swinging Bridge – County Attorney

The County Attorney stated the County did not own and has never owned this bridge or the property connected to it. VDOT has stated the Bridge is unsafe as it currently is, and they have not informed the County that this is a necessary transportation right and it has been closed for years. VDOT is the trusted agency responsible for building and maintaining transportation routes. The County Attorney mentioned he met with Mr. Marty McGetrick to discuss his concerns regarding liability. The County Attorney stated he valued his opinion and experience but did not come to the same conclusion as him in terms of liability. The County Attorney stated the Board is well within their right to rescind and ask VDOT to restore the bridge, however, the Board is also well within their discretion to leave their prior decision in place.

Chairman Jackson stated the Board has voted on this to allow VDOT to do what they see fit with the bridge. Chairman Jackson stated what they are holding onto is the nostalgia. Chairman Jackson stated he sees no reason to add this back to the agenda in the future unless the Board sees it as an issue that needs to come back up.

The Board agreed.

Vice-Chairman Yowell informed the County Administrator that Sean Nelson, from VDOT, was waiting for direction from the Board on this.

The County Administrator mentioned he informed VDOT's staff he would share what the Board decided at the meeting tonight.

The Board agreed with the County Administrator relaying that information with VDOT's staff.

6. EMS Renovation Project Update - Deputy County Administrator

The Deputy County Administrator gave the Board an update on the EMS Renovation project and highlighted the following:

- Concrete has been poured.
- The doors on the bay went up and the roof is going up next week.
- The lower bays doors are in.
- The IT Team is working on getting the network set up.
- Plan to have everything moved over by February 14th.

7. Hoover Ridge Project Phase 1A Update – Deputy County Administrator

The Deputy County Administrator informed the Board that a “notice to proceed” was given on February 3rd. They are pulling permits now.

7a. School Cameras

Chairman Jackson mentioned there has been talk about speed cameras in the schools' zones and recommended the Board hold a public hearing. Chairman Jackson advised the County Administrator to send all the information to the Board and put the information on the website. Chairman Jackson stated he would like the sales representative to come speak with the Board at the second meeting in February.

The Board agreed.

Supervisor Buchanan mentioned that the State of Virginia is trying to take away the funds the County receives for the cameras. Supervisor Buchanan expressed concerns about deciding based on the funds and recommended deciding solely based on public safety.

There was further discussion about focusing on public safety when making a decision regarding the speed cameras in the school zone rather than the revenue component. There was also further discussion regarding the potential legislative decision and how the potential contract with Blue Line Solution would operate.

NEW BUSINESS

None.

DISCUSSION

8. VACo Legislative Update – County Administrator & BOS Members

Supervisor Buchanan discussed his experience at the VACo Government Day. They met with Mr. Reeves and Mr. Freitas, who are working hard and are trying to get things pushed through. Supervisor Buchanan mentioned it sounded like the General Assembly are trying to have more centralized control and are trying to take away powers from local government. Supervisor Buchanan mentioned his discussion with Loudin County regarding data centers.

Supervisor Jewett also discussed his experience at the VACo Government Day. Supervisor Jewett stated many of these bills will not pass in this administration. Supervisor Jewett stated the two bills that concern him are Senate Bill 917 and Senate Bill 1401. These bills will take away the localities right to determine whether or not there is collective bargaining through County employees and the School system. Supervisor Jewett mentioned it is a common theme that Richmond wants to take power away from local government and expressed his concerns with this. Supervisor Jewett commended the VACo organization for not being partisan. Supervisor Jewett mentioned he was the Board's VACo representative and stated he is planning to become more active in their year-round operations. Supervisor Jewett expressed concerns about the General Assembly's consistent surplus that was not coming back to the localities.

The County Administrator mentioned he echoed a lot of what was said by Supervisor Buchanan and Supervisor Jewett. The County Administrator reviewed a document they received at Government Day regarding the General Assembly's budget. The County Administrator discussed his concerns with the amount of funds that was being returned to the localities. The County Administrator stated he would like to see a pause period for localities to review the new bills after they are introduced.

The Deputy County Administrator stated it was interesting to see some of the bills.

Supervisor Jewett mentioned that the Madison County FFA students visited Delegate Nick Freitas.

INFORMATION/CORRESPONDENCE

9. COIA Filing Reminder – Deputy Clerk

Chairman Jackson reminded the Board to file their COIA documents if they have not done so already.

The County Administrator stated the documents were due February 3rd and encouraged the Board to drop their forms off.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment section was closed.

Supervisor Jewett requested the County Administrator email the documents they received on Government Day to the Planning Commission members.

CLOSED SESSION

2.2-3711(A)(1) for personnel

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1), and that was identified in the motion to convene in closed session, were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the Closed Session, the Board did not take further action.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: February 11, 2025.

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Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, February 5, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. SU-12-01) Hoffner, Amanda – Quietude Dog Boarding

This application has been withdrawn.

B. (Case No. RZ -10-30-24-02) Virginia Lawnsapes – Proposed Rezoning

Michael and Rachel Williams have applied to rezone parcel 55-35I from A-1 (Agriculture) to B-1 (Business). The rezoning application comes because of a Notice of Violation issued by the Zoning Administrator on June 11, 2024. The applicants use the subject parcel to garage landscaping equipment. The subject improvements are accessory use to the applicants' service business, which is allowable in B-1 zoning, but not A-1 zoning.

New Business

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, February 5, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #05 — February 5th

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, February 5, 2025 at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Allen Nicholls, Planning & Zoning Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

**The Board of Supervisors came to order following the adjournment
of the Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. SU-12-01) Hoffner, Amanda – Quietude Dog Boarding

This application has been withdrawn.

B. (Case No. RZ -10-30-24-02) Virginia Lawnsapes – Proposed Rezoning

Michael and Rachel Williams have applied to rezone parcel 55-35I from A-1 (Agriculture) to B-1 (Business). The rezoning application comes because of a Notice of Violation issued by the Zoning Administrator on June 11, 2024. The applicants use the subject parcel to garage landscaping equipment. The subject improvements are accessory use to the applicants' service business, which is allowable in B-1 zoning, but not A-1 zoning.

The Zoning Administrator stated the rezoning of this parcel suited well with the Comprehensive Plan and the Highway 29 Study. The Zoning Administrator recommended approval.

The applicant was not present, and the Board did not have any questions for the staff.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

Supervisor Jewett made a motion to approve Case No. RZ -10-30-24-02 as recommended by the Planning Commission, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Chairman Jackson asked for confirmation that the Zoning Administrator would be sending a copy of the updated Comprehensive Plan to the Board members when sending it to the Planning Commission members.

The Zoning Administrator agreed.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: February 11, 2025.

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Agenda
Board of Supervisors
Thursday, February 13, 2025, at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 01/28/2025 & 02/05/2025
3. Supplemental Appropriation #15 – Additional Capital Rollover FY24
4. Supplemental Appropriation #16 - Sheriff's Department HEAT Flock Grant

Special Appearances

Public Hearing

Old Business

5. Hoover Ridge Barn Update – County Administrator

New Business

6. Polling Location Change for Wolfstown Precinct – Registrar & Electoral Board
7. Joint Comprehensive Plan Meeting – County Administrator

Discussion

8. Meadows Lane VDOT Abandonment Citizen Request – County Administrator
9. Industrial Revitalization Fund for Criglersville Elementary School – County Administrator

Information/Correspondence

10. Upcoming Public Hearing – County Administrator
11. Wolfstown-Hood Rd Speed Reduction Request Update - County Administrator

Public Comment

Closed Session

Adjourn

*This meeting was scheduled for February 11, 2025 and was rescheduled for February 13, 2025
due to inclement weather.*

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Thursday, February 13, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #06— February 13th

At a regular meeting of the Board of Supervisors on Thursday, February 13th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member (*Arrived at 4:34 pm*)
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Sean Gregg, Assistant County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Hannon Wright, County Attorney

This meeting was scheduled for February 11, 2025 and was rescheduled for February 13, 2025 due to inclement weather.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson mentioned Supervisor Buchanan was attending a Central Virginia Regional Jail Budget Meeting and would arrive later.

The County Administrator informed the Board that he provided handouts that would be discussed for item number 6 on the agenda.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Buchanan.***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Chairman Jackson advised forgoing the constitutional officers, county departments, committees & organizations monthly reports and mentioned the reports were located in the agenda packet.

CONSENT AGENDA

2. Approve Minutes: 01/28/2025 & 02/05/2025
3. Supplemental Appropriation #15 – Additional Capital Rollover FY24
4. Supplemental Appropriation #16 - Sheriff's Department HEAT Flock Grant

Supervisor Jewett made a motion to adopt the consent agenda as presented, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Buchanan.*

SPECIAL APPEARANCES

None.

OLD BUSINESS

5. Hoover Ridge Barn Update – County Administrator

The County Administrator reminded the Board that the roof on the barn at the Hoover Ridge Park partially collapsed due to heavy snowfall. The County Administrator reviewed the steps staff have taken leading up to today's meeting. The County Administrator mentioned they had one of their contract engineering services, WW Associates, review the barn and their report is in the agenda packet as well as the adjusters from Vacorp. The County Administrator reviewed what was submitted to Vacorp and the insurance process.

Chairman Jackson inquired if the cost for the security fence around the barn and the Carpenter Pavilion were submitted to Vacorp.

The County Administrator agreed.

Chairman Jackson then inquired if the storage pod's cost was submitted to Vacorp.

The County Administrator requested the Parks & Recreation Manager, who was present at the meeting, provide him with that information so he could submit it to Vacorp.

The Parks & Recreation Manager agreed.

The County Administrator stated staff recommended the Board authorize the County Administration to move forward with the demolition of the Hoover Ridge Barn and begin exploring the cost to construct a new maintenance building at the location. The County Administrator reviewed the staff's ideas for the new building.

The Madison County Building Official was present and stated the building was in bad shape and he does not see another option but to take it down.

Chairman Jackson stated he was in favor of burning the barn down and creating something that Parks & Recreation could use for many more years.

The Board was in agreement.

There was further discussion regarding the options for building a new building and what they would like to see.

Vice-Chairman Yowell made a motion to authorize the County Administrator to move forward with the demolition and begin exploring the cost of getting a new building, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Buchanan.*

NEW BUSINESS

6. Polling Location Change for Wolftown Precinct – Registrar & Electoral Board

Mr. Jim Smith, Electoral Board Chairman was present and spoke on behalf of the Electoral Board. Mr. Jim Smith informed the Board that the Wolftown Precinct was forced to abandon its existing polling place and reviewed the requirements for changing the polling location.

The Registrar was also present and spoke on behalf of the Electoral Board. The Registrar reviewed the different locations that were considered and informed the Board that the Electoral Board is recommending the Rose Park United Methodist Church as the new polling location for the Wolftown Precinct. The Registrar reviewed the advertisement requirements for changing the polling location. The Registrar gave an overview of the last elections numbers for the ten precincts. The Registrar stated almost half of the votes were done during early voting and the nine other precincts were probably too much.

Mr. Jim Smith mentioned if they started with a blank slate, there would probably be four polling locations, and they would be located at the public schools. Mr. Jim Smith reviewed the fixed cost for polling locations, specifically the Graves Mill Precinct. Mr. Jim Smith stated the Electoral Board came to the conclusion to present the Board of Supervisors with all of the numbers and the pros/cons, but they are not prepared to make any recommendations in respect to the consolidation.

Vice-Chairman Yowell and Chairman Jackson inquired why the Electoral Board was not making a recommendation.

Mr. Jim Smith stated it was political.

Chairman Jackson mentioned a story about a President voting at the Graves Mill precinct that they heard in the past and inquired what was different now.

Mr. Jim Smith explained that the first voting that took place in Virginia's fifth district was on February 2, 1789 at Graves Mill, which was located at a different location than it is now, and it controlled the outcome of that election and that determined they were a republic. Mr. Jim Smith stated if the Board did go forward with merging the precincts the Electoral Board recommended naming it the Graves Mill Precinct.

The County Administrator stated that legal had prepared three documents and one of the documents was the proposed advertisement. The County Administrator mentioned that none of the documents included the consolidation.

Chairman Jackson asked the Board if they wanted to go down the path of consolidating Graves Mill and Wolftown and the change of polling place, which made sense to him.

The Board agreed.

Supervisor Dawson suggested keeping the Graves Mill name.

The County Administrator stated the other document was an Ordinance to change the Wolftown polling place and that document would need to be changed to reference the consolidation. When the County Attorney reviewed the Madison Code, the precincts were not listed. The last handout is a draft Ordinance to include all precincts in the Code, but it would need to be modified. The County Administrator reviewed the advertisement requirements and stated the public hearing would be April 8th.

The Assistant County Attorney recommended that the Board do it by specific motions directing the County Attorney to prepare the advertising. The County Attorney gave suggestions on the separate motions for each item.

There was further discussion on how the Board should word the motions. There also was further discussion on the new precinct's name.

Supervisor Jud Buchanan arrived at 4:34 pm.

The Assistant County Attorney encouraged the Electoral Board to inform the Historical Society of the proposed change and suggested installing a plaque at the existing polling place.

After continued discussion regarding the new precinct name, the Board agreed with "Graves Mill/Wolftown" being the new precinct name.

Vice-Chairman Yowell made a motion to advertise for a change in the Wolftown polling location and the Graves Mill polling location to be Rose Park United Methodist Church, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

Vice-Chairman Yowell made a motion to advertise to consolidate the Graves Mill and Wolftown polling places and renaming it to “Graves Mill/Wolftown,” seconded by Supervisor Buchanan.
Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

Vice-Chairman Yowell made a motion to direct the County Attorney to draft the Ordinance to codify same and advertise for a public hearing, seconded by Supervisor Dawson.

The County Administrator mentioned the Public hearing would be April 8, 2025.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

The County Administrator mentioned at some point they would need to draft a lease agreement with Rose Park United Methodist Church.

The Registrar mentioned she could provide that.

The Board requested the Registrar receive something in writing that stated the Rose Park United Methodist Church agreed to this.

The Registrar agreed.

There was further discussion regarding obtaining the Rose Park United Methodist Church written approval.

7. Joint Comprehensive Plan Meeting – County Administrator

The County Administrator mentioned the Planning Commission Chairman was present. The County Administrator informed the Board that the Planning Commission Meeting in March would be very busy and recommended the Board hold this discussion for their March Public Hearing, which has already been advertised. The County Administrator briefly reviewed the Public Hearing cases for the Joint Meeting in March.

Chairman Jackson asked the Planning Commission Chairman if this worked well for the Planning Commission.

The Planning Commission Chairman, Steve Carpenter, agreed.

Chairman Jackson requested for the Zoning Administrator to send the updated version of the Comprehensive Plan to the Board of Supervisors.

The County Administrator stated he would make sure the Zoning Administrator provided the updated Comprehensive Plan.

DISCUSSION

8. Meadows Lane VDOT Abandonment Citizen Request – County Administrator

The County Administrator informed the Board that Mr. Joe Beddow, who was present, made a request for the Board of Supervisors to consider abandoning a segment of Meadows Lane. The County Administrator reviewed the road and requested Mr. Joe Beddow to speak further to his request.

Mr. Joe Beddow presented his abandonment request to the Board to end the State maintenance where his property began and abandoning about 110 feet. Mr. Joe Beddow discussed how the GPS often brought people to his front door.

The County Administrator informed the Board that there is a Deed of Easement with Mrs. Bonnie Dixon. The County Administrator reviewed the abandonment process.

Vice-Chairman Yowell asked Mr. Beddow if he thought putting an “end of State maintenance” sign up at the property line would stop people from coming on his property.

Mr. Joe Beddow stated it would not stop people from coming on his property and mentioned he has moved the “end of State maintenance” sign once already.

Vice-Chairman Yowell inquired how abandoning the road would solve his problem.

Mr. Joe Beddow stated it would allow him to add a gate because it would no longer be a State Road.

Chairman Jackson inquired how Mr. Joe Beddow was going to accommodate Mrs. Bonnie Dixon with the gate.

Mr. Joe Beddow responded that he would not close the gate.

Chairman Jackson mentioned Mr. Joe Beddow’s plat shows Mrs. Bonnie Dixon’s right of way deeded at 15 feet. Chairman Jackson stated he assumed the easement started at the current end of State maintenance and inquired if they move the end of State maintenance to the property line, would an additional segment need to be added to the right-of-way.

Mr. Joe Beddow mentioned he did not believe so, but he would review the Deed. Mr. Joe Beddow mentioned he believed the Deed stated, the property line was where her easement began.

Chairman Jackson inquired what the Assistant County Attorney thought about that.

The Assistant County Attorney recommended the Board wait until they have complete agreement among the landowners before deciding a course of action.

Supervisor Buchanan inquired how often people were coming on his property and the destruction it caused.

Mr. Joe Beddow stated it depended on the season and gave a few examples.

Supervisor Jewett stated he sympathized with Mr. Joe Beddow and shared his similar experiences with this issue on his property. Supervisor Jewett stated it would be advisable to abandon this on the contingency the property owners come up with an agreement.

The Assistant County Attorney discussed the need for agreements with neighboring property owners to ensure proper maintenance and access since it would no longer be a public road.

After further discussion, the Board agreed to schedule a public hearing after the necessary agreements were in place. The Board emphasized the importance of addressing the right of way and maintenance responsibilities in any agreements.

9. Industrial Revitalization Fund for Criglersville Elementary School – County Administrator

The County Administrator informed the Board that Mr. Felix Shapiro requested the Board's support in applying for the Industrial Revitalization Fund for the former Criglersville Elementary School. The County Administrator referenced a Resolution from 2021 that the Board passed to allow the residents of the villages of Banco and Criglersville to apply for loans for blight buildings. The County Administrator stated that Mr. Felix Shapiro was present to formally make his request to the Board and DHCD was present online to provide information on the program.

Mr. Felix Shapiro was present and mentioned he was not asking the County to put money into the project. Mr. Felix Shapiro stated it was a requirement for the County Government to support the loan application and he requested the Board to pass a Resolution stating this is authorized as an application for Madison County. Mr. Felix Shapiro gave an overview of the Industrial Revitalization Fund program and how Criglersville would qualify and benefit. The fund offers subsidized loans for redevelopment projects, with a maximum loan of \$600,000 and a one-to-one match requirement that Mr. Felix Shapiro, his investors, and some commercial financing would pay. Mr. Felix Shapiro mentioned if he received the \$600,000 loan, each year his loan payment would be about \$36,000 a year and that would enter the County's general fund revenue. Mr. Felix Shapiro stated Locus, the new name for Community Capital, has administered these loan programs in the past and they could handle the processing of payments to reduce the administrative burden.

Chairman Jackson inquired if they used Locus to administer, would they be able to utilize it the same way from the State.

Vice-Chairman Yowell stated he would like to hear from DHCD to find out if the County is required to administer the program.

The Economic Development & Tourism Director was present and informed the Board that the Locus company would work the same way that the Thomas Jefferson Planning District works with the Firefly VATI grant. The Economic Development & Tourism Director stated this would require a lot of staff time if they had to do it through the IDA, Industrial Development Authority. The Economic Development & Tourism Director introduced Mr. Jeffery Szyperski and Mr. Tory

McGowan from DHCD, Department of Housing and Community Development, who were present online.

Mr. Tory McGowan, Program Manager for the Industrial Revitalization Fund, stated that if the IDA administered the loan to Mr. Felix Shapiro, those funds would then come back to the IDA to set up a revolving loan fund that would allow the County to make similar loans to other developers. If the County decided to have Locus administer the loan, those repayments would go directly back to Locus, not the County and then Locus would have the ability to do a redeployment funds program.

The County Administrator asked for clarification that money paid to the loan would not come to the County as a revenue source.

Mr. Tory McGowan stated if the IDA administers the fund, then it would go back to the IDA who would set up a revolving loan fund. Mr. Tory McGowan stated the monies do not come back to DHCD.

The County Administrator asked for clarity that only local governments, IDA's, or Locus can apply for these grants.

Mr. Tory McGowan agreed.

The County Administrator inquired who would be responsible for repaying the loan should an applicant not be able to complete a project.

Mr. Tory McGowan stated it would be on the developer. If the County administers the program through the IDA, they will develop a Performance Agreement that would be between DHCD, the IDA, and the developer. This would set out the parameters for the project and there will be a separate Loan Agreement and Deed of Trust developed between the IDA and the developer of the conditions of the loan.

The County Administrator asked for clarification that in the agreement it would clarify who would provide the one-to-one match.

Mr. Tory McGowan agreed and stated the developer would pay for the one-to-one match.

There was further discussion about the Industrial Revitalization Fund. After discussion, the Board requested staff and Mr. Felix Shapiro create a plan and bring back a recommendation at the February 25th meeting or at the first March meeting.

The County Administrator asked Mr. Felix Shapiro if the trees were cleaned up out of the parking lot at the Criglersville Elementary School.

Mr. Felix Shapiro stated he was working on it today.

INFORMATION/CORRESPONDENCE

10. Upcoming Public Hearing – County Administrator

The County Administrator reminded the Board that the Sheriff requested a school zone speed camera enforcement program, and the Board gave the directive for staff to advertise for a public hearing on February 25, 2025. The County Administrator mentioned the bill that was put forth in reference to funding generated from such programs.

11. Wolftown-Hood Rd Speed Reduction Request Update - County Administrator

The County Administrator reminded the Board of the request to do a speed reduction on Wolftown-Hood Road and stated he was waiting to hear back from VDOT.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Jennifer Campbell: Ms. Jennifer Campbell, the Town Mayor, thanked the Board for their support and stated in the future, she would like to add a line item to the Board agendas for a Mayor's Report from the Town of Madison.

Chairman Jackson stated at the first meeting of the month, the Board has Committee and Organization Reports and the Board would be glad to add Ms. Jennifer Campbell to that list.

Ms. Jennifer Campbell provided an update on the Town Council's activities, including FOIA training, website updates, and the establishment of quarterly town halls. Ms. Jennifer Campbell mentioned the town's 225th anniversary and the need for further advancements in government processes.

Chairman Jackson expressed appreciation for the mayor's involvement and mentioned only two Board members can attend the same event.

With there being no further public comment, the public comment section was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: March 11, 2025.

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Agenda
Board of Supervisors
Tuesday, February 25, 2025, at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Supplemental Appropriation #17 - Use of Fund Balance, Opioid Funds
2. Supplemental Appropriation #18 – Animal Shelter, Use of Donation Funds & Contingency for Veterinarian Expenses
3. Supplemental Appropriation #19 – Additional FY24 Capital Rollover for EMS Station

Special Appearances

4. Reassessment Update – Commissioner of Revenue

Public Hearing

5. School Zone Speed Camera Enforcement – County Administrator

Old Business

6. Hoover Ridge Barn Update – County Administrator
7. EMS Renovation Project Update – County Administrator
8. Industrial Revitalization Fund/Criglersville Elementary School - County Administrator
9. Meadows Lane VDOT Abandonment – County Administrator
10. Parks & Recreation Authority Committee Appointment – County Administrator

New Business

11. Proclamation Recognizing March as American Red Cross Month – County Administrator

Discussion

12. Rural Rustic Road Program – County Administrator

Information/Correspondence

13. Joint Comprehensive Plan Review Meeting – County Administrator
14. Upcoming Budget Meetings – County Administrator

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, February 25, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #07— February 25th

At a regular meeting of the Board of Supervisors on Tuesday, February 25th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Eleanor Montgomery: Ms. Eleanor Montgomery, Malvern resident, expressed concerns about the proposed development along Fishback Road, emphasizing the need to protect the welfare of Madison County residents. Ms. Eleanor Montgomery highlighted potential issues with high-density housing, including increased traffic, law enforcement costs, and strain on infrastructure like water and sewage systems. Ms. Eleanor Montgomery suggested that the County should be proactive rather than reactive in approving developments. Ms. Eleanor Montgomery questioned who will pay for new infrastructure if the current infrastructure cannot handle the new developments.

Yvonne Beatty: Ms. Yvonne Beatty, Oak Park Road resident, expressed concerns about the lack of tax relief for elderly residents in Madison County. Ms. Yvonne Beatty shared her personal experience of struggling to afford taxes on a fixed income and emphasized the need for tax relief for elderly senior citizens.

Mitch Bernstein: Mr. Mitch Bernstein, Graves Mill resident, discussed the proposed consolidation of the Graves Mill Voting Precinct and the Wolftown Voting Precincts. Mr. Mitch Bernstein emphasized that the historical value of the Graves Mill Precinct should be considered, citing a previous unanimous decision to maintain it. Mr. Mitch Bernstein mentioned the lack of recommendation from the Electoral Board for the consolidation. Mr. Mitch Bernstein suggested that the County should maintain the status quo until a fiscal issue arises.

Kevin McHaney: Mr. Kevin McHaney, Criglersville resident, reiterated the need for tax relief for elderly residents and expressed concerns with the current tax deferment program. Mr. Kevin McHaney pointed out the recent tax assessment increases and stated he trusted the Board to make fair decisions on tax rates.

Clint Hyde: Mr. Clint Hyde, Twymans Mill Road resident, expressed concerns about the significant increases in property valuations and the potential impact on tax rates. Mr. Clint Hyde suggested that the tax rate should be adjusted to mitigate the increased valuations and prevent taxpayers from being priced out of their homes.

With there being no further public comment being brought forward, the public comment opportunity was closed.

CONSENT AGENDA

1. Supplemental Appropriation #17 - Use of Fund Balance, Opioid Funds
2. Supplemental Appropriation #18 – Animal Shelter, Use of Donation Funds & Contingency for Veterinarian Expenses
3. Supplemental Appropriation #19 – Additional FY24 Capital Rollover for EMS Station

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

SPECIAL APPEARANCES

4. Reassessment Update – Commissioner of Revenue

The Commissioner of Revenue was present and gave an update on the reassessment process and addressed the public concerns that were expressed during public comment.

- Provided an overview of the reassessment process conducted by Wingate Appraisal Services.
- Explained the increase in real estate value from \$2.7 billion to \$4 billion over a six-year period.
- Mentioned the appeals process and the importance of understanding the reassessment values.

- Reviewed the process for equalizing the tax rate.

Chairman Jackson mentioned that the six-year gap for the general reassessment was the maximum allowed by the State Code.

The Commissioner of Revenue agreed and discussed the cost for conducting a general reassessment.

Vice-Chairman Yowell stated the prior general reassessment was currently on GIS on the website. Vice-Chairman Yowell stated the value has been the same since 2019 and the tax rate had not changed in five years. Vice-Chairman Yowell inquired if the value listed on the statements that were received, for those who have land in “land use,” was the fair market value or the land use value.

The Commissioner of Revenue clarified that the fair market value is calculated, not the land use value, and provided information on how to access property cards for more details.

Supervisor Jewett reiterated the difference in the assessment going up versus the tax rate. Supervisor Jewett stated under state law; this Board will have to set a new tax rate which will be lower than the current one to attempt to equalize the amount people pay. Supervisor Jewett discussed the personal property rate in the last few years to attempt to equalize the rate. Supervisor Jewett stated the assessment company overall has done their due diligence. Supervisor Jewett encouraged the public to attend the Budget Worksession, which begin on Thursday.

The County Administrator reviewed the County’s website where the public could find various general reassessment information such as the recent press release, the value changes from 2018 to present, as well as Wingate Appraisal Services’ appeal schedule. The County Administrator reviewed the Assessors’ appeal process as well as the Board of Equalization’s appeal process. The County Administrator stated it is required by law for the Board to equalize the tax rate and the public hearing will be on April 8th. The County Administrator stated the Budget Worksessions will begin on Thursday and the Board plans to hold their public hearing on the budget on April 22nd.

Kevin McHaney: Mr. Kevin McHaney inquired where the general public could find the Board of Equalization information.

The County Administrator informed the public that they have not advertised that yet, but they will per state requirements. The County Administrator reviewed the “NotifyMe” feature on the website that will allow the public to receive county information.

PUBLIC HEARING

5. School Zone Speed Camera Enforcement – County Administrator

The County Administrator introduced the topic of school zone cameras and stated the request for their implementation was from Sheriff Weaver. The County Administrator explained the

proposal is to install speed cameras along Route 29 in the school zone. The County Administrator mentioned Mr. Randy Campbell from Blue Line Solutions was present to review the School Zone Speed Camera Enforcement Program further. The County Administrator mentioned the draft bills that are related to this.

Supervisor Jewett inquired about the effectiveness once it is installed.

Mr. Randy Campbell, from Blue Line Solutions, provided data on the effectiveness of school zone cameras and assured the Board that there would be no cost to the county. Mr. Randy Campbell Highlighted the following:

- In 2024 all jurisdictions they partner with in Virginia had a 92.8% decrease in speed violations in those school zones.
- Emphasized the importance of educating people before enforcing a new program.
- Reviewed a speed study data conducted in Madison.
- General Assembly gives a 9 MPH tolerance when entering an active school zone.

The County Attorney inquired about what would be the cost of the county for this program.

Mr. Randy Campbell reviewed the process of enforcing the program. Mr. Randy Campbell clarified that the county will not incur any costs and will receive a portion of the fines collected.

There was further discussion regarding the cost and maintenance responsibilities of the equipment as well as the staff's required time commitment. There was further discussion regarding how the School Zone Speed Camera Enforcement Program would operate.

Chairman Jackson opened the floor for public comment.

Gracie Hart-Brooks: Ms. Gracie Hart-Brooks, the Rapidan Register reporter, inquired about the localities where Blue Line Solutions currently served.

Mr. Randy Campbell responded that they had twenty-three partnerships and listed a few in Virginia.

Chuck Jackson: Mr. Chuck Jackson, The Piedmont Journal Recorder reporter, inquired if the school were on a two-hour delay, would the lights be on at the right time.

Mr. Randy Campbell reviewed how a school could reset the time the lights come on.

Kevin McHaney: Mr. Kevin McHaney expressed concerns about the potential revenue generation and the impact on taxpayers. Mr. Kevin McHaney questioned the need for the cameras, the impact on local drivers, and the potential for alternative solutions.

Supervisor Buchanan inquired if Blue Line Solutions knew where the people who were speeding were from.

Mr. Randy Campbell stated they did not. Mr. Randy Campbell provided additional information on the program's operation and the importance of public education and enforcement.

Joe Sansone: Mr. Joe Sansone inquired how many fatalities and accidents have happened in the school zone location.

Mr. Randy Campbell stated he did not have those stats and emphasized the proactive nature of the program.

Chairman Jackson mentioned they would reach out to VDOT for this answer.

Jennifer Campbell: Ms. Jennifer Campbell inquired how the county could get out of the contract should the need arise.

Mike Sharman: Mr. Mike Sharman inquired about data privacy and the potential for criminal or insurance ramifications. Mr. Mike Sharman mentioned a fatality he remembered at this location.

Carl Kerby: Mr. Carl Kerby expressed his concerns about the program and stated he remembered VDOT stating the school zone was not required on Route 29.

Chairman Jackson stated they would check on it.

Mr. Randy Campbell mentioned they have never reached the point where there is such a high degree of compliance that there was no need for the speed cameras, but should Madison reach that he is sure things would be resolved. Mr. Randy Campbell stated they are vetted through the National Law Enforcement Telecommunication System, which has heavily protected encrypted data. Mr. Randy Campbell informed the Board and the public that the penalty for these violations is a civil penalty for a \$100 fine. There are no points assessed to an operator's license and nothing reported to the insurance company.

Mike Sharman: Mr. Mike Sharman inquired if someone did not pay, would it be considered contempt which is jailable.

Mr. Randy Campbell stated the Madison County Sheriff's Office can follow up on payment of that fine. Mr. Randy Campbell referenced the Virginia State Code, section 46.2-873, and stated it would answer the concern regarding the flashing beacon lights.

The County Administrator had a VDOT dashboard brought onto the projector screen that showed crash/fatality data. The County Administrator noted that VDOT and Virginia State Police data are tied together.

With there being no further public comment, the public comment section was closed.

OLD BUSINESS

6. Hoover Ridge Barn Update – County Administrator

The County Administrator provided an update on the Hoover Ridge barn, where the roof collapsed due to heavy snow. The Board authorized demolition, and they are waiting for a check from insurance to proceed.

Chairman Jackson inquired about the transformer's relocation, which is ongoing due to its proximity to the building.

The County Administrator responded it has not been done yet.

Chairman Jackson stated demolition is expected to be the cheapest option. Chairman Jackson stated for clarification that the Board was waiting for the check, the transformer relocation, and the fence removal before proceeding.

7. EMS Renovation Project Update – County Administrator

The County Administrator reported that the EMS building has temporary occupancy in the newly renovated building and the EMS team was running calls from said building. The upper bays are being wired up, and the carport structures will be relocated soon. Minor patching and wall repairs are being done at the lease station, and an open house is planned for late May or early June.

Chairman Jackson inquired if they were collecting damages from the contractor based on being over-date of the contract.

The County Administrator agreed and reviewed the process.

8. Industrial Revitalization Fund/Criglersville Elementary School - County Administrator

The County Administrator discussed the Industrial Revitalization Project for the Criglersville Elementary School. The Board is considering a grant from DHCD, Department of Housing Community Development, which would be administered as an economic development loan. A meeting with staff, stakeholders, Mr. Shapiro, and the IDA's Treasurer was scheduled for the next day.

Chairman Jackson clarified that the grant funds are not from Madison County's budget but are for economic development purposes.

The County Administrator stated this Industrial Revitalization Fund would be available each year for any economic development projects. The County Administrator reviewed the Industrial Revitalization loan process further.

Vice-Chairman Yowell asked the County Administrator to ask at the meeting what would happen if Mr. Shapiro failed to make his payments.

The County Administrator agreed and encouraged the Board to share any additional questions they may have.

9. Meadows Lane VDOT Abandonment – County Administrator

The County Administrator reminded the Board of the request from Mr. Joe Beddow to abandon a segment of Meadows Lane. Since the last meeting, the neighbors agreed to a Private Road Maintenance Agreement.

The County Attorney mentioned he looked at the agreement and stated it was still missing a few key terms. The County Attorney stated the Private Road Maintenance Agreement needed signatures from all affected property owners.

After further discussion about the required amendments to the agreement, the Board agreed to have a public hearing at the second meeting in March contingent upon legal review and recording in the Clerk's office.

Vice-Chairman Yowell made a motion to approve the Private Road Maintenance Agreement for Mr. Beddow and the Dixons on tax map parcel 21-43b to convey the joint use of private road to the owner of tax map 29-91, contingent upon the County Attorney's review and possible amendments signed by all effective property owners, and recording in the clerk's office, as well as requesting VDOT to abandon the road, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

10. Parks & Recreation Authority Committee Appointment – County Administrator

Chairman Jackson discussed the amendment of the Parks and Recreation Authority Bylaws to include nine members. The Board's recommendation is to appoint Mr. Brian Gordon to the Parks and Recreation Authority.

Vice-Chairman Yowell made a motion to approve Brian Gordon's appointment to the Parks & Recreation Authority, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

NEW BUSINESS

11. Proclamation Recognizing March as American Red Cross Month – County Administrator

Chairman Jackson introduced a Proclamation recognizing March 2025 as American Red Cross month. The proclamation aims to raise awareness and does not involve county funding.

Supervisor Jewett made a motion to approve the Proclamation Recognizing March as American Red Cross Month, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

12. Rural Rustic Road Program – County Administrator

The County Administrator discussed the Rural Rustic Program and the cost escalation. The County Administrator requested VDOT provide a table of the existing Secondary Six-Year Road Plan and the differences between various pavement options for each road. The County Administrator asked for Board direction on what the Board wanted to use so VDOT could prepare the draft Secondary Six Year Road Plan.

After discussion it was decided to have VDOT provide recommendations for the Secondary Six-Year Road Plan to stretch the budget further.

Vice-Chairman Yowell inquired about the Rural Rustic rules changing to allow for general improvements of gravel roads.

The County Administrator mentioned at one point that the General Assembly was considering legislation to use Secondary Six Year funds for road improvement rather than just paving, but he was not sure if that passed.

Chairman Jackson suggested VDOT review the bump on Parish Road.

There was discussion regarding potential roads to add to the Secondary Six-Year Road Plan.

Supervisor Jewett mentioned a concern that was brought to him regarding a blind, sharp curve on Twymans Mill and potentially considering a lower speed limit. Supervisor Jewett recommended speaking to the Sheriff about it.

The County Administrator stated he would speak to the Sheriff as well as see if there were existing Chevrons that indicate curves and changes.

The County Administrator stated he would follow up with VDOT on specific funding and program questions.

INFORMATION/CORRESPONDENCE

13. Joint Comprehensive Plan Review Meeting – County Administrator

The County Administrator stated the Board would discuss two cases and the Comprehensive Plan at the March 5th Joint Meeting.

14. Upcoming Budget Meetings – County Administrator

Chairman Jackson stated Thursday at 3:00 pm-6:00 pm would be the first Budget Worksession meeting.

The County Administrator reviewed the items on the agenda for the Budget Worksession meeting.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.



Agenda
Budget Worksession #1
Thursday, February 27, 2025 at 3:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

FY26 Budget Worksession

1. Schools' Budget Presentation - Anna Graham & Tina Cropp
2. Review FY26 Priorities, Goals & Strategies – County Administrator
3. Additional Budget Presentations
 - a. Board of Supervisors' Budget Presentation
 - b. County Attorney's Budget Presentation
 - c. County Administration's Budget Presentation
 - d. Finance Department's Budget Presentation

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 3:00PM — Thursday, February 27, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #08 — February 27th

At a Budget Workshop (#1) of the Board of Supervisors on Thursday, February 27th at 3:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Hannon Wright, County Attorney

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present. Chairman Jackson inquired if anything needed to be added to the agenda.

The County Administrator suggested reviewing the Board of Supervisors, County Administration, County Attorney, and the Finance Departments' budgets if time allows.

Chairman Jackson advised amending the following to the agenda:

- **ADDED Board of Supervisors, County Administration, County Attorney, and Finance Departments' Budget Presentations**

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. **Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).**

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment.

John Foley: Mr. John Foley, Turner Drive resident, expressed concerns about zoning regulations, found in the Zoning Ordinance section 14-4.2, that allowed a fifteen times per year

waiver before getting a special use permit. Mr. John Foley expressed concerns with a neighbor holding unpermitted weddings.

Chairman Jackson explained the process of sending issues to the Planning Commission for consideration before the Planning Commission would make a recommendation to the Board of Supervisors.

Vice-Chairman Yowell provided historical context for “Seasonal & Brief” that allows a fifteen times a year limit, noting it was derived from seasonal activities like vegetable sales. Vice-Chairman Yowell stated he was not inclined to send this to the Planning Commission.

John Foley: Mr. John Foley clarified his concern is with special use permits for events like summer camps and private parks, not farm stands. Mr. John Foley requested the Board take away the exemption.

With there being no further public comment brought forth, the public comment opportunity was closed.

FY26 BUDGET WORKSESSION

1. Schools’ Budget Presentation - Anna Graham & Tina Cropp

Ms. Anna Graham, the Madison County Public Schools’ Superintendent, and Tina Cropp, Madison County Public Schools’ Director of Finance, were both present and presented the Madison County Public School’s budget listed below:

1) Competitive Pay for Staff to Address Retention & Recruitment

- a. 3% salary increase for all staff (partially offset by the state budget).
- b. Pay adjustments for teachers at 5 and 10 years.
- c. Increase starting pay for CDL bus drivers to \$20/hr.

2) Absorb Health Insurance Increase

- a. 3.9% health insurance cost increase this year

3) Technology & Security Investments

- a. A new website, required, contract expired.
- b. Verkada security camera licenses to enhance school safety.
- c. WiFi controllers to support digital learning and school operations.

4) Cover Rising Operating Costs for Basic Services

- a. Utilities, special education services, grounds maintenance (mulch), and custodial supplies have all increased.

5) Cover Loss of State Funding Due to Enrollment Decline

- a. The FY26 budget is built on 1,520 students, 100 fewer than FY25 budget, causing a \$370,000 reduction in state basic aid.
- b. This continues a long-term trend-enrollment has dropped from 1,921 students in 2007-08 to 1,542 in 2024-25.

Total: \$959,461 (Includes expected \$240,628 due to elimination of Support Cap and lower than expected health insurance increase)

Vice-Chairman Yowell questioned the school's enrollment projections, noting discrepancies with state estimates. Vice-Chairman Yowell discussed the schools' funding needs, including fixed and variable costs, and the potential impact of enrollment drops.

Ms. Anna Graham and Ms. Tina Cropp explained the school's realistic enrollment estimates and the impact of decreased enrollment on budgeting.

Vice-Chairman Yowell calculated the schools' funding needs and provided a document he created that showed his calculations. Vice-Chairman Yowell reviewed his calculations and stated he calculated the County needed to fund \$10,672,926. Which is an increase of \$351,851 over last year.

School Board member, Chris Wingate, suggested for the future to receive Vice-Chairman Yowell's calculations document beforehand, so the school has time to review it further.

Ms. Anna Graham agreed and stated it was not fair.

Chairman Jackson mentioned that went both ways since they just received the schools' new numbers.

Ms. Anna Graham emphasized the need for increased funding to maintain current programs and avoid further cuts. Ms. Anna Graham inquired which programs and positions Vice-Chairman Yowell wanted them to cut.

There was further discussion on potential budget adjustments and the rollover from last year's budget.

Mr. Chris Wingate suggested a prior meeting to exchange information before public discussions to avoid gaps in understanding.

Vice-Chairman Yowel agreed.

Ms. Tina Cropp explained the challenges of preparing the budget due to recent changes in health insurance costs and state funding.

Supervisor Jewett suggested the School Board consider a restructuring plan to address declining enrollments, similar to university-level restructuring.

Mr. Chris Wingate agreed to consider this for the future.

Supervisor Buchanan inquired about potential areas for cost-cutting, specifically food services.

Ms. Tina Cropp explained how the Food Services program was its own entity, and the operating funds did not support it. Funding was provided by the state and federal.

Supervisor Buchanan inquired if the buses' routes could be rerouted to save money.

Ms. Tina Cropp stated Transportation has lost five to six routes this year and it is a daily issue.

Ms. Tina Cropp & Ms. Anna Graham discussed ongoing efforts to reduce costs through grants, maintenance contracts, and other measures.

Vice-Chairman Yowell mentioned bus drivers, food services, personnel/teachers are direct cost and suggested looking at indirect cost for places to cut such as administration.

Ms. Anna Graham emphasized the need for their administrator positions.

There was discussion regarding the potential impact of health insurance increases and the need for a balanced approach for budget adjustments.

Ms. Tina Cropp mentioned the potential of using the County's fund balance.

Chairman Jackson stated they use it every year and gave examples.

The Board and the Schools' staff discussed the schools' Capital Budget and the work done by the CIP Committee.

2. Review FY26 Priorities, Goals & Strategies – County Administrator

The County Administrator presented the past goals and priorities for FY25, including improving broadband access and completing major capital projects. The County Administrator recommended continuing the following goals and priorities for FY26:

1. Improve access to broadband services

2. Complete major capital projects

a. Hoover Ridge Outdoor Recreation Center

The Board discussed the progress on economic development initiatives, which are on the FY25 goals and priorities, and the need for a public hearing to adopt the plan. After discussion, the Board agreed to maintain the following on the FY26 Goals and Priorities:

3. Enhance Economic Development Resources and Strategy (Pending the report)

The Board discussed adding a goal for public utilities and following discussion the Board agreed to add the following to the FY26 Goals and Priorities:

4. Public Utilities

- a. Water and Sewer project timeline provided by 6/30/26.
- b. Establishing a service area and service connection policy and procedure
- c. Sewer Plant completion timeline

The Board discussed the importance of keeping taxes low and increasing revenue without expanding the government footprint.

Carl Kerby: Mr. Carl Kerby recommended having the developers put in their own septic systems.

The County Administrator mentioned that ordinances guided the development based on the number of houses and the possibility of private or HOA maintenance.

Chairman Jackson and the County Administrator discussed the potential for USDA funds to support public water system upgrades.

3. Additional Budget Presentations

a. Board of Supervisors' Budget Presentation

The County Administrator reviewed the Board of Supervisors' budget, which did not include a 3% COLA. The County Administrator discussed the impact of COLA on salaries. The County Administrator explained the health insurance costs and the impact of the 3.9% increase on the budget.

The Board agreed with the Board of Supervisors' Budget.

b. County Attorney's Budget Presentation

The County Administrator and the Finance Director reviewed the County Attorney's budget, detailing the salaries, health insurance, and legal services costs.

The Board agreed with the County Attorney's Budget

c. County Administration's Budget Presentation

The County Administrator reviewed the County Administration budget, including the 3% COLA and other adjustments. The County Administrator discussed the health insurance costs and the impact of the 3.9% increase on the budget.

The County Administrator and Deputy County Administrator explained the costs associated with the new radio system, including annual maintenance and additional services.

The County Administrator and Chairman Jackson discussed the costs associated with advertising and the potential for moving to a new media group.

Chairman Jackson advised using the new media group for advertising rather than the Madison Eagle, except for advertising the budget.

The County Administrator further explained the costs associated with various line items.

The Board and staff discussed the opioid funding and how the offset was represented.

d. Finance Department's Budget Presentation

The Finance Director reviewed the Finance Department's budget, including auditing and accounting services expenses. The Finance Director discussed the impact of the 3% COLA on salaries. The Finance Director explained the costs associated with health insurance and other benefits, including the impact of the 3.9% renewal.

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With there being no further public comment brought forth, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: March 25, 2025.

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Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, March 5, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. RZ-10-30-24-01) Hege, Josh – Recovery of By-Right Uses (Second Workshop)

Mr. Josh Hege is seeking to recover the by-right B-1 (business) uses of his property located on Seminole Trail, Tax Map number 32-102. An application for rezoning (Case No RZ-04-23-4) was previously approved by the Board of Supervisors in March of 2023 with conditions. As a result, the applicant lost the right to some B-1 uses by proffer. The applicant's business needs have changed, and he is seeking the restoration of all the B-1 by-right uses.

B. (Case No. SP-01-09-25) Anabaptist Healthshare - Site Plan Application (Second Workshop)

Country View Homes has filed a site plan application on behalf of Anabaptist Healthshare for a property located on S Seminole Trail and identified as Madison County Tax 48-8C. The site is located on the west side of Highway 29, just south of Orange Rd. The property contains a total of 3.214 acres and is zoned B-1 (Business). The project, known as Anabaptist Healthshare Office, is proposing to construct a new 14,091 square foot office building. Pursuant to Appendix 1 (Zoning), Article 8-1-3, office buildings are a by-right use. 43,554 square feet of earth will be disturbed during construction.

New Business

C. Comprehensive Plan Review

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, March 5, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #09 — March 5th

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, March 5, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Allen Nicholls, Planning & Zoning Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

**The Board of Supervisors came to order following the suspension of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised adding the following under New Business:

C. Joint Comprehensive Plan Review

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. RZ-10-30-24-01) Hege, Josh – Recovery of By-Right Uses (Second

Workshop)

Mr. Josh Hege is seeking to recover the by-right B-1 (business) uses of his property located on Seminole Trail, Tax Map number 32-102. An application for rezoning (Case No RZ-04-23-4) was previously approved by the Board of Supervisors in March of 2023 with conditions. As a result, the applicant lost the right to some B-1 uses by proffer. The applicant's business needs have changed, and he is seeking the restoration of all the B-1 by-right uses.

The staff, the applicant, and the Board did not have any questions.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approve Case No. RZ-10-30-24-01 as recommended by the Planning Commission, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

B. (Case No. SP-01-09-25) Anabaptist Healthshare - Site Plan Application (Second Workshop)

Country View Homes has filed a site plan application on behalf of Anabaptist Healthshare for a property located on S Seminole Trail and identified as Madison County Tax 48-8C. The site is located on the west side of Highway 29, just south of Orange Rd. The property contains a total of 3.214 acres and is zoned B-1 (Business). The project, known as Anabaptist Healthshare Office, is proposing to construct a new 14,091 square foot office building. Pursuant to Appendix 1 (Zoning), Article 8-1-3, office buildings are a by-right use. 43,554 square feet of earth will be disturbed during construction.

The Planning & Zoning Administrator stated this was the type of business they would like to see in Madison and strongly recommended approval.

Mr. Al Esh was present on behalf of Country View Homes and thanked the Board for hiring the new Planning & Zoning Administrator. Mr. Al Esh referenced the Zoning Ordinance stating Madison County required that site plans that are 40,000 square feet must come before the Board and requested the Board changing that number to 43,560 square feet, which is the DEQ regulation.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

Supervisor Dawson made a motion to approve Case No. SP-01-09-25 as recommended by the Planning Commission, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

The Planning Commission reconvened for a Joint Session to review and discuss the Comprehensive Plan.

A. Comprehensive Plan Review

Chairman Jackson led the review of the Comprehensive Plan. The Board of Supervisors and the Planning Commission discussed various changes and deletions in the comprehensive plan.

Chairman Jackson advised the Zoning Administrator to finalize the final draft and then go to a public hearing.

The Planning & Zoning Administrator inquired when the Board would like to have the Public Hearing.

Chairman Jackson recommended holding the public hearing at the joint meeting in May. Chairman Jackson requested for the updated version to be sent out to everyone.

The Planning & Zoning Administrator mentioned there may be a requirement to allow for a review period for agencies to review the Comprehensive Plan.

Chairman Jackson recommended confirming in April if May fit the timeline.

There was discussion regarding updating the 29 Corridor Study and amending the Comprehensive Plan once it was completed.

Vice-Chairman Yowell made a motion for the Planning Commission to update the 29 Corridor Study, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Chairman Jackson thanked the Planning Commission and others for their efforts on the Comprehensive Plan.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: March 25, 2025.

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Agenda
Budget Worksession #2
Thursday, March 6, 2025 at 3:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

FY26 Budget Worksession

1. Presentation of FY26 Budget Requests (Outside Agencies)

Time	Agency	Presenter
3:05 PM	Central Virginia Partnership for Economic Development	Helen Cauthen, President
3:15 PM	Germanna Community College	John Davis & Janet Gullickson
3:25 PM	Culpeper Soil and Water Conservation District	Greg Wichelns
3:35 PM	Foothills Housing Corporation	John Reid
3:45 PM	Madison Community Cats	Connie Chamberlin
3:55 PM	Aging Together	Ellen Phipps
4:05 PM	Madison County Fair	Cathy Weaver
4:15 PM	Madison County Library	Bonnie Utz & Gary Jones
4:25 PM	Encompass Community Supports	Sheryl Reinstrom
4:35 PM	Madison County Volunteer Fire Company, Inc.	Lauran Gordon & Troy C.
4:45 PM	Rappahannock River Basin Commission	Eldon James
4:55 PM	Rappahannock-Rapidan Regional Commission	Patrick Mauney
5:05 PM	Virginia Regional Transit	Phil Thomas
5:15 PM	SAFE	Angie Abeijon
5:25 PM	VCW-Piedmont	Sarah Morton
5:45 PM	Madison Learning Center Incorporated	Frances Lacy

2. Additional Budget Presentations (*Should Time Allow*) – Finance Director & County Administrator

- a. Central Virginia Regional Jail
- b. Rappahannock Juvenile Detention Center
- c. Combined Court

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 3:00PM — Thursday, March 6, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #10 — March 6th

At a Budget Workshop (#2) of the Board of Supervisors on Thursday, March 6th at 3:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Jud Buchanan, Member
Dustin Dawson, Member (*Arrived at 3:04 pm*)
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Hannon Wright, County Attorney

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present and mentioned that Supervisor Dawson would arrive in a few minutes.

Supervisor Jewett made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.***

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With there being no further public comment brought forth, the public comment opportunity was closed.

FY26 BUDGET WORKSESSION

1. Presentation of FY26 Budget Requests (Outside Agencies)

Agency	Presenter	Requested Amount
Central Virginia Partnership for Economic Development	Helen Cauthen	\$10,000
Germanna Community College	John Davis	\$4,000
Culpeper Soil and Water Conservation District	Greg Wichelns	\$40,814

Foothills Housing Corporation	John Reid	\$7,500
Madison Community Cats	Connie Chamberlin & Laurie Counts	\$1,000
Aging Together	Ellen Phipps	\$3,000
Madison County Fair	Cathy Weaver & Sarah Berry	\$1,200
Madison County Library	Bonnie Utz & Gary Jones	\$187,600
Encompass Community Supports	Sheryl Reinstrom & Lauren Williams	\$255,120
Madison County Volunteer Fire Company, Inc.	Lauran Gordon & Troy Coppage	\$150,000
Rappahannock River Basin Commission	Eldon James	\$1,000
Rappahannock-Rapidan Regional Commission	Patrick Mauney	\$16,996
Virginia Regional Transit	Mike Socha	\$7,000
SAFE	Angie Abeijon	\$1,500
VCW-Piedmont	Sarah Morton	\$2,805
Madison Learning Center Inc.	Frances Lacy	\$10,000

The outside agencies listed above presented their FY26 Outside Agencies Funding Request Presentations. During the presentations, the following were highlighted:

Central Virginia Partnership for Economic Development (CVPED):

Supervisor Dawson arrived at 3:04 pm.

Ms. Helen Cauthen from Central Virginia Partnership for Economic Development (CVPED) thanked the Board for their support and highlighted the partnership's efforts in Madison County. Ms. Helen Cauthen reviewed their marketing materials for Madison County and stated they share leads from the Virginia Economic Development Partnership. Ms. Helen Cauthen stated CVPED supported local economic priorities and collaborated with local partners like Tracy Gardner, Madison County's Economic Development & Tourism Director. Ms. Helen Cauthen informed the Board that CVPED was requesting an increase in funding from \$0.50 to \$0.62 per capita, justifying it with their efforts and transparency.

The County Administrator mentioned they have an Economic Development Committee meeting coming up and CVPED has provided information for that.

Germanna Community College:

Mr. John Davis from Germanna Community College informed the Board that they are requesting \$4,000 for local operating funds to support student activities, development, and recruitment. Mr. John Davis mentioned Germanna Community College has a lab school on the DTC campus and a new building at the Locust Grove campus. Mr. John Davis stated they collaborate with

Amazon Web Services for training in data center construction. Enrollment is steady, and Germanna Community College is preparing for potential increases due to recent federal cuts.

Supervisor Buchanan inquired how many students from Madison County went to Germanna Community College.

Mr. John Davis stated he could get that information and provide it at a later date.

The County Administrator inquired if Dr. Gullickson was retiring.

Mr. John Davis confirmed the upcoming retirement of Dr. Gullickson and the need for a new president.

The County Administrator mentioned Madison does not have their own CTE school and inquired if there were opportunities for Madison to partner with Germanna Community College for CTE classes.

Mr. John Davis stated he believed this would be possible and reviewed other counties who participated in these programs.

Chairman Jackson inquired about the Dual Enrollment Program in Madison County.

Mr. John Davis responded that Madison has been a long partner with their Dual Enrollment Program and discussed upcoming funding options.

Culpeper Soil and Water Conservation District:

Mr. Greg Wichelns from Culpeper Soil and Water Conservation District explained the request formula based on population and workload, highlighting Madison County's significant contributions. Last year, Madison County received \$3 million in agriculture work and \$105,000 in septic cost shared last year. Mr. Greg Wichelns stated they have a new office in Orange and are actively involved in local conservation efforts. The district's education program and professional development for teachers remained intact. Mr. Greg Wichelns further discussed programs Culpeper Soil and Water Conservation District are actively doing.

Chairman Jackson inquired about Chesapeake Bays reauthorization.

Mr. Greg Wichelns responded that it was currently 2028 and he believed it would extend beyond that.

Chairman Jackson inquired about the reason for the increase in the requested funds.

Mr. Greg Wichelns responded that the increase in funding was to cover salaries, overhead, and IT costs.

There was further discussion regarding the funding from previous years and common projects done by the Culpeper Soil and Water Conservation District.

Foothills Housing Corporation:

Mr. John Reid from Foothills Housing Corporation stated they are requesting \$7,000 for emergency home repairs and discussed the organization's financial stability. Foothills Housing Corporation has 168 affordable rental units and spends \$120,000 annually on emergency home repairs.

Chairman Jackson inquired how many rentals they had in Madison.

Mr. John Reid stated Foothills Housing Corporation was interested in expanding Foothills Housing Corporation's operations in Madison County, seeking land or buildings for new projects. Foothills Housing Corporation collaborates with other organizations for emergency home repairs and has a waiting list for services.

Chairman Jackson inquired what they could do to bring their services to Madison County.

Mr. John Reid stated they would need affordable land or an old vacant building.

Supervisor Buchanan inquired how clients would hear about Foothills Housing Corporation.

Mr. John Reid stated a lot of it is by word-of-mouth as well as the Social Services Offices.

The County Administrator gave an overview of the Madison Day event and stated he would like to connect Foothill Housing Corporation with the folks responsible for Madison Day.

Madison Community Cats:

Ms. Connie Chamberlain from Madison Community Cats (Mad Cats) requested \$1,000 to buy cat food for low-income residents, with a matching grant available. Mad Cats spayed and neutered 371 cats in Madison County last year, reducing the County's euthanization rate by 94%. Mad Cats provides no-cost spay, neuter, and vaccination services to low-income residents and pet owners.

Supervisor Yowell inquired about the relationship with the Animal Shelter.

Ms. Laurie Counts was also present and explained that the organization has a good relationship with the Madison County Shelter.

Chairman Jackson mentioned the waiting list and inquired if they were seeing colonies decrease.

Ms. Connie Chamberlain highlighted the importance of spaying and neutering to control cat populations and reducing euthanization.

Aging Together:

Ms. Ellen Phipps from Aging Together requested \$3,000 to support their services in Madison County. Aging Together publishes a regional resource guide for older adults, which is used by healthcare professionals and social services. The organization trains businesses to be dementia-friendly and provides a friendly visitor program for isolated older adults. Aging Together receives around two hundred calls a year about caregiving issues and dementia. The organization collaborates with other counties to replicate successful programs and fill gaps in services.

Ms. Valerie Ward, Madison County Social Services Director, spoke regarding the benefits of Aging Together and her appreciation of their partnership. Ms. Valerie Ward stated she supported their budget request.

The County Administrator inquired if the Community Paramedicine Program was involved with Aging Together.

Ms. Ellen Phipps agreed.

Supervisor Yowell inquired where the resource guide or rack card was available.

Ms. Ellen Phipps informed the Board where the resource guide could be located, which included the social services offices, libraries, pharmacies, and doctor offices. It is also available online for free.

Chairman Jackson advised placing the resource guide on the Madison County website.

Madison County Fair:

Ms. Cathy Weaver & Ms. Sarah Berry from the Madison County Fair requested \$1,200 for the premiums for the children's exhibits in the Home Farm and Garden building. The fair will celebrate the 30th anniversary of the 1995 flood with the theme of "Mountain Streams and Barnyard Dreams." The fair features educational events, wrestling, a rodeo, a demolition derby, and music. The fair relies on volunteers and community support to operate, with a focus on educational activities for children and adults. The fair aims to break even each year to ensure its continuation, with no profit being the primary goal.

Vice-Chairman Yowell referenced their 990 form and inquired about their assets.

Ms. Sarah Berry stated the owned gates and animal panels.

Ms. Cathy Weaver stated they rented the grounds from the Young Farmers.

Ms. Cathy Weaver & Ms. Sarah Berry discussed discounts they offer to allow more people to attend the Madison County Fair.

Supervisor Jewett inquired how the carnival rides' funding worked.

Ms. Cathy Weaver responded that they did not pay for it but would receive a cut of the profits.

Supervisor Buchanan inquired if the Madison County Fair paid for insurance.

Ms. Cathy Weaver & Ms. Sarah Berry agreed.

2. Additional Budget Presentations (*Should Time Allow*) – Finance Director & County Administrator
 - a. Central Virginia Regional Jail (CVRJ)

The County Administrator provided an overview of the Central Virginia Regional Jail's budget, noting no increase over last year. The jail's budget is based on a three-year average of bed days for the inmate population. CVRJ has a healthy fund balance and is able to utilize additional funding for capital improvements.

The Board had further discussion about the jail experiencing better retention of staff due to recent pay increases.

The County Administrator emphasized the importance of the jail's financial stability and its impact on local budgets.

Madison County Library:

Ms. Bonnie Utz & Mr. Gary Jones from the Madison County Library requested an increase in funding. The library has seen a significant increase in Wi-Fi usage, with 709 individual uses in February alone. Ms. Bonnie Utz & Mr. Gary Jones explained that the library's budget was based on a state aid formula that fluctuates annually and highlighted the importance of maintaining the library's funding to avoid financial instability. The library serves a diverse community, including homeschoolers and non-fiction readers, and has a strong need for new books.

Chairman Jackson suggested that the Board of Supervisors have a seat on the library's board due to their significant financial contribution.

After further discussion, the discussion concluded with a commitment to explore the possibility of adding a Board of Supervisors representative as a voting member to the library board.

Supervisor Buchanan inquired about the comparison of patron visits for this year and last year.

Ms. Bonnie Utz mentioned it was a little down but was significantly more than they lost during Covid.

Supervisor Buchanan inquired about the renovation for the basement.

Ms. Bonnie Utz stated they were working on preparing for it and explained the need and goal to move children downstairs to make space for entertainment and summer reading programs. Ms. Bonnie Utz mentioned the need for secure telehealth rooms and the importance of privacy.

Vice-Chairman Yowell reference the library's 990 form which listed revenue at \$372,000 and now they are budgeting for \$319,000 and inquired the reasoning for that.

Ms. Bonnie Utz & Mr. Gary Jones discussed the challenges of budgeting for unpredictable donations and the limitations of using endowment funds.

There was further discussion regarding the endowment funds and the intent of the funds.

Encompass Community Supports:

Ms. Sheryl Reinstrom introduced herself and her role as Director of Finance. Ms. Sheryl Reinstrom outlined the strategic plan focusing on ease of access, increasing capacity, modeling best practices, and demonstrating fairness and opportunity. The plan included networking with local, state, and federal governments and being good stewards of limited resources. Ms. Sheryl Reinstrom highlighted the organization's growth and the need to update or create a new strategic plan due to current changes. Ms. Sheryl Reinstrom listed the organization's accomplishments, including standing up a winter shelter and increasing capacity to respond to community needs. The organization has sponsored community veterans' events, supported the Virginia Hub for Service Navigation, and raised awareness for mental health and suicide prevention. They have provided outpatient medical services, child psych services, and parent-child interaction therapy. Ms. Sheryl Reinstrom shared success stories of families benefiting from their services, including a family reunited through therapy. Ms. Sheryl Reinstrom detailed the behavioral health services provided, including outpatient medical services, child psych services, and parent-child interaction therapy. The organization has also provided intellectual developmental disabilities services, including day programs and telehealth services. They have seen an increase in the number of older individuals experiencing homelessness or housing insecurity. Ms. Sheryl Reinstrom emphasized the importance of providing services to meet the needs of the community, including food services, emergency services, crisis services, and assessments.

Ms. Lauren Williams provided an overview of the total budget for FY25, which is over \$46 million, with a 17% increase over the previous year. The revenue highlights include state revenues, local sources, fees, federal sources, and other sources. The budget included personnel costs, staff development, facilities, equipment, travel expenses, consultant expenses, administration, and operating expenses. The funding requests for FY26 included a flat 5% increase across the board, with a focus on being sustainable and efficient.

Vice-Chairman Yowell inquired how each counties contribution was calculated.

Ms. Lauren Williams explained how they calculated each counties contribution.

Chairman Jackson inquired about the potential reduction in programs.

Ms. Sheryl Reinstrom reviewed grants they received previously that they will no longer receive. There potentially may be some reduction in Medicaid funds.

Chairman Jackson inquired when Encompass Community Supports was opening their facility on Thrift Road.

Ms. Sheryl Reinstrom responded that they would open this month.

Madison County Volunteer Fire Company, Inc.:

Ms. Lauren Gordon, President of the Fire Company, requested \$150,000 for the upcoming year. The Fire Company is in the process of acquiring a new mini-pumper vehicle to access remote areas.

Mr. Troy Coppage, Fire Chief, discussed the cost increase they are facing and thanked the Board for the new radio system.

Supervisor Jewett inquired about potential new personal protective equipment requirements.

Mr. Troy Coppage discussed the cost of personal protective equipment for firefighters, with a 10-year lifespan and significant costs for replacement.

Rappahannock River Basin Commission:

Mr. Elden James provided an overview of the Rappahannock River Basin Commission, its history, and its role in water resources and economic impact. The Commission serves as a forum for local and state elected officials to discuss water resources and economic drivers. Recent projects include a utility-scale solar report and a focus on data centers and their impact on energy demand and water usage. The Commission's meetings are streamed and recorded, and they work closely with the Regional Commission on environmental planning.

Supervisor Buchanan inquired if the river basin and rivers have or have not improved in the last 29 years.

Mr. Elden James stated they have improved, and they have learned a lot. Mr. Eldon James further discussed the things the Rappahannock River Basin Commission has learned and how it has changed over the years.

Supervisor Jewett commended Mr. Eldon James for his work at the State government level.

Rappahannock-Rapidan Regional Commission:

Mr. Patrick Mauney discussed the Regional Commission's request for a flat budget. The Commission completed the region's first comprehensive economic development strategy, which includes accessing additional funding for economic development. They are updating the Hazard Mitigation Plan to reduce the impact of disasters on economic loss and human life. The Regional

Transportation Collaborative is expanding volunteer driver programs to fill gaps in rural transportation, with a focus on Madison County.

Virginia Regional Transit:

Mr. Mike Socha provided an overview of Virginia Regional Transit and its services, including the Foothills Express. The Foothills Express primarily serves medical appointments, job searches, and education, with increasing requests for airport and Piedmont Technical Center services. The program has seen a significant increase in requests fulfilled, from 30% to 70%, due to the commitment of individual drivers. The program has received positive feedback from passengers and Mr. Mike Socha highlighted letters he received on how it impacted their lives.

SAFE:

Ms. Angie Abeijon discussed SAFE's services. The organization has seen a 20% increase in clients from Madison County and has created a new youth engagement coordinator position. SAFE is hosting an Annual Spring into Awareness event in April to highlight Child Abuse Awareness Prevention Month. The organization has expanded its shelter program to allow longer stays for clients to ensure they can leave independent and self-sufficient.

The County Administrator inquired if SAFE worked with Foothills Child Advocacy.

Ms. Angie Abeijon agreed.

VCW-Piedmont:

Ms. Sarah Morgan discussed Virginia Career Works Piedmont's services, including workforce development for youth, adults, and dislocated workers. The organization provided \$38,500 in tuition reimbursement for Madison County residents and supported local families in need. They are providing workforce services at the library to make them more accessible to the community. The organization is working to place individuals impacted by federal layoffs and encourages businesses to collaborate on recruitment and retention strategies.

There was discussion regarding how certain programs operate and how VCW-Piedmont partners with Madison County.

Madison Learning Center Incorporated:

Vice-Chairman Yowell mentioned he was on the Madison Learning Center Board and stated he would not be participating in this discussion.

Ms. Frances Lacy discussed the Madison Learning Center's services, including early childhood education, before and after school care, and summer programs. The center has fifty-four children enrolled and forty-eight on the waiting list, with a need for more qualified staff to increase enrollment. The center participates in the Child Adult Care Food Program (CACFD), which

reimburses some costs for meals. The center needs extensive building repairs, including HVAC units, roof repairs, and playground improvements.

Supervisor Jewett inquired about the cost for enrollment.

Ms. Frances Lacy reviewed the cost per age group and stated childcare is very expensive. Ms. Frances Lacy further explained the extensive building repairs and playground improvements.

The Finance Director referenced the Madison Learning Center's 990 form and inquired about the significant loss of contributions in grants.

Ms. Frances Lacy responded that it was Covid grant money.

Supervisor Buchanan commended the Madison Learning Center and emphasized the need for childcare.

Chairman Jackson inquired what the efforts were to attract educators.

Ms. Frances Lacy stated it is a wonderful place to work. Ms. Frances Lacy shared about a new teacher who was doing well and is there because they love to be there. They try to be a family friendly environment.

Chairman Jackson stated they would connect the Madison Learning Center with Ms. Sarah Morton.

The County Administrator inquired about the playground's maintenance needs and suggested using Woodberry Forest School on Madison Day.

Ms. Frances Lacy shared a positive experience from the previous year's Madison Day, where local kids did the mulch and bushes. The playground requires significant work, including excavation, fence replacement, and pea gravel updates. Ms. Frances Lacy mentioned the need for excavators and the challenges that would be faced by Woodbury Forest School in managing the project.

3. Additional Budget Presentations *(Should Time Allow)* – Finance Director & County Administrator
 - b. Central Virginia Regional Jail

Discussed during Outside Agencies Budget Presentations

- c. Rappahannock Juvenile Detention Center

The County Administrator presented the approved budget for the Juvenile Detention Center, noting a slight increase.

Chairman Jackson asked about last year's budget.

The County Administrator provided details, including a true-up.

The Finance Director stated this year they received a true-up of \$98,000 that was deducted. The Finance Director stated she expected to receive a similar sizeable true-up based on usage.

The County Administrator advised not to bank on future true-ups, citing past fluctuations in budget adjustments. The County Administrator discussed the competitive nature of staffing in the juvenile detention centers, especially in Northern Virginia.

d. Combined Courts

The Finance Director reported that the Combined Courts does not request a budget increase for the upcoming fiscal year. The FY25 budget was \$8,921, and they are on target with their spending.

Vice-Chairman Yowell inquired about the composition of the Combined Courts.

The County Administrator explained the 60-40 split with Orange County.

The Finance Director mentioned there was a different version of the budget spreadsheet available.

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With there being no further public comment brought forth, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: March 25, 2025



Agenda
Board of Supervisors
Tuesday, March 11, 2025, at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 02/13/2025, 02/25/2025
3. Supplemental Appropriations #20 - Use of Assigned Fund Balance - CSA

Special Appearances

4. VDOT's Quarterly Presentation – Carrie Shephard
5. FY24 Financial Audit Report – David Foley

Public Hearing

Old Business

6. Industrial Revitalization Fund/Criglersville Elementary School - County Administrator
7. Meadows Lane VDOT Road Abandonment – County Attorney

New Business

8. Economic Development Committee Report – Supervisor Jewett

Discussion

Information/Correspondence

Public Comment

Closed Session

- 2.2-3711(A)(1) for Personnel

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, March 11, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #11 — March 11th

At a regular meeting of the Board of Supervisors on Tuesday, March 11th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Animal Shelter: Annette Dodson, Animal Shelter Manager, gave a monthly report and highlighted the following items:

- Submitted State Report for the Shelter in January
- Held an adoption event at PetSmart on February 15th.
- Helped Culpeper's shelter by taking some animals.
- Numbers for the Month:
 - Took in thirteen strays.

- Had twelve owner surrenders.
- Had five reclaims.
- Had fifteen adoptions.
- Had nine transferred to rescues.
- Currently at shelter:
 - Five dogs
 - Ten cats

Human Resources: Tillie Strothers, Human Resources Manager, gave a monthly report and highlighted the following items:

- Busy
- Assisting with interviews for the Animal Shelter

Treasurer: Stephanie Murray, Treasurer, gave a monthly report and highlighted the following items:

- Working on collections and first half billing
- Working on the FY26 budget

Commissioner of Revenue: Brian Daniel, Commissioner of Revenue, gave a monthly report and highlighted the following items:

- Wrapping up the general reassessment process.

Building & Zoning Department: Jamie Wilks, Director of Building & Zoning, gave a monthly report and highlighted the following items:

- Zoning:
 - Staying busy
 - An overview of last month's activities was in the agenda packet.
- Erosion & Sediment Control:
 - The monthly DEQ report for E&S was in the agenda packet.
 - Starting Hoover Ridge project soon.
- Building:
 - The monthly permit report was in the agenda packet.
 - Deadline for the old code expired.
 - Week of the 9th-15th is Flood Awareness Week.
 - May is Building Safety Month.

Animal Control: Greg Cave, Chief Animal Control Officer, gave a monthly report and highlighted the following items:

- Calls handled in person: 49
- Calls handled by phone: 72
- After hours emergency calls: 18
- Working on updating the livestock book
- Received rabies titer results from the Health Department and they are up to date.
- Virginia State Police's DART team may have a new animal cruelty reporting database, and he will be attending a training.

- Attended training held by Justice Clearing House on holding animals and remains as evidence.

Emergency Medical Services (EMS): Noah Hillstrom, EMS Chief, gave a monthly report and highlighted the following items:

- Thanked the Board, Administration, and Facilities for the new building.
- Had one hundred and eighty calls in February.
- One mutual aid to Greene County and one to Orange County in February.
- Significant reduction in NUA (No Units Available)
- They have one Lieutenant vacancy.
- Community Paramedicine has been busy with eight visits, sixteen open cases, and ten pending referrals.

Supervisor Jewett inquired if the new EMS facility was 100% complete.

Chief Hillstrom stated they are still doing some odds and ends, but it is fully functional.

The County Administrator discussed the completion of the new EMS facility and ongoing punch list items.

Finance: Jennifer Warren, Finance Director, gave a monthly report and highlighted the following items:

- Working on the FY26 budget
- The FY24 Audit presentation is tonight.
- Implementing Time & Attendance with EMS

Vice-Chairman Yowell inquired about the likelihood of the Comp Board items changing over the next few weeks.

The Finance Director stated she believed the numbers to be pretty solid.

Supervisor Buchanan inquired if there was an increase in cost since EMS had started using Time & Attendance like the other departments.

The Finance Director stated it was included and stated that Madison self-hosted Tyler-Munis internally rather than paying per user.

Information Technology: Bruce Livingston, Information Technology Manager, gave a monthly report and highlighted the following items:

- About one hundred fifty tickets closed since the beginning of the year, with thirty to forty still open.
- Working on their attrition plan for equipment and budgeting.
- CCVT's are set up at the new EMS facility.
- Gave Tyler-Munis updates.
- Gave Laserfiche updates.

Emergency Communications: Sean Ferguson, Director of Emergency Communications, gave a monthly report and highlighted the following items:

- 911 calls received from homes: sixty-one.
- 911 calls received from cellphones: 349.
- Administrative calls into the center: 1,856
- Administrative calls made: 1,680.
- Total call volume through the Center for the month: 3,334
- Calls for service this month: 1,122.
- Calls for year to date: 2,071.
- Radio Project:
 - Going well with some fine tuning.
- Staffing in the Center:
 - One dispatcher graduated from the academy and is finishing field training.
 - Has one dispatcher vacancy
 - One new hire who will attend the academy on June 9th.

Chairman Jackson inquired if there was resale value on the old radio equipment they were taking out.

The Deputy County Administrator stated there was a market for it, however, it would cost money to wipe the equipment. They are looking into it to see if it would be worth the cost.

The County Administrator and the Deputy County Administrator further discussed the decommissioning of old radio equipment and potential resale value.

Children Services (CSA): Tiffany Woodward, Madison CSA Coordinator, gave a monthly report and highlighted the following items:

- Discussed the increase in the number of children served and the challenges in finding foster homes.

Town of Madison: Jennifer Campbell, Town of Madison Mayor, gave a monthly report and highlighted the following items:

- Gave an update on town activities, including a joint Planning Commission meeting and potential new business opportunities.

Rappahannock Electric Cooperative (REC): Jeff Henry, Director of Member Services & Community Relations, gave a monthly report and highlighted the following items:

- Discussed the impact of recent weather events.
- Discussed ongoing fiber connection projects.

Supervisor Jewett inquired where they could find PJM's long-term plans for a power infrastructure upgrade in the county.

Mr. Jeff Henry stated he would take that question back to his office to get an answer.

CONSENT AGENDA

2. Approve Minutes: 02/13/2025, 02/25/2025
3. Supplemental Appropriations #20 - Use of Assigned Fund Balance - CSA

Supervisor Dawson stated that Ms. Tiffany Woodward, Madison CSA Coordinator, stretched the local dollars as much as she could, while still giving families what they needed to be successful.

Supervisor Jewett inquired about the major driving factors for the increase in demand for the services.

Ms. Tiffany Woodward discussed the increase in the number of children served and the challenges they face that have an impact on funding.

There was further discussion regarding the many factors that caused the increases in the numbers of children that need services.

Supervisor Dawson made a motion to adopt the consent agenda as presented, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

4. VDOT's Quarterly Presentation – Carrie Shephard

Ms. Carrie Shephard, VDOT Resident Engineer, provided a quarterly update on various road projects, including the Pratts' roundabout. Ms. Carrie Shephard reviewed the current Secondary Six-Year Plan and the requirements for roads to qualify, as well as the switch from asphalt to surface treatment for certain roads.

The Board discussed the Secondary Six-Year Plan for unpaved grant funding, including the potential for adding new roads and the impact of recent legislation changes.

Chairman Jackson and the County Administrator discussed the timeline for approving the Secondary Six-Year Plan and the potential for adding roads in future years.

There was a discussion regarding the timeline for repaving Route 230 East. There was also discussion regarding VDOT's regular maintenance and the Board's concerns regarding delayed tree and debris cleaning from the recent storms.

The Board agreed to wait until after April 15th to finalize the Secondary Six-Year Plan to allow for more guidance on recent legislation changes.

The County Administrator recommended holding the public hearing on May 13th.

The Board agreed.

5. FY24 Financial Audit Report – David Foley

Mr. David Foley, from Robinson Farmer Cox Associates, presented the financial audit for the county's 2024 fiscal year, noting a clean audit with no significant deficiencies or material weaknesses. Mr. David Foley discussed the financial statements, including the balance sheet and statement of revenues, expenditures, and changes in fund balance. Mr. David Foley highlighted the county's strong internal controls and compliance with federal grant programs.

There was further discussion regarding the fund balance and how the schools' and other authorities' roll over was represented in the audit.

The Board commended the Finance Department for their thorough and transparent work.

OLD BUSINESS

6. Industrial Revitalization Fund/Criglersville Elementary School - County Administrator

The County Administrator presented the Industrial Revitalization Fund application for the Criglersville Elementary School, discussing the options for administering the grant.

After further discussion, the Board agreed to use the Locust to administer the grant. The Board discussed the potential for applying for the grant annually, the performance agreement, and the potential liability for the County.

After discussion, the Board agreed to proceed with the grant application and to bring back a resolution for formal approval at the next Board meeting with Locus administering the loan/grant.

7. Meadows Lane VDOT Road Abandonment – County Attorney

The County Attorney provided an update on the Meadows Lane abandonment, noting the need for all property owners to sign the agreement.

Chairman Jackson stated he planned to visit Ms. Bonnie Dixon, one of the property owners, to discuss the abandonment and the road maintenance agreement.

The Board agreed to revisit the issue at future meetings to ensure all necessary signatures were obtained.

NEW BUSINESS

8. Economic Development Committee Report – Supervisor Jewett

Supervisor Jewett discussed the county's revenue and spending trends using a simple regression model, noting that the model did not assume anomalous changes like taking on the Fire Department. By 2029, the budget could increase by almost \$80 million if current trends continued. From 2022 to 2024, county spending increases kept pace with the CPI, while revenue increases lagged behind at 4.5%. The business survey had a good return rate, with infrastructure needs, particularly broadband and expanded public sewer, being top priorities. Supervisor Jewett highlighted the importance of infrastructure, particularly broadband and expanded public sewer,

for economic development. The 29 corridor is identified as a key area for economic development, with a projected sewer plant upgrade in 2027. Per the survey, the real estate, personal property, and machinery and tools tax competitiveness with neighboring jurisdictions was neutral, with some respondents finding it competitive or slightly competitive. The Central Virginia Partnership for Economic Development provided valuable information, including the potential revenue from the 29 corridor. Supervisor Jewett shared feedback from citizens, noting concerns about the county's encouragement of business development and the need for leadership in this area. The idea of a data center is met with openness, unlike a decade ago, indicating a shift in public opinion. Supervisor Jewett stated the recommendations included rewriting tax policies to encourage business and pushing for the development and adoption of physical and economic impact analysis for project proposals. Supervisor Jewett emphasized the need for proactive site development and support for development sites. The sewage treatment plant project is discussed, with plans to double its capacity and control taps to support development policies. Supervisor Jewett also recommended investigating long-range plans for power infrastructure upgrades, with a focus on leveraging the natural gas pipeline. The Board was encouraged to consider strategies for implementing these goals, with the Economic Development Committee proposed to lead this effort.

Supervisor Buchanan and Supervisor Jewett reviewed their meeting with Loudoun County regarding data centers.

Vice-Chairman Yowell discussed the need for improved sewer and the need for site readiness and the potential for county-owned properties like the transfer station to be marketed for development was highlighted.

The County Administrator reviewed past and recent conversations regarding companies' interest in developing the Transfer Station property. The current model for economic development is reviewed, with recommendations for inventorying private and public land and potential partnerships. The importance of having an active inventory of properties and working with realtors to market these properties is emphasized.

Chairman Jackson discussed the importance of public-private partnerships for education and workforce readiness.

There was further discussion regarding data centers and technology corridors.

Supervisor Jewett and Mr. Jim Smith discussed the need for fiscal impact analysis and economic impact analysis for project proposals.

The current ordinances are reviewed, with suggestions for updating them to include clear thresholds for requiring impact studies. The importance of making these policies user-friendly and pro-development is emphasized.

Supervisor Jewett discussed the importance of providing comprehensive information to the public, including the comprehensive plan, economic development plan, and financial audit at the public hearing on April 8, 2025.



Agenda
Budget Worksession #3
Thursday, March 13, 2025 at 3:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

FY26 Budget Worksession

1. Revenue Projections – Commissioner of Revenue & Treasurer
2. Sheriff's Budget Presentation – Sheriff Weaver
3. EMS' Budget Presentation – Chief Hillstrom & Assistant Chief Helme
4. CIP & CARP Updates – Finance Director

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 3:00PM — Thursday, March 13, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #12 — March 13th

At a Budget Workshop (#3) of the Board of Supervisors on Thursday, March 13th at 3:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Hannon Wright, County Attorney

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Vice-Chairman Yowell made a motion to approve the agenda as presented, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no further public comment brought forth, the public comment opportunity was closed.

FY26 BUDGET WORKSESSION

1. Revenue Projections – Commissioner of Revenue & Treasurer

Ms. Stephanie Murray, Madison County Treasurer, provided an overview of revenue projections, estimating around \$207,000 in additional revenues for this year.

Mr. Brian Daniel, Madison County Commissioner of Revenue, stated the equalized tax rate is estimated to change to 49 cents. The Commissioner of Revenue discussed how the equalized tax rate affected the revenues projection.

Vice-Chairman Yowell had concerns that they were too conservative with the real property line item.

Chairman Jackson mentioned the decrease in the revenue line item for building permits.

The Treasurer and the Commissioner of Revenue discussed the revenue generated from building permits, noting the difference between new construction and other smaller projects.

The Treasurer explained the timing of tax rate adjustments, noting that only part of the new revenue would hit in the current fiscal year. The Treasurer mentioned they reduced the budgeted amount for real estate delinquent revenues, citing historical collection data.

Supervisor Buchanan inquired about the breakdown of new construction by fiscal year.

The Commissioner of Revenue explained the challenges in tracking year-over-year changes.

The Treasurer provided a detailed breakdown of local sales tax, transit occupancy tax, and cigarette tax, noting recent increases and decreases. Discussed the impact of court funds and forfeitures on the budget, noting a reduction. Adjusted the interest income budget based on current interest rates and potential capital budget planning. Provided updates on ambulance transports, rebates, and refunds, explaining the impact of refunds on the budget.

There was further discussion regarding the ambulance billing revenue, and future fiber increases.

The Finance Director and the Treasurer discussed the impact of grants on the budget, including the BDA grant and SRO grants. Provided updates on the grant applications for the Sheriff's office, including a mobile incident command center grant and a drone grant.

2. Sheriff's Budget Presentation – Sheriff Weaver

Captain McKnight provided updates on the Sheriff's office grants, including the BDA grant and SRO grants.

Sheriff Weaver provided an overview of the Sheriff's Office's budget, highlighting significant increases in maintenance contracts and material supplies.

Captain McKnight explained the need for maintenance contracts for various systems and the impact of the Flock Safety Program.

Major Estes discussed the implementation of electronic ticketing and the associated costs.

Sheriff Weaver discussed the funding the Sheriff's Office would receive from the Comp Board, which would help with salaries.

There was further discussion regarding the 3% COLA and the 1.5% bonus, which potentially would be approved by the Governor.

The County Administrator reviewed the Sheriff's Office's capital budget.

There was discussion regarding the Sheriff's Office's vehicle fleet, including Sheriff Weaver's request for Tahoe's versus the typical Explorers.

3. EMS' Budget Presentation – Chief Hillstrom & Assistant Chief Helme

Chief Hillstrom presented the Emergency Medical Services' Department's FY26 Budget presentation highlighting the need for additional staffing and the impact of the power shift. Chief Hillstrom explained the challenges of maintaining staffing levels and the impact of overtime and standby events.

There was further discussion regarding the impacts of power shifts.

Chief Hillstrom discussed the need for additional medical supplies and the impact of regulatory requirements and inflation. Provided an update on the ambulance billing service and the potential increases in costs due to changes in the Office of EMS. Discussed the need for capital investments, including the replacement of response vehicles and the purchase of a new ambulance.

Assistant Chief Helme explained the increase in the staff uniforms line item.

The County Administrator discussed the Community Paramedicine cost and the potential of creating a Community Paramedicine standalone position. The County Administrator further discussed increases for the proposed 3% COLA, the new FT position, the powershift, and insurance.

Vice-Chairman Yowell discussed the benefits of the "total compensation package."

Chief Hillstrom discussed the need for a new ambulance and the potential benefits of leasing versus purchasing, using a spreadsheet to compare the options. Provided a detailed breakdown of the fleet status and the need for staggered replacements. Explained the impact of lead times on ambulance orders and the need for a reliable fleet.

There was further discussion regarding the options of leasing versus purchasing an ambulance and various grant options. There was also discussion about leasing other equipment, like the cardiac monitors, mechanical CPR devices, IV pumps, and video laryngoscopes.

Vice-Chairman Yowell inquired about the financial benefits of the Community Paramedicine program.

Chief Hillstrom explained the program's success in reducing emergency calls and improving patient care, despite the need for more full-time staff.

There was further discussion about how the program could be quantified to show the benefits versus the costs.

4. CIP & CARP Updates – Finance Director

The County Administrator presented the FY26 CIP and CARP Budgets. The County Administrator reviewed the need for paving at various county facilities, including 410 North Main Street and the Social Services building. Highlighted the importance of replacing the membrane roof at the CID building, estimating a cost of \$50,000. The County Administrator discussed the need for a new generator at the Sheriff's Office and the 911 Center. Discussed the Transfer Station's need for repairs to the back wall in the interior tipping floor.

Supervisor Buchanan mentioned there is a lot of screw/nails on the tipping floor.

The County Administrator stated he would notify Updike to do better about getting those up.

Chairman Jackson suggested exploring grant opportunities to fund the generator replacement.

There was further discussion about the generator replacement and the parking lot paving. After discussion, the Board agreed to put paving on the bottom of the priority list and agreed with considering the options discussed for the generator.

The Finance Director suggested removing the ambulance order from the capital budget to reduce overall costs.

The County Administrator outlined the School Board's recommendations for facility improvements, including window replacement, bleacher repairs, exterior doors, as well as upgrading the high school auditorium lighting, cameras, and sound systems. The County Administrator mentioned the Alternative Education Program would be moved to the School Board's Office and the Boys & Girls Club would rent that space. The County Administrator mentioned the Schools' Facilities Department needed a new truck. The County Administrator discussed the potential benefits of integrating the school system's radios with the County's existing system for better communication and cost efficiency.

There was discussion regarding the school's plan for funding new buses and how it would affect funds for radios.

The Deputy County Administrator further reviewed the benefits of the school joining the county's radio system, including the cost savings in the long run.

Chairman Jackson stated he was in favor of exploring this further.

Chairman Jackson expressed concerns about the high cost of upgrading the high school auditorium, including lighting, cameras, and sound systems.

The County Administrator provided a breakdown of the costs, emphasizing the importance of improving the auditorium's capabilities for various performances.

There was further discussion regarding the potential impact of reducing the number of school buses to fund other priorities and the cost of upgrading the high school auditorium.

Chairman Jackson and Supervisor Dawson stated they supported the purchase of a new facilities truck for the school system, noting its importance for maintenance and repairs.

There was further discussion regarding the suggested power shifts for EMS as well as the Community Paramedicine Program, specifically the importance of balancing the financial benefits of the program with the need for sustainable community services.

The County Administrator discussed the need for a public advertisement for equalization. The County Administrator suggested advertising a maximum rate of 49 cents per 100, anticipating no increase, and discussed the implications of the new code language requiring separate public hearings for the budget and tax rates.

Chairman Jackson and the Finance Director discussed the current expenses and revenue, noting that expenses are at \$33.22 million, and revenue is at \$2.3 million of opening balance appropriation.

The Finance Director clarified that it did not include the capital expenses.

The Board further discussed the equalization rate and advised advertising the maximum allowable rate and then adjusting it downward if necessary.

Supervisor Jewett discussed the need for long-term restructuring of the school system.

The Board had further discussion about the need to increase the revenue in the County.

Chairman Jackson shared a story about a business owner advocating for a flat business license rate to avoid paying taxes to multiple localities.

The Board further discussed the potential impacts of a flat business license rate on localities and businesses.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no further public comment brought forth, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: April 8, 2025.

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Agenda
Budget Worksession #4
Thursday, March 20, 2025 at 3:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

FY26 Budget Worksession

1. Updated FY26 Budget Calendar
2. Presentation of FY26 Budget Requests (Outside Agencies & Departments)

Time	Agency	Presenter
3:05 PM	Skyline CAP	Simon Fiscus
3:15 PM	Parks & Recreation	Lindsay Von Herbulis & Jerry Carpenter
3:25 PM	OAR-Jefferson Area Community Corrections & Orange Drug Court Match	Ross Carew
3:35 PM	Animal Shelter	Annette Dodson
3:45 PM	Juvenile Probation (16th District Court Service Unit)	Darlene Lewis & Megan Hood
3:55 PM	Electoral Board & Registrar	Lauren Eanes
4:05 PM	Commissioner of Revenue	Brian Daniel
4:15 PM	Madison Free Clinic	Diane Varner
4:25 PM	Northern Virginia 4-H Educational and Conference Center	Katie Tennant
4:35 PM	Information Technology	Bruce Livingston
4:45 PM	Foothills Child Advocacy Center	Sherri McKinney
4:55 PM	Boy & Girls Club	Graham Davidson
5:05 PM	Piedmont Regional Dental Clinic	Shari Landry
5:15 PM	Legal Aid Works	Ann Kloeckner
5:25 PM	Madison County Extension	Kelly Mallory
5:35 PM	Madison County Health Department	Dana McClelland & Dr. James B. Carr
5:45 PM	Clerk of the Circuit Court	Leeta Louk

Public Comment

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 3:00PM — Thursday, March 20, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #13— March 20th

At a Budget Workshop (#4) of the Board of Supervisors on Thursday, March 20th at 3:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Hannon Wright, County Attorney

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisors Dawson made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With there being no public comment brought forth, the public comment opportunity was closed.

FY26 BUDGET WORKSESSION

1. Updated FY26 Budget Calendar

The Finance Director informed the Board there were two changes to the budget calendar and one of the changes was moving the Davenport final presentation to the April 3rd Budget Worksession.

The County Administrator informed the Board of the second change by explaining the changes in the State Code regarding public hearings for tax rates and budgets, recommending April 22nd for the tax rate public hearing and May 13th as the budget public hearing.

Chairman Jackson and the County Administrator discussed extending the tax collection deadline to June 19, 2025.

Vice-Chairman Yowell made a motion to extend the tax deadline for real estate to be June 19, 2025, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

The County Administrator emphasized the importance of adopting the updated budget calendar to reflect the changes discussed.

Vice-Chairman Yowell motion to adopt the amended FY26 Budget Calendar, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

2. Presentation of FY26 Budget Requests (Outside Agencies & Departments)

Agency	Presenter	Requested Amount
Skyline CAP	Simon Fiscus	\$58,882
Parks & Recreation	Lindsay Von Herbulis & Jerry Carpenter	\$466,670
OAR-Jefferson Area Community Corrections & Orange Drug Court Match	Ross Carew	\$35,204
Animal Shelter	Annette Dodson	\$213,784
Juvenile Probation (16th District Court Service Unit)	Darlene Lewis & Megan Hood	\$23,089
Electoral Board & Registrar	Jim Smith & Lauren Eanes	\$268,847
Commissioner of Revenue	Brian Daniel	\$374,878
Madison Free Clinic	Diane Varner & Dorene Jenkins	\$10,000
Northern Virginia 4-H Educational and Conference Center	Katie Tennant	\$4,250
Information Technology	Alan Berry & Bruce Livingston	\$617,155
Foothills Child Advocacy Center	Sherri McKinney	\$15,000
Boys & Girls Club	Graham Davidson	\$10,000
Piedmont Regional Dental Clinic	Shari Landry	\$3,000
Legal Aid Works	Ann Kloeckner	\$2,000
Madison County Extension	Kelly Mallory	\$147,293
Clerk of the Circuit Court	Leeta Louk	\$573,274

The outside agencies listed above presented their FY26 Funding Request Presentations. There were also a few departments who presented their FY26 Budget Presentations. During the presentations, the following discussions were highlighted:

Skyline CAP:

Mr. Simon Fiscus, from Skyline Cap, presented the organization's impact, serving 238 individuals in Madison County and 1,600 individuals across fifteen counties. Skyline Cap receives funding from forty-five different sources, with a significant portion coming from programs' income, which is fee-for-service activities. The organization provides housing assistance, emergency home repairs, the Head Start preschool program, and various educational and support services. Mr. Simon Fiscus requested a slight increase in funding to cover teacher salaries and other expenses, highlighting the need for additional support to retain and recruit teachers.

Vice-Chairman Yowell mentioned he was an employee of Skyline CAP, and he would not be participating in any discussion.

Parks & Recreation:

Ms. Lindsay Von Herbulis, Parks & Recreation Coordinator, and Mr. Jerry Carpenter, Director of Parks & Recreation, presented their accomplishments and their budget request. They discussed various park improvements, including mowing, fertilization, repairs, and new facilities like dugouts and a hockey rink. The department requested a part-time employee to be converted into a full-time position to manage increased workload and responsibilities.

Supervisor Buchanan inquired if the programs were paid by the individual sports groups.

The Parks & Recreation Coordinator explained that their programs were individually ran and did not come from the operational budget. The Parks & Recreation Coordinator clarified how the sports programs budgets/funds operated. The Parks & Recreation Coordinator discussed their recent donations and gave an update on the Hoover Ridge Outdoor Recreation Center.

The County Administrator inquired about Parks & Recreation's FY26 Capital Request.

The Parks & Recreation Coordinator explained the \$25,000 request was for an ADA walkway.

The Finance Director mentioned that it had already been appropriated from last year.

OAR-Jefferson Area Community Corrections & Orange Drug Court Match:

Mr. Ross Carew, Executive Director OAR, discussed the organization's role in community safety and its evidence-based interventions to improve lives. OAR requested \$10,644 for local probation and a Criminal Justice Planner to support regional strategies for cost savings and recidivism reduction. The organization provides various pre-trial programs, re-entry programs, and recovery courts, serving multiple counties. Mr. Ross Carew highlighted the challenges of

maintaining cost of living adjustments and the importance of local funding for nonprofit operations.

Mr. Steve Hoffman, one of the Madison County representatives on the Thomas Jefferson Area Community Justice Board, was present and discussed the benefits of OAR-Jefferson Area Community Corrections' programs and recommended approving their funding request.

Chairman Jackson inquired how many people had graduated from Drug Court.

Mr. Ross Carew responded that there have been three graduates and there is currently four in the program, with seven pending.

Supervisor Buchanan inquired about the five-year grant timeline to provide re-entry services to inmates.

Mr. Ross Carew responded that they are in year four of that grant and they received supplemental funding from the State.

The County Administrator mentioned an OAA Grant that was awarded, and that Madison was participating in for the expanding specialty docket services and inquired if OAR services were a part of it as well.

Mr. Ross Carew agreed and further explained how the funding was distributed.

Animal Shelter:

Ms. Annette Dodson, Madison County's Animal Shelter Manager, presented the Animal Shelter's budget request, emphasizing the need for a 50% increase in veterinarian services due to previous cuts. The shelter plans to decrease feed and animal care supplies, relying on donations and community support. The total budget increase request is \$30,510, reflecting a 16.6% increase in expenses.

Vice-Chairman Yowell inquired how much additional funds the Animal Shelter had requested from the Board for vet services.

The County Administrator explained the recent supplemental appropriation, the previous year's budget adjustments, and the need for consistent funding for veterinarian services.

Juvenile Probation (16th District Court Service Unit):

Ms. Megan Hood from the Juvenile Probation department reviewed their budget, highlighting funding for emergency services, decreases in postal services, and decreases in telecommunications. The department requests an increase in office supplies and water delivery services to support their operations. They also request an increase in mileage to cover transportation costs for home visits, detention visits, and training.

The County Administrator discussed the challenges of securing fleet vehicles and the importance of mileage reimbursement for public service.

There was further discussion regarding their mileage line item and their emergency services line item.

Electoral Board & Registrar:

Mr. Jim Smith, Electoral Board Chairman, and Mrs. Lauren Eanes, the Madison County Registrar presented their budget presentation. They discussed the impact of State law changes on their operations, including the need for State-run primaries and the increase in early voting. The Electoral Board requested a budget based on two elections per year, with potential savings from consolidating precincts. They also discussed the need for capital improvements to replace aging voting equipment, estimating a cost of \$115,000.

Supervisor Buchanan inquired if they had backups for the older machines.

The Registrar agreed that they had two spares and if they consolidated Graves Mill there would be additional spares.

Commissioner of Revenue:

Mr. Brian Daniel, the Madison County Commissioner of Revenue, reviewed the Commissioner of Revenue's Budget highlighting a staff's new certification, a slight increase in part time hours due to the reassessment, and rolling out KAMA. They will no longer need to pay VamaNet due to staff finding a new solution.

The County Administrator discussed the Board of Equalization's Budget.

The Commissioner of Revenue continued to review their budget, highlighting Web GIS services, and assessor expenses.

The Finance Director explained Compensation Board increases and bonuses.

The Commissioner of Revenue discussed personal property revenues, which are not looking to have much growth.

Madison Free Clinic:

Ms. Diane Varner from the Madison Free Clinic presented their services and budget request. The Clinic serves the uninsured and underinsured, providing medical, dental, vision, mental health, and case management services. They request funding to resume dental services, which were put on hold due to a lack of resources. Ms. Diane Varner highlighted the importance of preventative dental care to save costs and improve overall health for the community. Ms. Diane Varner provided an overview of their health services, noting that all services are at no cost to patients. Ms. Diane Varner reviewed Madison County's health data in comparison to the State. Ms. Diane

Varner stated the Clinic's goal is to prevent diseases, to reduce emergency room visits and to save the County money.

Chairman Jackson questioned why they did not receive financial support from the County for the previous year.

Ms. Diane Varner explained that they did not submit an application.

Ms. Dorene Jenkins, Board member, stated they were in a County-owned building, but was cut out of the building when it was renovated. Now they must pay rent and mentioned an additional new space.

Vice-Chairman Yowell inquired about the square footage they currently occupied.

Ms. Dorene Jenkins confirmed the addition of a second exam room.

Chairman Jackson asked about alternative funding figures.

Ms. Dorene Jenkins mentioned their reliance on grants and donations, including COVID-related donations, and stated they would take anything the County could give them.

Northern Virginia 4-H Educational and Conference Center:

Ms. Katie Tennant, the Executive Director of the Northern Virginia 4-H Center, stated they are serving nineteen counties. The 4-H model focuses on inclusiveness, with camp fees subsidized to cover costs. Feedback from Madison campers highlights the positive impact of the camp, including improved self-care and leadership skills. The center is a 501(c)(3) nonprofit, with state funds covering only 7% of the budget, necessitating grants and fundraising. Recent facility renovations were funded by grants, and the center seeks support for campers from Madison County.

Information Technology:

Mr. Alan Berry, the current Systems Administrator I and soon be the Information Technology Manager, introduced the IT budget request, including a .8% increase. The request includes backfilling the Systems Administrator position and retaining Mr. Bruce Livingston as a consultant. The budget includes data processing services, annual support fees, and ERP licenses. The need for new licenses and hardware replacements is highlighted, including servers and end-of-life desktop computers. The importance of SAN storage for the County's infrastructure is emphasized.

Mr. Bruce Livingston, current Information Technology Manager, emphasized the need for more storage space for the future.

There was further discussion about storage space and hardware replacements. There was also discussion regarding the services offered by Magna 5, as well as the cost breakdown.

Foothills Child Advocacy Center:

Ms. Sherri McKinney explained the services provided by Foothills Child Advocacy Center, including forensic interviews, medical exams, and multidisciplinary team collaboration. The center serves nine localities, with a focus on sexual abuse cases, and has seen an increase in referrals. Funding sources include grants, state and federal dollars, and private donations. The center is concerned about the loss of VOCA (Victim of Crime Act) funding, which represents 9% of their budget.

Boys & Girls Club:

Mr. Graham Davidson thanked the Board for their support and highlighted the club's services, including child development, education, and community service. The club serves two hundred children annually, with ninety participating daily, and focuses on academic success, health and well-being, character and leadership, and life and workforce readiness. The club is seeking \$10,000 in funding to support their operations and has recently secured a new agreement for a permanent space.

Piedmont Regional Dental Clinic:

Ms. Shari Landry thanked the Board for their support and provides an overview of the dental clinic's services, including Medicaid and Affordable Care programs. The Clinic served five hundred eighteen Madison residents last year, with eighty-two being uninsured and low-income. The Clinic provides free emergency care for low-income, uninsured residents and expanded its Affordable Care program to include free comprehensive care for uninsured children. The Clinic collaborates with the Madison County Free Clinic to provide dental care for their patients.

Vice-Chairman Yowell mentioned the Madison Free Clinic was appealing for dental funds and inquired if the Madison Free Clinic sent funds to them for Madison folks.

Ms. Shari Landry agreed and stated those funds do help.

Legal Aid Works:

Ms. Ann Kloeckner explained the services provided by Legal Aid Works, including civil legal needs for domestic violence, evictions, and foreclosures. The organization helps lift clients out of poverty through enforceable court orders and supports local government by reducing the strain on social services. Legal Aid Works leverages financial support to benefit clients, obtaining over \$400,000 in awards for children and spousal support last fiscal year. The organization seeks funding restoration to continue providing essential legal services to low-income individuals.

Madison County Extension:

Mrs. Kelly Mallory, Unit Coordinator and 4-H Agent for the Madison Office of Virginia Cooperative Extension, provided an overview of the Madison County Extension's mission and

recent transition with the retirement of Brad Jarvis. The office recently completed a situation analysis highlighting key programming areas: food safety and healthy lifestyles, environment and best management practices, workforce readiness, career development, youth support services, and community activities. The office is requesting additional funds for training and professional development opportunities for the new Agriculture Agent, Greg Lillard. The budget also includes a request for a part-time educator/office staff to support the office.

Clerk of the Circuit Court:

Mrs. Leeta Louk, Clerk of the Circuit Court, discussed the need for an infrared hearing aid device and potential jury funds to purchase it. The Clerk's office budget includes requests for new computers and monitors due to compatibility issues with Microsoft updates. The office may need to hire a part-time person to cover for a Deputy who is pregnant. The budgets for both the Court and Clerk's offices remain flat, with a focus on cost-saving measures and necessary equipment updates.

The Finance Director and County Administrator reminded the Board of the Comp Board's 1.5% bonus in addition to the 3% COLA.

Supervisor Jewett inquired if the 1.5% bonus was completely funded by the State.

The Finance Director stated any constitutional officers or reimbursable positions would be fully funded, and explained some offices have a few employees who do not qualify. To avoid leaving someone out in an office they recommended giving the 1.5% bonus to everyone in that office.

There was further discussion about the Schools' and County's 1.5% bonuses and the options they have to include all employees. After discussion, the Board agreed that if they gave a bonus to an office, they would need to give it to all.

Chairman Jackson advised staff to confirm the State requirements for funding for the Madison County Library. Chairman Jackson advised going through what they wanted to fund for the outside agencies at the next budget meeting.

Supervisor Dawson mentioned the Finance Director sent them a list last year on what they were legally and contractually obligated to fund, and requested it be sent to him again.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment brought forth, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: April 8, 2025.



Agenda
Board of Supervisors
Tuesday, March 25, 2025, at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: 02/27/2025, 03/05/2025, 03/06/2025 & 03/11/2025
2. Supplemental Appropriation #21 – School Board Request, State School Improvements Grant
3. Supplemental Appropriation #22 – School Board Request, State Security Grants, State Security Program, Fed Security Program

Special Appearances

Public Hearing

4. Economic Development Committee Plan – Supervisor Jewett

Old Business

5. Meadows Lane VDOT Road Abandonment – County Attorney

New Business

6. Committees/Boards – Deputy Clerk
 - a. Rappahannock-Rapidan Division of Court Services/District Nine
 - b. CPMT New Appointment
 - c. IDA Availability
7. Permit & Tipping Fees Waiver Request – County Administrator
 - a. Madison Day
 - b. Madison County Fair
8. Firework Permit: Berry Wedding – County Administrator
9. Fishback Road Speed Study Request – County Administrator
10. Topping Committee Fund Request - County Administrator

11. [Water Supply Planning Grant - Resolution #2025-2](#)

Discussion

Information/Correspondence

Public Comment

Closed Session

2.2-3711(A)(1) & 2.2-3711(A)(7)

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, March 25, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #14— March 25th

At a regular meeting of the Board of Supervisors on Tuesday, March 25th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Carty Yowell, Vice-Chairman

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised adding the following to the agenda under New Business:

11. Water Supply Planning Grant - Resolution #2025-2

Supervisor Jewett made a motion to approve the agenda as amended, seconded by Supervisor Dawson. ***Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: 02/27/2025, 03/05/2025, 03/06/2025 & 03/11/2025
2. Supplemental Appropriation #21 – School Board Request, State School Improvements Grant
3. Supplemental Appropriation #22 – School Board Request, State Security Grants, State Security Program, Fed Security Program

Chairman Jackson and the County Administrator discussed the Consent Agenda, including minutes and supplemental appropriations.

The County Administrator mentioned that Vice-Chairman Yowell was not available for the Board of Supervisors' meeting today.

Supervisor Dawson made a motion to approve the consent agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

SPECIAL APPEARANCES

None.

PUBLIC HEARING

4. Economic Development Committee Plan – Supervisor Jewett

Supervisor Jewett presented the Economic Development Committee Plan, highlighting workforce development and site development planning. The plan aims to make Madison County more proactive in economic development and address local programs and tax incentive policies. Supervisor Jewett emphasized the importance of controlling development along Route 29 to avoid overpopulation and congestion.

Supervisor Buchanan commended Supervisor Jewett for his efforts on the Economic Development Committee Plan. Supervisor Buchanan suggested having more hospitality options to enhance local tourism.

The Board further discussed the need for proactive planning and the importance of staying ahead with local policies.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett commended the Economic Development & Tourism Director for their efforts.

Supervisor Jewett made a motion to adopt the Economic Development Committee Plan and charged the Economic Development Committee with the actionable items in their respected timelines, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

OLD BUSINESS

5. Meadows Lane VDOT Road Abandonment – County Attorney

The County Attorney provided an update on the Meadows Lane project, noting no progress and ongoing challenges with easements.

The County Administrator mentioned the Board had requested to hold a public hearing, but this was put on pause pending the road maintenance agreement being ironed out.

NEW BUSINESS

6. Committees/Boards – Deputy Clerk
 - a. Rappahannock-Rapidan Division of Court Services/District Nine
 - b. CPMT New Appointment
 - c. IDA Availability

The Deputy Clerk provided updates on various committees and boards, including a reappointment on the Rappahannock-Rapidan Division of Court Services/District Nine VASAP Policy Board, a new appointment on the CPMT, as well as the need for advertising for two Industrial Development Authority (IDA) positions.

After discussion, the Board agreed to advertise for two new members for the Industrial Development Authority as well as reappointing Mr. Jeffrey Early to the Rappahannock-Rapidan Division of Court Services/District Nine VASAP Policy Board.

Supervisor Dawson made a motion to reappoint Mr. Jeffrey Early to the Rappahannock-Rapidan Division of Court Services/District Nine VASAP Policy Board, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

7. Permit & Tipping Fees Waiver Requests – County Administrator
 - a. Madison Day
 - b. Madison County Fair

Chairman Jackson recommended to waive all County permits and tipping fees for the Madison Day event as well as the Madison County Fair.

Supervisor Dawson made a motion to approve to waive all County permits and tipping fees for the Madison Day event and the Madison County Fair, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

8. Firework Permit: Berry Wedding – County Administrator

The County Administrator introduced the Firework Permit Application for Mr. Chase Berry's wedding, mentioning they had a licensed Pyrotechnician conducting the event.

Supervisor Jewett made a motion to grant the Firework Permit for Mr. Berry's wedding, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

9. Fishback Road Speed Study Request – County Administrator

The County Administrator informed the Board that a resident had requested VDOT to reduce the speed to 35 MPH on Fishback Road and the official request must come from the Board to VDOT. The County Administrator reviewed the current posted and not posted speed limit on the road.

Supervisor Buchanan made a motion to authorize the County Administrator to request VDOT to do a speed test, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

10. Topping Committee Fund Request - County Administrator

Chairman Jackson informed the Board that the Animal Shelter Manager requested approval to use \$9,830 from the Toppings Fund for painting at the Animal Shelter.

The County Administrator clarified they would be painting the interior of the Animal Shelter gray. The County Administrator mentioned a Topping Fund Committee meeting was held and this request was based on the Topping Fund Committees recommendation should the Board vote and approve.

Supervisor Dawson made a motion to approve the Topping Fund Commission funding recommendation to award the project to United Painting Plus Inc. for \$9,830, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

11. Water Supply Planning Grant - Resolution #2025-5

The County Administrator explained the Water Supply Planning Grant and the need for the Regional Commission to apply.

The Board discussed the involvement of the Regional Service Authority in the water supply planning efforts.

Supervisor Buchanan made a motion to approve Resolution #2025-2, a Resolution regarding local and regional water supply planning and an application for a FY2025 Water Supply Planning Grant, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

The County Administrator informed the Board they received an invitation today from Parks & Recreation for a Groundbreaking Ceremony for the Outside Recreation Center on April 7th.

There was discussion about the requirements for conducting a “special meeting” and the advertising requirements. After discussion, the Board agreed to advertise for a “special meeting” for the Board of Supervisors to attend the Parks and Recreation groundbreaking ceremony.

The County Administrator reviewed upcoming public hearings, including the equalization of the tax rate and the consideration of consolidating the Graves Mill and Wolftown election precincts.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Tracey Gardner, Economic Development & Tourism Director: The Economic Development & Tourism Director thanked the Economic Development Committee members and mentioned the County and/or Town could now apply for a Brown Field Grant.

With there being no further public comment, the public comment section was closed.

CLOSED SESSION

Supervisor Dawson made a motion to convene in closed session pursuant to Virginia Code Sections 2.2-3711(A)(1) for personnel and 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

Supervisor Dawson made a motion to re-convene in open session, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

Supervisor Dawson made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1) & 2.2-3711(A)(7) and that was identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

As a result of the Closed Session, the Board took the following action:

Supervisor Dawson made a motion to authorize the County Attorney to convey to the County's Opioid Attorney to engage in settlement negotiations as outlined in the confidential memo dated March 13, 2025, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell*

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: April 8, 2025.

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Agenda
Board of Supervisors
Thursday, March 27, 2025, at 3:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

FY26 Budget Worksession

1. Presentation of FY26 Budget Requests (Departments)

Time	Agency	Presenter
3:05 PM	Facilities & Maintenance & Transfer Station	Moonie Frazier
3:25 PM	Commonwealth Attorney & Victim Witness	Clarissa Berry & Dawn DelaCruz
3:45 PM	Building & Zoning	Jamie Wilks
3:55 PM	DSS	Valerie Ward
4:05 PM	CSA	Tiffany Woodward
4:15 PM	Animal Control	Greg Cave
4:35 PM	Emergency Communications	Sean Ferguson
4:45 PM	Treasurer	Stephanie Murray
4:55 PM	Emergency Management	Gavin Helme
5:05 PM	Madison County Health Department	Dana McClelland & Dr. James B. Carr

2. FY26 Outside Agencies Funding Request Review

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 3:00PM — Thursday, March 27, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #15 — March 27th

At a Budget Workshop (#5) of the Board of Supervisors on Thursday, March 27th at 3:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Carty Yowell, Vice-Chairman
Hannon Wright, County Attorney

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. ***Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.***

Chairman Jackson mentioned Vice-Chairman Yowell would be absent but was watching the meeting online.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no further public comment brought forth, the public comment opportunity was closed.

FY26 BUDGET WORKSESSION

1. Presentation of FY26 Budget Requests (Departments)

Departments	Presenter	Requested Amount
Facilities & Maintenance & Transfer Station	Moonie Frazier	\$1,528,466
Commonwealth Attorney & Victim Witness	Clarissa Berry	\$724,484

Building & Zoning	Jamie Wilks	\$657,885
DSS	Valerie Ward	\$763,205
CSA	Tiffany Woodward	\$896,000
Animal Control	Greg Cave	\$240,378
Emergency Communications	Sean Ferguson	\$170,089
Treasurer	Stephanie Murray	\$414,552
Emergency Management	Gavin Helme	\$28,352
Madison County Health Department	-	\$228,641

The Departments listed above presented their FY26 Budget Presentations. During the presentations, the following discussions were highlighted:

Facilities & Maintenance & Transfer Station:

Mr. Moonie Frazier, Facilities & Maintenance Manager, discussed the Transfer Station's budget, highlighting higher fees for Culpepper and Greene County for commercial waste and debris. The Facilities & Maintenance Manager proposed increasing local prices to \$68 or \$70 per ton to match local area rates.

Supervisor Buchanan inquired about Rappahannock County.

The Facilities & Maintenance Manager responded that he did not check Rappahannock County.

Chairman Jackson suggested increasing prices to \$70 per ton for both commercial and wood debris.

There was discussion about Madison County's Transfer Station offering two free brush months for residential usage.

The Facilities & Maintenance Manager mentioned an increase in telecommunications costs and mentioned they are switching from a landline to a cell phone.

The Finance Director clarified that the \$2,000 amount includes landline costs, which will decrease once the switch is made.

Supervisor Jewett discussed his visit to the Transfer Station, noting the scale house staff stated the untidiness is usually a holiday issue and a representative from Updike was present inspecting the site.

The Facilities & Maintenance Manager discussed the water and sewer line item, explaining the move of bottled water to a different line item.

The County Administrator mentioned the "leased uniform/mats" line item and inquired about exploring purchasing versus leasing.

The Facilities & Maintenance Manager confirmed a potential of \$4,500 in annual savings by purchasing uniforms instead of leasing.

The County Administrator advised moving forward with purchasing the floor mats.

The Facilities & Maintenance Manager mentioned that EMS is now purchasing their own janitorial supplies, reducing the need for county supplies.

The Finance Director mentioned that the insurance renewal has not been received yet, so the budget shows a zero change.

Commonwealth Attorney & Victim Witness:

Ms. Clarissa Berry, Commonwealth Attorney, provided an update on the Victim Witness program, noting an increase in crime victims and the need for grant funding. The Commonwealth Attorney discussed the potential impact of federal government cuts on the program and the need for additional administrative assistance should the program be cut. The Commonwealth Attorney highlighted the importance of the Victim Witness program in providing immediate support to victims. The Commonwealth Attorney discussed the need for additional funding for a third county attorney position and the increased costs of Axon's body-worn camera services. The Commonwealth Attorney explained the benefits of upgrading to Axon's Justice Pro package, including improved transcription and translation services. The Commonwealth Attorney mentioned the need for additional funding for postal services, office supplies, and books and subscriptions.

There was further discussion regarding the third county attorney position and the record retention for body cam videos.

Building & Zoning:

Mr. Jamie Wilks, Building Official, discussed the Building department's budget, noting the impact of the proposed COLA and additional certifications obtained by an employee. The Building Official mentioned the need for new tablets for the new Tyler system and the need for a new vehicle for zoning inspections. The Building Official explained the budget adjustments for training and advertising for the Zoning department.

The Finance Director clarified that the 10% increase in salaries and wages was due to a different employee being in the position last year.

The County Administrator mentioned some new certifications obtained impacted it as well.

There was extra time before the next presentations. Due to this, the Board discussed item number two on the agenda.

2. FY26 Outside Agencies Funding Request Review

The Board discussed the FY26 Outside Agencies Funding Requests for various outside agencies. The Board requested staff work to confirm the County's required funding amount for the library. After discussion, the Board agreed to do flat funding from all outside agencies except for Madison Community Cats (MAD Cats), and the Madison Free Clinic.

The Board discussed the need for the Madison Learning Center to become more sustainable and the potential impact of increasing rates. After discussion, the Board agreed to revisit the funding for the Early Learning Center at a future meeting.

1. Presentation of FY26 Budget Requests (Departments)

The Board continued with the presentations for FY26 Budget Request.

Department of Social Services(DSS):

Ms. Valerie Ward, Director of Madison County Social Services, provided an update on the DSS budget, noting flat funding and excellent reviews from federal and state partners.

Children's Services Act(CSA):

Ms. Tiffany Woodward, CSA Coordinator, discussed the increase in CSA cases and the need for additional funding to meet the increased demand. The CSA Coordinator explained the impact of rising service costs and the need for additional funding to support children in foster care and community-based services.

The Board acknowledged the significant increase in the CSA budget and the need for additional funding to meet the increased demand.

Animal Control:

Mr. Greg Cave, Chief Animal Control Officer, discussed the need for a part-time animal control officer to handle the increased call volume and ensure 24/7 coverage. The Chief Animal Control Officer provided data on the increase in calls and the need for additional staff to handle on-call after-hours responses.

There was further discussion regarding the proposed new part-time animal control officer.

Emergency Communications:

Mr. Sean Ferguson, Director of Emergency Communications, discussed the Emergency Communications budget, noting the need for new dispatch chairs and the potential for grant funding for training and equipment. The Director of Emergency Communications highlighted the importance of dispatcher comfort and the need for new chairs to improve health and productivity. The Director of Emergency Communications discussed specialized equipment and potential grants to replace said equipment as well as grants for personnel training and GIS data

management. The Director of Emergency Communications discussed the Comp Board salary adjustments.

There was further discussion regarding the potential new dispatcher chairs.

Treasurer:

Mrs. Stephanie Murray, the Treasurer, stated the overall budget increased 2.2%, and highlighted the 3% COLA and the 1.5% bonus from the Comp. Board.

Emergency Management:

Mr. Gavin Helme, Assistant Chief, provided an update on the Emergency Management budget, noting a 4% decrease for the overall budget and the impact of new Starlink equipment. Assistant Chief Helme discussed the potential benefits of Starlink for emergency response and the need for funding for training and conferences.

Madison County Health Department:

Chairman Jackson advised for staff to review the Health Department's budget since they were ahead of schedule.

The Finance Director discussed the Health Department's budget, noting a slight decrease.

The County Administrator discussed the need to review tax rates and administrative fees at the next meeting. The County Administrator discussed the upcoming public hearing on April 8th to equalize the tax rate. The equalized rate is advertised at 49 cents per 100, but the effective rate is not yet determined. The County Administrator and the Finance Director will present a rough draft of the budget on April 10th, focusing on current adjustments and potential tax increases. The County Administrator mentioned the need to discuss administrative fees, including dog adoptions and commercial hauling.

The Finance Director mentioned the Davenport report, which will be presented to the Board despite the inability to attend in person.

The County Administrator suggested revisiting the CIP (Capital Improvement Program) to finalize details, including roof replacements and paving activities. The need to track school side capital and fine-tune is emphasized to help with the budget presentation on April 10th.

There was further discussion regarding tax rates, expenditures, revenues, as well as the capital improvement plan (CIP) for FY26.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment brought forth, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 7, 2025.



Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, April 2, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

- A. **(Case No. SU-02-25-1) Two Rivers – Special Use Permit Application**
Kari Gaviria has applied for a special use permit to operate a primitive campground on a 48.347 acre (GIS) parcel known as Madison County tax map 40-95A. The parcel is zoned A-1 (Agricultural). The parcel currently contains a residence that is being utilized as a short-term rental, and campsites that meet the definition of Madison Zoning Ordinance, article 20-31.
- B. **(Case No. SU-02-25-2) Black Cat Antiques – Special Use Permit Application**
Carey (Angie) Brown has applied for a special use permit to operate an Antique Craft and Gift shop in accordance with Madison County Zoning Ordinance 3-2-5, and an Auction Establishment in accordance with Madison County Zoning Ordinance 4-2-23 for a 36.77 acre (GIS) parcel known as Madison County tax map 45-21. The parcel is zoned A-1 (Agricultural).
- C. **(Case No. RZ-02-25-2) AC Limited Partnership – Rezoning Application**
Carrie Brown has applied on behalf of AC Limited Partnership to rezone a 2.136 acre parcel (GIS) known as Madison County tax map 55-38B from A-1 (Agricultural) to B-1 (Business). No project is currently planned for the parcel.
- D. **(Case No. SD-02-25-1) – Subdivision of Madison County Tax Map 42-33**
Walter Sampsell has applied on behalf of Mark A Moorstein to subdivide the parcel identified as Madison County tax map 42-33. The parcel is currently 28.5947 acres (survey) and is proposed to be divided to create three new parcels, plus the residual.
- E. **(Case No. RZ-02-25-1) Jonathan Nichols – Rezoning Application**
Jonathan Nichols has applied to rezone a 5.532 acre portion of a the parcel known as Madison County Tax Map 44-3 (total acreage is 77.112 per survey) from C-1 (Conservation) to A-1 (Agricultural). If rezoning is approved, the applicant intends to subdivide the property.
- F. **(Case No. 2024-ZOA-12-18-02) Adoption of Personal Campground definition.**
The adoption of a definition for a personal campground is being proposed to allow for by-right recreation on private property but regulate the use of recreational vehicles (RVs) and tents to prevent their use as permanent residences.

New Business

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, April 2, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #16 — April 2nd

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, April 2, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Allen Nicholls, Planning & Zoning Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Carty Yowell, Vice-Chairman

**The Board of Supervisors came to order following the adjournment of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised adding the following under Closed Session:

[2.2-3711\(A\)\(1\) for personnel](#)

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Jewett. **Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.**

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. SU-02-25-1) Two Rivers – Special Use Permit Application

Ms. Kari Gaviria has applied for a special use permit to operate a primitive campground on a 48.347-acre (GIS) parcel known as Madison County tax map 40-95A. The parcel is zoned A-1 (Agricultural). The parcel currently contains a residence that is being utilized as a short-term rental, and campsites that meet the definition of Madison Zoning Ordinance, article 20-31.

The Planning & Zoning Administrator did not have anything additional to add.

Supervisor Jewett stated Case A, B, and C were all good projects that aligned with the Comp Plan and the Economic Development Plan.

Supervisor Buchanan mentioned he heard a public concern regarding a gun range and inquired if there would be any shooting of guns.

The applicant, Ms. Kari Gaviria, stated there would be no guns and mentioned she would live there and could address any problems.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Dawson made a motion to approve Case No. SU-02-25-1 as recommended by the Planning Commission, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

B. (Case No. SU-02-25-2) Black Cat Antiques – Special Use Permit Application

Ms. Carey (Angie) Brown has applied for a special use permit to operate an Antique Craft and Gift shop in accordance with Madison County Zoning Ordinance 3-2-5, and an Auction Establishment in accordance with Madison County Zoning Ordinance 4-2-23 for a 36.77-acre (GIS) parcel known as Madison County tax map 45-21. The parcel is zoned A-1 (Agricultural).

The Planning & Zoning Administrator did not have anything additional to add.

Chairman Jackson asked for confirmation that the Planning Commission recommended that only online auctions be allowed.

The Zoning Administrator confirmed there would not be any live auctions, mentioning this was ensured by the language in the conditions.

The applicant, Ms. Carey (Angie) Brown, did not have anything additional to add.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett made a motion to approve Case No. SU-02-25-2 as presented by the Planning Commission, seconded by Supervisor Dawson. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

C. (Case No. RZ-02-25-2) AC Limited Partnership – Rezoning Application

Ms. Carrie Brown has applied on behalf of AC Limited Partnership to rezone a 2.136-acre parcel (GIS) known as Madison County tax map 55-38B from A-1 (Agricultural) to B-1 (Business). No project is currently planned for the parcel.

The Planning & Zoning Administrator stated this application was in line with the Highway 29 Corridor Study and the Comp Plan and he was in favor of it.

The applicant, Ms. Carrie Brown, did not have anything additional to add.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Buchanan made a motion to approve Case No. RZ-02-25-2 as recommended by the Planning Commission, seconded by Supervisor Dawson. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

D. (Case No. SD-02-25-1) – Subdivision of Madison County Tax Map 42-33

Mr. Walter Sampsell has applied on behalf of Mark A Moorstein to subdivide the parcel identified as Madison County tax map 42-33. The parcel is currently 28.5947 acres (survey), and it is proposed to be divided to create three new parcels, plus the residual.

The Planning & Zoning Administrator did not have anything additional to add.

The applicant, Mr. Walter Sampsell, did not have anything additional to add.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Dawson made a motion to approve Case No. SD-02-25-1 as recommended by the Planning Commission, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

E. (Case No. RZ-02-25-1) Jonathan Nichols – Rezoning Application

Mr. Jonathan Nichols has applied to rezone a 5.532-acre portion of the parcel known as Madison County Tax Map 44-3 (total acreage is 77.112 per survey) from C-1 (Conservation) to A-1 (Agricultural). If rezoning is approved, the applicant intends to subdivide the property.

The Planning & Zoning Administrator stated this is a rare occasion where upzoning conserved the land, and it met the goals described in the Comp Plan.

The applicant, Mr. Jonathan Nichols, did not have anything additional to add.

Chairman Jackson opened the floor for public comment.

Scott Benning: Mr. Scott Benning expressed concerns about setting a precedent for converting conservation land.

With there being no further public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett expressed his hesitation with rezoning unless there was a good reason for the owner and the County. Supervisor Jewett mentioned his concerns with setting a precedent and stated he would have difficulty approving this case.

Chairman Jackson stated the precedent is already set and gave examples of when they have done this in the past.

There was further discussion regarding past similar cases and the precedent this may set.

Supervisor Dawson made a motion to approve case no. RZ-02-25-1 as recommended by the Planning Commission, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson. Nay: Jewett Abstain: (0) Absent: Yowell.*

F. (Case No. 2024-ZOA-12-18-02) Adoption of Personal Campground definition.

The adoption of a definition for a personal campground is being proposed to allow for by-right recreation on private property but regulate the use of recreational vehicles (RVs) and tents to prevent their use as permanent residences.

The Planning & Zoning Administrator did not have anything additional to add.

Supervisor Jewett inquired if he could camp on his property in a tent.

The Planning & Zoning Administrator stated he could do it for thirty days, but it could not be a permanent residence.

Supervisor Buchanan inquired if this was a big issue in the County.

The Planning & Zoning Administrator explained how this definition came to be, highlighting an applicant who was installing RV pads for recreation use on his property. The applicant currently would have to follow the provisions for a commercial campground. The purpose of this definition is to allow people to have a campsite on their property as long as it is not for compensation. This will preserve the right to recreationally camp on your own property while providing enforcement tools for people who try to live in their RVs.

Supervisor Buchanan expressed concerns about the potential for overregulation and the impact on personal property rights.

The County Attorney explained that the Ordinance states that if it is not specifically allowed, it is prohibited. The intention of this definition was to allow more rights than are currently allowed.

The County Administrator referenced the Preliminary Development Review Committee meeting when this came up.

Supervisor Buchanan further explained his concern about not allowing someone to camp on their property once a month.

The Planning & Zoning Administrator clarified that the purpose of this definition is to make this an allowable by right use.

The Board discussed the definition further and eliminated some of the restrictions listed to now read as follows:

Personal campground. An area of land developed by the owner to accommodate friends and/or family, not in exchange for rent, lease or otherwise in return for compensation, not to exceed 30 consecutive days, and in tents, campers, recreational vehicles, or travel trailers, designed for single families. Personal campgrounds must comply with regulations for sanitation imposed by the Madison County Health Department. ~~A maximum of two recreational vehicle pad sites with hookups for electricity and water may be allowed on every five acres of property. No camper or travel trailer space shall contain less than 1,000 square feet of area. No camper or travel trailer space shall be less than 25 feet in width. No camper or travel trailer shall be located closer than 12 feet to another camper or travel trailer.~~ Three or more camp sites require a campground permit issued by the Madison County Health Department.

The County Attorney recommended re-advertising due to the changes.

Supervisor Dawson made a motion to send the definition back to the Zoning Administrator and County Attorney with amended direction and have them bring it back before the Board, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

Chairman Jackson inquired if the Board was in agreement with the Comp Plan as presented.

The Board agreed.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Phil Hawkins: Mr. Phil Hawkins raised concerns about the enforcement and inspection of the stormwater management plans and sediment control.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CLOSED SESSION

2.2-3711(A)(1) for personnel

Supervisor Dawson made a motion to convene in a closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*



Agenda
Budget Worksession #6
Thursday, April 3, 2025 at 3:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

FY26 Budget Worksession

1. Economic Development & Tourism's Budget Presentation – Economic Development & Tourism Director
2. Davenport's Financing & Leasing Recommendations – Kyle Laux
3. Follow-Up Budget Discussion – Finance Director and County Administrator
 - a. CY25 Tax Rates
 - b. FY26 Administrative Fees
 - c. Tax Collection Deadline [Resolution #2025-3 \(Extension to the Tax Deadline\)](#)
 - d. CIP & CARP

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 3:00PM — Thursday, April 3, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #17 — April 3rd

At a Budget Workshop (#6) of the Board of Supervisors on Thursday, April 3rd at 3:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Jud Buchanan, Member
Dustin Dawson, Member (*Arrived at 3:11 pm*)
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Carty Yowell, Vice-Chairman
Hannon Wright, County Attorney

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present. Chairman Jackson mentioned Vice Chairman Yowell was watching online and Supervisor Dawson was running a few minutes late.

Chairman Jackson advised adding the following to the agenda:

[#4. Resolution #2025-3 \(Extension to the Tax Deadline\)](#)

The County Administrator mentioned that the Resolution #2025-3 was a part of item 3c on the agenda.

Supervisor Jewett made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. ***Aye: Jackson, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson, Yowell.***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment brought forth; the public comment opportunity was closed.

FY26 BUDGET WORKSESSION

1. Economic Development & Tourism's Budget Presentation – Economic Development & Tourism Director

The Economic Development & Tourism Director reported minor changes to their budget, including cutting back on some historical maintenance costs.

The Finance Director highlighted the 3% COLA for the department.

Supervisor Jewett inquired about a presentation on site readiness planning.

There was further discussion regarding scheduling the site readiness planning presentation for April 22nd.

2. Davenport's Financing & Leasing Recommendations – Kyle Laux

The County Administrator introduced Mr. Kyle Locks from Davenport for a financial analysis presentation.

The Finance Director mentioned she met with Davenport on March 24th after putting all the budget presentations and outside agency applications into a mass budget spreadsheet to better know how all requests impacted the opening balance, appropriation, and capital. The Finance Director requested Davenport prepare a worst-case scenario that showed how it affected the fund balance, and strategies they would recommend.

Supervisor Dawson arrived at 3:11 pm.

Mr. Kyle Laux discussed the importance of fund balance and the decline in financial reserves from 2020 to 2025. Mr. Kyle Laux presented two scenarios for capital funding, with different impacts on the budget and fund balance.

The Finance Director mentioned the Board was provided a capital overview/detailed breakdown document.

The Board and staff had further discussion regarding Madison County's current interest rates and potential new interest-bearing accounts.

Mr. Kyle Laux reviewed the County's interest rate trends. Mr. Kyle Laux discussed the potential use of the SNAP program for reinvesting borrowed funds.

There was further discussion about the SNAP Program, the potential of doing a ballot measure for bonds, and increasing tax for specific projects temporarily.

There was further discussion regarding the potential of borrowing money for the capital projects.

3. Follow-Up Budget Discussion – Finance Director and County Administrator

d. CIP & CARP

The Board and staff reviewed the CIP and CARP budgets.

The Finance Director mentioned the printed capital overview document included numbers for purchasing EMS equipment, not the leasing options.

Chairman Jackson advised getting leasing numbers for the equipment so they can compare the cost.

The County Administrator reviewed the County's and Schools' capital improvement projects for FY26 including the need for a membrane roof replacement at the CID building, plating of a concrete wall at the Transfer Station, and paving at Social Services.

The Finance Director provided lease costs for the cardiac monitors and mechanical CPR devices, totaling \$104,179 in FY26.

The Board discussed the benefits of leasing to preserve the fund balance and requested staff bring back the expected life of the EMS equipment.

The Board and staff continued to review the capital budget items, highlighting the call handling equipment replacement (911 equipment with a potential grant), Axon & CAD equipment, Information Technology's four servers' replacements, and Dell desktop replacements. There was discussion on the potential for cloud hosting versus on-premises servers and the number of Dell computers they should replace this fiscal year.

Chairman Jackson questioned certain school projects, such as the AV system and intercom system and felt they needed to discuss them further.

The Finance Director mentioned a five-year lease for an ambulance would be annual payments of \$102,250 which would start in FY27.

There was further discussion on the intercom system and the AV system at the School as well as other School capital items.

Chairman Jackson and the County Administrator discussed the acquisition of vehicles and equipment for EMS, Sheriff's office, and Building and Zoning.

After further discussion, the staff's recommendation was to approve four new explorers for the Sheriff with one used vehicle and a drone, with a grant covering part of the drone cost. The Board agreed on the need for a new Building and Zoning truck for various County needs.

The Board discussed the School's bus request, the shortage of drivers, shrinking student population, and the consolidation of bus routes. The Board agreed to reduce the number of new school buses to one. The Board discussed the Schools' facilities request for a new truck which they agreed with.

Chairman Jackson transitions the discussion to the facilities and CIP list for the County, mentioning specific projects and funding sources.

The Board and staff further discussed removing several items from the Schools' capital budget and the reprioritization of various projects.

a. CY25 Tax Rates

The County Administrator discussed the upcoming tax rate public hearing and the need to balance the budget. The County Administrator discussed how the reassessment impacted the tax rate.

Supervisor Jewett suggested comparing property tax rates to inflation and the rate of spending to provide context.

The County Administrator explained the process of advertising and setting the tax rate as well as the impact of the equalized rate on property values.

The Finance Director discussed the need for a three-cent tax increase to balance the operating budget, considering the impact on capital funding.

The County Administrator mentioned staff would like to review the outside agencies' funding list, Departments' funding list, and the Administration recommendation that would help work towards a balanced budget.

Chairman Jackson advised coming back later to discuss what to advertise for the CY26 Tax Rate and the FY26 Administrative Fees. Chairman Jackson advised reviewing a document provided by the Finance Director with Administrative recommendations.

The Finance Director presented the outside agency funding list, highlighting flat funding and reductions in requests.

Supervisor Jewett inquired if the Library funding was mandatory.

The County Administrator explained that counties are required to fund a medium per capita to get the State funding portion.

Chairman Jackson inquired what the actual number they should be funding was.

The County Administrator responded that he was pretty sure it was what the Library requested.

The Board discussed the Madison Learning Center's request and if they planned to increase their rates. After discussion, Supervisor Jewett stated he would follow up.

The Finance Director mentioned they had not yet talked to department heads about their Administration recommendations for their budget and planned to do that before the final

presentation next week. The Finance Director discussed the process of reviewing and trimming the various departments' budgets.

The County Administrator discussed EMS' budget requests, including a power shift and new Community Paramedicine full-time employee. The Administration recommendation is to remove the power shift as well as the Community Paramedicine full-time employee. There has been a recent personnel change that allows existing staff to manage it at its current level. The County Administrator reviewed other items that were removed.

The Finance Director reviewed the EMS overall increase, which would change when they added the equipment leasing amounts. The Finance Director reviewed the changes in their overtime budget and attrition.

The Finance Director mentioned the Commonwealth Attorney requested an additional \$15,000 for a third attorney position. The Finance Director recommended leaving that position at \$75,000 and having the Commonwealth Attorney come back to the Board to request an increase to take out of contingency should she find an applicant.

Chairman Jackson advised have \$15,000 earmarked in contingency for that purpose.

The Finance Director stated for the Information Technology department's budget; they reduced the consulting time to three months for Mr. Bruce Livingston after his retirement.

The Finance Director stated that the Parks and Recreation department is requesting a part-time to full-time conversion. The Finance Director stated they took that out and did flat funding on the Parks & Recreation contribution from last year.

Chairman Jackson inquired if they were going to merge Parks & Recreation as a County Department.

The County Administrator agreed and stated they will achieve that this calendar year.

The Board further discussion the part-time to full-time conversion request from Parks & Recreation.

After discussion, the Finance Director stated she would talk to Parks & Recreation to see if they could realign their budget and downsize other expenses to allow the conversion to take place.

The County Administrator discussed the request for a new position for Animal Control and the potential benefits and schedule. This position would also assist the Facilities & Maintenance Department when needed.

Supervisor Dawson stated it was a step in the right direction, they just cannot do it this year.

There was further discussion regarding the suggested new position for Animal Control. After discussion, the Board agreed to remove this new position for this year.

The Finance Director mentioned the need for an increase in funds for CSA and suggested they use the joint services stabilization fund as needed rather than increasing their budget.

The Finance Director discussed the School's budget, including the need for a 3% COLA and the remaining funds they have every year. The Finance Director mentioned she did not know if they plan attrition but felt that it may help save money.

The County Administrator explained the uncertainty around new monies for school support positions due to the General Assembly's actions.

The Finance Director mentioned they could do a contingency line-item for the schools.

Chairman Jackson suggested leaving it where it was and have the Finance Director produce a scenario that includes a contingency line-item.

Supervisor Buchanan inquired how much they could pull from their unassigned fund balance, while still being in compliance.

The Finance Director stated she could run that number for next week's meeting.

There was further discussion regarding the draft Administration recommendation and the impact on the overall budget.

b. FY26 Administrative Fees

The County Administrator proposed increasing the dog adoption fee and the commercial hauling rate at the Transfer Station.

There was further discussion about increasing the cost of adoptions and the cost compared to other localities.

Supervisor Buchanan suggested a tiered approach for dog adoption fees to encourage adoptions of older dogs.

The County Administrator agreed to follow up with the Animal Shelter Manager and bring back more information to the Board regarding a potential tiered approach.

Chairman Jackson stated Parks & Recreation may need their requested full-time position and inquired if the Finance Director could prepare a scenario for the next budget worksession that reflected this.

There was further discussion regarding the pay grade and the minimum salary for this proposed position.

Supervisor Jewett inquired about personal property tax.

The County Administrator mentioned that to balance the budget, they have only looked at real estate tax increases.

Supervisor Jewett expressed concerns about the potential impact of tariffs on used car values and new car prices.

The Finance Director agreed, questioning the potential decline in new vehicle purchases and its effect on revenue.

The County Administrator mentioned a list of vehicle categories and the importance of real estate in revenue generation.

Supervisor Jewett suggested leaving the valuation rate unchanged due to uncertainties.

Chairman Jackson proposed running scenarios to solidify the budget next week.

Supervisor Jewett expressed appreciation for the staff's efforts in managing the budget.

c. Tax Collection Deadline [Resolution #2025-3 \(Extension to the Tax Deadline\)](#)

Chairman Jackson inquired if anyone had issues with Resolution #2025-3.

The County Administrator mentioned June 19th was the original motion to extend the tax deadline from the initial deadline of June 5th, however, June 19th is a holiday. The County Administrator provided a history of tax deadline extensions and requested the tax deadline be temporarily extended to June 20th.

Supervisor Dawson made a motion to approve Resolution #2025-3, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

RESOLUTION # 2025-3

**A RESOLUTION TO AUTHORIZE THE EXTENSION OF THE JUNE 5, 2025,
REAL ESTATE TAX INSTALLMENT PAYMENT DUE DATE TO JUNE 20,
2025.**

Whereas, on December 17, 2008, the Madison County Board of Supervisors adopted Ordinance 2008-9 that had the effect of establishing June 5 and December 5 as semiannual installment due dates for the payment of real estate taxes; and

Whereas, various factors have resulted in a delayed completion of the 2024 real estate reassessment process, and

Whereas, advertising requirements associated with a real estate tax increase following such a reassessment process have resulted in a later than usual public hearing date on that proposal; and

Whereas, the Commissioner of the Revenue and Treasurer requires time to process and issue bills between the adoption of the tax rate and issuance of bills and have suggested an extension of the June 5, 2025 due date to allow ratepayers adequate time to remit after receiving tax bills; and

Whereas, §58.1-3916 of the Code of Virginia authorizes the Board of Supervisors to provide by resolution for reasonable extensions of time, not to exceed 90 days, for the payment of real estate taxes;

Now, therefore, be it resolved that the Madison County Board of Supervisors authorizes the extension of the June 5, 2025 semiannual real estate tax installment due dates for the payment of real estate taxes to June 20, 2025.

The County Administrator discussed the possibility of advertising for administrative fees and public hearings.

There was further discussion regarding the CY25 Tax Rate advertisement. After discussion, the Board agreed to advertise the three-penny rate with the potential to do less.

d. CIP & CARP

Discussed item 3d. previously.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment brought forth; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. ***Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 7, 2025.



Agenda
Board of Supervisors
Monday, April 7, 2025 at 11:00 AM
Hoover Ridge Park,
Madison, Virginia 22727

Call to Order

Determine Presence of a Quorum/Adoption of Agenda

1. Hoover Ridge Park's Outdoor Recreation Center's Groundbreaking Ceremony – Parks & Recreation

Adjourn

Date: 11:00 AM — Monday, April 07, 2025
Location: Hoover Ridge Park, Madison, VA. 22727

At a regular meeting of the Board of Supervisors on Monday, April 7th at 11:00 AM at the Hoover Ridge Park, Madison, VA. 22727.

ABSENT: Carty Yowell, Vice-Chair
James Jewett, Member
Hannon Wright, County Attorney

Chairman Jackson called the Board to order.

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. ***Aye: Jackson, Buchanan, Dawson. Nay: (0) Abstain: (0) Absent: Yowell, Jewett.***

The Board of Supervisor's participated in the Hoover Ridge Outdoor Recreation Center's Groundbreaking Ceremony. During the ceremony Ms. Lindsay Von Herbulis, Parks & Recreation Coordinator, and Mr. Jerry Carpenter, Parks & Recreation Manager, gave their thanks and appreciation to various organizations and people who contributed to the Outdoor Recreation project.

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson. Nay: (0) Abstain: (0) Absent: Yowell, Jewett.*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 7, 2025.



Agenda
Board of Supervisors
Tuesday, April 8, 2025, at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 03/13/2025, 03/20/2025, & 03/25/2025

Special Appearances

3. Voltran Transportation Services Presentation – Heather Ringler

Public Hearing

4. Polling Precinct Location Change & Consolidation – County Administrator
 - a. Ordinance #2025-2
5. CY25 Equalization of Tax Rate - County Administrator
 - a. [Presentation by Supervisor Jewett](#)
 - b. [Resolution #2025-4](#)

Old Business

6. Hoover Ridge Maintenance Building – Deputy County Administrator

New Business

7. Building Code Board of Appeals Expired Terms – Deputy Clerk
8. [Resolution #2025-5 Resolution for Fire Mini Grant](#)

Discussion

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, April 8, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #19 — April 8th

At a regular meeting of the Board of Supervisors on Tuesday, April 8th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson proposed adopting an agenda with some minor changes, including adding a presentation by Supervisor Jewett as 5a and switching the current 5a to 5b, as well as adding Resolution #2025-5 for a Fire Mini Grant. The amended items are listed in blue:

5. CY25 Equalization of Tax Rate - County Administrator
 - a. Presentation by Supervisor Jewett
 - b. Resolution #2025-4

8. Resolution #2025-5 Resolution for Fire Mini Grant

The County Administrator pointed out a typo in the Resolution #2025-5, which would be corrected.

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Sheriff: Sheriff Weaver gave a monthly report highlighting forty-four criminal investigations, one hundred twenty-four civil processes, seven hundred seventy-eight calls of service, and ninety-four traffic sums. Sheriff Weaver also reviewed the results of a Board requested speed study located on Route 29 in the School Zone, noting high violation rates and average speeds.

Vice-Chairman Yowell inquired if the traffic violations were local people or people from out of town.

Sheriff Weaver responded that over the last year, they have only had 18% of local people who violated the speed limit.

Commissioner of Revenue: Mr. Brian Daniel, Commissioner of Revenue, gave a monthly report, highlighting the finalization of reassessment data and the upcoming setting of the tax rate.

Human Resources: Ms. Tillie Strothers, Human Resources Manager, gave a monthly report by providing updates on recent HR training and job openings located on the County's website.

Building & Zoning Department: Mr. Jamie Wilks, Director of Building & Zoning, gave a monthly report, noting the Building, Zoning, and the E&S reports were in the agenda packet. The Director of Building & Zoning highlighted the inspections report and a new code adoption schedule.

Animal Shelter: Ms. Annette Dodson, Animal Shelter Manager, gave a monthly report, highlighting adoption events, current interviewing, painting the interior of the Shelter, and ongoing projects. The Animal Shelter Manager shared statistics on the Shelter's activities, including the number of dogs and cats in various stages of care.

Information Technology: Mr. Alan Berry, System Administrator I and soon to be Information Technology Manager, gave a monthly report highlighting new payment technology at the Treasurer's office and the hiring for System Administration positions.

Emergency Communications: Mr. Sean Ferguson, Director of Emergency Communications, gave a monthly report and highlighted call volumes, staffing, and community outreach efforts.

Parks & Recreation: Mr. Jerry Carpenter, Parks & Recreation Manager, gave a monthly report by providing updates on the Outdoor Recreation Center, upcoming events, and community engagement activities.

Emergency Medical Services (EMS): Noah Hillstrom, EMS Chief, gave a monthly report, highlighting 170 EMS responses with a nine-minute response time, mutual aid calls, NUA occurrences (no units available), a staff promotion, an update on a staff vacancy, grant updates, and a community engagement activity.

CONSENT AGENDA

2. Approve Minutes: 03/13/2025, 03/20/2025, & 03/25/2025

Vice-Chairman Yowell advised voting on the 03/25/2025 minutes separately to allow for him to abstain due to his absence.

Vice-Chairman Yowell made a motion to approve the 03/13/2025 & 03/20/2025 minutes, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Supervisor Jewett made a motion to approve the 03/25/2025 minutes, seconded by Supervisor Dawson. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: Yowell. Absent: (0).*

SPECIAL APPEARANCES

3. Voltran Transportation Services Presentation – Heather Ringler

Ms. Heather Ringler, Program Director of Voltran Transportation Services, gave a presentation to inform the Board and the public of her organization's services. Ms. Heather Ringler highlighted the need for volunteers in Madison County and provided statistics on the organization's activities.

PUBLIC HEARING

4. Polling Precinct Location Change & Consolidation – County Administrator
 - a. Ordinance #2025-2

The County Administrator provided background information on the proposed consolidation and the public hearing process.

Chairman Jackson opened the floor for public comment.

Randall “Scootie” Lillard: Mr. Randall “Scootie” Lillard, Graves Mill resident, presented a petition with forty-two names to keep the Graves Mill polling precinct location.

Gregory Wuestenhagen: Mr. Gregory Wuestenhagen, a member of the Graves Chapel Council, supported maintaining the polling place for cultural identity reasons. The Graves Chapel is willing to waive all fees for voting at the Graves Chapel, should the Board retain the polling location.

Mitch Bernstein: Mr. Mitch Bernstein, Graves Mill resident, expressed his concerns with the consolidation, citing historical significance and high voter turnout in Graves Mill. Mr. Mitch Bernstein expressed concerns that the Historical Society was not contacted as requested. Mr.

Mitch Bernstein read a section of a letter that was provided by Mr. Douglas Graves that was a part of the public record. Mr. Mitch Bernstein mentioned the improvement of internet abilities at the precinct with Firefly installation in the Graves Mill area.

Gregory Wuestenhagen: Mr. Gregory Wuestenhagen referenced the Pledge of Allegiance and the Constitution of the United States and discussed the importance of representation over efficiency.

Lauren Eanes, Madison Registrar: Mrs. Lauren Eanes, Madison Registrar, provided a detailed financial analysis of the costs and the increases in early voting. The Registrar referenced Virginia Code section 24.2-124.1 and explained how the Registrar's office was required to pay the rent at the Graves Mill Precinct. The Registrar mentioned the internet would be a great addition. The Registrar stated her office mailed a letter to the Historical Society in February informing them of the proposed precinct change and consolidation. The Registrar commended the Graves Mill precinct workers. The Registrar stated that as a County employee it is her responsibility to bring this information to the Board so they can make a decision.

Supervisor Buchanan inquired about the use of paper ballots.

The Registrar agreed they still used them and explained the process should a machine stop working.

Supervisor Buchanan mentioned he understood rent could not be free and asked if it could cost \$1.00.

The Registrar explained that it could not be a discount from what others are charged to use the space.

Mitch Bernstein: Mr. Mitch Bernstein mentioned he understood the Registrar's responsibility. Mr. Mitch Bernstein expressed his concerns about the need to make a change right now and requested the Board not to consolidate right now.

Brian Mitchell: Mr. Brian Mitchell, Electoral Board member, reminded the Board they needed to take action on the Wolfstown Precinct location change regardless of the consolidation decision.

With there being no further public comment being brought forward; the public comment opportunity was closed.

The County Attorney further explained Virginia Code section 24.2-124.1. The Code is phrased, "The State Board, the Department, each local electoral board, and all offices of general registrar's shall not solicit, except, use, or dispose of any money, grants, property, or services given by a private individual or nongovernmental entity for the purposes of funding voter education and outreach programs, voter registration programs, or any other expense incurred in the conduct of the election." The County Attorney referenced an Attorney General's opinion that solidified why this would not be acceptable.

Supervisor Jewett mentioned he voted in the past to keep this precinct open due to his concern about disenfranchisement. Due to the “election season” with early voting and mail-in ballots, disenfranchisement does not seem to be a concern. Supervisor Jewett stated they are trying to close a two million budget deficit, will most likely raise taxes, and every dollar counts.

Vice-Chairman Yowell expressed how Wolftown and Graves Mill were important areas to him and further explained how this polling place did not define Graves Mill. Vice-Chairman Yowell stated the staff had a valid presentation and it was rare when he goes against a staff’s recommendation.

Supervisor Buchanan mentioned he sent an email on the 25th to Mr. Max Lacy, from the Historical Society, about the consolidation. Supervisor Buchanan expressed concerns about disenfranchising voters and emphasized the importance of historical preservation. Supervisor Buchanan stated he would vote to keep the Graves Mill Precinct for the next year or two unless things change.

Chairman Jackson stated he agreed that not much has changed and it will be the same argument in a few years. The number of people voting at the precinct are going down. Chairman Jackson stated they appreciated the significance of the history in Graves Mill. Chairman Jackson stated he agreed with Vice-Chairman Yowell that the identity of Graves Mill was not the polling location. Chairman Jackson stated this discussion would come back and if they did not do it now, they would later.

Vice-Chairman Yowell made a motion to approve Ordinance #2025-2 to change the Wolftown polling place and to consolidate the Wolftown and Graves Mill election precincts, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Dawson, Jewett. Nay: Buchanan. Abstain: (0) Absent: (0).*

5. CY25 Equalization of Tax Rate - County Administrator
 - a. [Presentation by Supervisor Jewett](#)
 - b. [Resolution #2025-4](#)

The County Administrator explained the process of reassessment and the need to equalize the tax rate.

Supervisor Jewett presented a detailed analysis of property value increases and the impact on tax rates. Supervisor Jewett explained the equalization process and the potential tax increases for individual property owners. Supervisor Jewett discussed the financial challenges and the need to increase the tax base to manage future costs. Supervisor Jewett discussed the importance of setting goals, policies, and strategies to attract new businesses and encourage startup and expansion in the county. Supervisor Jewett emphasized the need to control spending to ensure revenue sufficiency, citing examples of counties facing various challenges. Supervisor Jewett highlighted the impact of external money on the county's development and the need to control change to maintain the county's rural character. Supervisor Jewett mentioned the potential for business revenue and tax revenue through leveraging resources, such as more restaurants and a northbound travel plaza.

Alex Damico: Mr. Alex Damico thanked Supervisor Jewett for his informative presentation. Mr. Alex Damico raised a concern about the accuracy of property assessments, suggesting a correlation with Zillow values.

Supervisors Jewett referred the question to the Commissioner of Revenue who was present.

The Commissioner of Revenue confirmed that the Wingate Appraisal Company was used, and they do not use Zillow. The Commissioner of Revenue further explained the discrepancies with Zillow.

Gregory Wuestenhagen: Mr. Gregory Wuestenhagen inquired about the typical accuracy of tax assessments compared to actual sales values, referencing his experience in Fairfax County.

The Commissioner of Revenue explained the State code requirement for 100% fair market value and the lag in actual appraisal values, suggesting residents review their assessments for factual errors.

Chairman Jackson opened the floor for public comment.

Donald Stolworthy: Mr. Donald Stolworthy, Reva resident, expressed appreciation for the explanation on the equalization of the tax rate and shared his personal experience of moving from Fairfax County for a rural lifestyle. Mr. Donald Stolworthy emphasized the importance of managing growth and development to maintain the County's character.

With there being no further public comment being brought forward; the public comment opportunity was closed.

Supervisor Dawson discussed the Board's and staff's commitment to spending control.

Supervisor Dawson made a motion to approve Resolution #2025-4, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

OLD BUSINESS

6. Hoover Ridge Maintenance Building – Deputy County Administrator

The Deputy County Administrator provided a history of the Hoover Ridge barn collapse and the subsequent demolition and insurance payout. The Deputy County Administrator discussed the need for a new maintenance building to house equipment and suggested a 120 by 60-foot structure with potential future expansion.

The County Administrator outlined the funding options, including the insurance payout and contingency funds, and suggested issuing an invitation for bid (IFB) to gauge market demand.

The Parks & Recreation Manager was present and mentioned they were losing revenue for renting the picnic shelter since it was currently storing equipment.

Supervisor Jewett discussed the scalability of the project and the importance of future-proofing the building design.

Supervisor Jewett asked the Finance Director about the funding that was available for this project.

The Finance Director stated her recommendation would be to have her bring a Supplemental Appropriation to the next Board meeting for the \$100,000 from insurance to put that funding into a capital line item to roll over. Then they could look at what is left in contingency at the end of the year.

There was further discussion about the scalability of the project, the building design, and the bid options. After discussion, the Board agreed to have staff proceed with an RFP and to bring it back before the Board with multiple options.

NEW BUSINESS

7. Building Code Board of Appeals Expired Terms – Deputy Clerk

The Deputy Clerk reported on the expiration of terms for Mr. John Stamp and Mr. Scott Lohr on the Building Code Board of Appeals. The Deputy Clerk recommended reappointing Mr. Scott Lohr to another four-year term and stated they are awaiting a response from Mr. John Stamp.

Supervisor Jewett made a motion to reappoint Mr. Scott Lohr to the Building Code Board of Appeals, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

8. Resolution #2025-5 Resolution for Fire Mini Grant

The County Administrator announced the award of a mini grant from the Virginia Fire Services Board for \$12,381.12 to purchase critical PPE turnout gear. The County Administrator explained the need for the County Administrator's signature and authorization to sign the grant fund as well as a Resolution.

Supervisor Buchanan made a motion to approve Resolution #2025-5 and authorized the County Administrator to sign the grant, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

The County Administrator thanked the Board for attending the Hoover Ridge Outdoor Recreation Center’s Groundbreaking Ceremony. The County Administrator discussed upcoming budget worksessions and public hearings.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment section was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 7, 2025.

Additional Written Public Comment is attached.



Graves Chapel



Final-Keep GM



Graves Mill Citizens



Graves Mill voting



Jim Smith comments

Council Letter 04.02,2Voting Pre 04032025.Petition Received 04.(precincts_Mitche BerrBOS Jan 25, 2022.pdf



Agenda
Budget Worksession #7
Thursday, April 10, 2025 at 3:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

FY26 Budget Worksession

1. [FY25 Capital Line-Item Transfer](#)
2. [FY26 Administrative Fees](#)
3. [Administration Budget Presentation](#)

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 3:00PM — Thursday, April 10, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #20 — April 10th

At a Budget Worksession (#7) of the Board of Supervisors on Thursday, April 10th at 3:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Hannon Wright, County Attorney

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised amending the following to the agenda:

1. FY25 Capital Line-Item Transfer
2. FY26 Administrative Fees
3. Administration Budget Presentation

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment brought forth; the public comment opportunity was closed.

FY26 BUDGET WORKSESSION

1. FY25 Capital Line-Item Transfer

The County Administrator discussed the FY25 capital budget, specifically the need to transfer \$5,500 from the roof capital line item to the HVAC line.

Vice-Chairman Yowell made a motion to move \$5,500 from the Capital budget's roof line item to the HVAC line item, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

2. FY26 Administrative Fees

The County Administrator summarized the recommended FY26 Administrative Fees, including a commercial hauler fee increase from \$65 to \$70 per ton and a \$5 increase on dog and cat adoption fees. The County Administrator reviewed the Animal Shelter Manager's research on surrounding communities' fees and the rationale behind the recommended increases.

The Board had further discussion on the boarding fees and the impounding fees and agreed to increase the boarding fee for small animals from \$5 to \$10 per day.

3. Administration Budget Presentation – Finance Director & County Administrator

The Finance Director presented the Administration Budget presentation, highlighting the capital budget breakdown, the reductions in budget requests, and the impact on various departments.

There was discussion about departments and the schools' budgets, including capital. The Board discussed the Comp Board's funding and legislative changes that would affect the budget.

The Finance Director presented the outside agencies' funding, highlighting the flat funding for most agencies. The Finance Director presented the FY26-FY27 capital budget breakdown, highlighting the trimming down of the County's and Schools' capital budgets.

There was discussion about the importance of the study report for future capital planning and the need for more information on capital needs.

The Finance Director presented three scenarios for the budget: a three-cent real estate tax increase with no additional debt funding until FY27, a two-cent real estate tax increase with \$6 million in additional debt funding while reinvesting it in SNAP funds, and a two-cent real estate tax increase with no additional debt funding. There was discussion on the financial estimates for each scenario, including the impact on the unassigned fund balance and the need for additional revenue sources.

The Board and staff further discussed the different scenarios for debt funding for capital needs, the need to increase the revenues and the importance of economic development. The Board and staff also discussed potentially requiring business licenses and the personal property tax rate.

After discussion, the Board agreed to have the CIP Committee meeting on Tuesday to reprioritize and trim the capital budget. The Board also agreed to hold an additional budget

worksession on April 17th to further discuss budget adjustments. The Board agreed to set a public hearing on May 7th at 6:00 pm for the FY26 Administration Fees.

Supervisor Dawson made a motion to hold a public hearing on May 7, 2025, at 6:00 pm for the FY26 Administration Fees, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Supervisor Dawson made a motion to hold a special meeting for a budget worksession on April 17, 2025, at 3:00 PM, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

The Board agreed to have the Economic Development Committee consider the business license requirement.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment brought forth; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 13, 2025.

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Agenda
Budget Worksession #8
Thursday, April 17, 2025 at 3:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

FY26 Budget Worksession

1. Finalization of the FY26 Budget – Finance Director & County Administrator

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 3:00PM — Thursday, April 17, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #21 — April 17th

At a Budget Worksession (#7) of the Board of Supervisors on Thursday, April 10th at 3:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Hannon Wright, County Attorney

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

After discussion, the Board amended the following to the agenda:

Added Closed Session: 2.2-3711(A)(1) for personnel.

Vice-Chairman Yowell made a motion to approve the agenda as amended, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Jim Smith: Mr. Jim Smith from Brightwood spoke on behalf of his wife Mrs. Kim Smith, who suggested flatlining requests for the budget before seeking more funding from taxpayers.

With there being no further public comment brought forth, the public comment opportunity was closed.

FY26 BUDGET WORKSESSION

1. Finalization of the FY26 Budget – Finance Director & County Administrator

The County Administrator provided an overview of the finalization of the FY26 budget. The County Administrator discussed the Joint CIP meeting with School Board members and School Administration, highlighting the need for borrowing for capital projects. The County Administrator outlined the capital needs for the County and Schools, emphasizing the need to reduce the borrowing amount to \$4 million.

The Board and staff discussed the County's Capital Improvement Plan (CIP) list line by line.

During this discussion, the County Administrator provided a detailed review of the county facilities, starting with the circuit courthouse. The County Administrator listed various projects for the Circuit Courthouse, including window replacement, door improvements, fire suppression, and security camera upgrades. The County Administrator mentioned a spreadsheet he created that captured projects with 15 years or more life cycle spans, in which he recommended the Board use debt services to fund.

There was further discussion about Davenport's suggested debt services, highlighting the recommendation to have a 2-cent increase and borrowing \$4 million, while earning interest in a SNAP account.

The County Administrator continued providing a detailed review of the County's facilities, including the War Memorial Building, Social Services, and the Sheriff's Office. The County Administrator emphasized the importance of grouping projects to reduce costs and improve efficiency.

The Board continued to review and adjust the capital budget, removing unnecessary projects and reducing costs for various facilities.

The Finance Director led the discussion on debt services and financial policies. The Finance Director discussed the impact of the asset maintenance replacement and enhancement policy on the fund balance. The Finance Director explained the need to set aside each year 2.5% of the replacement value of the County's facilities.

There was further discussion regarding the financial policies that required the 2.5% to be set aside at the end of the FY25, as well as the 18% that must remain in the fund balance.

The Finance Director provided various budget models, including scenarios with different tax increases and debt funding amounts. The current scenario involved a two-cent real estate tax increase and borrowing \$4 million, with a focus on maintaining the 18% fund balance minimum. The Finance Director explained the current financial situation based on the FY25 audit, noting that the County was on track with expenses and revenues, with a potential \$200,000-300,000 contingency to fall to fund balance at the end of FY25. The Finance Director detailed the fund balance, debt stabilization, and joint services stabilization numbers, including \$350,000 set aside for joint services. The contingency fund is calculated to be \$293,003.90, including a \$15,000

allocation for a third attorney position. Metrics such as net general bonded debt as a percentage of assessed value were discussed, with targets below 3% and 10%.

The County Administrator discussed the importance of maintaining a sufficient fund balance for emergencies.

There was further discussion about the impact of a two-cent increase on the opening balance appropriation, and fund balance.

Chairman Jackson emphasized the need to consider staffing levels and potential savings.

The County Administrator mentioned previous admin revisions that reduced over a million dollars. The County Administrator reviewed the current open positions.

The Finance Director provided details on the fringe benefits and salary ranges for various positions.

Chairman Jackson discussed potentially cutting the Animal Shelter part-time position and the Building and Zoning Permit Technician position salary. Chairman Jackson recommended maintaining the IT position.

The County Administrator highlighted the importance of maintaining certain positions, such as the IT position and the Building and Zoning Permit Tech position.

Vice-Chairman Yowell and Chairman Jackson discussed the potential impact of reducing the salary and the importance of maintaining the position's effectiveness.

There was further discussion about the increase in permit applications and the salaries for the Building and Zoning Permit Technician position.

The Finance Director explained the current budget and the potential impact of converting the part-time Parks and Recreation position to full-time.

There was further discussion regarding the potential conversion from a part-time position to a full-time position and the Building and Zoning Permit Technician position.

Chairman Jackson summarized the Board's recommendations for clarification: removing the animal shelter position, reducing the Building and Zoning Permit Technician position salary by \$20,000, and converting the Parks and Recreation position to 30 hours.

Supervisor Jewett thanked the county staff for their efforts and emphasized the need for long-term capital planning.

Vice-Chairman Yowell thanked the School System for their efforts as well.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment brought forth; the public comment opportunity was closed.

CLOSED SESSION

2.2-3711(A)(1)

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1) and that was identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the Closed Session, the Board did not take further action.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 13, 2025.

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Agenda
Board of Supervisors
Tuesday, April 22, 2025, at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes:
 - a. 03/27/2025, 04/02/2025, & 04/03/2025
 - b. 04/07/2025
 - c. 04/08/2025
2. Supplemental Appropriation #23 – School Board Request

Special Appearances

3. Firefly Presentation – Galen Creekmore & Gary Wood
4. Older Americans Month Proclamation – Anna Rogers, Aging Together
5. NAAVI Presentation – Clarissa Berry & Dawn DelaCruz

Public Hearing

6. Proposed CY25 Tax Rates – County Administrator
 - a. Ordinance #2025-3

Old Business

7. Polling Lease for Rose Park United Methodist Church – County Administrator
8. School Zone Speed Camera Enforcement – County Administrator
9. Industrial Revitalization Fund/Criglersville Elementary School - County Administrator
 - b. Resolution #2025-6

New Business

10. Committee-Board Updates – Deputy Clerk
 - c. Building Code Board of Appeals Reappointment
 - d. RSA Reappointment

Discussion

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, April 22, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #22— April 22nd

At a regular meeting of the Board of Supervisors on Tuesday, April 22nd at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman (*Attended Remotely*)
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Supervisor Dawson made a motion to permit Vice-Chairman Yowell to attend the April 22, 2025, meeting of the Madison County Board of Supervisors remotely, pursuant to Virginia Code Section 2.2-3708.2, and Section 2.4.F of the Bylaws of Madison County. Vice-Chairman Yowell attended from his home. Vice-Chairman Yowell was unable to attend the meeting currently scheduled for April 22, 2025, in person because of a previously scheduled medical personal commitment. This was the first meeting Vice-Chairman Yowell attended remotely this calendar year. Seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).***

Chairman Jackson advised that a quorum was present.

Supervisor Jewett made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Bruce Bowman: Mr. Bruce Bowman informed the Board of the upcoming Blue Ridge Committee for Shenandoah National Park Relations meeting on May 15th.

The County Administrator suggested inviting the new Shenandoah National Park Superintendent to a Board meeting.

Mr. Bruce Bowman agreed.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes:
 - a. 03/27/2025, 04/02/2025, & 04/03/2025
 - b. 04/07/2025
 - c. 04/08/2025
2. Supplemental Appropriation #23 – School Board Request

Vice-Chairman Yowell made a motion to pull out item 1a. (minutes from 03/27/2025, 04/02/2025, 04/03/2025) & item 1b. (minutes from 04/07/2025) from the consent agenda, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain (0) Absent: (0).*

The County Administrator reviewed the Supplemental Appropriation #23, which was a request from the School Board.

Supervisor Jewett made a motion to approve item 1c. (minutes from 04/08/2025) & item 2. (Supplemental Appropriation #23) from the consent agenda, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).*

SPECIAL APPEARANCES

3. Firefly Presentation – Galen Creekmore & Gary Wood

Mr. Gary Wood, Firefly CEO, provided a detailed update on the project's progress, funding sources, and construction phases. Mr. Gary Wood discussed the funding sources, including grants and state initiatives.

Supervisor Jewett inquired if Firefly was covering the Woodberry Forest School area, which is on Dominion Power not Rappahannock Electric Cooperative (REC).

Mr. Gary Wood and Mr. Galen Creekmore both agreed.

Supervisor Jewett referenced a note someone left on one of the crew's trucks that was parked on his property. Supervisor Jewett stated for clarification that he was not sure who left the disgruntled note, but he did grant permission for the crew to park on his property until the job was completed. Supervisor Jewett inquired about the placement of fiber loops.

Mr. Gary Wood explained their fiber construction methods and the importance of respecting property.

Supervisor Buchanan inquired about the timeline for Firefly in the Etlan area.

Mr. Gary Wood explained they were building “make ready” now. Mr. Gary Wood stated that 2026 was the completion date, but they anticipated making connections for VATI 2024 by the end of 2025 and/or the beginning of 2026. Mr. Gary Wood clarified this was an estimated date.

Chairman Jackson commended Firefly’s crews as well.

Vice-Chairman Yowell referenced a letter they received in Etlan about the schedule for their area. Vice-Chairman Yowell inquired about the comparison of fiber internet versus satellite.

Mr. Gary Wood discussed the benefits of fiber internet over satellite.

4. Older Americans Month Proclamation – Anna Rogers, Aging Together

Ms. Anna Rogers, Aging Together’s Director of Community Engagement, discussed the importance of recognizing the contributions of older adults. Ms. Anna Rogers highlighted the work of Aging Together and their initiatives in Madison County.

The County Administrator complimented the resource packet provided by Aging Together.

Supervisor Dawson made a motion to approve the Older Americans Month Proclamation, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).*

5. NAAVI Presentation – Clarissa Berry & Dawn DelaCruz

Ms. Clarissa Berry, Commonwealth Attorney, and Ms. Dawn DelaCruz, Victim Witness Program Director, discussed the importance of victim services and notification programs. They explained the VINE and NAAVI programs, which provided timely notifications about offender custody statuses. The presentation included information on how victims could register for these services. The Commonwealth Attorney and the Victim Witness Program Director emphasized the importance of these programs for victims and survivors.

Chairman Jackson expressed appreciation for the work of the Victim Witness Program.

PUBLIC HEARING

6. Proposed CY25 Tax Rates – County Administrator a. Ordinance #2025-3

The County Administrator presented the proposed tax rates for the calendar year 2025, highlighting a 2-cent increase in the real estate tax rate and a Virginia State Code language change. The County Administrator clarified that the Board equalized the real estate tax rate on April 8, 2025, as a result of the County’s reassessment.

The Commissioner of Revenue was present and reviewed the change to the language in the Virginia State Code. Based on this language change, the County would not have any change in administration of farm use vehicles and trailers. If they left the code section as previously written, it would now include exempting farm vehicles and farm trailers that are eligible to be titled or registered through DMV as being exempt. As advertised and presented, it results in no tax on farm vehicles, which is no change in what the County has previously done.

The County Administrator mentioned they learned that the County is required to publish the reductions in revenues. The County Administrator stated the reductions in revenues were advertised with the CY25 Tax Rates.

There was further discussion regarding items that qualified for exemptions.

Chairman Jackson opened the floor for public comment.

Joe May: Mr. Joe May inquired about the County's plans for when they no longer had the Volunteer Fire Department. Mr. Joe May expressed concerns about the cost increase this would bring to the County.

Chairman Jackson stated it would be a challenge and commended the Madison County Volunteer Fire Company for doing an exceptional job.

With there being no further public comment, the public comment section was closed.

Ordinance #2025-3

Ordinance to Fix Tax Rates for the Tax Year beginning January 1, 2025, which sets the following levies for the year beginning January 1, 2025:

BE IT ORDAINED by the Madison County Board of Supervisors that tax levies for the County of Madison be, and they hereby are established for the tax year beginning January 1, 2025, as follows:

- I. REAL ESTATE** as defined by Virginia Code Section 58.1-300 (1950, as amended), including public service corporation real estate as defined by Virginia Code Section 58.1-2606 (1950, as amended) and manufactured homes as defined by Virginia Code Section 36-85.3 (1950, as amended):
\$0.51 per \$100 of assessed valuation based on 100% of market value, subject to Madison County land use tax ordinance if applicable (proposed 2 cent increase).
- I. TANGIBLE PERSONAL PROPERTY** as defined by Virginia Code Section 58.1-3000 (1950, as amended) and classified by Virginia Code Section 58.1-3500 through 58.1-3506 (1950, as amended), including public service corporation tangible personal property as defined by Virginia Code Section 58.1-2606 (1950, as amended):

\$3.40 per \$100 of assessed valuation based on 100% of market value for classified tangible personal property defined in Virginia Code Section 58.1-3503(A)(3-5),(7-8),(10-12) (1950, as amended); subject to personal property tax relief for personal use vehicles for automobiles, trucks, motorcycles, trailers or semi-trailers, campers and other recreational vehicles, and other motor vehicles (no increase); provided, however, the tax levy for motor vehicles with a seating capacity of not less than 30 persons, including the driver, as classified by Virginia Code Section 58.13506(A)(39) (1950, as amended) shall be \$1.77 per \$100 of assessed valuation based on 100% of market value (no increase);

\$3.10 per \$100 of assessed valuation based on 100% of market value for all other classified tangible personal property; provided, however, household goods and personal effects as defined by Virginia Code Section 58.1-3504 (A)(1-10) (1950, as amended) shall be exempt and farm animals, grains and other feeds used for the nurture of farm animals, agricultural products, farm machinery and farm implements as defined by Virginia Code Section 58.1-3505(A)(1-8.a.(i-ii),(10) and forest harvesting equipment (B), (1950, as amended) shall be exempt (no increase).

III. MACHINERY AND TOOLS as defined by Virginia Code Section 58.13507 (1950, as amended):

\$1.67 per \$100 of assessed valuation based on 100% of market value (no increase).

IV. MERCHANTS CAPITAL as defined by Virginia Code Section 58.1- 3510 (1950, as amended); provided, however, that persons or entities with no physical place of business in Madison County will not be taxed on the value of inventory owned by them and stored in a company that specializes in product fulfillment services on behalf of the product owner:

\$0.86 per \$100 of assessed valuation based on 100% of market value (no increase).

The County Administrator reviewed surrounding counties' current tax rates, including their equalized real estate tax rates and personal property tax rates.

The Board further discussed the FY26 Budget challenges, highlighting the equalization of the real estate tax rate and the potential tax increase.

Supervisor Buchanan made a motion to approve Ordinance #2025-3 to fix tax rates for the tax year beginning January 1, 2025, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).*

OLD BUSINESS

7. Polling Lease for Rose Park United Methodist Church – County Administrator

The County Administrator discussed the lease agreement for the new Graves Mill/Wolftown Precinct polling location at Rose Park United Methodist Church.

Vice-Chairman Yowell made a motion to authorize the County Administrator to sign the polling precinct lease agreement contingent on the Rose Park United Methodist church signing it,

seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).*

8. School Zone Speed Camera Enforcement – County Administrator

The County Administrator reviewed the previous discussion regarding the potential implementation of speed cameras in school zones in Madison County. The County Administrator explained the benefits and logistics of the program, including the cost and local impact.

Supervisor Jewett inquired about Greene County's experience with this program.

The County Administrator mentioned he spoke with Greene County, and they use a different vendor. The County Administrator stated Greene County had seen a reduction in speeding.

Supervisor Buchanan asked for clarification that if this were approved, the County would not be able to put the speed cameras everywhere.

The County Administrator stated the State Code only allowed the cameras to be placed in school zones and potential construction zones. The County did not plan to place them in construction zones.

Vice-Chairman Yowell mentioned this was no cost to the County except for the Sheriff's offices time and inquired if they had the band width for this time commitment.

The County Administrator stated the Sheriff had not requested an additional position.

Vice-Chairman Yowell made a motion to approve moving forward with the School Zone Speed Camera Enforcement Program and for staff to draft an Ordinance for the Board's review on May 13, 2025, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).*

9. Industrial Revitalization Fund/Criglersville Elementary School - County Administrator a. Resolution #2025-6

The County Administrator reviewed a previous proposal for the County to apply for the Industrial Revitalization Fund (IRF) on behalf of Criglersville Elementary School. The County Administrator reminded the Board of previous discussions regarding the IRF and the role of Locus as the service provider. The Board had previously decided to move forward with the application process, with Locus as the administrator. Should the resolution be approved, the next step would be drafting the application and working with the Department of Housing and Community Development (DHCD). The County Administrator explained that Madison County was seeking a million dollars from the IRF for the redevelopment of Criglersville Elementary School. The Criglersville Elementary School LLC, represented by Mr. Felix Shapiro, would provide a million dollars in matching funds. DHCD has approved the language of the resolution, and the timeline for grant applications runs from May to August.

Mr. Felix Schapiro was present and confirmed that DHCD raised the cap to a million dollars.

RESOLUTION # 2025-6

BE IT RESOLVED, that Madison County wishes to apply for \$1,000,000 of Industrial Revitalization Funds for the redevelopment of Criglersville Elementary School into a boutique hotel.

WHEREAS, at least \$1,000,000 in matching funds from Criglersville Elementary School LLC will also be expended on this project, the beneficiary of the loan arising from this application and the entity responsible for its repayment. It is projected that one new business and three new jobs will result from the implementation of this project.

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized to sign and submit appropriate documents for the submittal of this Industrial Revitalization Fund proposal.

Supervisor Dawson made a motion to approve Resolution #2025-6, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).*

NEW BUSINESS

- 10. Committee-Board Updates – Deputy Clerk
 - a. Building Code Board of Appeals Reappointment
 - b. RSA Reappointment

The Deputy Clerk discussed the reappointment of Mr. John Stamp to the Building Code Board of Appeals, whose term expired on March 10, 2025. The Deputy Clerk also mentioned a letter from Rapidan Service Authority (RSA) that notified the Board about Mr. Pete Elliott's term expiring in June, and stated he was eligible for reappointment. The Deputy Clerk noted the RSA Board appointment would be for three and a half years instead of four years.

Supervisor Dawson made a motion to approve Mr. John Stamp for the Building Code of Appeals and Mr. Pete Elliott for the RSA Board, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent (0).*

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment section was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 13, 2025.



Agenda
Madison County Board of Supervisors
Special Meeting
Wednesday, May 7, 2025 at 6:00 PM
. Building Auditorium, 414 North Main Street, Madison,
Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes:
 - a. 03/27/2025, 04/02/2025, & 04/03/2025 (Absent: Vice-Chairman Yowell)
 - b. 04/07/2025 (Absent: Vice-Chairman Yowell & Supervisor Jewett)

Public Hearing

2. FY26 Administrative Fees – Deputy County Administrator
 - a. Resolution #2025-7

Old Business

New Business

3. Radio Usage MOU – Deputy County Administrator
4. Graves Mountain Lodge's Large-Scale Outdoor Event Permit Application (Music Festival) – Deputy County Administrator

Discussion

Information Correspondence

Public Comment

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' SPECIAL MEETING

Date: 6:00 PM — Wednesday, May 07, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #23 — May 7th

At a special meeting of the Board of Supervisors on Wednesday, May 7th at 6:00 PM at the Admin. Building Auditorium, 414 N. Main Street, Madison, VA. 22727.

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Jonathon Weakley, County Administrator

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT:

Chairman Jackson opened the floor for public comment. With there being no public comment brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes:
 - a. 03/27/2025, 04/02/2025, & 04/03/2025 (Absent: Vice-Chairman Yowell)
 - b. 04/07/2025 (Absent: Vice-Chairman Yowell & Supervisor Jewett)

Supervisor Dawson made a motion to approve item 1a. of the consent agenda (03/27/2025, 04/02/2025, & 04/03/2025 minutes), seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: Yowell. Absent: (0).*

Supervisor Dawson made a motion to approve item 1b. of the consent agenda (04/07/2025 minutes), seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson. Nay: (0) Abstain: Yowell, Jewett. Absent: (0).*

PUBLIC HEARING

2. FY26 Administrative Fees – Deputy County Administrator
 - a. Resolution #2025-7

The Deputy County Administrator presented the proposed FY26 Administrative Fees, including changes to animal shelter boarding and adoption fees, and transfer station fees. Comparisons are made with other counties' fees to justify the proposed changes.

Chairman Jackson opened the floor for public comment. With there being no public comment brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approve Resolution #2025-7 adopting the FY26 Administrative Fees, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

OLD BUSINESS

None.

NEW BUSINESS

3. Radio Usage MOU – Deputy County Administrator

The Deputy County Administrator explained the need for an MOU with the Shenandoah National Park to coordinate radio usage. The MOU outlines mutual permission to use each other's frequencies and the cost-responsibilities for any changes.

The County Attorney stated he did not see any issues regarding risk and financial liability.

There was discussion on the Shenandoah National Park's radio system update and the MOU's 90-day written notice clause.

Supervisor Jewett made a motion to approve the radio usage MOU, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

4. Graves Mountain Lodge's Large-Scale Outdoor Event Permit Application (Music Festival) – Deputy County Administrator

The Deputy County Administrator presented the annual Large-Scale Outdoor Event Permit Application from Graves Mountain Lodge. The event is scheduled for May 29th-31st, with no significant changes from previous years.

Supervisor Buchanan made a motion to approve Graves Mountain Lodge’s Large-Scale Outdoor Event Permit Application, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

None.

INFORMATION CORRESPONDENCE

The Deputy County Administrator mentioned the upcoming Hair Scramble event at Graves Mountain, which is administratively approved by the Zoning Administrator and EMS will be on standby.

PUBLIC COMMENT

None.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 13, 2025.

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Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, May 7, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

- A. **Case No. RZ-03-25-1) Jonathan Baughn – Rezoning Application (Public Hearing)** Jonathan Baughn has submitted an application to rezone a portion of his property from A-1 (Agricultural) to B-1(Business, General). The applicant is seeking the partial rezoning of his property so that he may operate his artificial turf and hardscaping business out of an existing building. The property that is the subject of this application is located at 3351 Oak Park Rd and is further identified as Madison County tax map 40-40. The property contains approximately 27 acres and is currently zoned A-1.
- B. **(Case No. 2024-ZOA-12-18-02) Adoption of Personal Campground definition. (Public Hearing)** The adoption of a definition for a personal campground is being proposed to allow for by-right recreation on private property but regulate the use of recreational vehicles (RVs) and tents to prevent their use as permanent residences.
- C. **Adoption of 2025 Comprehensive Plan (Public Hearing)**
The Madison County Planning Commission and Board of Supervisors will consider the final draft of the 2025 Comprehensive Plan for adoption.
 - a. Resolution #2025-8

New Business

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, May 7, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #24 — May 7

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, May 7, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Allen Nicholls, Planning & Zoning Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Jonathon Weakley, County Administrator

**The Board of Supervisors came to order following the adjournment of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Jewett made a motion to approve the agenda as presented, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

- A. **(Case No. RZ-03-25-1) Jonathan Baughn – Rezoning Application (Public Hearing)** Jonathan Baughn has submitted an application to rezone a portion of his property from A-1 (Agricultural) to B-1 (Business, General). The applicant is seeking the partial rezoning of his property so that he may operate his artificial turf and hardscaping business out of an existing building. The property that is the subject of this application is located at 3351 Oak Park Rd and is further identified as Madison County tax map 40-40. The property contains approximately 27 acres and is currently zoned A-1.

The Planning & Zoning Administrator stated they liked these kinds of small businesses in the County. Rezoning allows the applicant to operate legally in a manner that is consistent with the County's economy and values. The Planning & Zoning Administrator stated staff recommended approval.

The applicant mentioned he was just trying to operate his business out of his future home.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Dawson made a motion to approve Case No. RZ-03-25-1 as recommended by the Planning Commission, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

- B. (Case No. 2024-ZOA-12-18-02) Adoption of Personal Campground definition. (Public Hearing)** The adoption of a definition for a personal campground is being proposed to allow for by-right recreation on private property but regulate the use of recreational vehicles (RVs) and tents to prevent their use as permanent residences.

The Planning & Zoning Administrator did not have anything additional to add.

Supervisor Jewett inquired who would make the initial judgment and adjudication on claims about people permanently residing in their RVs.

The Planning & Zoning Administrator reviewed the investigation process and mentioned the Planning & Zoning Administrator would investigate. The Planning & Zoning Administrator stated that usually, it is very evident when someone is using their RV as a residence and provided a few examples.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett made a motion to approve Case No. 2024-ZOA-12-18-02, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

- C. Adoption of 2025 Comprehensive Plan (Public Hearing)** The Madison County Planning Commission and Board of Supervisors will consider the final draft of the 2025 Comprehensive Plan for adoption.
- a. Resolution #2025-8

The Planning & Zoning Administrator stated it was nice to conclude something that so many people have worked hard on to create a good product.

Chairman Jackson opened the floor for public comment.

Nancy Sharman: Mrs. Nancy Sharman thanked everyone involved in creating the Comprehensive Plan, praising its insight and direction for the county.

With there being no further public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approved Resolution #2025-8 to adopt the 2025 Comprehensive Plan, with minor amendments, as recommended by the Planning Commission, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Dana Squire: Ms. Dana Squire was present online and stated congratulations to all.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: May 27, 2025.

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Agenda
Board of Supervisors
Tuesday, May 13, 2025 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 04/10/2025, 04/17/2025, 04/22/2025, & 05/07/2025 (Special Meeting)

Special Appearances

3. Large Power Dedicated Facilities Rate Schedule – Steven Roddy, REC Chief Financial Officer
4. VDOT Quarterly Presentation – Carrie Shephard, VDOT Resident Engineer

Public Hearings

5. Secondary Six-Year Road Plan – Carrie Shephard, VDOT Resident Engineer
 - a. Gibson Hollow Lane Intersection Improvement
 - b. Resolution #2025-9
6. FY26 Budget – Finance Director & County Administrator

Old Business

7. School Zone Speed Camera Enforcement Draft Ordinance & Draft Contract – County Administrator
 - a. Set Public Hearing Date

New Business

8. Employee Bonus – County Administrator
 - a. Set Public Hearing Date for Draft Ordinance
9. Committee/Board Updates
 - b. Industrial Development Authority Appointment Consideration
 - c. Central Virginia Regional Jail Authority Board At Large Member
10. EMS Station Open House – County Administrator

Discussion

11. Subdivision & Site Plan Ordinance Amendment – Planning & Zoning Administrator

Information/Correspondence

12. Lions Club Madison Award Banquet – County Administrator

Public Comment

Closed Session

2.2-3711(A)(7)

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, May 13, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #25 — May 13th

At a regular meeting of the Board of Supervisors on Tuesday, May 13th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Facilities & Maintenance: Mr. Moonie Frazier, Facilities & Maintenance Manager, gave a monthly report highlighting the success of Madison Day, involving three hundred twenty six kids and fifty-two staff from Woodberry, and forty kids and parents from the 4-H club. Various projects were completed, including painting chains and posts at the high school, fixing the parking lot, and installing mulch in the walking trails. The War Memorial Building and the CID building received a new HVAC unit. Plumbing issues at the War Memorial Building were

addressed, and the landfill passed a DEQ inspection. Discussed recent damages to a well at the Landfill that will need to be repaired.

Parks & Recreation: Mr. Jerry Carpenter, Parks & Recreation Manager, announced the Tour de Madison event had over two hundred cyclists registered and stated the National Night Out event was on August 5th. Music in the Park events are scheduled for June 28th, July 26th, and August 16th. The Parks & Recreation Manager highlighted the success of Madison Day, and the planning involved. Summer Camp at Hoover Ridge is set to start at the end of the month. The Parks & Recreation Manager thanked those who donated to Hoover Ridge for Give Local Piedmont.

Animal Control: Mr. Greg Cave, Chief Animal Control Officer, gave a monthly report highlighting the completion of training and the promotion of Mr. Ian Collier to a level two Animal Control Officer.

Building & Zoning Department: Mr. Jamie Wilks, Director of Building & Zoning, gave a monthly report, noting the Building, Zoning, and the E&S reports were in the agenda packet. The Director of Building & Zoning provided an update on inspections, permits, training, and stated the new Zoning and Building Permit Technician would start on June 2nd.

Information Technology: Mr. Alan Berry, System Administrator I and soon to be Information Technology Manager, gave a monthly report highlighting disaster recovery testing, cybersecurity development plans, and a new hire starting on June 2nd.

Emergency Medical Services (EMS): Noah Hillstrom, EMS Chief, reported statistics on emergency responses, mutual aid requests, no units available (NUA) occurrences, personnel vacancies, and the upcoming open house that is scheduled for May 24, 2025 to showcase the new EMS station.

Vice-Chairman Yowell asked about the impact of mutual aid requests on the "no units available" number.

Chief Hillstrom explained how "no units available" were calculated.

There was further discussion regarding the importance of tracking the "no units available" as well as the targeted response time.

Emergency Management (EM): Noah Hillstrom, EMS Chief, gave an update on the Middle School generator, and the 2024 EMPG Grant.

Sheriff: Sheriff Weaver reported that the Sheriff's Office handled eight hundred twelve calls for service, one hundred ninety-nine civil process served, and seventy-three crimes were reported. Traffic is becoming a major issue, especially with upcoming events like the Tour de Madison and graduation. The Sheriff's Office has three staff vacancies and is advertising for positions. A deputy left for a higher-paying job in another town.

Supervisor Buchanan inquired about the difference in pay for the deputy who left.

Sheriff Weaver responded it was a \$10,000 sign-on bonus and stated they cannot compete with that.

Emergency Communications: Mrs. Ashley Richards, Director of Emergency Communications, gave a monthly report and highlighted call volumes. The radio project is progressing, with unit markers added to the mapping system for mobile and portable radios. They have one vacancy, a dispatcher going to training in June, and interviews for the Assistant Director's position have been held and the decision will be announced tomorrow.

Animal Shelter: Ms. Annette Dodson, Animal Shelter Manager, gave a monthly report, highlighting statistics on the Shelter's activities, including the number of dogs and cats in various stages of care. The Animal Shelter Manager reported on the shelter's activities, including a rabies clinic, partnership with PetSmart, and shelter renovations.

Planning Commission: Mr. Jim Smith, Planning Commission Member, discusses the impact of Senate Bill 974 and the development of new ordinances.

Social Services Board: Ms. Valerie Ward, Encompass Community Support Board Member & Director of Social Services, highlighted the Encompass Community Support's new Madison location's open house. Ms. Valerie Ward provided updates on food insecurity, family services programs, and the need for more staff training. The Board is fully staffed and working to prevent family crises through early intervention.

CONSENT AGENDA

2. Approve Minutes: 04/10/2025, 04/17/2025, 04/22/2025, & 05/07/2025 (Special Meeting)

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

3. Large Power Dedicated Facilities Rate Schedule – Steven Roddy, REC Chief Financial Officer

Mr. Steven Roddy, REC's Chief Financial Officer, and Ms. Lindsey Watson, REC's Director of Government Affairs, were both present and gave a presentation on REC's larger power dedicated facilities rate schedule. The Rappahannock Electric Cooperative, (REC) staff discussed their current statistics including the number of counties and number of miles they served. The REC staff discussed their growth and their increase in large customers that are moving into their service territory. REC staff discussed House Bill 2644 and Senate Bill 1197 that allows electric cooperatives to serve large members through a subsidiary. This will protect the current members from a variety of potential risks. The REC further discussed data centers and how REC planned to utilize Hyperscale Energy Services to purchase energy for the larger facilities to keep it

separate from residents. The REC staff discussed the Operating Service Agreement and the operating process, as well as the Large Power Dedicated Facilities tariff (LP-DF).

Supervisor Buchanan inquired what would happen to the large users when there is no energy for them to buy and how likely that was to happen.

Mr. Steven Roddy mentioned he could not say it would never happen. Mr. Steven Roddy discussed the efforts taken to plan balancing the load and ensuring the power is available and affordable.

Supervisor Jewett inquired where the energy was going to come from to accommodate the increase.

Mr. Steven Roddy explained the various ways PJM gets the energy for the thirteen states they serve, including natural gas. Mr. Steven Roddy stated it was a pool of power and emphasizes their efforts in fighting for power for their customers.

Supervisor Jewett inquired about the projected impact on the price that consumers were going to have to pay for electricity in light of this demand for the hyperscale centers.

Mr. Steven Roddy stated there was always a risk of being short of power, however, REC continues to monitor and fight for additional megawatts. Mr. Steven Roddy mentioned that PJM was a planning organization.

The County Administrator referenced the Virginia Clean Energy Economy Act and inquired if this sets certain requirements for REC.

Mr. Steven Roddy explained a clause in the Virginia Clean Energy Economy Act that excluded cooperatives.

There was further discussion about REC's efforts to protect their native members. There was also discussion regarding the supply and demand for power.

The County Administration informed the Board and the public of the timeline and process for submitting comments on this.

Ms. Lindsey Watson discussed the importance of PJM reviewing and considering the retirement dates.

4. VDOT Quarterly Presentation – Carrie Shephard, VDOT Resident Engineer

Ms. Carrie Shephard, VDOT Resident Engineer, was present and presented VDOT's Quarterly Presentation, highlighting bridge replacement updates, the completion of the hard surfacing on Whippoorwill, and speed study results.

Vice-Chairman Yowell mentioned the previous VDOT decision to reduce the speed on Etlan Road to 40 MPH and inquired when those signs would be installed.

Ms. Carrie Shephard stated she would check on the status of the signs being installed.

Vice-Chairman Yowell advised to have the signs be installed as quickly as possible.

Sheriff Weaver mentioned there were Courtney Hollow Lane residents present who had VDOT concerns.

Mr. Bruce Brown: Mr. Bruce Brown, Courtney Hollow Lane resident, expressed his concerns on the lack of information shared about whether they will be able to access their property during construction.

Ms. Carrie Shephard stated there would be overnight road closures, however, access to property owners' driveways should be maintained. Ms. Carrie Shephard stated she would speak with the construction group and get a better update for the residents.

PUBLIC HEARING

5. Secondary Six-Year Road Plan – Carrie Shephard, VDOT Resident Engineer
 - a. Gibson Hollow Lane Intersection Improvement
 - b. Resolution #2025-9

Vice-Chairman Yowell referenced an email from Ms. Carrie Shephard regarding the entrance to Gibson Hollow Road, which is causing problems for a business. Vice-Chairman Yowell proposed adding Gibson Hollow Road to the Secondary Six-Year Plan as the next road. VDOT previously stated it would cost \$30,000 for a temporary fix to the entrance. Vice-Chairman Yowell further explained the issue with the entrance and the importance of supporting businesses.

The Board further discussed a long-term solution for Gibson Hollow Road, which would include correcting the whole road.

Ms. Carrie Shephard mentioned the \$30,000 was an estimate from one of their paving contractors and stated they were not entirely sure that building up the asphalt was going to solve the problem.

Chairman Jackson asked the business owner who was present how often tractor-trailers came in.

Scott Elliff: Mr. Scott Elliff, the owner of DuCard Vineyard, was present and responded that they bottle three to four times a year. Mr. Scott Elliff also discussed customers' issues with the entrance, which are affecting his business.

The Board had further discussion regarding the current Secondary Six-Year Plan and agreed to prioritize Gibson Hollow Road. The Board discussed Emmett Road, which is on the Secondary

Six-Year Plan and agreed to consider removing Emmett Road from the Secondary Six-Road Plan next year.

Supervisor Buchanan inquired when Ms. Carrie Shephard anticipated for the completion of Gibson Hollow Road.

Ms. Carrie Shephard stated she anticipated the Gibson Hollow Road completion at the end of the summer.

Chairman Jackson opened the floor for public comment.

Terry Inboden: Mr. Terry Inboden, Madison resident who lives on Walkers Mill Lane, expressed his support in maintaining Walkers Mill Lane on the Secondary Six-Year Plan schedule and thanked the Board for their support.

Scott Elliff: Mr. Scott Elliff expressed his appreciation for the Board prioritizing Gibson Hollow Road on the Secondary Six-Year Plan.

With there being no further public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approve the Resolution #2025-9 to adopt the amended Secondary Six-Year Plan, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

6. FY26 Budget – Finance Director & County Administrator

Ms. Jennifer Warren, Madison County Finance Director, and Mr. Jonathon Weakley, County Administrator, presented the FY26 budget.

The County Administrator started the FY26 budget presentation by discussing the FY26 goals and priorities, highlighting the addition of “Public Utilities”. The Board advised including the sewer and water treatment upgrade plan and a service connection and service area policy to be completed by June 30, 2026. As well as the sewer treatment plan upgrade completion by December 2027.

Supervisor Jewett mentioned the Economic Development Committee has discussed the service district and stated this needed to be a priority.

The Finance Director reviewed the budget highlights and challenges, highlighting that the budget increased by 5.8% from FY25, with increases in public safety, schools, and health insurance costs.

Vice-Chairman Yowell mentioned the Governor decided to keep the support cap position funding for schools.

The Finance Director reviewed the expenditure summary and budget breakdown by function. The Finance Director highlighted a 26.5% increase in the budget for a third attorney position and the victim witness program, with the County covering \$12,000 of the expense. The EMS primary increase is due to new medical supply requirements and leasing cardiac monitors and CPR devices at 0% interest. The Sheriff's Office has lost an SRO grant, but the State will cover a portion of the increase, and the state budget includes a 1.5% one-time bonus for comp board positions. The State will also cover the bulk of the increase for the Emergency Communications because the State budget included a 6% increase in pay for dispatchers as well as a 1.5% one-time bonus. The Building Department personnel have received important certifications and newer technologies for site visits, leading to increased salaries and benefits. The Rappahannock Juvenile Detention Center's budget increased due to higher compensation and benefits, competing with surrounding organizations. The Finance Director continued to highlight public safety increases. The Finance Director highlighted a 6% increase in the public works budget, primarily due to an 8% increase in transfer station fees. The transfer station fees increased due to higher disposal rates from the vendor, AMRF, and additional surcharges.

Vice-Chairman Yowell mentioned the County increased the tipping fee for the Transfer Station.

The Finance Director stated the health and welfare budget increased by 2.4% overall, mainly due to outside agencies' funding tied to metrics like per capita. The education (not public schools), parks, and recreation budget increased due to an increase in hours for a part-time position and outside agency funding tied to metrics. The Finance Director explained that the economic and community development budget has a 0% increase or change, except for outside agency funding tied to metrics. The County's local contribution to the School Board increased by \$678,000, a 6.6% increase. The County is considering additional debt funding for upcoming capital projects, resulting in a 9% increase in the debt service fund. The local contribution to the Department of Social Services remains the same, while the contribution to Children's Services Act (CSA) increased by 11.1% or \$75,000. The contingency fund decreased due to extra contingency set aside for a potential new position. The Finance Director detailed the revenue sources, including real estate tax (40%), property taxes (17%), and other local taxes (12%). The County will use \$743,000 in unassigned fund balance for capital expenses related to vehicles and equipment. The County will use \$695,000 in unassigned fund balance to balance the operating budget. The Finance Director reviewed the capital fund breakdown. The Finance Director reviewed the surrounding counties' proposed FY26 tax rates in comparison to Madison County's proposed tax rates. The Finance Director gave a summary of the Madison County taxes for the last ten fiscal years. The Finance Director mentioned all County's financial policies were met and a breakdown of the County's financial policies and estimates was in the presentation. The Finance Director discussed the fund balance, highlighting the difference between the unassigned fund balance nonrestricted and the unassigned fund balance restricted.

Vice-Chairman Yowell inquired if this FY26 budget presentation would be available on the County's website.

The Finance Director agreed and reviewed where it was located.

The Board had further discussion regarding the website and where budget documents were located.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

The Board discussed the need for additional revenue and the importance of economic development.

Supervisor Jewett advised the Economic Development Committee to present a report at the next Board of Supervisors meeting.

The County Administrator agreed.

OLD BUSINESS

7. School Zone Speed Camera Enforcement Draft Ordinance & Draft Contract – County Administrator
 - a. Set Public Hearing Date

The County Administrator informed the Board that the school zone speed camera enforcement program would require an Ordinance. The County Attorney and the Commonwealth Attorney have reviewed the draft Ordinance. Staff recommended the Board set a public hearing for June 10, 2025.

Supervisor Dawson made a motion to advertise for a public hearing on June 10, 2025 for the School Zone Speed Camera Enforcement Draft Ordinance & Draft Contract, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

NEW BUSINESS

8. Employee Bonus – County Administrator
 - a. Set Public Hearing Date for Draft Ordinance

The County Administrator informed the Board that an Ordinance is required to cover constitutional offices and other one-time bonuses. This ordinance does not guarantee the Board will give a bonus every year, but the Ordinance is the mechanism to allow for it.

Chairman Jackson stated that this was State funded.

The Finance Director clarified the bonuses were for the constitutional officers and the positions within those offices, and some of the positions are not State funded.

Supervisor Dawson made a motion to advertise for a public hearing on June 10, 2025 for an Employee Bonus Draft Ordinance, seconded by Supervisor Jewett.

There was further discussion regarding the statute requirements.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

9. Committee/Board Updates

- b. Industrial Development Authority Appointment Consideration
- c. Central Virginia Regional Jail Authority Board At Large Member

The Deputy Clerk mentioned staff advertised for two openings on the Industrial Development Authority. Mr. David Jones' and Mr. Phillip Frank Berry's applications were received and were before the Board for their consideration. The Central Virginia Regional Jail Authority has an At Large Member, which each participating jurisdiction has a rotation on. Madison County is required to have their At Large Member serve a term starting July 1, 2025 through June 30, 2026. The Deputy Clerk requested the Board's direction on whether they would like to advertise, or if the Board had someone in mind.

Chairman Jackson mentioned Vice-Chairman Yowell was working on a potential candidate for the Central Virginia Regional Jail Authority, who was very qualified, and they could advertise if that fell through.

Vice-Chairman Yowell made a motion to appoint Mr. David Jones and Mr. Phillip Frank Berry to the Industrial Development Authority, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Chairman Jackson advised the Deputy Clerk to send a notification letter to Mr. David Jones and Mr. Phillip Frank Berry.

10. EMS Station Open House – County Administrator

Chairman Jackson mentioned they already discussed the EMS Station Open House, and stated for clarification that would take place on May 24, 2025.

The County Administrator mentioned the open house would begin at 12:00 pm. To allow all Board members to attend, it was requested that the Board consider scheduling and advertising a Special Meeting. The County Administrator emphasized the buildings improvements.

Chairman Jackson advised advertising the open house as a Special Meeting so all Board members could attend.

DISCUSSION

11. Subdivision & Site Plan Ordinance Amendment – Planning & Zoning Administrator

The County Administrator informed the Board of a Senate bill that was passed and signed by the Governor regarding the Subdivision Ordinance and the Site Plan Ordinance. Originally for the review and approval process things went through the Planning Commission and the Board of Supervisors. After July 1, those items will be handled by the Board's designated agent. The

Board will need to amend the ordinances to reflect this change. The County Administrator stated staff planned to bring a draft before the Board by May 27, 2025.

The County Attorney mentioned the turnaround time for this and stated this would be a quick fix and they would need to take a much deeper look at it later. The County Attorney mentioned there are some severe timelines that are being imposed by the statute that they are going to need to define quickly.

There was further discussion regarding the new statute requirements and which committees the Board would like to review the draft and provide a recommendation.

The County Administrator mentioned he spoke to the Berkley Group to receive procurement agreements for County staff's review. The County Administrator mentioned he would like to have them on a retainage to have a safety net, should the county need help with that review process.

INFORMATION/CORRESPONDENCE

12. Lions Club's Madison Award Banquet – County Administrator

The County Administrator mentioned the Lions Club's Madison Award Banquet would be on May 20, 2025 at Graves Mountain Lodge and encouraged the Board members to attend.

Vice-Chairman Yowell and Supervisor Jewett both agreed to attend the event.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(7) and that was identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

As a result of the Closed Session, the Board did not take further action.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: June 10, 2025.

Additional documents are attached for the record.



PEC comments
Madison BOS SSYP M



Letter to County
Admin_SSYP(Novum |



Agenda
Madison County Board of Supervisors
Special Meeting
Saturday, May 24, 2025 at 12:00 PM
Emergency Medical Services Station,
1473 North Main Street, Madison, Virginia 22727

**Scan QR Code to View
Agenda Packet.**



Call to Order

Determine Presence of a Quorum/Adoption of Agenda

1. Newly Remodeled EMS Station's Open House Celebration

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 12:00 PM — Saturday, May 24, 2025

Location: Emergency Medical Services Station, 1473 North Main Street,
Madison, Virginia 22727

MEETING #26 — May 24th

At a special meeting of the Board of Supervisors on Saturday, May 24th at 12:00 PM in the
Emergency Medical Services Station, 1473 North Main Street, Madison, Virginia 22727:

PRESENT: R. Clay Jackson, Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Kimberly Turner, Deputy Clerk

ABSENT: Carty Yowell, Vice-Chairman
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

NEW BUSINESS

1. Newly Remodeled EMS Station's Open House Celebration

The Board participated in the open house celebration at the newly remodeled EMS station.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Jewett. ***Aye: Jackson, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Yowell.***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: June 10, 2025.



Agenda
Board of Supervisors
Tuesday, May 27, 2025, at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: Joint Meeting 05/07/2025

Special Appearances

2. Blue Ridge Committee for Shenandoah National Park Relations – Bruce Bowman

Public Hearing

Old Business

3. FY26 Budget Adoption – County Administrator & Finance Director
 - a. Resolution #2025-10
4. Hoover Ridge Forest/Open Space Maintenance Agreement – County Administrator
 - a. Set Public Hearing Date

New Business

5. Subdivision & Site Plan Ordinance Amendment – Planning & Zoning Administrator
6. Committee-Board Updates – Deputy Clerk
 - a. Economic Development Committee Applicant
7. Graves Mountain Lodge Annual Firework Event – County Administrator
 - a. Large-Scale, Outdoor Event Permit Application
 - b. Firework Permit Application
8. Economic Development Committee Report – Supervisor Jewett

Discussion

Information/Correspondence

9. Upcoming Public Hearings – County Administrator

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, May 27, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #27 — May 27th

At a regular meeting of the Board of Supervisors on Tuesday, May 27th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Jim Smith: Mr. Jim Smith, Brightwood resident, provided public comment on the tax rate, detailing the Board's efforts in zero-based budgeting and the challenges of Federal and State funding. Mr. Jim Smith emphasized the importance of maintaining a flat/decreasing real dollar cost of government, despite inflation and unfunded mandates. Mr. Jim Smith expressed his concerns with people spreading disinformation. Mr. Jim Smith stated the Board has done an exceptional job and encouraged the Board to vote in favor of the FY26 Budget.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: Joint Meeting 05/07/2025

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

2. Blue Ridge Committee for Shenandoah National Park Relations – Bruce Bowman

Mr. Bruce Bowman, a Madison County representative on the Blue Ridge Committee for Shenandoah National Park Relations was present and provided an update on the Blue Ridge Committee for Shenandoah National Park Relations' last meeting. Mr. Bruce Bowman highlighted the new superintendent's appointment and the challenges of budget cuts and staffing. Mr. Bruce Bowman discussed the impact of recent heavy rain on park trails and the cancellation and reactivation of an air quality contract. Mr. Bruce Bowman mentioned the Park would no longer accept cash and discussed the possibility of shutting down trout fishing during low water conditions.

Supervisor Buchanan mentioned he learned that the Shenandoah National Park attendance is staying steady, but the park is unsure of attendance for future international visitors.

There was a discussion regarding the new Shenandoah National Park Superintendent attending a Board of Supervisors' meeting.

PUBLIC HEARING

None.

OLD BUSINESS

3. FY26 Budget Adoption – County Administrator & Finance Director
a. Resolution #2025-10

The County Administrator and the Finance Director confirmed the budget was as advertised and ready for adoption.

Supervisor Jewett highlighted the challenges of the budget process, including significant budget requests and the impact of state funding cuts.

Supervisor Jewett, Supervisor Buchanan, and Chairman Jackson expressed their gratitude for the hard work of County employees and the Board's efforts in maintaining low tax increases.

4. Hoover Ridge Forest/Open Space Maintenance Agreement – County Administrator
a. Set Public Hearing Date

The County Administrator recommended scheduling a public hearing on July 8, 2025, or June 24, 2025, for the Hoover Ridge Forest/Open Space Maintenance Agreement.

After discussion, the Board agreed to schedule a public hearing on June 24, 2025, for the Hoover Ridge Forest/Open Space Maintenance Agreement.

There was further discussion regarding the purpose of the Hoover Ridge Forest/Open Space Maintenance Agreement.

NEW BUSINESS

5. Subdivision & Site Plan Ordinance Amendment – Planning & Zoning Administrator

The Planning & Zoning Administrator presented the proposed changes to the Subdivision and Site Plan Ordinance to comply with SB 974. The changes include removing the governing body and Planning Commission as approving authorities and replacing them with a designated agent. The Planning & Zoning Administrator mentioned his suggested edits to the subdivision and site plan ordinance were red lined and in the agenda packet for review.

Vice-Chairman mentioned a needed minor edit to the Subdivision and Site Plan Ordinance.

There was further discussion regarding the time requirements for handling applications.

The County Attorney mentioned he had reviewed the ordinance amendments and stated he had a few notes for the Planning & Zoning Administrator to discuss. The County Attorney recommended to define “designated agent.”

Supervisor Jewett mentioned that when the Economic Development Committee was created, one of the responsibilities charged was to develop fiscal and economic impact analysis for development in the County. Supervisor Jewett informed the Board that Mr. Jim Smith, Planning Commission & Economic Development Member, has taken the lead on this project.

Mr. Jim Smith, Planning Commission & Economic Development Member, proposed adding a fiscal impact analysis and economic impact analysis requirement for applications to ensure they are beneficial to the County. Mr. Jim Smith reviewed the draft ordinance that required the completion of the fiscal impact analysis and the economic impact analysis.

Chairman Jackson inquired what triggered a fiscal impact analysis and an economic impact analysis.

Mr. Jim Smith explained that certain items would need to be clarified to decide which cases required a fiscal impact analysis and an economic impact analysis.

Vice-Chairman Yowell and Chairman Jackson inquired if this was legally something they could do.

The County Attorney stated he would explore it further.

The Board had further discussion regarding the new legislation, the Subdivision & Site Plan Ordinance Amendment, and the potential draft Fiscal Impact Analysis and Economic Impact

Analysis Ordinance. The Board discussed the need for public input and the potential challenges of the new legislation. The Board agreed to proceed with the proposed changes to the Subdivision & Site Plan Ordinance Amendment and to schedule a public hearing on July 2, 2025, which would make them compliant with the State law. The Board agreed to have the Planning Commission review and consider the additional criteria provided by Mr. Jim Smith and the amendments to Article 16 of the Zoning Ordinance after July 2, 2025. The Board also agreed to check with VACo to see where they stood with the new legislation.

6. Committee-Board Updates – Deputy Clerk
 - a. Economic Development Committee Applicant

The Deputy Clerk informed the Board of a new applicant, Ms. Molly Wilshere, for the Economic Development Committee and requested the Board's direction.

Supervisor Buchanan and Supervisor Jewett discussed Molly Wilshere's experience and encouraged the Board to appoint her to the Economic Development Committee.

The Economic Development & Tourism Director stated Ms. Molly Wilshere was excellent.

Vice-Chairman Yowell made a motion to approve Ms. Molly Wilshere to the Economic Development Committee, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

The Board discussed the need to advertise for vacancies on the Thomas Jefferson Area Criminal Justice Board and the Central Virginia Regional Jail Authority Board.

Chairman Jackson advised providing Mr. Steve Hoffman a certification for his years of service on the Thomas Jefferson Area Criminal Justice Board.

7. Graves Mountain Lodge Annual Firework Event – County Administrator
 - b. Large-Scale, Outdoor Event Permit Application
 - c. Firework Permit Application

The County Administrator confirmed these applications were circulated with the public safety team and stated staff recommended approval.

Supervisor Jewett made a motion to approve Graves Mountain Lodges' Large-Scale, Outdoor Event Permit Application and their Firework Permit Application, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

8. Economic Development Committee Report – Supervisor Jewett

Supervisor Jewett provided an update on the Economic Development Committee's activities, including research on data centers and Amazon warehouses. Supervisor Jewett mentioned a proposal for an event venue by Ms. Molly Wilshere, which could benefit the county through

agro-tourism. The committee is considering a town hall meeting to update citizens on their progress and solicit feedback.

The Board supported the idea of a town hall meeting and agreed to discuss it further at the second Board meeting in June.

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

9. Upcoming Public Hearings – County Administrator

The County Administrator reminded the Board of upcoming public hearings, including the School Zone Speed Camera Enforcement Program draft Ordinance and the Employee Bonus draft Ordinance on June 10, 2025.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: June 10, 2025.

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Additional document recorded for the record:



Budget Statement
Summary from 5-27-2



Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, June 4, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. RZ-04-25-01) Madison Wood Preservers – Rezoning Application

Kari Gaviria, on behalf of Madison Wood Preservers, has applied to rezone property identified as 98 Oak Park Rd (Madison County tax map 39-96, 0.936 acres) and 206 Oak Park Rd (Madison County tax map 39-98, 0.701 acres) from R-2 (Residential, General) to M-2 (Industrial, General). The purpose of the rezoning application is to facilitate the expansion of Madison Wood Preservers.

B. (Case No. SU-04-25-01) Davila/Smith Family Day Home – Special Use Permit

Kelsa Smith and Ian Davila are seeking a special use permit in accordance with Madison County zoning ordinance, article 5-2-5 to operate a day care center. The subject property is identified as 401 Burnt Tree Way and further identified as Madison County tax map 58-70F. The parcel is 3.5 acres (GIS) and is zoned R-1.

C. (Case No. SU-04-25-02) River House at the Swinging Bridge – Special Use Permit

Scott (Taki) Sidley is seeking a special use permit in accordance with Madison County zoning ordinance 4-1-1/3-1-22 (reference article 20-160A) to operate more than one short-term lodging unit. The subject property is identified as 36 Meadows Ln and further identified as Madison County tax map 21-40. The parcel is 13.24 acres (GIS) and is zoned A-1.

New Business

D. Modification of Madison County Zoning Ordinance, Article 16

E. Modification of Madison County Zoning Ordinance, Article 5-2-1

F. IT Consultant Contract

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, June 4, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #28 — June 4th

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, June 4, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Allen Nicholls, Planning & Zoning Administrator
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Stacy Meredith, Planning Commission Designated Secretary
Kimberly Turner, Deputy Clerk

ABSENT: None.

**The Board of Supervisors came to order following the adjournment of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. RZ-04-25-01) Madison Wood Preservers – Rezoning Application

Kari Gaviria, on behalf of Madison Wood Preservers, has applied to rezone property identified as 98 Oak Park Rd (Madison County tax map 39-96, 0.936 acres) and 206 Oak Park Rd (Madison County tax map 39-98, 0.701 acres) from R-2 (Residential, General) to M-2 (Industrial, General). The purpose of the rezoning application is to facilitate the expansion of Madison Wood Preservers.

The Planning & Zoning Administrator did not have additional comments nor did the applicant.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett mentioned this was the kind of development they wanted in Madison County.

Vice-Chairman Yowell made a motion to approved Case No. RZ-04-25-01, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

B. (Case No. SU-04-25-01) Davila/Smith Family Day Home – Special Use Permit

Kelsa Smith and Ian Davila are seeking a special use permit in accordance with Madison County Zoning Ordinance, Article 5-2-5 to operate a day care center. The subject property is identified as 401 Burnt Tree Way and further identified as Madison County tax map 58-70F. The parcel is 3.5 acres (GIS) and is zoned R-1.

The Planning & Zoning Administrator recommended approval and mentioned the community needed more daycare options.

Supervisor Buchanan inquired about the applicants' experience with daycare.

The applicant, Ms. Kelsa Smith, informed the Board of her previous work experience, highlighting her time as a nanny and as an RN.

Vice-Chairman Yowell mentioned this business would be required to maintain the same requirements as the Skyline CAP Head Start program.

The County Attorney referenced Mr. Pete Elliott's concerns that were expressed during the Planning Commission portion of the meeting and encouraged the applicant to become conversant with the ADA compliance, reasonable accommodations, and potential exceptions.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Dawson made a motion to approve Case No. SU-04-25-01 as recommended by the Planning Commission, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

C. (Case No. SU-04-25-02) River House at the Swinging Bridge – Special Use Permit

Scott (Taki) Sidley is seeking a special use permit in accordance with Madison County zoning ordinance 4-1-1/3-1-22 (reference article 20-160A) to operate more than one short-term lodging unit. The subject property is identified as 36 Meadows Ln and further identified as Madison County tax map 21-40. The parcel is 13.24 acres (GIS) and is zoned A-1.

The Planning & Zoning Administrator stated that the applicant has been working with the County to get in compliance with all of the relevant ordinances. This project seems in line with Madison County's Comprehensive Plan and staff viewed it favorably.

The County Attorney stated for clarification that the applicant and his wife were making this application as trustees for their family trust, and that is how the property was titled.

The applicant did not have additional comments.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Buchanan made a motion to approve Case No. SU-04-25-02 as recommended by the Planning Commission, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

NEW BUSINESS

D. Modification of Madison County Zoning Ordinance, Article 16

The County Administrator mentioned they needed to revise the Site Plan and Subdivision Ordinance, which was a product of Senate Bill 974 that was signed into law and will become effective July 1, 2025. The Board has reviewed those amendments to make it compliant, so now the designated agent will review those and administratively approve them. Article 16 of the Madison County Zoning Ordinance is another Ordinance that needs to be amended due to Senate Bill 974. The County Administrator explained the purpose of Article 16, which allowed the Board to require a fiscal impact analysis or development impact study. However, after July 1, 2025, those items would go to the designated agent and the Board would no longer see them. The Board has the ability to direct the Planning Commission to review Article 16 and bring back a recommendation for an amendment. The County Administrator publicly acknowledged and thanked Mr. Smith for his time and efforts on this.

The Planning & Zoning Administrator stated he reviewed much of the information that Mr. Smith had presented at the last meeting, which was extensive. However, staff needed more time to continue reviewing. The Planning & Zoning Administrator stated it would be a good compliment to the other changes that staff were proposing.

The County Administrator stated the Planning & Zoning Administrator had the Site Plan and Subdivision Ordinance amendments prepared, which included the revision that Vice-Chairman Yowell recommended at the Board meeting last week. The County Administrator recommended the Board hold the public hearing for the Site Plan and Subdivision Ordinance amendments on July 2, 2025, and to hold off on the Article 16 amendments for a future date.

The Planning & Zoning Administrator mentioned Economic Development Committee member, Mr. Jim Smith, recommended a Fiscal Impact Analysis Ordinance. The Planning & Zoning Administrator recommended considering that as a separate ordinance to complement the Development Impact Ordinance.

Chairman Jackson recommended proceeding with the Site Plan and Subdivision Ordinance public hearing for July 2, 2025, as well as task the Planning Commission to do a Fiscal Impact Study Ordinance and Development Impact Implementation Ordinance pertaining to Article 16, with a goal of an August 6, 2025, public hearing.

There was further discussion regarding the timeline for reviewing and scheduling a public hearing for the Fiscal Impact Study Ordinance and the Development Impact Implementation Ordinance pertaining to Article 16. After discussion, the Board agreed to aim for a public hearing on August 6, 2025, and at the joint meeting on July 2, 2025, they could discuss whether more time was needed.

Supervisor Dawson made a motion for the Planning Commission to review the Madison County Zoning Ordinance, Article 16, and to make a recommendation for amendments to the Board of Supervisors, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

E. Modification of Madison County Zoning Ordinance, Article 5-2-1

The County Administrator referenced a case on the Planning Commission agenda that was tabled where the County learned of a situation where a family had goats and the County received a complaint from one of the neighbors. In consideration of 4-H families, the Board is considering requesting the Planning Commission to review and make a recommendation to the Board for a possible amendment to Article 5-2-1.

The Planning & Zoning Administrator stated this did not match the other zoning districts and was not consistent.

Chairman Jackson discussed his concerns with how Article 5-2-1 was currently written and advised having the Planning Commission review and produce a reasonable alternative.

Supervisor Jewett made a motion for the Planning Commission to review the Madison County Zoning Ordinance, Article 5-2-1 and to make an amendment recommendation to the Board of Supervisors, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

F. IT Consultant Contract

The County Administrator reviewed the consultant contract with Mr. Bruce Livingston for onboarding and server configuration. The contract period begins June 1, 2025, and ends December 1, 2025. The total aggregate hours for the contract period are not to exceed 168 hours. The motion would be to authorize the County to sign the contract.

Supervisor Dawson made a motion to authorize the County Administrator to sign the IT Consultant Contract for Mr. Bruce Livingston, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

INFORMATION/CORRESPONDENCE

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: June 24, 2025.



Agenda
Board of Supervisors
Tuesday, June 10, 2025 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

**Scan QR Code to View
Agenda Packet.**



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 05/13/2025, 05/24/2025, & 05/27/2025
3. Supplemental Appropriations #24 – EMS Donations
4. Supplemental Appropriations #25 – Insurance Claims
5. Supplemental Appropriations #26 – Use of Contingency Funds

Special Appearances

Public Hearings

6. School Zone Speed Camera Enforcement Draft Ordinance & Draft Contract – County Administrator
 - a. Ordinance #2025-5
 - b. Contract
7. Employee Bonus Draft Ordinance – County Administrator
 - a. Ordinance #2025-6

Old Business

New Business

8. Lions Club 86 Years of Service - County Administrator
 - a. Resolution #2025-11
9. FY26 Capital Budget Appropriation - County Administrator
 - a. Resolution #2025-12
10. FY26 Operating Budget Appropriation - County Administrator
 - a. Resolution #2025-13
11. Bald Top Brewing Co.'s Firework Permit Application (Southern Exposure Pyrotechnics) - County Administrator

Discussion

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, June 10, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #29 — June 10th

At a regular meeting of the Board of Supervisors on Tuesday, June 10th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Dustin Dawson, Member

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Jewett made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Economic Development & Tourism: Mrs. Tracey Gardner, Economic Development & Tourism Director, gave a monthly report, highlighting the receipt of a \$10,000 destination marketing organization grant and the impact of grants on local wineries and tourism. The Economic Development & Tourism Director mentioned she had a ribbon-cutting event and a business appreciation dinner. The Economic Development & Tourism Director reviewed other projects she was working on.

Finance Director: Mrs. Jennifer Warren, Finance Director, gave a monthly report, providing updates on the FY26 budget, FY25 year-end review, and the audit schedule for FY25. The Finance Director mentioned ongoing work on financial policy updates and the FY26 loan schedule from Davenport.

Animal Shelter: Ms. Annette Dodson, Animal Shelter Manager, gave a monthly report, highlighting the Rabies Clinic, adoption event, and animal intake statistics.

Emergency Communications: Mrs. Ashley Richards, Director of Emergency Communications, gave a monthly report, highlighting statistics on call volumes, staffing, and community outreach activities, including a school supply drive. The Director of Emergency Communications also announced the new Assistant Director, Ms. Jennifer Shifflett.

Sheriff: Sheriff Weaver gave a monthly report by providing an update on law enforcement calls, deputy training, and a vacancy in the process of being filled.

Emergency Medical Services (EMS): Mr. Noah Hillstrom, EMS Chief, gave a monthly report, highlighting EMS call volumes, response times, mutual aid, and internal training. Chief Hillstrom mentioned Madison County received recognition by the American Heart Association for stroke and heart attack care. Chief Hillstrom informed the Board that the OMD, Operational Medical Director, was resigning in August and they were working on filling that role.

There was further discussion regarding the vacant OMD position.

Commissioner of Revenue: Mr. Brian Daniel, Commissioner of Revenue gave a monthly report by providing updates on personal property, business tangible property processing, and the conversion to new real estate software.

Vice-Chairman Yowell inquired if last night was the last Board of Equalization meeting.

The Commissioner of Revenue explained that they will continue hearing appeals through December.

Animal Control: Mr. Greg Cave, Chief Animal Control Officer, gave a monthly report, highlighting calls for service, and new legislative changes that affected Animal Control.

Information Technology: Mr. Alan Berry, Director of Information Technology, gave a monthly report, highlighting a new hire, recent Tyler training, and a service migration program update.

Building & Zoning Department: Mr. Jamie Wilks, Director of Building & Zoning, gave a monthly report, highlighting zoning and planning activities, DEQ reports, and the start of the amending process for the building code. The Director of Building & Zoning informed the Board of their new Zoning and Building Permit Technician, Stacey Meredith.

Supervisor Buchanan inquired how many permits they have for new buildings compared to remodels.

The Director of Building & Zoning stated he could get that information to the Board, but he did not have that number right then.

There was further discussion regarding the new building code changes.

Human Resources: Ms. Tillie Strothers, Human Resources Manager, gave a monthly report highlighting new hires, training, and upcoming webinars for short-term disability coverage.

CONSENT AGENDA

2. Approve Minutes: 05/13/2025, 05/24/2025, & 05/27/2025
3. Supplemental Appropriations #24 – EMS Donations
4. Supplemental Appropriations #25 – Insurance Claims
5. Supplemental Appropriations #26 – Use of Contingency Funds

Vice-Chairman Yowell made a motion to approve the consent agenda with the exclusion of the 05/24/2025 minutes, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

Supervisor Buchanan made a motion to approve the 05/24/2025 minutes, seconded by Supervisor Jewett. *Aye: Jackson, Buchanan, Jewett. Nay: (0) Abstain: Yowell. Absent: Dawson.*

SPECIAL APPEARANCES

None.

PUBLIC HEARING

6. School Zone Speed Camera Enforcement Draft Ordinance & Draft Contract – County Administrator
 - a. Ordinance #2025-5

The County Administrator presented the draft ordinance and the draft contract for speed camera enforcement in school zones.

Supervisor Buchanan inquired if the Ordinance and contract have been reviewed.

The County Attorney agreed.

Supervisor Jewett was in favor of the School Zone Speed Camera Enforcement program due to the Sheriff's recommendation and the public's safety.

Sheriff Weaver reminded the Board and the public that the cameras would only be placed in school zones during school times.

The County Attorney mentioned if the Board approved this, it would be a three-year project and if it needed to be rescinded, they would have some contractual obligations. The County Attorney

mentioned the General Assembly has allowed the County to do this, but they could make changes in the future.

Supervisor Buchanan inquired if the cameras would be used during after-school events like basketball and football games.

Sheriff Weaver agreed that it was a possibility.

The County Administrator stated that the normal schedule times for the camera to be on would be 7:45 am to 8:15 am and 2:45 pm to 3:15 pm.

Supervisor Jewett inquired if the Board would receive periodic summary reports on the program to gauge the effectiveness.

Sheriff Weaver agreed that they would receive a monthly report, and he would provide it to the Board.

Vice-Chairman Yowell referenced the language in the Ordinance, under Chapter 26, Section 26-2, Photo Speed Monitoring Devices, number 1, where it stated, “system in school crossing zones and highway work zones” and inquired if that was language from the Virginia Code.

Sheriff Weaver agreed and clarified they planned to post it only in the school zones.

Chairman Jackson opened the floor for public comment for the Ordinance #2025-5. With there being no public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approve Ordinance #2025-5 as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

6. School Zone Speed Camera Enforcement Draft Ordinance & Draft Contract – County Administrator
 - b. Contract

Vice-Chairman Yowell pointed out a typo on page 4, paragraph e of the contract that needed to be corrected, which would change “retailed” with “Retained”.

The County Administrator agreed to make that change.

There was further discussion regarding the language in the contract and clarification on how the payment and reimbursement process would work.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

The County Attorney clarified that this contract would be between Madison County and Blue Line Solutions, not the Sheriff's office, and this would be done through a cooperative procurement. The Board could authorize anyone they would like to sign it.

Supervisor Jewett made a motion to approve the contract with Blue Line Solutions and authorized Sheriff Weaver to sign the contract on behalf of the County, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

7. Employee Bonus Draft Ordinance – County Administrator
a. Ordinance #2025-6

The County Administrator explained that the General Assembly allowed for a 1.5% bonus to certain offices such as constitutional offices and local DSS offices. Ms. Valerie Ward, Director of Social Services, brought this to their attention. The County Attorney has reviewed this, and this is done via ordinance. The County Administrator stated they do not plan to use any local monies for this bonus. Should the Board approve, staff recommends the Board authorize the County Administrator to sign the certification form and send it back to the State's DSS office.

The County Attorney discussed the two ways the Board could act upon this. Some counties will pass an ordinance each time there is a bonus. Other counties have done it where it is just generally a Board reserving itself, per the code, the ability to do it, which is the County Attorney's recommendation. The County Attorney mentioned language in the ordinance, "the Board may do so by resolution after a public hearing" and stated this is not required by statute.

Vice-Chairman Yowell referenced the FY26 Local Government Bonus Certification form and inquired if this Ordinance would allow the County Administrator to sign the certification each year.

The County Attorney agreed and stated they would hold a public hearing when these come up and the Board would decide if they wanted to approve it.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approve Ordinance #2025-6 and authorized the County Administrator to sign the FY26 Local Government Certification, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

OLD BUSINESS

None.

NEW BUSINESS

8. Lions Club 86 Years of Service
a. Resolution #2025-11

The County Administrator mentioned that Mrs. Suzanne Long informed him of the Lions Club's eighty-six years of service and there is a resolution before the Board for their consideration.

Mrs. Suzanne Long from the Lions Club provided a detailed report on their activities and impact on the community for this past fiscal year.

Chairman Jackson inquired how many active members the Lions Club had.

Mrs. Suzanne Long responded that she is proud to say they have twelve really active members.

The Board thanked Mrs. Suzanne Long and the Lions Club for all they do for the community.

Supervisor Buchanan made a motion to approve Resolution #2025-11, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

9. FY26 Capital Budget Appropriation
a. Resolution #2025-12

The County Administrator presented the Capital Budget Appropriations Resolution.

The Finance Director clarified that the resolution included the entire capital budget including funds from roll-over and the current FY26 funds.

Supervisor Jewett stated it was a tough budget year and commended staff and the Board's efforts.

Vice-Chairman Yowell made a motion to approve Resolution #2025-12, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

10. FY26 Operating Budget Appropriation
a. Resolution #2025-13

The County Administrator presented the Operating Budget Appropriation Resolution, recognizing the hard work of the budget team and the need for a bare-bones budget. The County Administrator recognized Supervisor Jewett for his Budget analysis.

The Finance Director clarified that the resolution included the entire operating budget including the School's budget, Children Services (CSA), and social services (DSS).

Supervisor Jewett made a motion to approve Resolution #2025-13, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

11. Bald Top Brewing Co.'s Firework Permit Application (Southern Exposure Pyrotechnics)

The County Administrator introduces the Firework Permit Application from Bald Top Brewing Company.

Supervisor Buchanan made a motion to approve the Bald Top Brewing Co.'s Firework Permit Application and authorized the County Administrator to sign the permit, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

The County Administrator mentioned the need to schedule a town hall meeting date and discussed the possibility of using the school venue.

Supervisor Jewett mentioned the Economic Development Committee would have a preliminary report brought to the Board that would be presented at the town hall meeting.

Supervisor Jewett thanked Mr. Chuck Jackson, the Piedmont Journal Recorder, for posting his budget analysis.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: June 24, 2025.

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Agenda
Board of Supervisors
Tuesday, June 24, 2025, at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve 06/04/2025 Minutes
2. Approve 06/10/2025 Minutes (*Supervisor Dawson Was Absent*)
3. Supplemental Appropriations #27 – School Board Request Bonuses
4. Supplemental Appropriations #28 – VDEM Grant

Special Appearances

Public Hearing

5. Hoover Ridge Forest/Open Space Maintenance Agreement – County Administrator

Old Business

6. Economic Development Committee Town Hall – County Administrator
 - a. Set Date, Time, and Facility Location
7. Committee/Board Updates – Deputy Clerk
 - a. Jefferson Area Community Criminal Justice Board
 - b. Central VA Regional Jail Authority Board's At Large Member

New Business

8. Davenport Draft Financing Schedule – Finance Director
9. Large-Scale Outdoor Event Permit Applications – County Administrator
 - a. Truck & Tractor Pull's Large-Scale Outdoor Event Permit Application
10. Firework Permit Applications – County Administrator
 - a. Rapidan Baptist Camp's Firework Permit Application
 - b. Senterfitt Cattle Company's Firework Permit Application
 - c. Chad Lohr's Firework Permit Application

Discussion

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, June 24, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #30 — June 24th

At a regular meeting of the Board of Supervisors on Tuesday, June 24th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Jennifer Warren, Finance Director
Kimberly Turner, Deputy Clerk

ABSENT: Dustin Dawson, Member

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Jewett made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Clarissa Berry: Ms. Clarissa Berry, Commonwealth Attorney, announced that her office had just hired someone for a third Attorney position. Ms. Clarissa Berry also announced their newest Madison County Blue Ridge Governor School Intern, who was the Delegate for Girls State and was also elected as Senator and will be attending Girls Nation.

Chairman Jackson congratulated the Commonwealth Attorney on hiring a new Attorney . Chairman Jackson expressed Madison County's deepest condolences to the Commonwealth Attorney for the loss of a family member.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve 06/04/2025 Minutes
2. Approve 06/10/2025 Minutes (*Supervisor Dawson Was Absent*)
3. Supplemental Appropriations #27 – School Board Request Bonuses
4. Supplemental Appropriations #28 – VDEM Grant

Chairman Jackson reviewed the items on the consent agenda.

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.***

SPECIAL APPEARANCES

None.

PUBLIC HEARING

5. Hoover Ridge Forest/Open Space Maintenance Agreement – County Administrator

The County Administrator mentioned that after moving forward with the Hoover Ridge Outdoor Recreation Center, DEQ reviewed the site plans, and determined that too much phosphorus and nitrogen was going to be generated. The Board has two options, to either do a nutrient exchange and spend about \$88,000 for those nutrient credits or enter into a Forest/Open Space Maintenance Agreement in perpetuity for the nutrient offsets. The County Administrator mentioned that there are parts of Hoover Ridge Park that they would not naturally develop and listed a few potential future uses, such as walking trails.

The County Attorney explained recent amendments to the agreement, including indemnification and recognition of future uses.

There was further discussion regarding amendments to the Hoover Ridge Forest/Open Space Maintenance Agreement.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

The County Attorney explained that they advertised this as a public hearing for transparency.

The County Administrator mentioned DEQ easements are open to inspections and reviewed the process of recording the agreement at the Courthouse.

Vice-Chairman Yowell made a motion to authorize the County Administrator to enter into the Forest/Open Space Maintenance Agreement with DEQ and file the agreement at the Madison County Courthouse, as required by the agreement, and receive the required signatures to include the Chairman of the Board, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.***

OLD BUSINESS

6. Economic Development Committee Townhall – County Administrator
 - a. Set Date, Time, and Facility Location

Chairman Jackson recommended scheduling the Economic Development Committee Townhall at a regular Board of Supervisors meeting on August 12, 2025, with it taking place at 6:00 pm as a discussion item.

Supervisor Jewett mentioned they had an Economic Development Committee meeting today, and they planned on doing a brief presentation at the Townhall about what they have been doing. The Commissioner of Revenue is assisting them with some analytical models so that they know what an actual business brings into the County. Supervisor Jewett emphasized the need for public input.

There was further discussion about the importance of holding an Economic Development Committee Townhall and the procedure for holding said meeting.

7. Committee/Board Updates – Deputy Clerk
 - a. Jefferson Area Community Criminal Justice Board
 - b. Central VA Regional Jail Authority Board's At Large Member

The Deputy Clerk informed the Board that after advertising they have not received any applications for the Jefferson Area Community Criminal Justice Board.

Chairman Jackson recommended tasking the Commonwealth Attorney in finding a candidate and mentioned the Commonwealth Attorney was willing.

The Board agreed.

The County Administrator gave an update on the Central Virginia Regional Jail Authority, stating they do not need to fill the At-Large Member position until July 1, 2027.

The County Administrator thanked Supervisor Buchanan and Sheriff Weaver for obtaining a 2016 15-passenger van for the County from the jail that Parks & Recreation is utilizing.

NEW BUSINESS

8. Davenport Draft Financing Schedule – Finance Director

The Finance Director was present and presented the draft financing schedule for the Davenport project. The Finance Director highlighted that the bond Council would be Sands Anderson PC. The Finance Director mentioned that the Board of Supervisors would consider approving a reimbursement resolution at their meeting on July 8, 2025. The resolution provides the ability to reimburse the County for capital expenditures that are paid prior to the closing of a tax-exempt loan. The resolution does not obligate the County to make any reimbursement, nor does it obligate the County to move forward with a borrowing. However, it provides flexibility to reimburse should the need arise. Then by July 15, 2025, Davenport would distribute the RFP to the local, regional, and national banking institutions. They want to have proposals due by August

5, 2025, and then they are going to reach out to the lenders to clarify and prepare any summary of proposals. Around August 8, 2025, they will have a working group call to discuss proposals and develop a recommendation for the Board. On August 26, 2025, at the Board meeting, Davenport is going to present the summary of the bank proposals to the Board. The Board will consider selecting the winning lender and consider adopting a final resolution. In late August, the IDA will have a board meeting and consider adopting a final resolution. Then in early September, the working group will coordinate to finalize the numbers, and September 12, 2025, would be the close on the direct bank loan.

The County Administrator mentioned he would like to bring the list of CIP projects to the Board for review and to finalize the list.

Chairman Jackson recommended that Vice-Chairman Yowell, the County Administrator, the Finance Director, and himself have a meeting before bringing it to the Board on July 8, 2025, to review the list further.

The Board agreed.

Vice-Chairman Yowell inquired if the Resolution for July 8, 2025, required a public hearing.

The Finance Director stated she did not believe so, but she would follow up with Davenport for confirmation.

9. Large-Scale Outdoor Event Permit Applications – County Administrator
 - a. Truck & Tractor Pull's Large-Scale Outdoor Event Permit Application

The County Administrator mentioned they had to make a minor adjustment. In the future, they may make an internal process improvement that would include clarification whether an applicant will need public safety services. The County Administrator stated staff recommended approval.

Vice-Chairman Yowell made a motion to approve the Truck & Tractor Pull's Large-Scale Outdoor Event Permit Application, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

10. Firework Permit Applications – County Administrator
 - b. Rapidan Baptist Camp's Firework Permit Application
 - c. Senterfitt Cattle Company's Firework Permit Application
 - d. Chad Lohr's Firework Permit Application

Chairman Jackson recommended voting on item 3a and 3c separate from 3b so he could abstain from the vote on the Senterfitt Cattle Company's Firework Permit Application.

The Board agreed.

Supervisor Jewett made a motion to approve the Rapidan Baptist Camp’s Firework Permit Application and Chad Lohr’s Firework Permit Application, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

Supervisor Jewett made a motion to approve Senterfitt Cattle Company’s Firework Permit Application, seconded by Supervisor Buchanan. *Aye: Yowell, Buchanan, Jewett. Nay: (0) Abstain: Jackson. Absent: Dawson.*

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: (0) Absent: Dawson.*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: July 8, 2025.

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Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, July 2, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

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Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. ZOA-06-04-2025-2) Zoning Ordinance Amendment

The Madison County Code of Ordinances, Appendix 1 – Zoning, Appendix A – Site Plan Ordinance and the Madison County Code of Ordinances, Appendix 2 – Subdivision Ordinance require amendment to comply with SB974.

- a. Ordinance #2025-7
- b. Ordinance #2025-8

Old Business

New Business

B. Resolution #2025-14

Select the designated agent as that term is defined under the Site Plan Ordinance and the Subdivision Ordinance of the County's Zoning Ordinance.

Information/Correspondence

Discussion

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, July 2, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #31 — July 2nd

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, July 2, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Allen Nicholls, Planning & Zoning Administrator
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

**The Board of Supervisors came to order following the adjournment of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. ZOA-06-04-2025-2) Zoning Ordinance Amendment

The Madison County Code of Ordinances, Appendix 1 – Zoning, Appendix A – Site Plan Ordinance and the Madison County Code of Ordinances, Appendix 2 – Subdivision Ordinance require amendments to comply with SB974.

- a. Ordinance #2025-7
- b. Ordinance #2025-8

Chairman Jackson recommended conducting public comment for each item and to take separate motions for the Ordinances.

The County Attorney mentioned the draft Ordinance would need to reflect the recent changes that the Planning & Zoning Administrator reviewed today during the Planning Commission meeting before it could be signed.

Chairman Jackson stated for clarification that the recommendation by the Planning Commission is the amended version that the Planning & Zoning Administrator presented today.

Chairman Jackson opened the floor for public comment for Case No. ZOA-06-04-2025-2. With there being no public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell expressed his concerns with Senate Bill 974 that now took the public out of the process and inquired if VACO was reviewing this for the future.

The County Administrator referenced House Bill 2660 that established the work group that is supposed to report back to the General Assembly by November 1, 2025.

Supervisor Jewett expressed his concerns with Senate Bill 974 stripping local control and his concerns for future bills that would be coming. Supervisor Jewett commended the Planning Commission for their efforts.

Chairman Jackson also expressed his concerns for Senate Bill 974.

After discussion, the Board agreed to approve Case No. ZOA-06-04-2025-2.

Chairman Jackson opened the floor for public comment for the Site Plan Ordinance #2025-7. With there being no public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approve Ordinance #2025-7, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Chairman Jackson opened the floor for public comment for the Subdivision Ordinance #2025-8. With there being no public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approve Ordinance #2025-8 to reflect the changes presented tonight and as recommended by the Planning Commission, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

OLD BUSINESS

None.

NEW BUSINESS

B. Resolution #2025-14

Select the designated agent as that term is defined under the Site Plan Ordinance and the Subdivision Ordinance of the County's Zoning Ordinance.

The County Administrator informed the Board that the Resolution before them provided the designated agent that was described in the Senate Bill as well as the revisions that were made in the Ordinances.

Chairman Jackson clarified that the County Administrator would be the designated agent, and the resolution would allow the County Administrator to delegate that responsibility to the Planning & Zoning Administrator and to others as needed.

Supervisor Dawson made a motion to approve Resolution #2025-14, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

INFORMATION/CORRESPONDENCE

None.

DISCUSSION

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Pete Elliott: Mr. Pete Elliott stated the reason behind Senate Bill 974 was money.

Mike Snider: Mr. Mike Snider mentioned he spoke with Mr. Nick Freitas and Mr. Freitas claimed he was the only person who had called him about concerns with Senate Bill 974. Mr. Nick Freitas encouraged people with concerns to contact him.

Linda Maurer: Ms. Linda Maurer inquired how she could get Mr. Nick Freitas' contact information.

Mike Snider: Mr. Mike Snider stated he would provide his contact information after the meeting.

There was further discussion regarding surrounding counties that would be affected and their response to Senate Bill 974.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: July 22, 2025

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Attached to the Record:



Ordinance #2025-7
(Site Plan Ord.).pdf



Ordinance #2025-8
(Amending Subdivisic



Resolution #2025-14
(Designated Agent fo



Agenda
Board of Supervisors
Tuesday, July 8, 2025 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

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Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 06/24/2025 (*Supervisor Dawson Absent*)
3. FY25 Supplemental Appropriations #29 - CSA
4. FY26 Supplemental Appropriations #1 - Compensation Board & State Funding
Adjustments - Per Final State Budget & Contingency

Special Appearances

Public Hearings

Old Business

5. Capital Improvement Plan and Finance Schedule – County Administrator & Finance
Director
 - a. Reimbursement Resolution #2025-15

New Business

6. Madison County Treasurer Refund – County Administrator
 - a. [Commissioner of Revenue's Refund Memo](#)
 - b. Resolution #2025-16
7. Henry Schein Opioid Litigation Settlement – County Attorney
 - a. Resolution #2025-17
8. Taste of the Mountains Transfer Station Fee Waiver Request – County Administrator

Discussion

9. Pratts Roundabout and Route 749 Bridge Replacement – County Administrator

Information/Correspondence

10. Economic Development Committee Townhall Reminder – County Administrator

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, July 8, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #32 — July 8th

At a regular meeting of the Board of Supervisors on Tuesday, July 8th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

Chairman Jackson mentioned the loss of Ms. Eleanor Montgomery, a long-time meeting attendee and contributor.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised amending the agenda as followed in [blue](#):

6. Madison County Treasurer Refund – County Administrator:
 - a. [Commissioner of Revenue's Refund Memo](#)
 - b. Resolution #2025-16

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Jewett. **Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).**

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Parks & Recreation: Mr. Jerry Carpenter, Parks & Recreation Director, gave a monthly report, by providing updates on upcoming events, including movie nights and a birthday celebration. The Parks & Recreation Director also congratulated the local All-Star teams for their achievements in baseball and softball.

Animal Shelter: Ms. Annette Dodson, Animal Shelter Manager, gave a monthly report, highlighting the animal intake statistics, adoption events, and reaching a “no-kill shelter” status for the third year in a row.

Emergency Communications: Mrs. Ashley Richards, Director of Emergency Communications, gave a monthly report, by discussing call volumes, staffing updates, community outreach projects, and a potential grant award.

The County Administrator announced and presented a certificate of recognition to Niccole Whitaker for completing Basic Communications training.

Commissioner of Revenue: Mr. Brian Daniel, Commissioner of Revenue, gave a monthly report by providing updates on taxation efforts for personal property and business tangible property, and the implementation of a new software.

Human Resources: Ms. Tillie Strothers, Human Resources Manager, gave a monthly report highlighting potential upcoming personnel policy changes.

Emergency Medical Services (EMS): Mr. Noah Hillstrom, EMS Chief, gave a monthly report, highlighting EMS call volumes, response times, mutual aid, and internal training. Chief Hillstrom informed the Board that Dr. Brendan Byrnes has been selected to be our next EMS physician, which was originally titled the Operational Medical Director (OMD). Chief Hillstrom provided an update on the restructuring of the EMS Council.

Information Technology: Mr. Alan Berry, Director of Information Technology, gave a monthly report, discussing the impact of recent thunderstorms on the County’s technology and the implementation of a new onboarding systems for county employees for Tyler-Munis. The Director of Information Technology also discussed the implementation of “Resident Access” in Tyler-Munis, and the server replacement implementation.

Building & Zoning Department: Mr. Jamie Wilks, Director of Building & Zoning, gave a monthly report, providing a detailed report on building and zoning activities, including permit issuances and inspections. The Director of Building & Zoning gave a staff update announcing that the new Zoning & Building Permit Technician, Stacy Meredith, began training through the Building Code Academy.

Finance Director: Mrs. Jennifer Warren, Finance Director, gave a monthly report, highlighting the financial activities, including the year-end close-out, the finalization of the Budget Book, and

the upcoming audit. The Finance Director also gave an update on the progress with Tyler-Munis implementations.

Economic Development & Tourism: Mrs. Tracey Gardner, Economic Development & Tourism Director, gave a monthly report, highlighting a new restaurant opening soon, providing an update on the “Success in 60” event, and providing a GO Virginia Implementation Grant update. The Economic Development & Tourism Director also mentioned she attended Session IV of the VA Tourism Leadership Institute in Smithfield.

Children Services (CSA) & Social Services: Mrs. Tiffany Woodward, CSA Coordinator, gave a monthly report, highlighting the challenges faced by Social Services, including SNAP benefit theft. The CSA Coordinator provided an update on the Cooling Assistance Program. The CSA Coordinator provided updates on the number of children in foster care and the efforts to retain and find families for foster children.

Chairman Jackson inquired who would investigate the SNAP benefits theft.

The CSA Coordinator stated the agency initiated the investigations, but now it was a State issue.

The County Attorney stated generally the counties investigate through the local law enforcement. If it is a bigger issue they report it to the Virginia State Police. If Virginia State Police is interested enough, then they will take it over and investigate.

The CSA Coordinator stated there is an app that they are encouraging individuals who have SNAP benefits to use where they can block their cards. However, some of these individuals are too late. They also shared it on their Facebook site, and they are offering new cards.

There was further discussion regarding the foster care numbers and the need for additional foster families.

The County Attorney discussed the possibility of representing Madison as the DSS Attorney when the current attorney is unavailable should the Board agree.

The Board discussed the implications of this representation and agreed it would not be an issue.

CONSENT AGENDA

2. Approve Minutes: 06/24/2025 (*Supervisor Dawson Absent*)
3. FY25 Supplemental Appropriations #29 - CSA
4. FY26 Supplemental Appropriations #1 - Compensation Board & State Funding Adjustments - Per Final State Budget & Contingency

Vice-Chairman Yowell made a motion to approve the 06/24/2025 minutes on the consent agenda, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Jewett. Nay: (0) Abstain: Dawson. Absent: (0).***

Supervisor Jewett made a motion to approve the consent agenda less item 2. 06/24/2025 minutes, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

None.

PUBLIC HEARING

None.

OLD BUSINESS

5. Capital Improvement Plan and Finance Schedule – County Administrator & Finance Director
 - a. Reimbursement Resolution #2025-15

The County Administrator informed the Board there has been a slight revision to the financing schedule that was previously presented. The County Administrator mentioned the Finance Director, the Chairman, the Vice-Chairman, and himself met to discuss the CIP list further per the Board's direction. In that meeting, they discovered a few items they needed to revisit. The revised finance schedule reflects staff bringing the CIP list back to the Board on July 22, 2025, for the Board to finalize.

The Finance Director further discussed the amended finance schedule and the finalization of the Capital Improvement Plan (CIP) list on July 22, 2025.

The County Administrator referenced item 5a. Reimbursement Resolution #2025-15 on the agenda that was prepared by the bond council, Sands Anderson. The resolution is not to claim the Board is going to commit to borrowing, but it lists the maximum to do so.

The Board further discussed the CIP list, specifically the EMS ambulance.

Vice-Chairman Yowell made a motion to approve the Reimbursement Resolution #2025-15, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

NEW BUSINESS

6. Madison County Treasurer Refund – County Administrator
 - a. [Commissioner of Revenue's Refund Memo](#)
 - b. Resolution #2025-16

Chairman Jackson mentioned the Commissioner of Revenue provided a memo from July 2nd.

The Commissioner of Revenue informed the Board that the Code of Virginia required all refunds to be granted by the Board of Supervisors. Staff discovered over assessments of several items, some of them being reported as tangible property, but they were actually real property. Staff are now requesting approval of that refund, as well as approval of the resolution requesting refunds

up to \$10,000 and to direct the Treasurer to issue those. The Commissioner of Revenue mentioned they issued refunds or directed the Treasurer to issue refunds daily. They are requesting the resolution be put in place so that we can issue refunds, like they normally do, and ensure they are compliant.

Chairman Jackson asked the County Attorney if the resolution they had before them tonight would be an annual resolution.

The County Attorney stated it would be a standing resolution.

The County Administrator recommended the Board make two separate motions. The first motion would be to authorize the Treasurer of Madison to issue the refunds as outlined in the July 2, 2025, memo drafted by the Commissioner of Revenue, Brian, Daniel. That will take care of those refunds moving forward, as the code provides.

Chairman Jackson inquired how often the Commissioner of Revenue needed to issue refunds for more than \$10,000.

The Commissioner of Revenue responded that it has happened very few times.

There was further discussion regarding the error and how it was found.

Supervisor Jewett inquired why \$10,000 was the limit listed.

The Commissioner of Revenue responded that the Code of Virginia listed that threshold.

The County Attorney mentioned reasons for the need for the refunds. The County Attorney recommended keeping the Resolution with a \$10,000 limit and for the Board to pass the Resolution.

The Commissioner of Revenue provided the Code section that required a specific limit amount and the history of the changes to that limit.

There was further discussion regarding the language for the motions.

Supervisor Dawson made a motion to authorize the Treasurer to issue refunds as outlined in the Memo by the Commissioner of Revenue, seconded by Vice-Chairman Yowell. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

Supervisor Dawson made a motion to approve Resolution #2025-16, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

7. Henry Schein Opioid Litigation Settlement – County Attorney
 - a. Resolution #2025-17

The County Attorney informed the Board that Henry Schein and the other list of defendants were found to be some of the least culpable of all the defendants in this litigation. On the recommendation of outside counsel, prosecutors for the county and the other plaintiffs, they are recommending that the County agrees to these settlements. Madison's allotment would be based on the other percentages that have previously been figured out by the opioid settlement, and it would be a total of \$1,011 coming to the county.

Vice-Chairman Yowell made a motion to approve Resolution #2025-17 as presented, seconded by Supervisor Buchanan.

The Board further discussed future opioid litigation settlements.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

There was further discussion regarding what the settlement funds could go towards and the Opioid Abatement Authority's role.

8. Taste of the Mountains Transfer Station Fee Waiver Request – County Administrator

Supervisor Jewett made a motion to approve the Taste of the Mountains' Transfer Station fee waiver request, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

DISCUSSION

9. Pratts Roundabout and Route 749 Bridge Replacement – County Administrator

The County Administrator informed the Board that Ms. Carrie Shephard, VDOT Resident Engineer, reached out to the County Administrator about the Pratts roundabout and the Route 749 bridge replacement. She had some questions in advance of their public hearing. VDOT would like to know if the County planned on having any bicycle or pedestrian accommodation for the Pratts roundabout.

After further discussion, the Board agreed to not proceed with a bicycle or pedestrian accommodations for the Pratts roundabout.

The County Administration mentioned he asked Ms. Carrie Shephard about the Route 749 bridge replacement because there were such low average daily trips (ADT). The County Administrator stated VDOT performed annual inspections of all the bridges in their inventory and provides feedback. The Bridge needs to be replaced due to its age and condition, plus it is the only means of those residents to get to-and-from their home.

Vice-Chairman Yowell expressed his concerns with the low traffic count on the bridge. Vice-Chairman Yowell also emphasized the need for Firetrucks to be able to cross the bridge.

There was further discussion regarding the bridges' weight compacity and how the replacement would improve the weight capacity.

Vice-Chairman Yowell inquired how these projects were funding.

The County Administrator clarified the various types of VDOT projects and how they were funded. The County Administrator informed the Board that the bridge replacement would also increase the width of the bridge.

Chairman Jackson mentioned the major road issues in the County and expressed his concern with VDOT working on a bridge with such a low average daily trips.

The County Administrator asked for clarification that he would be passing along to VDOT that the County did not plan to have bicycle or pedestrian accommodations for the Pratts roundabout and to move forward with the Route 749 Bridge Replacement.

The Board agreed.

INFORMATION/CORRESPONDENCE

10. Economic Development Committee Townhall Reminder – County Administrator

The County Administrator discussed the upcoming townhall meeting, which will focus on economic development initiatives. Staff advertised for a joint special meeting between the Board of Supervisors and the Economic Development Committee. The County Administrator emphasized the importance of notifying the public of the upcoming event. Staff have set and advertised for that to take place on August the 12th at 6:00 pm in the Board Auditorium.

After further discussion, the Board agreed to hold the townhall meeting as a special meeting to ensure adequate time for discussion. The Board discussed the format and content of the townhall meeting, including presentations from the EDC and public input.

Supervisor Jewett emphasized the importance of exploring new economic development opportunities to sustain the county's tax base.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Hannon Wright: Mr. Hannon Wright, County Attorney asked the Chairman for clarification if he was calling for the EDC townhall to be a special meeting.

Chairman Jackson agreed.

Hannon Wright: Mr. Hannon Wright, County Attorney, stated if all five members of the Board are intended to be there, that would be considered a waiver of formal notice of calling a special meeting. The County Attorney inquired if everybody was comfortable proceeding that way.

The Board agreed.

With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: July 22, 2025.



Agenda
Board of Supervisors
Tuesday, July 22, 2025, at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: 07/02/2025 & 07/08/2025

Special Appearances

Public Hearing

Old Business

2. Finalized Capital Improvement Plan – Deputy County Administrator & Finance
Director

New Business

3. Hoover Ridge Maintenance Building RFP - Deputy County Administrator
4. OMD Agreement – Chief Hillstrom

Discussion

Information/Correspondence

5. Pratts Roundabout Public Hearing - Deputy County Administrator

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, July 22, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #33 — July 22nd

At a regular meeting of the Board of Supervisors on Tuesday, July 22nd at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Brian Gordon, Deputy County Administrator
Jennifer Warren, Finance Director
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Jonathon Weakley, County Administrator

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: 07/02/2025 & 07/08/2025

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

None.

PUBLIC HEARING

None.

OLD BUSINESS

2. Finalized Capital Improvement Plan – Deputy County Administrator & Finance Director

The Deputy County Administrator presented the finalized Capital Improvement Plan for FY26 and FY27, highlighting key projects. The Deputy County Administrator discussed the makeup air units at Waverly Yowell and the gymnasium windows, noting the committed funds and potential costs. The Deputy County Administrator discussed the roof replacement for the EMS Station and the deteriorated scale at the Transfer Station.

The Finance Director introduced an alternative option for financing ambulances through a municipal lease purchase agreement. The Finance Director explained the lease purchase agreement, noting it was not considered debt and has a non-appropriation clause. The agreement allows for early or extra payments to reduce interest expenses. The Finance Director recommended the Board keep the ambulance on the CIP list for debt financing as a placeholder and consider a contingency line item for potential unseen increases.

There was further discussion on the implications of the lease purchase agreement and staff suggested making a decision further down the road.

Chairman Jackson emphasized the importance of focusing on the FY26 and FY27 columns of the CIP list. Chairman Jackson discussed the gym windows at the school and the roof at the EMS station, with potential cost reductions. Chairman Jackson mentioned the need to prioritize projects based on available funds.

There was discussion about the potential of sealing parking lots. There was also further discussion regarding the condition of the scale at the Transfer Station and the need for a french drain in the future.

Vice-Chairman Yowell made a motion to approve the Capital Improvement Plan list for FY26 & FY27, seconded by Supervisor Buchanan.

Supervisor Jewett recommended discussing the Capital Improvement Plan at the Townhall meeting, specifically the projects they are not able to do.

The Board agreed.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

Chairman Jackson mentioned that there were projects that were pulled off the Capital Improvement Plan list that needed to be addressed.

The Board considered the revenue generated by the scales at the transfer station and the potential impact of replacing them.

Supervisor Jewett expressed his concerns about not being able to fund various projects like replacing the High School track. Supervisor Jewett commended the work that went into the Capital Improvement Plan list.

NEW BUSINESS

3. Hoover Ridge Maintenance Building RFP - Deputy County Administrator

The Deputy County Administrator informed the Board that the Hoover Ridge Maintenance Building RFP (Request for Proposals) went on EVA last week with a plan for a bid meeting on August 12, 2025, at 2:00 pm.

4. OMD Agreement – Chief Hillstrom

Chief Hillstrom presented the OMD (Operational Medical Director) Agreement, noting the resignation of Dr. Matthew Raimos and the selection of Dr. Brendan Byrnes. Chief Hillstrom discussed the terms of the agreement, including the annual hours and the potential need for future budget adjustments.

There was further discussion regarding the terms of the agreement.

Vice-Chairman Yowell made a motion to authorize the County Administrator to sign the Operational Medical Director Agreement with Dr. Brendan Byrnes, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

5. Pratts Roundabout Public Hearing - Deputy County Administrator

The Deputy County Administrator provided an update on the roundabout project at the Pratts intersection, scheduled for a public hearing on August 19th at 4:30 pm. The Deputy County Administrator discussed the proposed design of a four-fork roundabout.

Vice-Chairman Yowell further discussed the design of the single-lane roundabout and its impact on traffic flow. Vice-Chairman Yowell suggested attending the VDOT meeting to discuss potential safety measures and traffic flow improvements.

There was further discussion regarding the long-term plans for the intersection and the need for coordinated efforts with VDOT.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: August 12, 2025.



Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, August 6, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. SU-06-01-25) Polly of the Blue Ridge – Special Use Permit

Anne Gore has submitted an application on behalf of Rebecca Gore for a special use permit to operate a primitive campground in accordance with Madison County Zoning Ordinance, Article 15-A, on the parcel identified as Madison County tax map 56-7A. The subject parcel is 118.273 acres (GIS) and is zoned A-1.

B. (Case No. SU-06-02-25) Madison Hills Events – Special Use Permit

Molly Wilshire has submitted an application for a special use permit for an event venue in accordance with Madison County Zoning Ordinance, Article 14-18. The proposed event venue will exist on three parcels, which are identified as Madison County tax map 40-43, 40-44, and 40-45. The total area of the three parcels is 186.476 acres (GIS). All three parcels are zoned A-1.

Old Business

New Business

Information/Correspondence

Discussion

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, August 6, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #34 — August 6th

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, August 6th, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member (*Attended Remotely*)
Dustin Dawson, Member
James Jewett, Member
Allen Nicholls, Planning & Zoning Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Jonathon Weakley, County Administrator

**The Board of Supervisors came to order following the suspension of the
Planning Commission's meeting hearing Case No. SU-06-01-25 .**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Vice-Chairman Yowell made a motion to permit Supervisor Buchanan to attend the August 6, 2025, meeting of the Madison County Board of Supervisors remotely, pursuant to Virginia Code Section 2.2-3708.2, and Section 2.4.F of the Bylaws of Madison County. Supervisor Buchanan is unable to attend the meeting currently scheduled for August 6, 2025, in person, because of a personal commitment. This is the first meeting Supervisor Buchanan will attend remotely this calendar year. Seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: Buchanan. Absent: (0).***

Chairman Jackson advised that a quorum was present.

Supervisor Jewett made a motion to approve the agenda as presented, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

The County Attorney, for a point of clarity, asked Supervisor Buchanan to state where he was located while attending the meeting remotely.

Supervisor Buchanan stated he was participating remotely from the State of Maine and was there to attend a wedding and a family vacation.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Priscilla Flory: Mrs. Priscilla Flory thanked the Planning Commission and the Board of Supervisors for their time and thanked the public for attending the meeting. Mrs. Priscilla Flory prayed in preparation for the Board of Supervisors meeting.

With there being no further public comment being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. SU-06-01-25) Polly of the Blue Ridge – Special Use Permit

Anne Gore has submitted an application on behalf of Rebecca Gore for a special use permit to operate a primitive campground in accordance with Madison County Zoning Ordinance, Article 15-A, on the parcel identified as Madison County tax map 56-7A. The subject parcel is 118.273 acres (GIS) and is zoned A-1.

The Planning & Zoning Administrator did not have anything additional to add, nor did the applicant.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Dawson made a motion to approve Case No. SU-06-01-25 including the five conditions as recommended by the Planning Commission, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

The Board of Supervisors suspended the meeting to allow for the Planning Commission to reconvene to hear Case No. SU-06-02-25.

.....

The Board of Supervisors reconvened the meeting following the adjournment of the Planning Commission's and a recess.

B. (Case No. SU-06-02-25) Madison Hills Events – Special Use Permit

Molly Wilshere has submitted an application for a special use permit for an event venue in accordance with Madison County Zoning Ordinance, Article 14-18. The proposed event venue will exist on three parcels, which are identified as Madison County tax map 40-43, 40-44, and 40-45. The total area of the three parcels is 186.476 acres (GIS). All three parcels are zoned A-1.

The Planning & Zoning Administrator mentioned that applicants normally have a condition to add vegetation buffers and that open space is maintained. The Planning & Zoning Administrator stated that due to this property being surrounded by trees and recess he does not see a possibility of a change in character of the land.

The applicant, Ms. Molly Wilshere, did not have anything additional to add.

The Board had an opportunity to ask the applicant, Ms. Molly Wilshere, any questions they had regarding Case No. SU-06-02-2025.

During this time, Vice-Chairman Yowell asked for clarification about the total number of days of events. Vice-Chairman Yowell mentioned that at the Planning Commission Workshop on the 23rd, Ms. Molly Wilshere stated there would be forty-eight event days and now it was adding up to fifty-five days.

Ms. Molly Wilshere clarified that fifty-five days would be a ceiling, but they anticipated forty-eight to forty-nine days being the actual number.

Supervisor Buchanan mentioned during his research regarding this case, he went to the Virginia Renaissance Festival. Supervisor Buchanan asked the applicant how many people attended that event.

Ms. Molly Wilshere mentioned she has a booth at that event, and they announce the total number of people who attend daily. They have had weekends of up to 9,000 people, which is between 4,000-5,000 people a day attended that festival.

Supervisor Buchanan inquired how many people would be attending Ms. Molly Wilshere's Renaissance Festival.

Ms. Molly Wilshere stated if projected at 835 vehicles, if they all fill their cars with four people, and if they all have sedans that is right around 3,400 people. Ms. Molly Wilshere mentioned it would be significantly less than the Virginia Renaissance Fair has presently.

Chairman Jackson opened the floor for public comment.

Colt Puryear: Mr. Colt Puryear expressed his concerns with the Madison Hill's Special Use Permit Application and requested the Board deny it. Mr. Colt Puryear stated this was a concentrated commercial activity that the applicant seeks to impose on an exclusively residential and agricultural area. Mr. Colt Puryear highlighted the neighbors' opposition and his concerns with the increased traffic and people.

Marry DiMartino: Ms. Marry DiMartino expressed her concerns with the Madison Hills' Special Use Permit Application highlighting that gained revenue was small in comparison to the opposition that Madison Hills would bring. Ms. Marry DiMartino requested the Board make the following changes to the conditions of the Special Use Permit.

- This permit does not transfer should the applicant sell the property, and the subsequent buyer must reapply for a Special Use Permit.
- The VDOT traffic study must include Fishback.
- Instead of the max ceiling of parking spaces of 835 cars, they are requesting half of that with no buses.
- Instead of twenty-four weeks, they are requesting twelve weeks.

- Winter: four weeks (twelve days), ending no later than 9:00 p.m.
- Spring: four weekends, (eight days), ending no later than 7:00 p.m.
- Summer: three weeks, (six days).
- Fall: three weeks, (six days), ending no later than 4:30 pm.
- Prohibit generators usage for 24/7 for campers.
- The Applicant must be present for all events, rather than turning the events over to a caregiver.

Jennifer Meszaros: Ms. Jennifer Meszaros, a Bridal Trail Lane resident, expressed concerns with the Madison Hills’ Special Use Permit Application, highlighting her concern that one property owner's rights mean more than all the others that have submitted concerns as well as her concern on the strain this will cause the Sheriff’s department. Ms. Jennifer Meszaros emphasized her concerns about the number of days of the events and the potential of satanic vendors. Ms. Jennifer Meszaros requested the Board know more about the two unknown events and the overall operating plan before making a decision.

Cameron Covington: Mr. Cameron Covington, Malvern resident, was present online and expressed his concerns with the Madison Hills’ Special Use Permit Application, highlighting what he believed to be a conflict of interest in having the applicant appointed to the Economic Development Committee. Mr. Cameron Covington mentioned he started one of the petitions to get the word out and emphasized that the information was correct. Mr. Cameron Covington had concerns with this case moving forward without a traffic analysis being completed first.

With there being no further public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett, who is also the Chairman of the Economic Development Committee, discussed the importance of the Economic Development Committee (EDC) and explained how the Economic Development Committee operates. Supervisor Jewett discussed why Ms. Molly Wilshire was appointed to the Economic Development Committee, highlighting that it was a research committee and has no parts in this application.

Vice-Chairman Yowell discussed his experience with controversial cases that come before the Planning Commission and the Board of Supervisors. Vice-Chairman Yowell stated this application has the ability to benefit the County by generating tax revenue, supporting local vendors and artisans, creating jobs, and by providing a platform for community events. Vice-Chairman Yowell stated this proposal is designed with Madison’s rural character in mind. Vice-Chairman Yowell discussed the Special Use Permit conditions that addressed certain concerns. Vice-Chairman Yowell asked the applicant to provide more information on the other two events.

Ms. Molly Wilshire informed the Board that in the summer, the event would be held for three consecutive weekends, six days of operations, and would be a children's themed event with different historic education or farm education activities, such as dying wool, or spinning classes. In the fall time, the event would be a fantasy festival, but it would be a high-end juried artisan craft fair, with different food offerings and different local vendors’ handmade items.

Supervisor Dawson stated that at the Preliminary Development Review Committee (PDRC) this started as a Christmas event and has grown outside of those boundaries. Supervisor Dawson stated he did not have confidence in VDOT and due to his concerns regarding traffic he is going to vote in opposition to the Madison Hills' Special Use Permit Application.

Supervisor Buchanan discussed his research process and his positive experience at the renaissance fair he visited, as well as the public feedback he has heard. Supervisor Buchanan referenced the letters in the agenda packet and stated the applicants are the type of people he wants in Madison. Supervisor Buchanan stated he would be voting in favor of the Madison Hills' Special Use Permit Application.

Supervisor Jewett mentioned he remembered when this area was all farmland and the owners of the property at the time of development were able to maximize their economic value from their property rights of owning this property. Supervisor Jewett stated if he were not a local person and came here and purchased this property he would either want it to be a country home for himself, or if he were an investor he would put as many houses as he could. Supervisor Jewett further discussed how an investor would price the houses and the unintended consequences such as increased traffic, and the need for expanded public services and consequential increases in taxes. Supervisor Jewett stated he was against any more houses in this county because for every dollar you get in taxes from that household, you are spending a \$16 on services. As of July 1st, of this year, counties no longer have control over site plans of residential development. It is now submitted to the County Administrator and as long as it complies with the ordinances, it must be automatically approved. Supervisor Jewett discussed the challenges with the traffic where he lives on Route 15. Supervisor Jewett stated those people have a right to use the road and it is VDOT's responsibility to provide efficient and safe roads in the State of Virginia. Supervisor Jewett discussed the County's efforts to engage with VDOT to ensure County roads can support all the property owners and their activities. Supervisor Jewett stated they cannot allow VDOT to control the economic growth in the county. Supervisor Jewett mentioned he looked up property values to see how similar venues have affected surrounding property values. Supervisor Jewett discussed his findings and found the local data does not support the assertion that venues detract from property values.

Supervisor Dawson stated for clarification that when he stated he did not have confidence in VDOT he was referring to the higher ups, not the local VDOT staff.

Chairman Jackson mentioned each time the County increase by a penny on real estate, it is worth \$285,000. Chairman Jackson stated the potential revenue for Madison Hills was not the reason the Board or Planning Commission was making their decision. Madison County needs a business community here. Chairman Jackson stated they either need to raise taxes, or they need to bring some businesses in. Chairman Jackson stated they needed to do one of the two and he is fairly impartial. Chairman Jackson discussed the changes he has seen in Madison County during twelve years on the Board and expressed his understanding for wanting to keep it the same. Chairman Jackson stated this application complies with the Comprehensive Plan and there would not be a lot of deforestation. Chairman Jackson mentioned he was sure the Sound Engineer would do their best should this application be approved, but sound travels. Chairman Jackson gave examples of events he can hear from his home and stated it does not infringe upon his

quality of life. Chairman Jackson stated the EMS' response time across Madison County was ten to eleven minutes and Fire was nine minutes. Chairman Jackson stated he hoped, something of this nature did not require a lot of legal oversight where the Sheriff's office would be needed. Chairman Jackson referenced the traffic concerns and gave examples of past public hearing cases where there were similar concerns. Chairman Jackson stated the Board needed to be astute on restrictions and conditions placed upon these applications, but Madison County needs a little bit of economic development, and the Board must look at these things fairly realistically. Chairman Jackson stated it was natural to be a NIMBY (not in my backyard), but we must be a little bit accepting on some stuff. Chairman Jackson referenced a few businesses that have not negatively impacted personal property rights, and traffic. Chairman Jackson advised making the application a non-transferable Special Use Permit.

Vice-Chairman Yowell asked the applicant if the suggested condition were acceptable or if she would rather withdraw the Special Use Permit Application.

Ms. Molly Wilshere accepted the condition change.

Chairman Jackson inquired about generator noise.

Ms. Molly Wilshere mentioned they did not have plans for generators. Some RVs might come with them, however, at renaissance fairs, when it is "quiet hours," generators are not permitted, and they must use other methods.

Chairman Jackson inquired if that was the same rules for portable lights.

Ms. Molly Wilshere agreed.

Vice-Chairman Yowell made a motion to approve Case No. SU-06-02-25 with the conditions that are in the agenda packet and to include number eighteen, indicating the Special Use Permit runs with the applicant.

The Planning & Zoning Administrator stated as a point of order, condition two currently addressed, that the permit would run with the land, and staff would modify the conditions should the Board patient in the motion.

Vice-Chairman Yowell amended his motion to approve Case No. SU-06-02-25 with the conditions that are in the agenda packet and with the alter to condition number two, indicating the Special Use Permit runs with the applicant, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Jewett. Nay: Dawson. Abstain: (0) Absent: (0).*

OLD BUSINESS

None.

NEW BUSINESS

None.

INFORMATION/CORRESPONDENCE

None.

DISCUSSION

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain:(0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: August 26, 2025

Attached is Submitted Written Public Comment to be included in the Record:



Joint Meeting
08-06-2025_Public Co



Scan QR Code to View
Agenda Packet.



Agenda
Board of Supervisors
Tuesday, August 12, 2025 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 07/22/2025
3. Supplemental Appropriations #2 – EMS Donation
4. Supplemental Appropriations #3 – Sheriff's Insurance Claim

Special Appearances

5. Central Virginia Partnership For Economic Development – Helen Cauthen,
President

Public Hearings

Old Business

6. VDH/Animal Control Rabies MOU – County Administrator
7. Criglersville Elementary Schools' IRF Grant – County Administrator

New Business

8. Clore Road Abandonment – County Administrator
9. Firework Permit Application - County Administrator

Discussion

Information/Correspondence

Public Comment

Closed Session

- 2.2-3711(A)(1) & 2.2-3711(A)(7)

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, August 12, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #35 — August 12th

At a regular meeting of the Board of Supervisors on Tuesday, August 12th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Bruce Bowman: Mr. Bruce Bowman, Madison County representative on the Blue Ridge Committee for Shenandoah National Park Relations, informed the Board of the upcoming Blue Ridge Committee for Shenandoah National Park Relations meeting on September 25th. Mr. Bruce Bowman mentioned he would not be able to attend, but Mr. Jim Ballard and Supervisor Buchanan would be present should the Board had something they would like to have conveyed at the meeting.

Chairman Jackson stated they would like to have the Shenandoah National Park's new Superintendent speak at a Board meeting.

There was further discussion about inviting the Shenandoah National Park's Superintendent to speak at a Board of Supervisors' Meeting.

Dylan Taylor: Mr. Dylan Taylor, from Energy Right, introduced a film premiere and panel discussion on renewable energy, inviting Board members and state delegates. Mr. Dylan Taylor provided details about the event, including the date, organizations involved, and a QR code for RSVP.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Finance Director: Mrs. Jennifer Warren, Finance Director, gave a monthly report, highlighting the finalization of the FY26 Budget Book and that the RFPs were sent to banks, which included options for a line of credit and a \$4 million bond note. The Finance Director mentioned they were working on closing FY25 and would have the financial audit in October.

Supervisor Jewett thanked the Finance Director for her assistance with the Economic Development Committee presentation.

Human Resources: Ms. Tillie Strothers, Human Resources Manager, gave a monthly report highlighting the HR department's open enrollment period for health insurance, Aflac, and FSA, with specific dates for changes.

Information Technology: Mr. Alan Berry, Director of Information Technology, gave a monthly report, highlighting the camera system repair at the Animal Shelter, installation of a new server, the start of disaster recovery testing, and the upcoming launch of Firefly for EMS.

Supervisor Jewett thanked the Director of Information Technology for his assistance with the research for the Economic Development Committee.

Animal Control: Mr. Greg Cave, Chief Animal Control Officer, gave a monthly report, highlighting calls for service, training on forensic science at animal crime scenes, and the finalization of animal control training status reports. The Animal Control Officer shared a story about a dog left in a hot vehicle and their collaboration with the Shenandoah National Park.

Emergency Management (EM): Mr. Gavin Helme, EMS Deputy Chief, gave a monthly report, providing updates on the Stop the Bleed program, upcoming rescue task force training, and the addition of Darryl Preston to the Emergency Management (EM) team. Deputy Chief Helme mentioned a boil water alert for Rapidan Baptist Camp.

Emergency Medical Services (EMS): Mr. Noah Hillstrom, EMS Chief, gave a monthly report, highlighting calls for service, mutual aid calls, and the addition of new full-time team members.

Chief Hillstrom discussed the merger of TJEMS and REMS with NVERS (Northern Virginia Emergency Response System), and the upcoming process changes.

Sheriff: Sheriff Weaver gave a monthly report by providing updates on the Blue Line Solution progress and the installation of safety cameras, and the completion of the FTO period for two deputies. Sheriff Weaver mentioned the upcoming street festival and the presence of SROs in schools due to grants.

Chairman Jackson inquired further about the progress of Blue Line Solutions with the speed enforcement cameras.

Sheriff Weaver provided an update on the speed enforcement cameras, mentioning communication with VDOT.

The County Administrator further discussed VDOT's correspondence and the items VDOT required for implementation.

Commissioner of Revenue: Mr. Brian Daniel, Commissioner of Revenue, gave a monthly report by providing an update on the implementation of the computer-assisted mass appraisal software (CAMA), which would provide a public portal for real estate database access.

The County Administrator commended the Commissioner of Revenue's office for providing information to the Board of Equalization, so they are prepared for meetings.

Emergency Communications: Mrs. Ashley Richards, Director of Emergency Communications, gave a monthly report, by providing updates on call volumes, staffing, the completion of a school supplies drive, and other community engagements. The Director of Emergency Communications discussed the award of the NG 911 Additional Funding grant and other grants for dispatch equipment and training.

Building & Zoning Department: Mr. Jamie Wilks, Director of Building & Zoning, gave a monthly report, highlighting that Zoning has been busy with PDRC, Planning Commission, and BZA meetings. The Director of Building & Zoning mentioned Erosion & Sediment Control's DEQ's monthly reports were in the agenda packet. The Director of Building & Zoning provided updates on the code adoption process, upcoming training for staff, and the implementation of the resident access portal. The Director of Building & Zoning mentioned the monthly inspection and permit reports were in the agenda packet, including the number of inspections and new permits issued.

Supervisor Buchanan expressed his appreciation for the Building & Zoning Department.

CONSENT AGENDA

2. Approve Minutes: 07/22/2025
3. Supplemental Appropriations #2 – EMS Donation
4. Supplemental Appropriations #3 – Sheriff's Insurance Claim

Supervisor Jewett made a motion to approve the consent agenda as presented, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

5. Central Virginia Partnership For Economic Development – Helen Cauthen, President

Ms. Helen Cauthen, Central Virginia Partnership For Economic Development President, and Ms. Katie Delaney, Central Virginia Partnership for Economic Development Talent Director, were present and provided updates on new initiatives and economic development efforts in the region. During the presentation, Ms. Helen Cauthen highlighted the total capital investment of \$34.6 billion in the region since 2021 and the ongoing efforts to support economic growth. Ms. Helen Cauthen discussed a planning grant they received through Go Virginia for an innovation corridor strategic roadmap. Ms. Katie Delaney, Talent Director, mentioned she was now the Interim Program Manager of the Defense Affairs Committee who moved from the Charlottesville Regional Chamber of Commerce to the Central Virginia Partnership For Economic Development (CVPED). Ms. Katie Delaney discussed the Defense Affairs Committee's new regional initiatives, the recent transition, and helpful resources.

PUBLIC HEARING

None.

OLD BUSINESS

6. VDH/Animal Control Rabies MOU – County Administrator

The County Administrator reminded the Board they originally took action and passed in 2024 a VDH/Animal Control Rabies MOU. Since then, VDH has deemed it is no longer needed and did not ratify it due to the good working relationship between Animal Control and VDH.

7. Criglersville Elementary Schools' IRF Grant – County Administrator

The County Administrator reported on the denial of the Industrial Revitalization Fund (IRF) application for the Criglersville Elementary School project. The County Administrator mentioned that the applicant, Mr. Shapiro, is seeking alternative funding and has received health department approval for his well and septic permits.

NEW BUSINESS

8. Clore Road Abandonment – County Administrator

The County Administrator presented a request for the abandonment of a portion of Clore Road. The County Administrator discussed the abandonment process and the steps involved, including advertisements and a public hearing.

The County Attorney stated he was available for any questions.

There was further discussion regarding the abandonment process and any cost associated. After discussion, the Board agreed to proceed with the abandonment.

9. Firework Permit Application - County Administrator

The County Administrator presented a Fireworks Permit Application for Sara Murray's wedding.

Vice-Chairman Yowell made a motion to approve Sara Murray's Fireworks Permit Application, seconded by Supervisor Buchanan ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

2.2-3711(A)(1) & 2.2-3711(A)(7)

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel and 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1) and 2.2-3711(A)(7), and that were identified in the motion to convene in closed session, were heard, discussed, or considered in the closed meeting, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

As a result of the Closed Session, the Board took the following action:

Supervisor Dawson made a motion to approve Resolution #2025-18 & Resolution #2025-19, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: August 26, 2025.



Resolution
#2025-18.pdf



Resolution
#2025-19.pdf



Agenda

**Board of Supervisors Joint Townhall Meeting
Tuesday, August 12, 2025 at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727**

Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

New Business

1. EDC Townhall

Discussion

Public Comment

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, August 12, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #36 — August 12th

At a Joint Townhall Meeting of the Board of Supervisors and the Economic Development Committee on Tuesday, August 12th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

The Board of Supervisors came to order concurrently with the Economic Development Committee for a Joint Townhall Meeting.

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Vice-Chairman Yowell made a motion to approve the agenda as presented, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

NEW BUSINESS

1. EDC Townhall

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The Economic Development Committee (EDC) came to order, and the EDC minutes are recorded separately.

Economic Development Committee Meeting Introduction

Supervisor Jewett and Chairman of the Economic Development Committee clarified that no data center contract would be discussed or cited tonight. Supervisor Jewett explained the committee's goals: expanding the tax base and increasing income levels in the county. The committee focuses on projects related to technology, logistics, and tourism, and works with the Planning Commission to address State Code changes. Supervisor Jewett introduced the committee members, including Board members, county officials, and other key personnel.

Overview of Economic Development Committee's Work

Supervisor Jewett outlined the meeting's agenda, including an introduction, a budget outlook, the data center research, the warehouse and logistics research, a tourism update, proposed ordinance changes, and the conclusion. Supervisor Jewett discussed the financial challenges facing the county, including the need to manage change and the impact of neighboring counties. The committee has been researching data centers and seeking public feedback on whether to continue this research or pursue data center projects. Supervisor Jewett emphasized the importance of managing change to avoid negative impacts on the community.

Financial Projections and Tax Implications

Supervisor Jewett presented financial projections for fiscal years 2026 to 2030, highlighting the increasing gap between spending and revenue. Supervisor Jewett discussed the potential impact of collective bargaining and the fire department's future costs on the county's budget. Supervisor Jewett explained the reassessment of real estate values, which resulted in an average increase of 53%. Supervisor Jewett emphasized the need to control spending and the potential for significant tax increases if current trends continue.

Revenue Sources and Local Taxes

Mr. Brian Daniel, Commissioner of Revenue, explained the various revenue sources in Madison County, including business and residential taxes. The Commissioner of Revenue detailed the different types of local taxes, such as business tangible property, machinery and tools, merchants' capital tax, real estate tax, sales and use tax, meals tax, transient occupancy tax, and cigarette tax. The Commissioner of Revenue provided examples of how different business types contribute to county revenue, including large retail, trade types, large manufacturers, and combination providers. The Commissioner of Revenue highlighted the importance of maintaining a diverse revenue base to avoid reliance on any single industry.

Supervisor Jewett opened the floor for a question & answer session.

Public Feedback

Erin Nicholls: Mrs. Erin Nicholls inquired how Madison's transient/glamping tax compared to other areas.

The Commissioner of Revenue responded that he would have to do more research and follow up with Mrs. Erin Nicholls.

Supervisor Jewett asked for confirmation if a third of the TOT tax they collect is transferred to the general fund.

The Commissioner of Revenue agreed.

Data Center Research and Prospects

Supervisor Buchanan discussed the potential benefits and challenges of data centers, including job creation, tax revenue, and infrastructure improvements. Supervisor Buchanan explained the different types of data centers: hyper-scalers, small and medium-sized businesses, and micro or edge data centers. Supervisor Buchanan highlighted the need for significant power and water resources to support data centers, which Madison County may not have. Supervisor Buchanan suggested that smaller micro centers might be more suitable for Madison County, but more research is needed to determine feasibility.

Supervisor Jewett discussed the challenges with finding power to run data centers and the process of proceeding with building data centers.

Public Feedback on Data Centers

Dr. Jill Glasspool-Malone: Dr. Jill Glasspool-Malone raised concerns about the environmental impact of data centers and the potential use of small nuclear reactors for power.

Clint Hyde: Mr. Clint Hyde, proprietor of Madison Gigabit Internet, discussed the feasibility of building a smaller data center in an existing building and the challenges of power and water supply. Mr. Clint Hyde discussed his experience in building data centers and suggested using an existing building.

Dr. Robert Malone: Dr. Robert Malone emphasized the importance of preserving Madison County's unique character and quality of life, suggesting that data centers might not fit with the county's values.

Robert Wright II: Mr. Robert Wright II shared his negative experiences with data centers in other counties, highlighting issues with jobs going to contractors not locals, the increase in trash, and the environmental impacts.

Dana Squire: Ms. Dana Squire commended the Economic Development Committee for their work and their presentation. Ms. Dana Squire mentioned she asked AI about the market advantages to being the only municipality without data centers. Ms. Dana Squire shared the results, highlighting the benefits of environmental preservation, quality of life, tourism and recreation, and character and identity.

Mike Sharman: Mr. Mike Sharman discussed the history and beauty of Madison County and emphasized promoting their historical and agricultural assets. Mr. Mike Sharman expressed his appreciation to the Economic Development Committee for their research.

Albert Yowell: Mr. Albert Yowell, Etlan resident, stated he would rather pay lower taxes, and he did not have any issues with data centers. Mr. Albert Yowell encouraged the Economic Development Committee to research thorium nuclear power.

Peter Rice: Mr. Peter Rice expressed his concerns with data centers and did not think it was a great fit for Madison County.

Tourism and Agritourism Opportunities

Mrs. Tracey Gardner, Director Economic Development and Tourism, presented data on visitor spending and economic impact for 2023. The Director of Economic Development and Tourism highlighted the significant contributions of Airbnbs and other short-term rentals to tourism revenue. The Director of Economic Development and Tourism discussed her efforts in promoting Madison County, highlighting Old Rag has been ranked as the top 25 bucket list hikes in the world, Early Mountain Vineyard being named the number one taste room in America, and Madison being the home to the first summer Whitehouse.

Public Feedback on Economic Development

Dr. Robert Malone: Dr. Robert Malone discussed the potential for agritourism and regenerative farming, emphasizing the county's unique resources and opportunities. Dr. Robert Malone mentioned he has had film crews who wanted to film on his property. Dr. Robert Malone suggested promoting Madison County's historical and agricultural assets to attract tourists and investors.

Mike Sharman: Mr. Mike Sharman suggested emphasizing attracting people to what they already have, rather than bringing in new things and more electricity and water.

Jennifer Cambell: Ms. Jennifer Cambell mentioned the Virginia Film Office could be a resource to promote film production in the area and inquired if the County had a relationship with them.

The Director of Economic Development and Tourism agreed that they have a relationship with that office and have had a few movies in Madison. The Director of Economic Development and Tourism mentioned they did not see as many as Georgia because they have a higher incentive program.

Jennifer Cambell: Ms. Jennifer Cambell inquired if they could build their incentives.

The Director of Economic Development and Tourism stated that it was a State level question.

Felix Schapiro: Mr. Felix Schapiro highlighted the potential for substantial revenue from lodging and other tourism-related activities. Mr. Felix Schapiro emphasized the need for a receptive and willing community to support business development and economic growth. Mr. Felix Schapiro offered to assist in any way possible to help the County meet its economic goals.

Warehouse and Logistics Research

Mr. Jonathon Weakley, County Administrator, discussed the availability of vacant buildings in Madison County that could be repurposed for warehousing and logistics. The County Administrator mentioned the potential for value-added operations and the importance of supporting existing businesses. The County Administrator highlighted the proximity of Amazon fulfillment centers and the potential for leveraging existing infrastructure. The County

Administrator emphasized the need for a comprehensive understanding of the county's resources and opportunities to attract new businesses and investments. The County Administrator discussed the potential for various types of logistics, emphasizing the importance of community support and proactive approaches. The County Administrator mentioned the need for the community to decide on the types of businesses they support, whether it be data centers, warehouses, or other types of industries. The County Administrator encouraged the community to bring new business ideas to his office and to support existing businesses in the county.

Federal Government and Trade Schools

Dr. Robert Malone: Dr. Robert Malone raised the question of whether the county would be open to hosting federal government agencies, such as intelligence-related defense branches.

Supervisor Jewett mentioned that was a good question and stated he was not sure if that was feasible or not.

Dr. Jill Glasspool-Malone: Dr. Jill Glasspool-Malone discussed the need for good colleges and trade schools in the area.

Supervisor Jewett stated that it was critical, and it was on the Economic Development Committee's radar.

Dr. Robert Malone: Dr. Robert Malone discussed the difficulty in finding good employees for trade jobs and emphasized the need for education for trades.

The County Administrator mentioned trade jobs were good jobs, but he is also concerned about the affordability of living in the area.

There was further discussion regarding trade schools and whether it would be a benefit to the County.

Legal and Fiscal and Economic Impact Analysis

Mr. Jim Smith, Planning Commission member & Economic Development Committee member, discussed the importance of economic growth and the need to review local ordinances to ensure they are business friendly. Mr. Jim Smith highlighted two areas of concern: developmental impact and home-based occupations, noting that current ordinances are inadequate. Mr. Jim Smith mentioned he produced a white paper on the economic impact analysis of development impact ordinances, emphasizing the importance of fiscal and economic impact analyses. Mr. Jim Smith explained the impact of Senate Bill 974, which stripped local control over development and public input, and the need for new ordinances to mitigate these impacts. Mr. Jim Smith mentioned the importance of proffers, which are voluntary contributions from developers to offset the costs of development, and the challenges of soliciting proffers under the new bill. Mr. Jim Smith discussed budget and funding challenges and emphasized the need for tourism and economic development initiatives to address the budget shortfalls and the importance of public input in these efforts. Mr. Jim Smith discussed the need to update ordinances to better support home-based businesses and startups. Mr. Jim Smith mentioned the importance of recognizing individual economic freedom while ensuring that ordinances support the community's vision and

Comprehensive Plan. Mr. Jim Smith encouraged home-based business owners to provide feedback and suggestions to help update the ordinances.

Public Engagement and Future Plans

Supervisor Buchanan highlighted ongoing efforts to pursue manufacturing leads, expand tourism, and monitor data center opportunities. Supervisor Buchanan mentioned the need to upgrade the wastewater treatment plant by 2027 to support economic development on Route 29. Supervisor Buchanan thanked the community for their participation and encouraged them to continue supporting the committee's efforts.

The Economic Development Committee Adjourned

DISCUSSION

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Vice-Chairman Yowell . *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: August 26, 2025.



Agenda
Board of Supervisors
Tuesday, August 26, 2025, at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: 08/06/2025, 08/12/2025, & 08/12/2025 (Townhall)
2. Supplemental Appropriation #4 – Sheriff Insurance Claim
3. Supplemental Appropriation #5 – EOC911 Grants
4. Supplemental Appropriation #6 – Interdepartment Transfers

Special Appearances

Public Hearing

Old Business

5. Davenport’s Presentation (Bank Proposals) – Davenport Staff
 - a. Resolution #2025-20
6. Hoover Ridge Maintenance Building Bid – Deputy County Administrator

New Business

7. Firework Permit Applications – County Administrator
 - a. Camp Shenandoah Springs
 - b. Madison County High School Football
8. Virginia Energy Grant – County Administrator

Discussion

Information/Correspondence

9. Life Insurance Employee Benefits – Human Resource Manager
10. American Legion’s Sign Request – County Administrator
11. VDOT Pratts Roundabout Update – County Administrator

Public Comment

Closed Session

- 2.2-3711(A)(1) for personnel

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, August 26, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #37— August 26th

At a regular meeting of the Board of Supervisors on Tuesday, August 26th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised adding under discussion “[VACo Regional Meeting](#)” to the agenda.

The County Administrator mentioned that staff amended the agenda and agenda packet, after it was initially posted on the County’s website, to include item “7b. Madison County High School’s Football Firework Permit Application” on the agenda and to add PEC’s recommendation to the agenda packet for the “ 8. Virginia Energy Grant”.

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: 08/06/2025, 08/12/2025, & 08/12/2025 (Townhall)
2. Supplemental Appropriation #4 – Sheriff Insurance Claim

3. Supplemental Appropriation #5 – EOC911 Grants
4. Supplemental Appropriation #6 – Interdepartment Transfers

Chairman Jackson reviewed the consent agenda items.

Supervisor Jewett made a motion to approve the consent agenda as presented, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

None.

PUBLIC HEARING

None.

OLD BUSINESS

5. Davenport's Presentation (Bank Proposals) – Davenport Staff
 - a. Resolution #2025-20

Mr. Kyle Laux, Senior Vice President, introduced the Davenport presentation, focusing on identifying capital projects within the adopted CIP and securing financing. Mr. Kyle Laux explained the competitive bidding process for \$4 million in financing, with four banks providing bids. Mr. Kyle Laux stated Davenport recommended Webster Bank and mentioned Madison's previous positive experience with the bank.

Ms. Gracie Caplice, Associate Vice President, elaborated on Webster Bank's advantages, including the low fixed interest rate and flexible prepayment provisions.

Mr. Kyle Laux discussed the financial benefits of choosing Webster Bank compared to the other banks.

Ms. Gracie Caplice further discussed the financial benefits of choosing Webster Bank, including a \$135,000 savings compared to the budgeted interest rate.

Mr. Kyle Laux explained the process of reinvesting the borrowed funds in the SNAP program. Mr. Kyle Laux outlined the next steps, including the need for Board approval and the IDA's approval.

The County Administrator asked for confirmation on the term timeframe.

Mr. Kyle Laux clarified that the final maturity would be in the spring of 2028.

Vice-Chairman Yowell questioned the discrepancy between the resolution's maturity date and the specimen bond's maturity date.

Mr. Kyle Laux clarified that the resolution sets the maximum maturity date, and the specimen bond will be revised to reflect the final details.

There was further discussion regarding the flexibility of paying off the loan before the final maturity date.

Supervisor Buchanan inquired about the total amount for the County loan in 2020, the process for paying it back, and inquired about the SNAP account investment.

Mr. Kyle Laux reviewed the 2020 loan and explained how it is being paid. Mr. Kyle Laux discussed how the SNAP account would operate, comparing it to a money market account.

The Finance Director provided additional context on the 2020 loan and the benefits of the current financing proposal. The Finance Director mentioned the challenges for Atlantic Union's proposed collateral requirements.

There was further discussion regarding the challenges with Atlantic Union's proposal and requirements.

Supervisor Buchanan inquired where Webster Bank was located.

Mr. Kyle Laux mentioned Webster was located in New York, and this particular branch was located in Charlotte.

Supervisor Buchanan asked which bank the County was currently using.

The Finance Director mentioned the County used several banks, but most of their accounts are through Atlantic Union.

There was further discussion about the bank proposals and the language in the financing documents.

Vice-Chairman Yowell made a motion to approve Resolution #2025-20, seconded by Supervisor Buchanan. **Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).**

(Resolution Attached for the record)

6. Hoover Ridge Maintenance Building Bid – Deputy County Administrator

The Deputy County Administrator presented the only bid received of \$849,000 from Taft Construction for the Hoover Ridge maintenance barn and recommended rejecting it. The Deputy County Administrator discussed alternative options, including steel buildings and concrete pads, and suggested issuing RFPs for both.

Chairman Jackson supported the rejection of the bid and the plan to issue RFPs for the building and concrete pad.

There was further discussion regarding the proposed RFPs for the Hoover Ridge maintenance barn, the financial policies, and funding.

Supervisor Dawson made a motion to reject the Taft Construction bid, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

NEW BUSINESS

7. Firework Permit Applications – County Administrator
 - a. Camp Shenandoah Springs
 - b. Madison County High School’s Football

Chairman Jackson reviewed the firework permit applications for Camp Shenandoah Springs and the Madison County High School’s football season.

Supervisor Jewett made a motion to approve the firework permits for Camp Shenandoah Springs and the Madison County High School’s football season, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

There was discussion about the dry conditions, specifically in comparison to past years.

8. Virginia Energy Grant – County Administrator

The County Administrator introduced the Virginia Energy grant, explaining its purpose and the potential benefits for the county. The County Administrator mentioned PEC, Piedmont Environment Council, had feedback, which was amended to be included in the agenda packet.

Vice-Chairman Yowell raised questions about the cost-effectiveness and targeting of the program.

The County Administrator explained that most of the funds would go to the training provider and further explained how the cost would be distributed.

Supervisor Jewett inquired if the applicants would be employees or contractors.

The County Administrator clarified that the subcontract would be compensated through the grant, and the subcontract would be through Virginia Energy to Everblue. The County Administrator further explained the County’s responsibilities to facilitate the grant.

Supervisor Jewett inquired how the applicant would be compensated.

The County Administrator clarified that the applicant would not be compensated, but they would be trained and certified to be an energy auditor.

Vice-Chairman Yowell made a motion for Madison County to participate in the Virginia Energy Grant, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

VACo Regional Meeting

Chairman Jackson informed the Board that VACO was hosting a regional meeting at Woodstock Brewhouse on September 18th from 3:00 pm to 5:00 pm.

There was discussion on the Board's legislative priorities, including leaving zoning and solar as a local matter.

Supervisor Jewett agreed to attend as Madison County's VACo representative.

After discussion, the Board agreed to bring the legislative priorities list back on the agenda on September 9th.

INFORMATION/CORRESPONDENCE

9. Life Insurance Employee Benefits – Human Resource Manager

The Human Resource Manager presented a proposal to add New York Life whole life insurance to the employee benefits package, explaining its benefits with no cost to the County.

Supervisor Jewett inquired about the percentage of County Employees who participated in the current life insurance policy.

The Human Resource Manager explained that all employees have life insurance through VRS with the ability to have additional life insurance. The Human Resource Manager mentioned there were not many people who participated in the additional life insurance because they often get denied.

Vice-Chairman Yowell inquired if this would be pre-tax.

The Human Resource Manager stated she was not sure, but she would ask.

Vice-Chairman Yowell made a motion to approve adding New York Life as an option for the employee's package, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

10. American Legion's Sign Request – County Administrator

The County Administrator presented information about the American Legion's proposal for a new sign, including its location and design.

The Board discussed the sign's design and potential impact on the town's appearance.

11. VDOT's Pratts Roundabout Update – County Administrator

The County Administrator provided an update on the Pratts roundabout project, including the concept drawing, detour options, and potential construction timeline. The County Administrator recommended having Ms. Carrie Shephard discuss the roundabout project in more detail at the Board's next meeting.

Chairman Jackson emphasized the need for road improvements at the Pratts intersection and feels this is a good project.

There was discussion regarding the cost breakdown for the Pratts roundabout project and the potential of needing to replace powerline poles.

Supervisor Jewett mentioned he learned that VDOT no longer does driveway culverts.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

2.2-3711(A)(1)

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1), and that were identified in the motion to convene in closed session, were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the Closed Session, the Board did not take further action.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman

Jonathon Weakley, County Administrator & Clerk
Adopted on: September 9, 2025.

Attached for the Record:



Resolution #2025-20
(Debt Financing-Acce



Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, September 3, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. SU-07-25-01) Aida Alemu – Multiple Short-Term Rentals Special Use Permit

Aida Alemu has submitted an application for multiple short-term rentals in accordance with Madison County Zoning Ordinance, Article 4-2-1/3-1-22. The subject parcel is identified as Madison County tax map 30-5C. The parcel is 15 acres (GIS) and is zoned A-1.

Old Business

New Business

Information/Correspondence

Discussion

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, September 3, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #38 — September 3rd

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, September 3, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman (*Attended Remotely*)
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member (*Attended Remotely*)
Allen Nicholls, Planning & Zoning Administrator
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

**The Board of Supervisors came to order following the adjournment of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Vice-Chairman Yowell called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Supervisor Buchanan made a motion to permit Supervisor Jewett to attend the September 3, 2025, meeting of the Madison County Board of Supervisors remotely, pursuant to Virginia Code Section 2.2-3708.3, and Section 2.4.F of the Bylaws of Madison County. Supervisor Jewett was unable to attend the meeting currently scheduled for September 3, 2025, in person, because of a personal commitment. This was the first meeting Supervisor Jewett would attend remotely this calendar year. Seconded by Supervisor Dawson.

The County Attorney, for a point of clarity, asked Supervisor Jewett to state where he was located while attending the meeting remotely and the nature of the commitment.

Supervisor Jewett was experiencing technological difficulties and could not respond at that time.

The County Administrator recommended withdrawing the motion while he communicated further with Supervisor Jewett regarding his technological difficulties.

Supervisor Buchanan withdrew his motion, seconded by Supervisor Dawson. ***Aye: Yowell, Buchanan, Dawson. Nay: (0) Abstain: Jewett, Jackson. Absent: (0).***

Supervisor Buchanan made a motion to permit Chairman Jackson to attend the September 3, 2025, meeting of the Madison County Board of Supervisors remotely, pursuant to Virginia Code Section 2.2-3708.3, and Section 2.4.F of the Bylaws of Madison County. Chairman Jackson was unable to attend the meeting currently scheduled for September 3, 2025, in person, because of a personal commitment outside the Commonwealth of Virginia. This was the first meeting Chairman Jackson would attend remotely this calendar year. Seconded by Supervisor Dawson.

The County Attorney, for a point of clarity, asked Chairman Jackson to state where he was located while attending the meeting remotely and the nature of the commitment.

Chairman Jackson stated he was attending the meeting remotely from Lake Geneva, Switzerland for a family matter and a wedding.

Aye: Jackson, Yowell, Buchanan, Dawson. Nay: (0) Abstain: Jewett. Absent: (0).

The County Administrator informed the Board that Supervisor Jewett's microphone was not working, but he was able to utilize the chat feature remotely to participate. The County Administrator stated, for a point of clarity, that Supervisor Jewett was attending the meeting remotely from the State of Pennsylvania for a funeral.

Supervisor Buchanan made a motion to permit Supervisor Jewett to attend the September 3, 2025, meeting of the Madison County Board of Supervisors remotely, pursuant to Virginia Code Section 2.2-3708.3, and Section 2.4.F of the Bylaws of Madison County. Supervisor Jewett was unable to attend the meeting currently scheduled for September 3, 2025, in person, because of a personal commitment. This was the first meeting Supervisor Jewett would attend remotely this calendar year. Seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson. Nay: (0) Abstain: Jewett. Absent: (0).***

Vice-Chairman Yowell advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Vice-Chairman Yowell opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. SU-07-25-01) Aida Alemu – Multiple Short-Term Rentals Special Use Permit

Aida Alemu has submitted an application for multiple short-term rentals in accordance with Madison County Zoning Ordinance, Article 4-2-1/3-1-22. The subject parcel is identified as Madison County tax map 30-5C. The parcel is 15 acres (GIS) and is zoned A-1.

The Planning & Zoning Administrator and the applicant did not have anything additional to add.

Vice-Chairman Yowell opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell referenced Ms. Aldona Dye's public comment during the Planning Commission's portion of the joint meeting where she highlighted visibility concerns and recommended the applicant place a mirror across the road from the driveway entrance. Vice-Chairman Yowell mentioned he visited the property, and one of the adjacent neighbors has trimmed back a bush, which has improved the visibility of the driveway entrance. Vice-Chairman Yowell stated if the applicant wanted to put a mirror at the end of the road, he would recommend contacting Charlie Stickler who is the property owner across the road.

Chairman Jackson agreed that he believed Mr. Charlie Strickler would be amenable if the applicant approached him.

Supervisor Dawson made a motion to approve Case No. SU-07-25-01 as recommended by the Planning Commission, seconded by Supervisor Buchanan.

The County Attorney asked for clarification if the motion included the conditions of the Planning Commission.

Supervisor Dawson agreed.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

OLD BUSINESS

None.

NEW BUSINESS

None.

INFORMATION/CORRESPONDENCE

None.

DISCUSSION

None.

PUBLIC COMMENT

Vice-Chairman Yowell opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

R. Clay Jackson, Chairman
Madison County Board of Supervisors

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Agenda
Board of Supervisors
Tuesday, September 9, 2025 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 08/26/2025 & 09/03/2025
3. Supplemental Appropriation #7 – FY25 True-Up, Juvenile Detention Center

Special Appearances

4. VDOT's Quarterly Presentation – Carrie Shephard, VDOT Resident Engineer

Public Hearings

5. Clore Road Abandonment – County Administrator
 - a. Resolution #2025-21

Old Business

6. Legislative List for VACo's Regional Meeting – County Administrator

New Business

7. Hoover Ridge Project Change Order – Deputy County Administrator
 - a. Supplemental Appropriation #8 – Hoover Ridge Park Project

Discussion

Information/Correspondence

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, September 9, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #39 — September 9th

At a regular meeting of the Board of Supervisors on Tuesday, September 9th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Ross Shifflett: Mr. Ross Shifflett, from Pratts, expressed his concerns with the intersection of Route 29, Route 231, and Route 230, highlighting increased traffic and safety issues. Mr. Ross Shifflett mentioned the complexity of the intersection, especially during holiday traffic and with campers turning around. Mr. Ross Shifflett suggested the need for a thorough review of the intersection to address safety concerns.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Parks & Recreation: Mr. Jerry Carpenter, Parks & Recreation Director, provided updates on various projects, including the Outdoor Recreation Center and upcoming events like the Pooch Pursuit and the Halloween Fest.

Finance Director: Mrs. Jennifer Warren, Finance Director, gave a monthly report, highlighting the FY24 cap audit and the FY25 audit process, mentioning the closing of debt financing on September 12th.

There was further discussion regarding the company the County used for pre-audit services and their timeline.

Human Resources: Ms. Tillie Strothers, Human Resources Manager, provided updates on the closing of the open enrollment for health insurance and the inclusion of the New York whole life insurance, which open enrollment will begin on November 1st.

Sheriff: Sheriff Weaver provided an update on a deputy in the academy. Sheriff Weaver also mentioned they were waiting for the approval of speed camera permits from VDOT and mentioned the success of the street festival. Sheriff Weaver announced that Trick-or-Trunk will take place on Thursday, October 30th.

Chairman Jackson inquired about the timeline for the speed camera permits.

Ms. Carrie Shephard, VDOT Resident Engineer, was present and confirmed it had not yet been officially approved, but they were working on it.

Animal Control: Mr. Greg Cave, Chief Animal Control Officer, gave a monthly report, highlighting calls for service, a training they attended that was hosted by Justice Clearing House, and that September 28th is World Rabies Day. The Chief Animal Control Officer discussed the recent increase in rabies cases and stated the County's plans to host a rabies awareness training on September 29th.

There was further discussion about the impact of feeding wildlife and the importance of rabies awareness.

Animal Shelter: Ms. Annette Dodson, Animal Shelter Manager, reported on recent Animal Shelter activities, including adoptions and community events. The Animal Shelter Manager mentioned she received help today from Parks and Recreation and Maintenance & Facilities and tomorrow they will do the installation of the kennel light. The Animal Shelter Manager mentioned a small incident that took place at the Animal Shelter that evening and thanked those who helped take care of it. The Animal Shelter Manager reviewed the statistics on the Shelter's activities, highlighting the high number of surrendered animals.

Information Technology: Mr. Alan Berry, Director of Information Technology, provided updates on various IT projects, including the completion of disaster recovery and the implementation of Tyler for resident access. The Director of Information Technology mentioned issues with parcel ID data and the need for engagement with Tyler's implementation team. The

Director of Information Technology discussed the progress on the cellular phone switchover and the make-right process with Dell and Eastern. The Director of Information Technology estimated the completion of the make-right process by mid-October.

Economic Development & Tourism: Mrs. Tracey Gardner, Economic Development & Tourism Director, reports on various tourism and economic development activities, including the success of the street festival and the increase in tourism spending. The Economic Development & Tourism Director mentioned upcoming events and partnerships with local businesses and organizations. The Economic Development & Tourism Director discussed the impact of the Blue Ridge Outdoors coverage on tourism. The Economic Development & Tourism Director announced the 9.3% increase in spending for 2024.

Chairman Jackson inquired about the frequency of visitors at the Visitor Center.

The Economic Development & Tourism Director responded that it varied and gave a few examples.

Chairman Jackson asked about the status of Mary Woodward's business in Criglersville.

The Economic Development & Tourism Director confirmed it was closed for the summer because the owner's other store has been too busy.

Building & Zoning Department: Mr. Allen Nicholls, Planning & Zoning Administrator, provided the monthly report on behalf of Mr. Jamie Wilks, Building Inspector, who was at the Annual Virginia Building & Code Officials Conference. The Planning & Zoning Administrator reviewed upcoming staff training & certification opportunities and reviewed the statistics of permits, open appeal cases, open notice of violations, and open subdivision & site plan applications for the month of August. The Planning & Zoning Administrator provided an update on legislative issues, specifically Senate Bill 974 and the population threshold for Planning Commissions and Board of Supervisors to be the approving authority for subdivisions and site plans. The Planning & Zoning Administrator discussed the potential impact of raising the population threshold and the need for further discussion.

Supervisor Buchanan inquired about the sizes of the nine open subdivision applications.

The Planning & Zoning Administrator stated most were single lot subdivisions.

Supervisor Jewett asked for clarification that if the population threshold for Senate Bill 974 were raised to allow the Planning Commission and Board of Supervisors to be the designated agent, they would still not have any additional discretionary power to veto a site plan if it complied with the ordinance.

The Planning & Zoning Administrator stated it was his opinion that the only advantage would be that it gets things in the public eye. It is a status requirement to see if it meets the Ordinance.

Emergency Medical Services (EMS): Mr. Gavin Helme, EMS Deputy Chief, gave a monthly report, highlighting calls for service, mutual aid calls, no units available (NUA) occurrences, and the addition of a new part-time team member and one full-time vacancy. Deputy Chief Helme discussed recent standby events, highlighting the success of the Street Festival.

Chairman Jackson inquired if they had applicants for the open vacancy position.

Deputy Chief Helme confirmed he had two applicants and planned to set up interviews.

There was further discussion about the differences between non-dedicated versus dedicated standby events.

Chairman Jackson mentioned Madison County had one request for mutual aid, which is rare.

Deputy Chief Helme agreed. Deputy Chief Helme stated he did not have anything to report on for Emergency Management but would have some training opportunities and would continue to seek grants in the future.

Chairman Jackson stated, for transparency purposes, that the small incident the Animal Shelter Manager mentioned was a backhoe that caught a powerline and the fiber line at the Animal Shelter.

The County Administrator mentioned it had been restored.

CONSENT AGENDA

2. Approve Minutes: 08/26/2025 & 09/03/2025
3. Supplemental Appropriation #7 – FY25 True-Up, Juvenile Detention Center

Chairman Jackson reviewed the consent agenda items.

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

SPECIAL APPEARANCES

4. VDOT's Quarterly Presentation – Carrie Shephard, VDOT Resident Engineer

Ms. Carrie Shephard, VDOT Resident Engineer, presented a VDOT Quarterly presentation. During the presentation, Ms. Carrie Shephard updated the Board on rural rustic projects, highlighting that they will soon start construction on Walker Mills Lane, which needed fourteen pipes replaced with paving beginning springtime next year. Ms. Carrie Shephard provided an update on the Pratts Roundabout, highlighting the completion of the public hearing and that the next steps would be design approval. VDOT planned for construction to start Summer 2028, with construction completing in 2029. Ms. Carrie Shephard reviewed the diagram of the roundabout and the proposed detour plan, which will not affect the bus routes.

Chairman Jackson inquired how VDOT felt the public hearing went.

Ms. Carrie Shephard stated it went very well, mentioning there were about thirty-two people present and there was support for the project.

The County Administrator mentioned the detour options and asked for confirmation that the detour options came with the caveat that construction would not occur during the school's calendar year.

Ms. Carrie Shephard agreed. Ms. Carrie Shephard proceeded with the VDOT Quarterly Presentation by reviewing upcoming projects, which included 707 Pine Hill's completion in December, Courtney Hollow Lane's superstructure replacement beginning in October, and Weaver Hollow Road that will start mid-October.

There was further discussion regarding Weaver Hollow Road washing out and VDOT's plan to improve the road and prevent it from happening in the future.

Vice-Chairman Yowell mentioned the presentation stated Whippoorwill Road was completed and inquired about the mile and 3/10 that was still gravel and if that was not in the plan to be completed.

Ms. Carrie Shephard agreed.

Vice-Chairman Yowell inquired why they cut off a mile and 3/10 of the road from being paved.

Ms. Carrie Shephard stated she would need to look in their records, but she believed it was because of the characteristics of the road, such as the curves and it being narrow.

Supervisor Buchanan mentioned how narrow Hebron Valley Road was on a specific curve and inquired if it was up to code.

Ms. Carrie Shephard explained why it might not be up-to-standard.

Supervisor Buchanan requested VDOT look into it to see if there is anything they can do.

Chairman Jackson mentioned the intersection of Route 29 and Route 230 and inquired about improvement options they could consider.

Ms. Carrie Shephard stated she would discuss this with their District Planner. Ms. Carrie Shephard reviewed why a R-cut was not recommended and mentioned it would need to be a Smart-Scale Project.

There was further discussion regarding the concern with the intersection of Route 29 and Route 230.

The County Administrator referenced an email that addressed the Chief Animal Control Officer's concerns regarding people making a U-turn at the new R-cuts on Route 29 near Shelby. The County Administrator requested VDOT review the R-cut at that location.

The Chief Animal Control Officer expressed concerns with the traffic issue not improving with the R-cuts in place due to people pulling out of Shelby and then making a U-turn. The Chief Animal Control Officer recommended having "no U-turn" signage placed there.

Ms. Carrie Shepherd mentioned their Traffic Engineering Department stated previously that it was signed as it was designed, but they could further review it and she understood the concerns.

PUBLIC HEARING

5. Clore Road Abandonment – County Administrator
 - a. Resolution #2025-21

RESOLUTION #2025-21

A RESOLUTION ~~OF SUPPORT~~ FOR ABANDONING A SECTION OF ROUTE 637 (CLORE ROAD)

WHEREAS, a public notice was posted as prescribed under §33.2-909, Code of Virginia, announcing this Board's intention to abandon the segment of road described below from the Secondary System of State Highways, and

WHEREAS, after considering all evidence available and §33.2-909, the Board is satisfied that no public necessity exists for the continuance of the segment of Secondary Route 637 thirty (30') feet in length, from its current terminus to 30' south of its current terminus. The section to be abandoned is north of the intersection of Clore Road with River Road, and in the vicinity of 1103 Clore Road.; and

WHEREAS, the Commissioner of the Virginia Department of Transportation was provided the prescribed notice of this Board's intent to abandon the subject segment of road, and

WHEREAS, the segment of Route 637, described above and identified on the attached map, serves no public necessity and is no longer needed as part of the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED, this Board abandons the above described segment of road and removes it from the Secondary System of State Highways, pursuant to §33.2-909, Code of Virginia.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Resident Administrator for the Virginia Department of Transportation.

The County Administrator informed the Board that the request came from Mrs. Kari Gaviria who lives at the end of Clore Road. Should the Board approve the 30-foot abandonment, Mrs. Kari Gaviria has agreed to provide land for a cul-de-sac turnaround.

Vice-Chairman Yowell recommended amending the title on Resolution #2025-21 to remove the language, “of support”.

The County Attorney stated for clarification that he asked the Clerk of the Circuit Court to post the advertisement for the Clore Road Abandonment, which she did prior to the September term day as required by statute.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to approve Resolution #2025-21 with the change to the title to remove “of Support”, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

OLD BUSINESS

6. Legislative List for VACo’s Regional Meeting – County Administrator

The County Administrator reminded the Board of the upcoming VACo Regional meeting that Supervisor Jewett planned to attend. Previously, Chairman Jackson had tasked the Board and staff to bring back any potential legislative issues they would like Supervisor Jewett to bring to the Regional meeting. The County Administrator reviewed items he was tracking for potential legislative issues, highlighting a housing bill that sets a five-year target for increasing affordable housing by a certain percentage, solar and battery storage by-right siting bills, as well as collective bargaining for public employees.

The Board further discussed the importance of maintaining local control over issues like solar and battery storage, data centers, agrotourism, and collective bargaining. There was an emphasis on monitoring affordable housing requirements and defining agrotourism.

The County Administrator discussed concerns about potential fraud in the filing of documents at the Courthouse.

NEW BUSINESS

7. Hoover Ridge Project Change Order – Deputy County Administrator a. Supplemental Appropriation #8 – Hoover Ridge Park Project

The Deputy County Administrator presented a change order for the Hoover Ridge Park Project, including hard surfacing and sidewalks for various sports areas. The Deputy County Administrator explained the initial quote of \$605,451 and the revised quote of \$622,965 due to the risk of asphalt price volatility. The Deputy County Administrator discussed the options for proceeding with the change order, including waiting for the Parks & Recreation Authority’s (PRA) approval and the potential impact of asphalt price changes.

There was further discussion about the legal and financial implications of the change order, specifically the potential impact of asphalt price changes.

The County Administrator mentioned a \$40,000 credit for not hauling soil away.

The Board further discussed the risk and benefits of approving the change order options.

Vice-Chairman Yowell made a motion to approve Supplemental Appropriation #8 for \$605,451, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

Supervisor Jewett raised concerns about Firefly Broadband deployment delays and lack of service in certain areas.

The Deputy Clerk discussed the updated map on Firefly's website, indicating progress in specific areas.

The County Administrator mentioned his understanding was that Firefly would put a note on people's doors when they are able to schedule installation.

Chairman Jackson and others shared personal experiences with Firefly, noting delays between pole installation and service activation.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Jerry Carpenter: Mr. Jerry Carpenter, Parks & Recreation Director, invited everyone to visit the Outdoor Recreation Center construction site at Hoover Ridge Park.

With there being no further public comment, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: September 23, 2025.

Attached to the Record:



Resolution #2025-21
(Abandoning A Sestic



Scan QR Code to View
Agenda Packet.



Agenda
Board of Supervisors
Tuesday, September 23, 2025 at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: 09/09/2025
2. Supplemental Appropriation #9 - FY25 Capital Rollover
3. Supplemental Appropriation #10 - FY26 Fire Program Funds
4. Supplemental Appropriation #11 - Hoover Ridge Park Paving Project

Special Appearances

- 4a. [PRA Gift Agreement – Parks & Recreation Director & Deputy County Administrator](#)
5. Encompass Community Supports Budget – Sheryl Reinstorm, Executive Director, & Lauren Willis-Thomas, Senior Director of Finance

Public Hearings

Old Business

6. Jefferson Area Community Criminal Justice Board Update – County Administrator
7. Steep Slope Ordinance - County Administrator

New Business

8. Graves Mountain Apple Harvest Festival's Large-Scale, Outdoor Event Permit Application – County Administrator
- 8a. [Camp Shenandoah Springs' Firework Permit Application - County Administrator](#)

Discussion

9. ~~[War Monument Request – County Administrator](#)~~
9. [VACo Regional Meeting Notes – Supervisor Jewett](#)

Information/Correspondence

Public Comment

Closed Session

- 2.2-3711(A)(1) for personnel

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, September 23, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #40 — September 23rd

At a regular meeting of the Board of Supervisors on Tuesday, September 23rd at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised adding the following amendments to the agenda:

- Under Special Appearance: 4a. PRA Gift Agreement – Parks & Recreation Director & Deputy County Administrator
- 8a. Camp Shenandoah Springs' Firework Permit Application - County Administrator
- 9.VACo Regional Meeting Notes – Supervisor Jewett

Supervisor Jewett made a motion to approve the agenda as amended, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Chairman Jackson advised removing the following from the agenda:

- 9. War Monument Request – County Administrator

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Mike Fisher: Mr. Mike Fisher, Commander of Post 157, provided an update on renovations at the War Memorial Building, highlighting renovations to the bathrooms and the kitchen. Mr. Mike Fisher commended individuals who contributed to the renovation project. Mr. Mike Fisher

mentioned the letter the Board received, but that was withdrawn, requesting a monument to honor all veterans of Madison County. Mr. Mike Fisher reviewed the current monuments and the number of individuals recognized on the monuments, highlighting the monument at the War Memorial building and the Clinton Greaves memorial. Mr. Mike Fisher mentioned the monument at the War Memorial building stated, “To all veterans who honorably served.”

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: 09/09/2025
2. Supplemental Appropriation #9 - FY25 Capital Rollover
3. Supplemental Appropriation #10 - FY26 Fire Program Funds
4. Supplemental Appropriation #11 - Hoover Ridge Park Paving Project

Chairman Jackson reviewed the consent agenda items.

Supervisor Dawson made a motion to approve the consent agenda as presented, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

4a. PRA Gift Agreement – Parks & Recreation Director & Deputy County Administrator

Mr. Jerry Carpenter, Parks & Recreation Director, announced the signing and notarization of an agreement with the Walton & Ada Thompson Foundation for the playground and splashpad for the Outdoor Recreation Center. The Parks & Recreation Director anticipated the playground being installed by this spring.

The Deputy County Administrator discussed the timeline for the playground and splashpad projects, noting the need for favorable weather conditions. The Deputy County Administrator reviewed how the playground and the splashpad were going to be broken into two separate projects as the money became available.

Chairman Jackson expressed his appreciation to the Walton & Ada Thompson Foundation for their generous donation.

The County Administrator emphasized the importance of completing one project before starting another and ensuring timely completion. The County Administrator mentioned they planned to secure the playground equipment now and store it before being installed.

The Parks & Recreation Director thanked Mr. Chris Artale for allowing them to store the playground equipment and explained that they planned to secure the equipment now to avoid upcoming cost increases.

5. Encompass Community Supports Budget – Sheryl Reinstorm, Executive Director, & Lauren Willis-Thomas, Senior Director of Finance

Ms. Sheryl Reinstorm, Executive Director of Encompass Community Support, presented an overview of their services, including behavioral health, substance use, emergency services, and housing. Ms. Sheryl Reinstorm highlighted the impact of their services on Madison County, including the number of individuals served and the various programs offered.

Chairman Jackson inquired how many Madison residents Encompass Community Supports has served total.

Ms. Sheryl Reinstorm said she would need to look it up.

Supervisor Buchanan inquired about whether Encompass Community Supports has seen funding cuts for the Older Americans Act.

Ms. Sheryl Reinstorm discussed the challenges faced by Encompass, including potential funding cuts and the need to be conservative in budgeting. Ms. Sheryl Reinstorm outlined the budget for the upcoming fiscal year, emphasizing the importance of maintaining services despite potential funding reductions.

The County Administrator inquired about the funding of the Nelson housing voucher program and how it affects the per capita.

Ms. Sheryl Reinstorm stated that housing programs did not reflect the five-county catchment area and has a much bigger footprint. Ms. Sheryl Reinstorm further explained how those programs were funded. Ms. Sheryl Reinstorm continued to review future budget cuts they were facing and revenue highlights.

There was discussion regarding the Opioid Abatement Funding.

Ms. Sheryl Reinstorm continued to discuss Encompasses Community Supports' FY26 budget highlights.

There was further discussion regarding the hours of operation and services at the Encompasses Community Supports facility in Madison.

PUBLIC HEARING

None.

OLD BUSINESS

6. Jefferson Area Community Criminal Justice Board Update – County Administrator

The County Administrator reminded the Board of a recent vacancy on the Jefferson Area Community Criminal Justice Board. The County Administrator referenced the membership requirements in the Jefferson Area Community Criminal Justice Board Bylaws. The County

Administrator recommended the Deputy County Administrator be appointed to the Jefferson Area Community Criminal Justice Board.

Vice-Chairman Yowell made a motion to appoint the Deputy County Administrator to the Jefferson Area Community Criminal Justice Board, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

7. Steep Slope Ordinance - County Administrator

The County Administrator reminded the Board of a recent proposed subdivision development in Etlan with a substantial slope. Due to that case, the Board directed the Planning Commission to review the Steep Slope Ordinance, and the Planning Commission had a subcommittee review it. The County Administrator is seeking Board direction on whether to continue or remove this as an initiative.

Vice-Chairman Yowell discussed the Planning Commission's meeting where the subcommittee presented the draft Steep Slope Ordinance. At said meeting, the Planning Commission recommended removing the initiative from the agenda. Vice-Chairman Yowell stated he agreed with the Planning Commission.

Chairman Jackson discussed the various regulations currently in place for steep slopes and stated the Steep Slope Ordinance was not needed.

Vice-Chairman Yowell made a motion to remove the draft Steep Slope Ordinance, seconded by Supervisor Dawson.

The County Administrator stated he could send a courtesy email to the Planning Commission should the Board vote in favor of the motion.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

NEW BUSINESS

8. Graves Mountain Apple Harvest Festival's Large-Scale, Outdoor Event Permit Application – County Administrator

The County Administrator reviewed the Graves Mountain Apple Harvest Festival's Large-Scale, Outdoor Event Permit Application. The County Administrator stated staff had no concerns and recommended approval.

Supervisor Dawson made a motion to approve the Graves Mountain Apple Harvest Festival's Large-Scale, Outdoor Event Permit Application, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

8a. Camp Shenandoah Springs' Firework Permit Application - County Administrator

Chairman Jackson discussed the Firework Permit Application for Camp Shenandoah Springs.

The Deputy County Administrator provided an update on the current drought conditions and the potential need for a fire ban in the future.

Vice-Chairman Yowel made a motion to approve the Camp Shenandoah Springs' Firework Permit Application, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

~~9. War Monument Request – County Administrator~~

9. VACo Regional Meeting Notes – Supervisor Jewett

Supervisor Jewett provided a report on the Virginia Association of Counties (VACo) meeting, highlighting the need for more revenue for localities and the loss of local control over zoning and land use. There was discussion on the impact of Senate Bill 974 and the potential for localities to assess impact fees on development. Supervisor Jewett mentioned the importance of VACo as a unified voice for localities and the need for continued advocacy. Supervisor Jewett mentioned he spoke with the Rockingham County Administrator about the agro-tourism issue. The Rockingham County Administrator agreed to connect their County Attorney with Madison's County Attorney to discuss it further.

Supervisor Jewett submitted written notes to be included for the record, which are attached to the Board of Supervisors minutes.

INFORMATION/CORRESPONDENCE

The County Administrator mentioned he spoke with Mr. Pete Elliott, a Madison County representative on the RSA Board, and he informed him that at the last RSA Board meeting, they authorized and awarded the sewer plant upgrade project to Patterson Construction. The County Administrator stated he left a message for Mr. Tim Clemens to receive more information regarding that. The County Administrator mentioned additional questions he had for RSA staff.

The County Administrator informed the Board that Firefly planned to attend the October 14, 2025 Board of Supervisors meeting to provide a firefly update and to be available for questions.

The County Administrator informed the Board that VDOT Smart-Scale Application cycle was approaching. The County Administrator mentioned Vice-Chairman Yowell had concerns about the Route 230 and Route 29 intersection. The County Administrator stated VDOT did not have any current recommendations for Smart-Sale projects for Madison this year, but the Board could still submit an application.

Chairman Jackson inquired if Ms. Carrie Shephard had responded back with recommendations for the Route 230 and Route 29 intersection.

The County Administrator stated he was going to work with Mr. Chuck Proctor, from the Culpeper District Office, on that.

Vice-Chairman Yowell inquired when the Smart-Scale Application was due.

The County Administrator agreed to find that information and email it to the Board.

The County Administrator informed the Board that Mr. James Alexander had provided information on some low-flying plane activity that they believe to be a contractor doing work for Dominion. The County Administrator stated it was not REC and that Dominions initial response to Mr. James Alexander was that they were flying easements looking for tree trimming activity. The County Administrator stated he has also reached out to Dominion and is waiting for a response.

The County Administrator informed the Board that the Treasurer's office is closed on September 24, 2025 for out of office training. There is public notice posted on the County's website.

Chairman Jackson informed the Board that Hospice of the Piedmont sent a thank you letter for funds the County provided through the last budget cycle.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

2.2-3711(A)(1)

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1), and that was identified in the motion to convene in closed session, were heard, discussed, or considered in the closed meeting, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the Closed Session, the Board did not take further action.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: October 14, 2025.

Attached to the Record:



VACO meeting notes
9-18-25.pdf



Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, October 1 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. ZOA-05-25-03) Ordinance Amendment

The Board of Supervisors has directed the Planning Commission to consider removal, modification, or retention of Madison County Zoning Ordinance 5-2-1, and 5-1-1.

B. (Case No. ZOA-05-25-01) Al Esh – Zoning Text Amendment

Al Esh has proposed changes to Article 7 (residential multiple family R-3) in order to facilitate more orderly development of housing projects.

Old Business

New Business

C. Dominion Energy Mapping New High Voltage Power Lines

James Alexander has requested the Planning Commission inquire about activity by Dominion Energy that appears to be mapping new high voltage power lines.

D. 2025 Christmas Luncheon

Information/Correspondence

Discussion

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, October 1, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #41 — October 1st

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, October 1, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Allen Nicholls, Planning & Zoning Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Jonathon Weakley, County Administrator

**The Board of Supervisors came to order following the adjournment of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised adding item [D. 2025 Christmas Luncheon](#) to the agenda.

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. ZOA-05-25-03) Ordinance Amendment

The Board of Supervisors has directed the Planning Commission to consider removal, modification, or retention of Madison County Zoning Ordinance 5-2-1, and 5-1-1.

The Planning & Zoning Administrator did not have anything additional to add.

The Board had discussion regarding the potential amendment of Zoning Ordinance 5-2-1 and 5-1-1 and the Board's concerns. During the discussion, there was an emphasis on considering exemptions for educational and homeschooling activities for R1 properties and the potential challenges the current ordinance created. During discussion it was mentioned that the Planning Commission should consider that some A1 properties, which are allowed livestock by-right, had less acreage than some R1, where livestock was not by-right. The Board also discussed the challenges of the enforcement of animal limits and the potential need for a special use permit. The Board agreed to have the Planning Commission further review the ordinance.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Vice-Chairman Yowell made a motion to accept the Planning Commission's recommendation to table the ordinance and study it further, seconded by Supervisor Dawson.

Supervisor Dawson inquired about what would happen to Mr. Fuch's tabled application should the Board table the ordinance.

The Planning & Zoning Administrator clarified that the legal requirement was for the Board to act within 180 days if the application was tabled.

There was further discussion regarding the timeline requirements for taking action on a tabled application.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

B. (Case No. ZOA-05-25-01) Al Esh – Zoning Text Amendment

Mr. Al Esh has proposed changes to Article 7 (residential multiple family R-3) in order to facilitate more orderly development of housing projects.

The Planning & Zoning Administrator stated he shared Mr. Jim Smith's (Planning Commission member) concerns regarding development at large; however, he believed this application was reasonable.

The applicant, Mr. Al Esh, was present and mentioned at a past Preliminary Development Review Committee (PDRC) meeting he attended there was encouragement for single-family dwellings over multi-family dwellings. Mr. Al Esh explained that he submitted the zoning text amendment request to encourage single-family dwellings.

Vice-Chairman Yowell inquired how many single-family units Mr. Al Esh could get on one acre per the zoning text amendment.

Mr. Al Esh mentioned the yield per acre would remain the same. Mr. Al Esh stated he had his Engineer put as many houses as he could on the drawing for his property. Mr. Al Esh expressed

concerns regarding the lack of restrictions for someone putting multi-family dwellings on the whole property.

The Planning & Zoning Administrator responded that there was not one other than the density requirement.

There was further discussion regarding the limitation of more than eight dwelling units per acre.

Vice-Chairman Yowell suggested tabling the proposed zoning text amendment and mentioned he would like the applicant and the Planning Commission to consider changing the “40% open space” requirement to “60%”.

Chairman Jackson agreed and mentioned it also needed to be recorded at the Courthouse.

Chairman Jackson opened the floor for public comment.

Mr. Al Esh recommended the Board consider the lot size change and come back and have the Planning Commission consider and review the percentage change, and the potential of addressing other things.

With there being no further public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett discussed the potential impact of the proposed changes on housing development and population growth. Supervisor Jewett further discussed detailed numbers on the potential population increase and its effects on the school’s capacity and public safety should Mr. Al Esh’s expanded plan be approved.

Supervisor Buchanan discussed the need for affordable housing to improve the economic growth and recommended the Planning Commission review this further.

Supervisor Dawson made a motion to table the proposal and send it back to the Planning Commission for further study and to consider the open space requirement to be set at 60 percent, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

OLD BUSINESS

None.

NEW BUSINESS

C. Dominion Energy Mapping New High Voltage Power Lines

Mr. James Alexander has requested the Planning Commission inquire about activity by Dominion Energy that appears to be mapping new high voltage power lines.

Mr. James Alexander explained the two-step process for Dominion Energy's transmission line project, highlighting that they first must apply to PJM Interconnection (PJM) to build the lines and then they go to the State Corporation Commission (SCC) to get a declaration of necessity.

Chairman Jackson suggested requesting the County Administrator and County Attorney to gather information on Dominion's plans for future transmission lines and needs in Madison County.

There was further discussion regarding the letter the Planning Commission sent in 2015 and the lawsuit that followed regarding a similar issue with Dominion. There was also further discussion regarding the best way to formulate the letter.

Supervisor Jewett shared the Economic Development Committee's research on data centers and the power infrastructure challenges they discovered. Supervisor Jewett mentioned they spoke to Rappahannock Electric Cooperative (REC) and PJM, and they claimed this was not on the horizon. Supervisor Jewett expressed his concern with data centers potentially pushing Dominion to put a loop through Madison, Orange, and Greene County so data centers could be sited in Madison.

Mr. James Alexander explained they would just need to identify a need and present it to PJM.

There was further discussion about next steps after sending the letter to PJM.

Supervisor Jewett made a motion for the County Administrator and the County Attorney to send a letter to Dominion and PJM regarding the recent mapping, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

D. 2025 Christmas Luncheon

The Deputy County Administrator provided updates on the Christmas party planning, suggesting December 12, 2025 as the proposed date.

The Board agreed.

INFORMATION/CORRESPONDENCE

None.

DISCUSSION

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain:(0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: October 14, 2025

Attached for the record:



10_1 public
comment.pdf



Scan QR Code to View
Agenda Packet.



Agenda
Board of Supervisors
Tuesday, October 14, 2025 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 09/23/2025 & 10/01/2025
3. Supplemental Appropriation #12 – VPA/DSS Additional State & Federal Revenue

Special Appearances

4. Firefly Update Presentation – Galen Creekmore
5. VDOT Smart-Scale Presentation – Chuck Proctor
6. C-PACE Financing – Abby Johnson

Public Hearings

Old Business

- ~~7. Hoover Ridge Outdoor Recreation Center Playground Contract~~
 - ~~a. Supplemental Appropriation #13 – Hoover Ridge Park Playground~~

New Business

8. FOIA Policy & FY26 Administrative Fees Amendments – Deputy Clerk
9. Solar Ordinance Amendments – Planning & Zoning Administrator

Discussion

10. Livestock Ordinance – County Administrator

Information/Correspondence

Public Comment

Closed Session

- 2.2-3711(A)(1) for personnel

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, October 14, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #42 — October 14th

At a regular meeting of the Board of Supervisors on Tuesday, October 14th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised removing item “[7. Hoover Ridge Outdoor Recreation Center Playground Contract](#)” and “[7a. Supplemental Appropriation #13 – Hoover Ridge Park Playground](#)” from the agenda.

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Facilities & Maintenance: Mr. Moonie Frazier, Facilities & Maintenance Manager, provided updates on various projects, including correcting drainage issues at Hoover Ridge Park, Animal Shelter improvements, the staining of a fence at the Arcade building, seasonal decorating, and the installation of lighting at the shooting range.

The County Administrator mentioned the Schools' Facilities department, Parks & Recreation, and the Counties Facilities & Maintenance department worked well together.

Supervisor Buchanan mentioned the Historical Society members were pleased with the work the Facilities and Maintenance department has done at the Arcade building.

Parks & Recreation: Mr. Jerry Carpenter, Parks & Recreation Director, discussed soccer and football field maintenance, as well as upcoming events like the Halloween Fest, the Haunted Woods, and the Waddle Gobble fundraiser.

Economic Development & Tourism: Mrs. Tracey Gardner, Economic Development & Tourism Director, commended Mr. Scott Elliff from DuCard Vineyards for his contributions to the community and highlighted the vineyard's philanthropic efforts.

Mr. Scott Elliff, DuCard Vineyard owner, was present and thanked the Board and community for their support and discussed the challenges and successes of running a winery.

Animal Shelter: Ms. Annette Dodson, Animal Shelter Manager, provided updates on the Animal Shelter, including fundraising events, donations, upcoming projects like painting kennels and building a doggy clubhouse, and upcoming grant opportunities.

Human Resources: Ms. Tillie Strothers, Human Resources Manager, reported on a recent staff flu shot clinic as well as recent health insurance training and webinars she attended.

Emergency Medical Services (EMS): Mr. Noah Hillstrom, EMS Chief, reported on the EMS department's activities, including increasing call volumes, mutual aid requests, new staff announcements, and the upcoming agency inspection.

There was further discussion regarding how often Madison requests for mutual aid from other counties.

Vice-Chairman Yowell inquired if the Operational Medical Director (OMD) would be attending the upcoming agency inspection.

The EMS Chief responded that the OMD was invited but was not required to attend.

Emergency Management (EM): Mr. Gavin Helme, EMS Deputy Chief, provided updates on Emergency Management, including the rescue task force, upcoming LEPC meeting, and the upcoming annual update for the Emergency Operations Plan.

Building & Zoning Department: Mr. Jamie Wilks, Building Official, mentioned the various reports included in the agenda packet, reviewed the statistics on permits issued and inspections performed that month. The Building Official also mentioned the new code development cycle and the ongoing Tyler implementation.

There was further discussion regarding the new code development.

Information Technology: Mr. Alan Berry, Director of Information Technology, provided updates on IT projects, including the T-Mobile migration, security improvements, and the server replacement issue.

Supervisor Jewett inquired about the status of the server replacement and the VMware license cost escalation.

The Director of Information Technology discussed the supply chain issue and the timeline they anticipated the equipment arriving.

There was further discussion regarding the server replacement.

Animal Control: Mr. Greg Cave, Chief Animal Control Officer, reported on a recent rabies training, the decline in rabies cases, and the importance of public reporting of suspected rabid animals.

Supervisor Jewett inquired about the expectations of the public if they were to witness a rabid animal, specifically after business hours.

The Chief Animal Control Officer encouraged the public to contact the Animal Control office and reviewed the process they would take to address the situation. The Chief Animal Control Officer explained that after business hours, the public should contact their local agencies such as the Sheriff's Office.

The County Administrator mentioned staff could add more information under the "frequently asked questions" on the County's website to address this question.

Zoning: Mr. Allen Nicholls, Planning & Zoning Administrator, provided an update on zoning activities, including pending Subdivision Applications, upcoming Board of Zoning Appeal cases, active Site Plans, open notice of violations, a current Large-Scale Outdoor Event Permit, and the review of ordinance amendments.

The County Administrator informed the Board and the public of the T-Mobile contest that the Madison County Schools were actively participating in and encouraged everyone to vote on behalf of the school. The contest runs through October 24th, and the earnings would go towards a fieldhouse and football field update.

CONSENT AGENDA

2. Approve Minutes: 09/23/2025 & 10/01/2025
3. Supplemental Appropriation #12 – VPA/DSS Additional State & Federal Revenue

Chairman Jackson reviewed the consent agenda items.

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

4. Firefly Update Presentation – Galen Creekmore

Mr. Galen Creekmore, Firefly’s Government Affairs and Key Accounts Representative, was present and provided an update on Firefly’s broadband progress for the 2022 VATI and 2024 VATI projects, including the completion of fiber hut site construction and the current status of service connections. Mr. Galen Creekmore reviewed how to navigate the Firefly website.

The County Administrator inquired about the recent approval from the Department of Housing & Community Development (DHCD) for an extension on the completion date.

Mr. Galen Creekmore stated the extension was necessary due to the Brightspeed areas being added back to Firefly’s 2022 VATI project. The extension completion date for the 2022 VATI project is now June 2026.

There was discussion regarding the requirements for fiber crossovers on Route 29 and the process of receiving approval for those areas.

Supervisor Jewett inquired if Firefly was having issues with fiber lines being snagged and pulled down and mentioned an area where his farm equipment was close to connecting with the fiber lines.

Mr. Galen Creekmore responded that they did not have a huge issue with this and commended Rappahannock Electric Cooperative (REC) for their make-ready installation of the fiber lines on the electric poles. Mr. Galen Creekmore also discussed the impact of hunting on fiber lines and the importance of public awareness to prevent damage.

There was further discussion regarding height requirements of the electric poles and other Board members similar experiences with farm equipment coming close to the fiber on the electric poles.

Vice-Chairman Yowell inquired when the passings would be completed in the Etlan, Syria, and Nethers area.

Mr. Galen Creekmore explained that the mainline fiber would be built in front of most of those homes before the end of the year, however, they anticipated seeing in-home connections start in that area the first quarter of 2026.

5. VDOT Smart-Scale Presentation – Chuck Proctor

Mr. Chuck Proctor, Virginia Department of Transportation (VDOT) Planning Manager for the Culpeper District, explained the VDOT Smart-Scale program, its funding sources, and the

process for identifying and prioritizing transportation needs. Mr. Chuck Proctor also discussed the potential for future projects and the importance of data-driven decision-making.

There was further discussion regarding considering the intersection of Route 230 and Route 29 as well as the intersection of Oak Park Road and Route 15 for potential future Smart-Scale projects.

There was discussion regarding the potential for the increase in traffic on Fishback Road. There was further discussion on Land Use Permits and Traffic Impact Studies, specifically the process of approving or disapproving land use permits and the timing of requiring a Traffic Impact Analysis (TIA).

6. C-PACE Financing – Abby Johnson

The County Administrator introduced Ms. Abby Johnson, highlighting her role in economic development and the tools available for the County.

Ms. Abby Johnson, Executive Director & President of Virginia PACE Authority, explained the Virginia Energy program, which enables 50% of state funding and is administered by her organization. The program includes a wide range of financing options for building improvements, including stormwater management, flood mitigation, and renewable energy. Miss Johnson emphasizes the importance of passing an ordinance to unlock long-term fixed-rate property-based financing. Ms. Abby Johnson described the program's ability to finance various projects, excluding single-family residential projects. The program allows property-based financing, meaning the lien is attached to the property. Examples of projects funded by the program included hotels, senior housing conversions, and data centers. Ms. Abby Johnson explained the benefits of the program, including long-term fixed rates and the ability to bridge financing gaps. Ms. Abby Johnson outlined the steps for implementing the program, including passing an ordinance and signing agreements with the state.

The County Administrator asked for clarification that the next step would be for the Board to set a public hearing for the ordinance.

Ms. Abby Johnson agreed and clarified that the ordinance would authorize the placement of a voluntary special assessment on private property.

There was further discussion regarding the process of facilitating the program and the signing of the required documents.

The Board discussed the importance of having the County Attorney review the program thoroughly to ensure no liability or financial burden on the County.

PUBLIC HEARING

None.

OLD BUSINESS

- ~~7. Hoover Ridge Outdoor Recreation Center Playground Contract~~
~~a. Supplemental Appropriation #13 Hoover Ridge Park Playground~~

NEW BUSINESS

8. FOIA Policy & FY26 Administrative Fees Amendments – Deputy Clerk

The Deputy Clerk discussed the need to update the County's FOIA Policy and the FY26 Administrative Fees to comply with changes in State Code and to clarify cost structures.

The Board reviewed the proposed changes, including the cost breakdown for FOIA requests and the need for a public hearing to adopt the new policy.

The County Administrator emphasized the importance of transparency and fairness in charging for FOIA requests.

Supervisor Buchanan inquired about the number of FOIA requests the County received.

The Deputy Clerk did not have that number but agreed to look it up and email it to the Board the following day.

After discussion of the proposed changes and the cost structure, the Board agreed to schedule a public hearing for the suggested amended FOIA Policy and amended FY26 Administrative Fees at the first meeting in November.

9. Solar Ordinance Amendments – Planning & Zoning Administrator

Mr. Allen Nicholls, the Planning & Zoning Administrator, discussed a proposed amendment to the County's Commercial Solar Energy Facility Ordinance to comply with the amended State Code. The amendment would exclude a requirement for photovoltaic panels to not contain harmful chemicals if they are manufactured in the United States.

Supervisor Jewett raised concerns about the security of solar equipment made outside the United States.

The Board agreed to send the proposed amendment to the Planning Commission for a public hearing in December.

DISCUSSION

10. Livestock Ordinance – County Administrator

Mr. Greg Cave, Chief Animal Control Officer, presented a proposed ordinance to address livestock running at large, highlighting repeated incidents and the need for better fencing. The ordinance would allow Animal Control Officers to issue warnings and fines for repeat offenders.

The County Administrator and the County Attorney discussed the potential language and enforcement of the ordinance.

The Board agreed to schedule a public hearing for the proposed ordinance on November 25, 2025.

INFORMATION/CORRESPONDENCE

The County Administrator requested the Board reschedule the November 11, 2025 meeting due to a conflict with Veterans' Day.

The Board agreed to reschedule the meeting for November 12th.

The County Administrator informed the Board that staff issued Request for Proposals (RFP) for electric, HVAC, and plumbing services. The County Administrator stated staff planned to bring a recommendation to the Board at their next meeting.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

2.2-3711(A)(1) for personnel

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1) and that was identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the Closed Session, the Board did not take further action.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: October 28, 2025.



Agenda
Board of Supervisors
Tuesday, October 28, 2025 at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: 10/14/2025

Special Appearances

Public Hearings

Old Business

2. Hoover Ridge Recreation Center Playground Contract – Deputy County Administrator
 - a. Supplemental Appropriation # 13 – Hoover Ridge Park Playground

New Business

3. Topping Fund Committee Recommendation – Animal Shelter Manager
4. Electric, Plumbing, & HVAC RFPs – Facilities & Maintenance Manager

Discussion

5. Government Shutdown Local Impact – Deputy County Administrator

Information/Correspondence

6. War Memorial Building Emergency Floor Replacement – Facilities & Maintenance Manager
7. Upcoming Public Hearings - Deputy County Administrator
8. [DEQ Permit Renewal & Advertisement for Mountain View Nursing Home](#)

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, October 28, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #43 — October 28th

At a regular meeting of the Board of Supervisors on Tuesday, October 28th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Jonathon Weakley, County Administrator

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised adding “[8. DEQ Permit Renewal & Advertisement for Mountain View Nursing Home](#)” under “Information & Correspondence”

Vice-Chairman Yowell made a motion to approve the agenda as amended, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: 10/14/2025

Supervisor Dawson made a motion to approve the consent agenda as presented, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

None.

PUBLIC HEARING

None.

OLD BUSINESS

2. Hoover Ridge Outdoor Recreation Center Playground Contract
 - a. Supplemental Appropriation #13 – Hoover Ridge Park Playground

The Deputy County Administrator discussed the Hoover Ridge Outdoor Recreation Center playground project, mentioning they received the donated funds. The project was divided into two parts: the playground and a future splash pad. The County Attorney has vetted the general conditions and the contract.

Supervisor Jewett made a motion to approve Supplemental Appropriation #13 for the Hoover Ridge Park Playground, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Supervisor Jewett made a motion to authorize the County Administrator to sign the Hoover Ridge Recreation Center Playground Contract, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

NEW BUSINESS

3. Topping Fund Committee Recommendation – Animal Shelter Manager

Ms. Annette Dodson, Animal Shelter Manager, provided background on the Toppings Fund Committee and its role in funding projects. The committee recommends awarding the painting project for the animal shelter to United Painting Plus Incorporated for \$7,830. The committee also requests \$1,000 for electrical materials to run electric to a utility building.

Vice-Chairman Yowell made a motion to approve the use of the Toppings funds for the request of painting the interior animal run area by awarding the project to United Painting Plus Inc. for the total amount of \$7,830 and approve up to a \$1,000 for electrical materials for the purpose of running electric to the utility shed, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

4. Electric, Plumbing, & HVAC RFPs – Facilities & Maintenance Manager

The Deputy County Administrator discussed the Request for Proposal (RFP) process for electrical, plumbing, and HVAC services. Valley Automation is recommended for electrical services, and Riddleberger Brothers for plumbing and HVAC.

Vice-Chairman Yowell inquired about the “retainer” aspect.

The Deputy County Administrator clarified that they would pay as work is completed.

Vice-Chairman Yowell made a motion to approve awarding the electrical RFP to Valley Automation and the plumbing and HVAC RFP to Riddleberger Brothers, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

5. Government Shutdown Local Impact – Deputy County Administrator

The Deputy County Administrator explained the impact of the government shutdown on SNAP benefits and local services. The State of Virginia will cover SNAP benefits for November, issuing them weekly instead of monthly. There is uncertainty about reimbursement if the shutdown continues past the first of the year.

Supervisor Buchanan inquired about the reimbursement of the funds the State of Virginia was going to provide.

The Deputy County Administrator stated he was not sure if the State of Virginia would be reimbursed.

INFORMATION/CORRESPONDENCE

6. War Memorial Building Emergency Floor Replacement – Facilities & Maintenance Manager

Mr. Moonie Frazier, Facilities & Maintenance Manager, discussed a leak in the War Memorial building that caused damage to the flooring. Dehumidifiers have been used to dry the subfloor, and insurance will cover a portion of the costs. The flooring will be replaced, and the project aims to be completed before the Thanksgiving holiday.

The Deputy County Administrator emphasized the importance of timely repairs to prevent future water damage.

7. Upcoming Public Hearings - Deputy County Administrator

The Deputy County Administrator outlined three upcoming public hearings: November 5th for a Solar Ordinance amendment, November 11th for FY26 Administrative Fees, and November 25th for a Livestock Ordinance. The Livestock Ordinance addressed issues related to livestock in the roadway.

The County Attorney mentioned a debate about whether the ordinance should include a warning system or discretionary fines.

There was further discussion about the potential impact of the ordinance on local residents and property damage.

8. DEQ Permit Renewal & Advertisement for Mountain View Nursing Home



Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, November 5, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. SU-09-25-01) Darrell Payne – Special Use Permit (Public Hearing)

Darrell Payne has submitted an application for a special use permit for a mini-storage facility on property identified as Madison County Tax Map 40-19B. The subject parcel is 2.959 acres (GIS), and is zoned B-1 (Business, general). Mini-storage units are a special permit use in the B-1 zoning district (article 8-2-11). The proposed activity is to take place in an existing building. No new structures are proposed.

B. (Case No. SU-05-25-01) Gerald Fuchs – Special Use Permit (Public Hearing)

Gerald Fuchs is seeking a special use permit, in accordance with Madison County zoning ordinance article 5-2-1, for livestock on a lot less than two acres. The subject property is located at 3632 Wolfstown-Hood Rd, and is further identified as Madison County tax map 46-54B. The parcel is 1.191 acres (GIS) and is zoned R-1.

Old Business

New Business

1. Rural Services and Contractor Use Services SUP

Information/Correspondence

Discussion

C. VACo Legislative Update

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, November 5, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #44 — November 5th

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, November 5, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Allen Nicholls, Planning & Zoning Administrator
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

**The Board of Supervisors came to order following the adjournment of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised amending the agenda to include “1. Rural Services and Contractor Use Services SUP” under new business.

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. **Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).**

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. SU-09-25-01) Darrell Payne – Special Use Permit (Public Hearing)

Darrell Payne has submitted an application for a special use permit for a mini-storage facility on property identified as Madison County Tax Map 40-19B. The subject parcel is 2.959 acres (GIS), and is zoned B-1 (Business, general). Mini-storage units are a special permit use in the B-1 zoning district (article 8-2-11). The proposed activity is to take place in an existing building. No new structures are proposed.

The Planning & Zoning Administrator had no additional comments, and there were no questions from the Board.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Dawson made a motion to approve Case No. SU-09-25-01, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

B. (Case No. SU-05-25-01) Gerald Fuchs – Special Use Permit (Public Hearing)

Gerald Fuchs is seeking a special use permit, in accordance with Madison County zoning ordinance article 5-2-1, for livestock on a lot less than two acres. The subject property is located at 3632 Wolftown-Hood Rd, and is further identified as Madison County tax map 46-54B. The parcel is 1.191 acres (GIS) and is zoned R-1.

The Planning & Zoning Administrator had no additional comments, and there were no questions from the Board for the Planning & Zoning Administrator.

Mr. Gerald Fuchs, the applicant, assured the Board he would be in compliance by Saturday.

The Board did not have questions for the applicant.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

There was discussion on the number of goats allowed and concerns about enforcement.

During discussion, Chairman Jackson stated he was not in favor of regulating goat quantity.

Vice-Chairman Yowell suggested adding the condition that the Special Use Permit (SUP) would go with the property owner. Vice-Chairman Yowell suggested keeping the condition that the livestock would comply with the Virginia Department of Agriculture and Consumer Services (VDACS) requirements and was not in favor of regulating goat quantity.

Vice-Chairman Yowell made a motion to approve Case No. SU-05-25-01 with the current condition that the livestock would comply with VDACS requirements, as well as add a second condition that the SUP would go with the property owner, seconded by Supervisor Buchanan.

Supervisor Jewett expressed concerns about the Board not setting a hard limit on goat numbers

and suggested considering USDA guidelines.

Aye: Jackson, Yowell, Buchanan, Dawson. Nay: Jewett. Abstain: (0) Absent: (0).

OLD BUSINESS

None.

NEW BUSINESS

1. Rural Services and Contractor Use Services SUP

Chairman Jackson introduced rural services and contractor use services Special Use Permit (SUP), noting it as a pressing issue in Madison.

Vice-Chairman Yowell supported tasking the Planning Commission to study the issue.

Supervisor Jewett made a motion for the Planning Commission to undertake the study, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

INFORMATION/CORRESPONDENCE

None.

DISCUSSION

C. VACo Legislative Update

The County Administrator mentioned Supervisor Jewett would be attending the VACo Annual Conference this weekend. The County Administrator also mentioned he sent the Board RRRC's draft legislative update. The County Administrator discussed the importance of the Board defining their legislative agenda.

Supervisor Jewett suggested that when he attends the VACo Annual Conference he would discuss concerns and get information to bring back to the Board. Supervisor Jewett introduced proposed draft legislation created by the County Attorney and suggested forwarding it to legislators for discussion.

The County Administrator discussed the importance of attending the Annual VACo Conference and encouraged Board members to get involved in steering committees to shape legislative agendas.

Supervisor Jewett mentioned he would like to bring back to the Board for consideration Steering Committee openings that he would like to apply for to better represent local issues.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.



Agenda
Board of Supervisors
Wednesday, November 12, 2025 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

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Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 10/28/2025 & 11/05/2025

Special Appearances

Public Hearings

3. FOIA Policy & FY26 Administrative Fees Amendments – Deputy Clerk
 - a. Resolution #2025-22 – Amended FOIA Policy
 - b. Resolution #2025-23 – Amended FY26 Administrative Fees

Old Business

4. Hoover Ridge Project Updates – Deputy County Administrator

New Business

5. Traffic Impact Analysis Amendment – Planning & Zoning Administrator
6. Committee/Board Update – Deputy Clerk
7. Draft 2026 RRRC Legislative Program – County Administrator

[9. VACo Report](#)

Discussion

Information/Correspondence

8. Dominion Energy Mapping Inquiry – County Administrator

[~~9. VACo Report~~](#)

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Wednesday, November 12, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #45 — November 12th

At a regular meeting of the Board of Supervisors on Wednesday, November 12th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Jonathon Weakley, County Administrator

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Jewett suggested incorporating a VACo report.

Chairman Jackson advised adding under Information/Correspondence, “[9. VACo Report.](#)”

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Cindy Taylor: Ms. Cindy Taylor, Wolftown resident, expressed concerns about Mr. Charlie Sheads' behavior, including derogatory comments about Muslims and Black people. Ms. Cindy Taylor emphasized the harmful and dangerous nature of Mr. Charlie Sheads' comments and called for the Board to denounce his behavior.

Frank Lewis: Pastor Frank Lewis, from Antioch Baptist Church, supported Ms. Cindy Taylor's comments, highlighting historical discrimination against Black people. Pastor Frank Lewis emphasized the need for a better, supportive, fair, and just community.

Jeff Green: Mr. Jeff Green, Wolftown resident, suggested to publicly censure Mr. Charlie Sheads for his abhorrent comments.

Susanna Spencer: Ms. Susanna Spencer, a Duet Resident, expressed her concerns with Mr. Charlie Sheads' comments and found them offensive and inappropriate for a public official. Ms. Susanna Spencer requested the Board censure Mr. Charlie Sheads.

Leigh Purdum: Ms. Leigh Purdum, Brightwood resident, defended Mr. Charlie Sheads' right to freedom of speech and criticized the idea of "cancel culture."

Patricia Frye: Ms. Patricia Frye, a Shelby/Wolftown resident, argued that Mr. Charlie Sheads' comments were dangerous and went beyond freedom of speech. Ms. Patricia Frye called for a response from the Board.

Charles Landgraf: Mr. Charles Landgraff, Etlan resident, supported the calls for the Board to address Mr. Charlie Sheads' behavior, citing legal exposure and the need for responsible governance.

Vice-Chairman Yowell mentioned he agreed with the first amendment right but also did not agree with Mr. Charlie Sheads' comments. Vice-Chairman Yowell acknowledged the Board's commitment to non-discrimination and expressed pride in their handling of issues.

Chairman Jackson reiterates the importance of free speech but acknowledges the poor taste of Mr. Charlie Sheads' comments. Chairman Jackson encouraged the public to go to the School Board meetings to make public comment.

Vice-Chairman Yowell mentioned a past issue with an inappropriate flag and compared it to the current situation with Mr. Charlie Sheads.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Facilities & Maintenance: Mr. Moonie Frazier, Facilities & Maintenance Manager, provided updates on the Memorial Building, including floor completion, monument cleaning, and flagpole repairs. The Facilities & Maintenance Manager also reported on an HVAC issue at the Commonwealth Attorney's office, the Animal Shelter's painting progress, and upcoming Christmas decorating.

Animal Shelter: Ms. Annette Dodson, Animal Shelter Manager, shared October statistics for the Animal Shelter, including intake, reclaims, adoptions, and transfers.

Emergency Communications Center: Ms. Ashley Richard, Director of Emergency Communications, provided dispatch updates, including call statistics and outreach activities, and mentioned the success of the Trick or Trunk event.

Chairman Jackson inquired if they received text for 911.

The Director of Emergency Communications agreed and explained that most of those texts were from the Shenandoah National Park and alarm companies.

Sheriff: Sheriff Weaver reported on calls for service, emergency calls, and recent issues with receiving assistance from the Community Services Board (CSB). Sheriff Weaver also reported on the success of Trick or Trunk, highlighting the numbers of vendors and children who attended.

Animal Control: Mr. Greg Cave, Chief Animal Control Officer, provided the statistics for calls for service, and mentioned updated contact information on the website for rabies questions.

There was brief discussion regarding the proposed Livestock Ordinance.

Emergency Management (EM): Mr. Gavin Helme, EMS Deputy Chief, informed the Board that the Local Emergency Planning Committee (LEPC) meeting was cancelled and will be rescheduled. The EMS Deputy Chief provided an update on the annual update to the Emergency Operation Plan (EOP).

Information Technology: Mr. Alan Berry, Director of Information Technology, provided updates on various projects such as the implementation of the Tyler-Munis Resident Access Module, the server mitigation project, POTS lines replacements, and the Verizon to T-Mobile cell phone switch over.

Human Resources: Ms. Tillie Strothers, Human Resources Manager, provided an update on the New York Life benefit rollout, the evaluation period, and current vacancies.

Economic Development & Tourism: Mrs. Tracey Gardner, Economic Development & Tourism Director, referenced the public comments and discussed the impact of these types of comments on Madison's economic development and visitors. The Economic Development & Tourism Director provided updates on economic development, including tourism initiatives, ribbon cuttings, and community events. The Economic Development & Tourism Director mentioned the potential for a farm tour and the appointment of Mr. Chuck Jackson as Chamber of Commerce president.

Supervisor Jewett inquired about the plan for VA250 for next year.

The Economic Development & Tourism Director mentioned they had Fireworks planned for that day, but she is happy to work with anybody for events.

Supervisor Jewett recommended that the Economic Development Committee discuss it further.

Building & Zoning Department: Mr. Jamie Wilks, Building Official, reported on building permits, inspections, and new dwellings issued in October. The Building Official highlighted the successful correction of parcel data by the Information Technology Department and the upcoming live test for online payments. The Building Official discussed the government shutdowns impact on the National Flood Insurance Program.

There was further discussion regarding the process of paying permit fees online.

Zoning: Mr. Allen Nicholls, Planning & Zoning Administrator, provided updates on zoning activities, including Subdivision Applications, Variance Applications, and Site Plan reviews.

CONSENT AGENDA

2. Approve Minutes: 10/28/2025 & 11/05/2025

Chairman Jackson reviewed the consent agenda items.

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

None.

PUBLIC HEARING

3. FOIA Policy & FY26 Administrative Fees Amendments – Deputy Clerk
 - a. Resolution #2025-22 – Amended FOIA Policy
 - b. Resolution #2025-23 – Amended FY26 Administrative Fees

The Deputy Clerk reminded the Board that Virginia Association of Counties (VACo) was contacted by the FOIA Council to notify counties that the FOIA Council had a new phone number and that the statutory requirements for the Rights & Responsibilities Statement had changed. To ensure compliance, staff made suggested changes to the current FOIA Policy as well as suggested amendments to the FY26 Administrative Fees. Staff recommended approval of Resolution #2025-22 to approve the amendments to the FOIA Policy and Resolution #2025-23 for amendments to the FY26 Administrative Fees.

Chairman Jackson opened the floor for public comment on the proposed FOIA Policy amendments. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Dawson made a motion to approve Resolution #2025-22, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Chairman Jackson opened the floor for public comment on the proposed FY26 Administrative Fees amendments.

The County Attorney stated for clarity that the proposed amendment did not make changes to the existing fees and only added the FOIA segment.

With there being no further public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett made a motion to adopt Resolution #2025-23 as presented, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

OLD BUSINESS

4. Hoover Ridge Project Updates – Deputy County Administrator

The Deputy County Administrator reported on the progress of the project, noting that Phase 1A groundwork was completed and was expanded through a change order after Parks and Recreation received substantial donated funding. Additional asphalt and sidewalks were recently finished, and the playground contract—also funded by donations—has been signed. Some preliminary tasks still need to be addressed before playground installation. The Deputy County Administrator encouraged others to visit. Separately, the Clover Leaf baseball field area was paved last week, including new ADA-accessible walkways connecting the four fields to the concession stand.

Chairman Jackson explained that Mr. Wes Smith, the former Building Official, allowed flexibility as long as the projects were completed within a relatively short time. Chairman Jackson stated that although it took some time, Mr. Wes Smith would be pleased with the results.

Supervisor Jewett inquired about the status of the storage barn project.

The Deputy County Administrator informed the Board that staff have identified a Cooperative Procurement method for a company, and they are working towards finalizing it, which will accelerate the process. They had encountered difficulties issuing an RFP for a design-built project due to its ambiguity, but they now believe the new approach will resolve those issues.

Chairman Jackson emphasized the need to get a product that will last.

NEW BUSINESS

5. Traffic Impact Analysis Amendment – Planning & Zoning Administrator

The Planning & Zoning Administrator mentioned that after the last board meeting, the County Administrator asked for a review of local ordinances because VDOT's resident engineer noted that traffic impact analyses are usually required for projects generating 5,000 or more daily trips. The review showed that the current ordinance provided useful flexibility but also referenced repealed State Code sections and therefore needed updating. A rough draft amendment was

prepared to align the ordinance with VDOT's 5,000-trip threshold, maintain flexibility, and reference the most current transportation engineering standards. Staff requested the Board recommend that the Planning Commission address this particular ordinance.

Vice-Chairman Yowell asked the Planning & Zoning Administrator to send him the language that replaced the repealed section.

The Planning & Zoning Administrator agreed.

Supervisor Jewett made a motion to have the Planning Commission address the Traffic Impact Analysis amendment, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

6. Committee/Board Update – Deputy Clerk

The Deputy Clerk informed the Board that Mr. Mike Snider's election to the Board of Supervisors would create a vacancy on the Planning Commission beginning January 2026, and Mr. James Graves' term on the Planning Commission also ends on January 31, 2026. Staff are seeking the Board's direction regarding filling these positions.

The Board advised advertising for the Planning Commission vacancies.

7. Draft 2026 RRRC Legislative Program – County Administrator

The Deputy County Administrator reviewed the Draft 2026 Rappahannock Rapidan Regional Commission (RRRC) Legislative Program. The RRRC is seeking consideration, discussion, or endorsement by all member jurisdictions.

Chairman Jackson asked Supervisor Jewett to present his Virginia Association of Counties (VACo) report at that time in case the topics would overlap.

9. VACo Report – Supervisor Jewett

Supervisor Jewett provided the Board with copies of the Draft VACo Preliminary Legislative Program and the Virginia Budget Outlook Presentation he received at the VACo Annual Conference. Supervisor Jewett reported on the VACo conference, noting concerns about conference expenses and emphasizing discussions on local control issues, including impact fees, land-use authority, and education funding for small divisions. Supervisor Jewett provided an overview of the state's budget outlook, highlighting upcoming cost pressures—particularly Medicaid growth, K–12 funding changes, and potential new taxes on digital services—which may affect local budgets. Supervisor Jewett stressed the need for stronger economic development to avoid future tax increases. Supervisor Jewett also shared updates from discussions with Dominion Power regarding transmission planning and proposed net-metering changes. Supervisor Jewett encouraged continued engagement with VACo committees and noted the value of networking with other localities.

The Deputy County Administrator reported that Mr. Patrick Mauney, Executive Director of the RRRC, has agreed to attend the Board meeting on November 25, 2025 to provide further discussion on the Draft 2026 RRRC Legislative Program if the Board wishes to request his participation.

The Board agreed to have Mr. Patrick Mauney attend the November 25, 2025 meeting.

DISCUSSION

None.

INFORMATION/CORRESPONDENCE

8. Dominion Energy Mapping Inquiry – County Administrator

The Deputy County Administrator reported on the inquiry into unidentified flights over the county, noting that Dominion Energy confirmed the aircraft was not associated with their operations. The Deputy County Administrator also emphasized the importance of public safety, particularly regarding the protection of power and communication infrastructure.

Supervisor Jewett discussed the differences between deregulated and regulated power infrastructure, as well as the preferences various political parties have regarding each approach.

9. ~~VACo Report~~ – Supervisor Jewett

Discussed previously.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

James Alexander: Mr. James Alexander, a Radiant resident, expressed concerns regarding the renewal of the sewage facility permit for Mountain View Nursing Home. Mr. James Alexander cited issues related to the facility's location, operation, and environmental impact, and presented detailed evidence indicating the facility's poor performance. He urged the board to take action to address these ongoing problems. Mr. James Alexander emphasized that resolving pollution issues requires commitment and responsible attitudes rather than additional funding. Mr. James Alexander noted that the Department of Environmental Quality (DEQ) required twenty-five signatures to initiate a public hearing— a threshold that has already been exceeded. While expressing support for the services Mountain View provides, Mr. James Alexander criticized what he described as the inconsistency between promoting environmental stewardship and allowing pollution that affects neighboring properties. Mr. James Alexander stated that the issue has been long-standing, with repeated complaints but insufficient corrective action. Mr. James Alexander urged collaboration to resolve the matter before the end of the month, emphasizing that the pollution affects a wider community, including Great Run and the Rappahannock watershed. Mr. James Alexander thanked the Board for its attention to the matter but called for more proactive measures moving forward.

Vice-Chairman Yowell questioned Mr. James Alexander about the records mentioned.

Mr. James Alexander explained his recent FOIA request for thirty items, with only three received so far. Mr. James Alexander highlighted the failure of inspections in 2016 and 2019, and the lack of attention to the issue since then.

Mr. James Alexander suggested that further inquiry be made to Randigo about the mapping inquiry. Mr. James Alexander emphasized the importance of addressing the issue due to significant attention and investment.

Chairman Jackson discussed the need to disseminate information and possibly add it to the agenda for the second meeting in November. Chairman Jackson requested a letter be sent to Randigo similar to the one sent to Dominion.

Evans Oakerson: Mr. Evans Oakerson, owner of a farm on Lost Mountain Road, shared his personal experience with pollution from Mountain View Nursing Home. Mr. Evans Oakerson mentioned a grant he applied for to have livestock out of the stream. Mr. Evans Oakerson described a recent incident with a culvert washed downstream and the broader environmental impact. Mr. Evans Oakerson urged the Board to take action to address the issue.

Stephen A. Jones, Sr.: Mr. Stephen Jones, Sr., a Culpeper County NAACP Branch 7058 member, read a letter from NAACP Culpeper President, Kaleb J. Hackley. (This letter is attached to the record.)

“It has come to our attention that a sitting member of the Madison County School Board, Charlie Sheads, has engaged in hateful and discriminatory rhetoric on social media - the type of rhetoric that we've repeatedly seen fuel hostility, vandalism, and violence against our brothers and sisters in the African American, Muslim, and Spanish communities.

As someone entrusted with shaping policy, guiding curriculum, and advocating for the youth of Madison County, this type of language and behavior is completely unacceptable and stands in direct contradiction to the priorities outlined by Madison County Public Schools.

Priority 2:

To promote the well-being, dignity, and value of everyone and to guarantee a culture conducive to learning for every single child, Madison County Public Schools will strive to ensure every student has access to the necessary resources and learning environment they need at the right moment in their education.

Priority 6:

Promote partnership between students, staff, families, and the community through communication, respect, trust, and transparency while leveraging this partnership to promote strong character education and American citizenship.

Mr. Sheads' actions are incompatible with these guiding principles and call into question his ability to represent the best interests of all students and families in Madison County. Accordingly, we are calling on the Board of Supervisors to immediately censure Charlie Sheads

and for the School Board to strongly consider additional appropriate action warranted under the School Board's Code of Conduct.

The students and families of Madison County deserve leadership that reflects the values of respect, inclusion, and integrity. Words have power and those in positions of authority must be held to the highest standards of conduct. We urge both the Board of Supervisors and the School Board to take swift and transparent action to ensure that every child in Madison County feels safe, valued, and represented.

We invite concerned parents and community members to join us in this call for accountability. Please call the Madison County Public Schools Board Office at: 540-948-3780 and express your concern.”

Cindy Taylor: Ms. Cindy Taylor expressed concerns about comments reportedly made by a School Board member regarding Muslims and Black community members, stating such remarks are harmful and inappropriate for an elected official. Ms. Cindy Taylor questioned why the comments were not considered actionable unlike a past County Administrator’s comment, which was considered actionable. Ms. Cindy Taylor noted that not all hate speech is protected under the First Amendment. Ms. Cindy Taylor shared a past personal experience with racism and stated it highlighted the need for continued work on issues of discrimination. She encouraged the county to address such concerns proactively and expressed disappointment at the Board’s response.

Vice-Chairman Yowell explained that the School Board was a separate governing entity. While the county controls the overall budget allocation, it has no authority over specific line items or School Board operations. Vice-Chairman Yowell noted that this limitation is the key difference in the situation and expressed that it was unfortunate.

Andrew Myers: Mr. Andrew Myers, Wolfstown resident, emphasized the importance of calling out hateful rhetoric, particularly from community leaders such as School Board members who are responsible for guiding young people. Mr. Andrew Myers stated that while free speech allows individuals to express their views, it is equally important for others to use their voices to condemn speech that is harmful or divisive. Mr. Andrew Myers encouraged the Board to speak out against such rhetoric, even if formal action was not possible.

With there being no further public comment, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Supervisor Jewett made a motion to adjourn, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: November 25, 2025.

Attached to the Record:



NAACP Culpeper Resolution #2025-22 Resolution #2025-23
Branch Public Comm(Amended FOIA Polic(FY26 Admin Fees Arr



Agenda
Board of Supervisors
Tuesday, November 25, 2025 at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: 11/12/2025
2. Supplemental Appropriation # 15 – School Board Request
3. Supplemental Appropriation # 16 – Parks & Recreation Request

Special Appearances

Public Hearings

4. Livestock Ordinance – Chief Animal Control Officer
 - a. Ordinance #2025-9

Old Business

5. Draft 2026 RRRC Legislative Program – County Administrator

New Business

6. Tax Exempt Request For Forestry Mulching Equipment - County Administrator

Discussion

7. Mountain View Nursing Home Permit Renewal – County Administrator

Information/Correspondence

Public Comment

Closed Session

- 2.2-3711(A)(1) For Personnel

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, November 25, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #46 — November 25th

At a regular meeting of the Board of Supervisors on Tuesday, November 25th at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

The County Administrator mentioned a memorandum that the Commissioner of Revenue provided to Board members and Supervisors Elect.

Vice-Chairman Yowell made a motion to approve the agenda as presented, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: 11/12/2025
2. Supplemental Appropriation # 15 – School Board Request
3. Supplemental Appropriation # 16 – Parks & Recreation Request

Chairman Jackson reviewed the items on the consent agenda.

Vice-Chairman Yowell noted for the general public that the Supplemental Appropriation #16 for \$14,890.69 would come out of the fund balance.

The County Administrator added for clarity that Supplemental Appropriation #16 was a use of contingency.

Vice-Chairman Yowell agreed.

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Buchanan.

Supervisor Jewett discussed the challenges with the cost of purchasing and repairing equipment.

Chairman Jackson mentioned they were looking at other vendors that may be more cost conscious and service oriented.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

SPECIAL APPEARANCES

None.

PUBLIC HEARING

4. Livestock Ordinance – Chief Animal Control Officer
 - a. Ordinance #2025-9

The Chief Animal Control Officer, Mr. Greg Cave, introduced the Livestock Ordinance, which aims to prevent livestock from running at large on public highways. The Chief Animal Control Officer explained the ordinance, emphasizing the need for better fencing to prevent livestock from causing accidents.

Chairman Jackson mentioned that if someone's livestock gets out three times in 90 days, this ordinance would trigger a \$100 fine.

The County Administrator clarified that the ordinance gives discretion to the Animal Control Officers, especially in cases of repeated offenses.

The County Attorney noted that the ordinance was discussed extensively and included goats.

Supervisor Jewett asked for clarification on traffic fatalities involving livestock data that was presented.

The Chief Animal Control Officer confirmed that two-thirds of fatalities are due to collisions with livestock in Virginia.

Chairman Jackson opens the floor for public comment on the livestock ordinance.

Supervisor Dawson made a motion to approve Ordinance #2025-9, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

The County Administrator explained the codification of the section and its placement in the County Code.

OLD BUSINESS

5. Draft 2026 RRRC Legislative Program – County Administrator

The County Administrator provided an overview of the annual legislative platform associated with Madison County's participation in the Rappahannock Rapidan Regional Commission (RRRC) (Planning District 9), noting that the draft platform had been distributed to Board members and that many items reflected ongoing concerns carried over from prior years, including the preservation of local zoning authority in response to repeated General Assembly efforts to limit local control. The County Administrator reported that Supervisor Jewett and Commissioner Smith had undertaken efforts regarding Senate Bill 974, which was also discussed at the earlier Economic Development Committee meeting, and that Supervisor Jewett may offer additional comment due to his involvement. It was further noted that Mr. Patrick Mauney, the Planning District 9 representative, was unable to attend and would not be available until December. The County Administrator also acknowledged an article circulated by the County Attorney concerning Senate Bill 975, the previously failed housing-target bill that may reappear in the upcoming legislative session. The County Administrator requested the Board's direction on whether to endorse the draft platform as presented, incorporate specific concerns such as Senate Bill 974, or to identify additional county priorities for inclusion.

Supervisor Jewett reported positive developments regarding Senate Bill 974, noting that a letter drafted by Mr. Jim Smith and circulated to Senator Reeves's office would be included in the official minutes. Supervisor Jewett provided background on earlier discussions at a Virginia Association of Counties meeting, where concerns about Senate Bill 974 and the inability of localities to assess impact fees were initially dismissed; however, subsequent state-level legislative proposal meetings have now begun considering impact-fee authority and related amendments. Madison County, with assistance from the County Attorney, submitted proposed changes to Senate Bill 974, including raising the population threshold for site-plan approval authority from 5,000 to 20,000—expanding eligible localities from four to fifty-three—and restoring Planning Commission responsibilities to allow greater public input. Additional proposed amendments included extending the site-plan review timeline to provide staff and Planning Commissions with more evaluation time. Supervisor Jewett noted that Senator Reeves's Chief of Staff initially indicated that Senator VanValkenburg, the bill's prior sponsor, was not open to discussion; however, within a day, Senator Reeves persuaded him to consider the county's proposals, prompting a final letter submission within a two-and-a-half-hour deadline. Senator Reeves subsequently presented the proposals during a Senate Appropriations and Ways and Means Committee retreat, and this afternoon confirmed that Senator VanValkenburg agreed to consider sponsoring the amendment. Appreciation was expressed to Senator Reeves, Jim Smith, and the County Attorney for their persistent advocacy, and Supervisor Jewett will continue to monitor the bill's progress during the upcoming General Assembly session.

Supervisor Dawson made a motion to endorse the draft platform to include Senate Bill 974, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

NEW BUSINESS

6. Tax Exempt Request For Forestry Mulching Equipment - County Administrator

The County Administrator reported that a citizen request from Mr. Jon Claflin had been received, noting that Mr. Gordon made contact to ensure the citizen was aware that the matter would be discussed at the meeting and that they would have the opportunity to address the Board. The Board was reminded that one to two years ago, following a public hearing, an exemption was approved for forestry harvesting equipment, during which Commissioner of Revenue, Mr. Brian Daniel, provided an explanation of applicable tax code provisions. The County Administrator mentioned that the Commissioner of Revenue was in attendance at the current meeting and supplied a memorandum to Board members outlining the exemption process, while the packet also included materials submitted by Mr. Jon Claflin, consisting primarily of statutory references already provided during the earlier public hearing, along with comments made at that time by Board members regarding community investment.

The Commissioner of Revenue provided an overview of the 2022 action taken by the Board following amendments to the state code that authorized localities to exempt forestry harvesting equipment. The Commissioner of Revenue explained that in 2022 the Board adopted the exemption, which applied specifically to “all off-road machinery and tools used in the harvesting of forest products,” mirroring the structure of the agricultural equipment exemption that applies to production and harvesting equipment. The Commissioner of Revenue noted that the Commissioner’s Office applied this exemption by evaluating whether the machinery is used exclusively for forestry harvesting operations.

Supervisor Buchanan inquired whether equipment used in multiple lines of industry—such as a mulcher utilized for purposes other than forestry operations—would remain eligible for the exemption.

The Commissioner of Revenue confirmed that equipment not used exclusively for forestry harvesting would not qualify for exemption under the provisions adopted by the Board.

Mr. Jon Claflin expressed concern that silviculture activities were not included in the forestry harvesting equipment exemption adopted in 2022, noting that while logging equipment is exempt, similar equipment used for forest-health management is not. Mr. Jon Claflin stated that his work is not for aesthetics, but for forest health, citing projects he has completed. Mr. Jon Claflin emphasized that silviculture is essential to addressing issues such as the decline of oak species and the spread of invasives, noting that untreated logging sites often experience rapid invasive growth unless follow-up forest-health work occurs. Mr. Jon Claflin asserted that exempting loggers, but not silvicultural operators, failed to recognize the original intent of the state code amendment.

Vice-Chairman Yowell asked Mr. Jon Claflin to specify which pieces of equipment he was proposing for inclusion under the forestry harvesting equipment exemption.

Mr. Jon Claflin clarified that his primary equipment is a forestry mulcher mounted on a Bobcat skid steer equipped with a forestry-rated mulching kit, used exclusively for forestry mulching operations, with additional attachments such as a bucket and grapple used only as needed for moving material. Mr. Jon Claflin stated that the vast majority of his work supports agricultural land use and forest-health practices, and he requested that silvicultural operators be treated comparably to loggers under the exemption, given their interconnected roles in sustainable forest management.

Supervisor Buchanan clarified that the discussion is not solely about Mr. Jon Claflin's specific use of equipment but also concerns how machinery is taxed for other users. It was noted that if a general contractor uses similar equipment to clear a site for a house, the taxation would be different from equipment used exclusively for forestry or agricultural purposes.

Mr. Jon Claflin clarified the purpose of his website, which lists services such as driveways and land clearing for search-engine visibility rather than for generating business. Mr. Jon Claflin noted that his equipment is specifically set up for forestry mulching, and any request for non-forestry work is referred to other local operators. Mr. Jon Claflin emphasized that his primary focus is on forest health, managing invasive species, and supporting sustainable land use in Madison County. Mr. Jon Claflin requested that silvicultural operations be treated equitably with logging under the forestry harvesting equipment exemption to allow necessary forest-management work to continue.

The County Attorney posed a hypothetical scenario regarding a business conducting 50% forestry management and 50% landscaping or non-forestry work, asking Mr. Jon Claflin his position on whether the equipment should be prorated for tax exemption based on usage.

Mr. Jon Claflin responded that if someone is doing landscaping services, they would be non-exempt.

Supervisor Jewett stated forestry exemption is an investment in the agricultural/forestry industry in the County and he supported the exemption.

The Board further discussed the potential impact of the exemption on taxation and the need for a public hearing.

The Commissioner of Revenue acknowledged appreciation for Mr. Jon Claflin's business and explained the complexity of administering exemptions for equipment used in multiple lines of business. The Commissioner of Revenue noted that the current code did not allow proration, so if equipment generates income in any non-forestry line of business, it would be taxed at 100% for that use. The Commissioner of Revenue requested guidance from the Board on how to classify such equipment and attachments to ensure proper application of the exemption.

Chairman Jackson suggested the attachments go with the equipment if their main purpose is to be used solely on that machine.

The Board had further discussion about classifying equipment and attachments.

Vice-Chairman Yowell made a motion to advance the tax-exempt request for forestry mulching equipment to advertise and have a public hearing, seconded by Supervisor Dawson.

The County Attorney inquired if Vice-Chairman Yowell wanted to add to the motion to direct the Commissioner of Revenue and County staff to come up with proposals for the Board.

Vice-Chairman Yowell agreed.

The County Administrator suggested holding a public hearing on January 13, 2026.

The Board agreed.

Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).

DISCUSSION

7. Mountain View Nursing Home Permit Renewal – County Administrator

The County Administrator provided an update on Mr. James Alexander's request regarding the Mountain View Nursing Home wastewater treatment facility permit renewal, noting prior DEQ inspections, compliance history, and discussions with the facility's operators and water compliance staff. The request focused on challenging the outfall location and the permit compliance. The County Administrator explained that under Virginia Code §62.1-44.15:3, the county has a 30-day window to challenge new discharges, and that the current renewal does not constitute a new permit. County code provides limited oversight, primarily related to erosion, sediment control, and utilities. The Board may submit public comment, request a public hearing, or take no action; the DEQ comment period is open through December 1.

The Board and County staff further discussed potential action options.

Chairman Jackson opened the floor for public comment.

James Alexander: Mr. James Alexander, Radiant resident, expressed opposition to Mountain View Nursing Home's permit request, arguing that the proposed "unnamed tributary" receiving stream does not actually exist, citing DEQ inspection notes indicating the ditch is dry except for flows originating from the facility itself. Mr. James Alexander stated that, as a result, treated and untreated wastewater would flow downhill across multiple private properties before reaching Great Run, making the location unsuitable and inconsistent with the health and welfare of County residents. Mr. James Alexander also raised concerns about facility operations, including a reported 2019 incident in which a staff member discarded a noncompliant sample at the direction of the licensed operator, limited DEQ oversight relying largely on self-reporting, repeated permit exceedances, and daily discharge volumes far above the plant's 15,000-gallon

capacity. Mr. James Alexander concluded that the Board may determine the permit application incomplete based on either the inappropriateness of the location or the inconsistency of the operation with County ordinances.

The Board had further discussion regarding the Health Departments roles regarding the permit

Tim Clemons: Mr. Tim Clemons, operator, stated that Mountain View Nursing Home is not seeking a permit to pollute but to continue operations of a long-standing sewage treatment facility. Mr. Tim Clemons noted that required reports are submitted monthly, many tests are conducted by an independent lab, and the state reviews all results. Mr. Tim Clemons disputed Mr. Alexander's characterization of the facility, stating that it has discharged into the same unnamed tributary for many years, is monitored daily, and complies with DEQ requirements, including proper chlorination and dechlorination. He concluded by offering to answer any questions.

Vice-Chairman Yowell asked Mr. Tim Clemons where Mountain View Nursing Home was in the process of the renewal of the permit.

Mr. Tim Clemons responded that they were towards the end.

Evans Oakerson: Mr. Evans Oakerson, Lost Mountain Road resident, stated that the information referenced by Mr. Alexander originated from a FOIA request using DEQ documents, not from speculation, including DEQ's own report noting that a staff member discarded a sample after observing it would be out of compliance. Mr. Evans Oakerson expressed agreement with Mr. James Alexander's comments and added that the longevity of the facility does not justify its current operation. Mr. Evans Oakerson urged the Board to act, if within its authority, to ensure appropriate protection for all affected residents.

Steve Carpenter: Mr. Steve Carpenter, Radiant resident, raised two points: first, that although the discharge is described as entering an existing unnamed tributary of Great Run, DEQ's own documents report zero flow, calling into question whether a real stream exists; second, that the ditch in question appears to be formed by the treatment plant's outflow, creating surface discharge and potential erosion, which would typically concern state health authorities.

James Alexander: Mr. James Alexander reminded the Board that, due to service-date timing, the Board's decision must be submitted by the following day and referenced a proposed decision included in Exhibit J that he submitted.

With there being no further public comment being brought forward; the public comment opportunity was closed.

The County Attorney advised that one option for the Board would be to send a letter to DEQ outlining constituent concerns regarding the facility's location, compliance status, and effluent limits, and to request that DEQ evaluate these issues and consider holding a public comment hearing. The County Attorney added that the County's erosion and sediment control staff could also review potential erosion concerns. The County Attorney emphasized, however, that the

regulatory and technical issues involved fall primarily within DEQ's jurisdiction rather than the supervisory authority of the County.

After discussion, the Board agreed to write a letter to DEQ and request a public hearing on the permit renewal.

Supervisor Dawson made a motion to authorize staff to write a letter to DEQ outlining constituent concerns and request for a public hearing for the permit renewal, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

INFORMATION/CORRESPONDENCE

The County Administrator and Deputy Clerk reminded the Board of the upcoming Christmas Luncheon on December 12th at 12:00 pm.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

2.2-3711(A)(1) For Personnel

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1) and that was identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the Closed Session, the Board took the following action:

Vice-Chairman Yowell made a motion to authorize Chairman Jackson to sign the contracts for the County Administrator and County Attorney, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: December 9, 2025.

Attached to the Record:



20251120 letter to
Senator Bryce E. Reev



Agenda
Joint Meeting
Madison County Board of Supervisors
Wednesday, December 3, 2025 at 7:00 PM
Admin. Building Auditorium, 414 North Main Street,
Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Public Hearings

A. (Case No. ZOA-10-25-01) Ordinance Amendment (Public Hearing)

Madison County Code of Ordinances, Appendix 1, Article 14-19-3-C-7 is proposed to be modified to read “The photovoltaic panels shall not contain harmful chemicals such as Cadmium or amorphous silicon if manufactured outside of the United States. Prior to construction, the applicant shall provide written panel specifications to include composition, toxicological information, and the physical and chemical properties of all panels used at the facility. The applicant shall also provide the country of origin of the panels used at the facility. Only biodegradable cleaners and water shall be used to clean panels.” In order to comply with SB1165.

Old Business

New Business

Information/Correspondence

Discussion

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 7:00PM — Wednesday, December 3, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #47 — December 3rd

At a Joint Meeting between the Board of Supervisors and the Planning Commission on
Wednesday, December 3, 2025, at 7:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Allen Nicholls, Planning & Zoning Administrator
Jonathon Weakley, County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

**The Board of Supervisors came to order following the adjournment of the
Planning Commission's portion of the meeting.**

CALL TO ORDER

Chairman Jackson called the Board to order.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Vice-Chairman Yowell made a motion to approve the agenda as presented, seconded by
Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0)
Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment
being brought forward; the public comment opportunity was closed.

PUBLIC HEARING

A. (Case No. ZOA-10-25-01) Ordinance Amendment (Public Hearing)

Madison County Code of Ordinances, Appendix 1, Article 14-19-3-C-7 is proposed to be
modified to read "The photovoltaic panels shall not contain harmful chemicals such as Cadmium
or amorphous silicon if manufactured outside of the United States. Prior to construction, the
applicant shall provide written panel specifications to include composition, toxicological
information, and the physical and chemical properties of all panels used at the facility. The
applicant shall also provide the country of origin of the panels used at the facility. Only

biodegradable cleaners and water shall be used to clean panels.” In order to comply with SB1165.

ORDINANCE AMENDMENT # 2025-ZOA-10-25-01

ORDINANCE TO AMEND A PORTION OF APPENDIX 1 (ZONING ORDINANCE) OF THE MADISON COUNTY, VIRGINIA CODE

WHEREAS, by Ordinance duly adopted, the Board of Supervisors of Madison County, Virginia, adopted Appendix 1, Zoning Ordinance of the Madison County Code, which has been amended from time to time; and

WHEREAS, the Board of Supervisors of Madison County, Virginia, finds that the following amendments to the Zoning Ordinances of Madison County, Virginia, would promote the health, safety, and general welfare of Madison County, Virginia, and be in accord with the declarations of legislative intent set forth in Virginia Code Section 15.2-2200 (1950, as amended) and the Madison County Comprehensive Plan adopted, as amended, on May 7, 2025, and be consistent with newly passed Virginia Code § 2.2-4328.3;

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Board of Supervisors of Madison County, Virginia, that the Zoning Ordinance of Madison County, Virginia, be, and is hereby amended to read as follows:

14-19. Commercial Solar Energy Facilities.

14-19-3-C-7

The photovoltaic panels shall not contain harmful chemicals such as Cadmium or amorphous silicon **if manufactured outside of the United States**. Prior to construction, the applicant shall provide written panel specifications to include composition, toxicological information, and the physical and chemical properties of all panels used at the facility. The applicant shall also provide the country of origin of the panels used at the facility. Only bio-degradable cleaners and water shall be used to clean panels.

Except as amended above, Appendix 1, Zoning Ordinance, remains in full force and effect.

ENACTED and adopted by the Madison County Board of Supervisors and Its Chair on December 3, 2025.

Supervisor Buchanan asked whether the information provided came from the state to prioritize “Made in the USA”.

The Planning & Zoning Administrator stated that the changes resulted from recently passed state legislation included in the meeting packet, intended to prioritize “Made in USA” photovoltaic panels after domestic manufacturers advocated for the change.

Supervisor Buchanan noted support for domestic manufacturing but clarified that the chemicals in solar panels—such as cadmium and silicone—are not harmful during normal use, and only pose potential risk if panels are later disposed of improperly and allowed to leach in a landfill. Supervisor Buchanan added that he did not want the public to assume that solar farms pollute the environment should such facilities ever be considered in the County.

Supervisor Jewett mentioned that this serves mainly to restrict foreign-made solar panels, which currently dominate the market. Supervisor Jewett noted that the greater issue for the solar industry would be decommissioning costs, as panels containing certain chemicals are presently disposed of in landfills for a few dollars each, but mandatory recycling—expected within the next 10–15 years—could raise disposal costs to as much as \$50 per panel. Supervisor Jewett cautioned that many solar facilities may face significant financial burdens if adequate bonds are not secured, potentially leaving localities responsible for the expense, referencing similar concerns during the County’s prior review of a solar application.

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

Supervisor Jewett made a motion to approve Case No. ZOA-10-25-01 as approved by the Planning Commission, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

OLD BUSINESS

None.

NEW BUSINESS

None.

INFORMATION/CORRESPONDENCE

None.

DISCUSSION

None.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain:(0) Absent: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, Clerk
Adopted on: December 9, 2025

Attached for the record:



Ordinance
#2025-ZOA-10-25-01



Agenda
Board of Supervisors
Tuesday, December 9th, 2025 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, County Departments, Committees & Organizations

1. Monthly Reports

Consent Agenda

2. Approve Minutes: 11/25/2025 & 12/03/2025
3. Supplemental Appropriation #17 – FY26 Donations

Special Appearances

4. VDOT Quarterly Presentation – Resident Engineer, Carrie Shephard

Public Hearings

Old Business

5. Committee/Board Update – Deputy Clerk
 - a. Planning Commission

New Business

6. FY27 Budget Calendar – Finance Director
7. Letter of Support Requested by Virginia Association of Area Agencies on Aging and Encompass Community Supports – Deputy County Administrator
8. Recognition as a Distinct Tourism Region - Economic Development & Tourism Director
 - b. Resolution #2025-24

Discussion

9. RSA Policy & Procedure Staff Recommendations – Planning & Zoning Administrator
10. December 23, 2025 Meeting – Deputy County Administrator

Information/Correspondence

11. Organizational Meeting – Deputy County Administrator

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 4:00 PM — Tuesday, December 9, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #48 — December 9th

At a regular meeting of the Board of Supervisors on Tuesday, December 9th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Sean Gregg, Assistant County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: Jonathon Weakley, County Administrator

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment.

Jim Smith: Mr. Jim Smith, Brightwood resident, expressed strong support for the appointment of Chairman Jackson to the Planning Commission, stating that Chairman Jackson's extensive institutional knowledge of both the Board of Supervisors and the Planning Commission, his understanding of statutory challenges affecting local planning authority, and his more than 14 years of service to the County makes him exceptionally well qualified. Mr. Smith noted that Chairman Jackson's continued willingness to serve reflects positively on his character and would provide valuable, knowledge-based guidance to the Board.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

1. Monthly Reports

Finance: Mrs. Jennifer Warren, the Finance Director, reported that the FY25 draft audit is expected next week, with final completion planned by the end of December. The audit firm representative is tentatively scheduled to present the FY25 audit results to the Board of Supervisors on January 13th, with January 27th identified as an alternate date if needed. Staff also noted that FY26 has progressed through the closing of Period 5 (November) and that FY27 budget planning is underway and will be discussed further during the budget calendar review.

Facilities & Maintenance: Mr. Moonie Frazier, Facilities & Maintenance Manager, thanked Supervisor Dawson and the School's maintenance personnel for their assistance with the Christmas lights installation. The Facilities & Maintenance Manager reported that a sewer line clog at the Social Services Building was successfully cleared over two days, including jetting the line, allowing normal operations to continue without office closures. The floor replacement at the War Memorial Building has been completed and was noted as a significant improvement. Additionally, all painting at the Animal Shelter have been completed in preparation for inspection. The Facilities & Maintenance Manager also reported ongoing snow and ice removal activities.

Town of Madison: Mrs. Cheryl Yowell, Town Administrator, Clerk, Zoning Administrator & Treasurer, reported that there were no significant updates beyond routine day-to-day operations. The real estate deadline concluded last Friday, and staff are currently working with auditors, addressing ongoing matters in progress, and coordinating with the Zoning Department regarding issues between the Town map and zoning records.

Emergency Communications Center: Ms. Ashley Richards, Director of Emergency Communications, reported on dispatch center statistics for November, including call volumes and staffing updates. The Director of Emergency Communications provided details on the dispatch center's EVOC training, canned food drive, and ongoing ride-alongs with EMS.

Sheriff: Sheriff Weaver mentioned his report was in the agenda packet. Sheriff Weaver commended VDOT and the School System for effectively managing snowy conditions over the past few days, noting ongoing communication with the Superintendent and Mr. Jeff Gar from VDOT. Johnson's Flooring completed a full renovation of the building's floors after more than 20 years, with the work described as excellent. Sheriff Weaver reported that they have one person currently in school, expected to graduate on Friday, but the department remains one position short following a recent departure.

Emergency Medical Services (EMS): Mr. Noah Hillstrom, EMS Chief, reported that in November, EMS responded to 181 calls with an average response time of eight minutes. Due to high call volume, mutual aid to surrounding counties was limited, with nine instances of no units available totaling 4 hours and 33 minutes. There are currently two full-time EMT-Basic vacancies, with multiple applications under review and expected to be filled within two weeks. The Virginia Office of EMS conducted a biennial agency inspection, and the department passed

with no corrections required. EMS continues to provide standby coverage for events. Regarding vehicles, Medic 2 was involved in a crash with no injuries and is under repair, expected to be completed in the next few weeks. Ambulances 1 and 2 are on order, with updated projected completion times provided.

Animal Control: Mr. Greg Cave, Chief Animal Control Officer, reported that the call volume remained consistent, with forty-one handled in person, ninety-two by phone, and ten after-hour emergency calls. Staff completed the Emergency Vehicle Operator Course (EVOC), which was approved for continuing education credits for the officers. Additional training included an online course on donkeys through Humane World for Animals. The department also renewed the county's dangerous dog registration with VDAC; currently, only one dog is registered in the county.

Blue Ridge Committee for Shenandoah National Park Relations: Mr. Bruce Bowman reported that the committee met last fall, with seven of the eight counties represented; Madison County attendees included Mr. Jim Ballard, Mr. John Mike Powell, and Mr. Chuck Jackson, with Supervisor Buchanan participating via Zoom. Park representatives highlighted visitor statistics, noting Swift Run sees about 1,500 vehicles per day at peak season, Rockfish Gap 2,500, and Front Royal up to 7,000 on peak weekends. During the recent government shutdown, the park lost \$3.5–\$4 million in entrance fees. Overall, the park contributes approximately \$175 million annually to the local economy across the eight counties. A digital, cashless entrance system is now in place, with plans for future local vendors. The park maintains a hiring freeze on permanent staff and has extended the Delaware North contract through 2026–2027. Deferred maintenance at Big Meadows Lodge is estimated at \$4 million, primarily infrastructure and kitchen updates. Discussion included the possibility of park experts supporting local events such as Graves Mountain Lodge Apple Festival and Heritage Day. Mr. Bruce Bowman suggested engaging with the new superintendent, Mr. Tracy Stakely, for potential collaboration.

Building & Zoning Department: Mr. Jamie Wilks, Building Official, acknowledged, and thanked Supervisor Dawson and Chairman Jackson for their service and contributions. Board materials included the DEQ report, permits issued, permit inspection report, and the Planning & Zoning Administrator's report. The code update cycle is currently in process. The Building Official announced the successful launch of the new citizen portal, which allows for online payments and public record searches; the system integrates with the Treasurer's office and the Tyler-Munis system, with special recognition given to Information Technology staff for their significant efforts in completing the project. The Building Official updates included the announcement that the Planning & Zoning Administrator has completed and passed all exams to become a fully certified zoning administrator, with upcoming exams scheduled for one of the permit technicians and an inspector. An update was provided on the NFIP, which was temporarily reauthorized until January 30th. For the previous month, the Building Official reported sixty-three permits issued, three hundred forty-five inspections conducted, and one new dwelling approved.

There was further discussion regarding the wide range of staff certifications in the Building & Zoning office and the response time for inspections. There was also discussion regarding the statistics for permits and inspections remaining steady.

Information Technology: Mr. Alan Berry, Information Technology Director, thanked the Building Department for the ongoing Tyler-Munis-related work and collaboration. Resident access through Tyler is fully released, online payments are processing successfully. Server hardware refresh processors are expected for delivery. IT is reviewing Magna5 renewals line by line in preparation for the upcoming budget cycle, which will also include a hardware refresh plan to address end-of-life equipment in a cost-effective manner. Updates to existing Tyler-Munis ERP modules are underway and being implemented gradually to avoid system disruptions. Once new server processors are installed, IT plans to begin revitalizing the Laserfiche project to expand access to additional employees. The monthly ticket report was provided, and departments were reminded to utilize the IT ticketing system, as consistent use greatly improves tracking and support efficiency.

Economic Development & Tourism: Mrs. Tracey Gardner, Economic Development & Tourism Director, echoed previous remarks thanking Supervisor Dawson and Chairman Jackson and commended the long-standing camaraderie and professionalism of the Board. An update was provided on a new regional brochure created by communities surrounding the park to promote local destinations and direct visitors to individual websites, with copies distributed. The Economic Development & Tourism Director reported that the recent parade was successful despite cold weather and thanked community members, volunteers, public safety departments, and partners for their support. Additional updates included the inaugural tourism committee meeting held December 4th, expanded outreach of grant opportunities to farmers and local businesses, strong engagement with a Blue Ridge Outdoors digital advertisement, and ongoing site readiness, economic development, and preliminary development review committee activities. The Economic Development & Tourism Director also reported on small business support sessions with the Central Virginia Partnership, continued weekly promotion of community events through the county tourism page, participation in a food council meeting, ongoing regional workforce promotion, and an upcoming briefing from the Virginia Economic Development Partnership regarding the administration transition.

Economic Development Committee: Supervisor Jewett, Economic Development Committee Chairman, reported that the Economic Development Committee met just before Thanksgiving for its final meeting of the year. Preparations are underway for the annual year-end report and the strategic plan for the coming year, which will be presented to the Board of Supervisors in mid to late January. Supervisor Jewett noted that significant progress was made this year and that additional initiatives and activities are planned for the upcoming year.

Zoning: Mr. Allen Nicholls, Planning & Zoning Administrator, reported that work continues in the Planning and Zoning Department, with nine open notices of violation currently under review, four of which have been escalated to the County Attorney. Before the Planning Commission, there are two pending special use permit applications, one rezoning application, an anticipated larger rezoning request in the next cycle, and one upcoming text amendment. There are six open subdivision applications, primarily single-lot requests, and six active site plans, with an additional submission under review for RSA's expansion. The Board of Zoning Appeals has two cases scheduled for December, and staff continues to advance efforts toward a fully digital workflow.

Chairman Jackson opened the floor for public comment.

Emmett Aylor: Mr. Emmett Aylor stated that he lives on Maple Drive and works at Cardinal Home Center and wished to raise a safety concern regarding the Route 29 signal at Maple Drive. Mr. Emmett Aylor noted that there is currently no safe way to cross the intersection on foot or by bicycle, and that the signal timing does not allow sufficient time to cross. Mr. Emmett Aylor explained that he does not have a car and must rely on family for transportation due to these conditions. Mr. Emmett Aylor also expressed concern about increased traffic, including trailers from Madison Wood, further impacting safety in the area, and asked whether the County could explore potential solutions such as improved signal detection for pedestrians or bicycles or other traffic control measures to improve safety.

With there being no further public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

2. Approve Minutes: 11/25/2025 & 12/03/2025
3. Supplemental Appropriation #17 – FY26 Donations

Chairman Jackson reviewed the consent agenda items.

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

4. VDOT Quarterly Presentation – Resident Engineer, Carrie Shephard

Ms. Carrie Shephard, VDOT Resident Engineer, provided VDOT's quarterly presentation. Ms. Carrie Shephard noted the Pratts project still progressing toward design approval and remaining on target for an anticipated advertisement date of winter 2027, while Rural Rustic projects are paused for the winter season and Walker's Mill is expected to be completed in the spring. Several construction projects were reviewed, including the Route 707 Pine Hill Road bridge replacement, which passed final inspection last week and is expected to be completed ahead of schedule prior to December 23rd; the Route 656 Courtney Hollow Lane structure replacement, which is open to traffic pending final paving once weather permits; the Route 607 Lillard's Ford Road pipe replacement, delayed due to weather but anticipated to be completed by December 1th; and the Route 641 Weaver Hollow Road washout repair from Hurricane Helene, where the road is open and final concrete work will be completed when weather allows, requiring a temporary closure for curing. Traffic engineering follow-ups included ongoing review of potential one-lane crossing signage on Route 638 Hebron Church Road and confirmation that U-turns at Route 29 and Shelby Road will remain permitted, as no crash pattern related to U-turn movements has been identified.

Chairman Jackson mentioned VDOT may be at the Swinging Bridge in February.

Ms. Carrie Shephard agreed, mentioning significant progress on the bridge removal project, noting that three property owner agreements (rights of entry) are required to proceed. One agreement has been secured, a second is expected to be returned within the next few weeks, and the remaining agreement is anticipated following coordination with the new owner of the Dixon property. With ownership changes addressed and cooperation confirmed, staff's goal is to schedule the bridge removal for February, weather permitting, with the work expected to take approximately one week to complete.

Vice-Chairman Yowell mentioned that Mr. Emmett Aylor reached out to a former land use engineer with VDOT, who suggest Mr. Emmett Aylor reach out to the Board of Supervisors and in turn, the Board would pass it along to VDOT. Vice-Chairman Yowell inquired about the process VDOT will go through to evaluate the concerns with the intersection.

Ms. Carrie Shephard acknowledged the need for improved pedestrian and bicycle accommodations to cross Route 29 at the Maple Drive/Oak Park Road and McDonald's area. It was stated that Ms. Carrie Shephard would coordinate with the Traffic Engineering Department to review current signal timing and cycle lengths as an initial step. Any additional improvements, such as pedestrian countdown signals or other crossing infrastructure, would require further evaluation and identification of potential funding sources. Ms. Carrie Shephard indicated that the first priority would be assessing whether adjustments to existing signal timings can better accommodate pedestrian movements across the roadway.

PUBLIC HEARING

None.

OLD BUSINESS

5. Committee/Board Update – Deputy Clerk
 - a. Planning Commission

Chairman Jackson abstained from the Planning Commission vacancy discussion.

The Deputy Clerk reported that with Mr. Mike Snider's election to the Board of Supervisors, one position on the Planning Commission will become vacant upon his transition. Additionally, Mr. James Graves' term expires at the end of January, and he has indicated he does not wish to serve another term, creating a second vacancy. Staff advertised for applications to fill these two positions and have received submissions, which are included in the board packet with addresses redacted. The Board was asked to provide direction on the next steps for appointments.

Vice-Chairman Yowell inquired if the deadline had passed for receiving additional applications.

The Deputy Clerk agreed.

Vice-Chairman Yowell noted that six applications for the upcoming Planning Commission vacancies were included in the packet. It was suggested that interviews for the candidates be conducted in a closed session during the first regular meeting on January 13th. Following the

interviews, the Board would return to open session to make appointment decisions. Appointees would begin their terms at the first Planning Commission meeting in February, while the current terms expire on January 31st.

The Board agreed as well as the Board of Supervisor Elects that were in attendance.

NEW BUSINESS

6. FY27 Budget Calendar –Finance Director

The Finance Director presented the draft Fiscal Year 2027 (FY27) Budget Calendar for Board consideration and adoption. The calendar outlines the following key dates and processes: adoption of the preliminary calendar tonight; distribution of budget request instructions to department heads and outside agencies on December 15th, with department submissions due by January 9th; internal meetings with departments and outside agencies from January 12th through February 13th to review requests and discuss variances; school budget public hearing scheduled for February 9th, with draft budget submission to the County by February 10th; budget work sessions scheduled for February 12th, 19th, and 26th; a potential internal school work session on March 18th with an updated draft to the County on March 19th; additional County work sessions on March 5th, 12th, and 19th to discuss revenue projections, capital improvements, department and outside agency budgets, and administrative fees; a public hearing on March 31st for 2026 tax rates and administrative fees; final budget public hearing and adoption scheduled for April 14th; and budget appropriation at the board level on May 26th. The proposed schedule includes six budget work sessions, reflecting the reduced complexity compared to last year's seven sessions. Staff confirmed coordination on the calendar and recommended adoption.

There was further discussion regarding the Schools' proposed budget dates and the potential of meeting with the school before the budget sessions. After further discussion, the Board directed staff to schedule a joint meeting with the Chairman & Vice-Chairman of each Board and staff to discuss the budget before the work sessions.

Vice-Chairman Yowell made a motion to approve the FY27 Budget Calendar as presented, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

7. Letter of Support Requested by Virginia Association of Area Agencies on Aging and Encompass Community Supports – Deputy County Administrator

The Deputy County Administrator presented a request from the Virginia Association of Area Agencies on Aging (VAAAA) for a letter of support endorsing their \$10 million funding request from the state government. The Deputy County Administrator indicated there are no anticipated negative impacts from providing the support, particularly given the demographics of the community, and recommended the Board approve the letter.

Vice-Chairman Yowell made a motion to authorize the Chairman to sign the Letter of Support requested by Virginia Association of Area Agencies on Aging and Encompass Community

Supports, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

8. Recognition as a Distinct Tourism Region - Economic Development & Tourism Director
 - a. Resolution #2025-24

RESOLUTION # 2025-24

A RESOLUTION REQUESTING RECOGNITION OF VIRGINIA'S PIEDMONT AS A DISTINCT TOURISM REGION

WHEREAS, the Virginia Tourism Corporation (VTC) currently places Madison County within the Central Virginia tourism region, alongside more urbanized areas that do not reflect Madison's rural character or tourism strengths; and

WHEREAS, Madison County shares strong tourism, cultural, and economic ties with neighboring counties such as Rappahannock, Culpeper, Orange, Greene, Fauquier, Albemarle, Nelson and others through GO Virginia Region 9; and

WHEREAS, this region is defined by shared assets including scenic landscapes, historic towns, wineries, breweries, outdoor recreation, and proximity to the Blue Ridge Mountains and Shenandoah National Park - creating a cohesive and authentic visitor experience; and

WHEREAS, Madison and its regional partners already collaborate on tourism initiatives, including wine marketing, agritourism, and outdoor recreation, demonstrating a unified tourism identity; and

WHEREAS, recognizing this area as a distinct tourism region - Virginia's Piedmont would allow for more effective marketing, targeted investment, and a stronger brand that reflects the region's unique character; now, therefore, be it

RESOLVED by the Madison County Board of Supervisors this ____ day of December 2025, That the Board of Supervisors, in partnership with its GO Virginia Region 9 neighbors, respectfully requests that the Virginia Tourism Corporation formally recognize Virginia's Piedmont as an independent tourism region.

The Economic Development & Tourism Director explained a proposed resolution to support regional branding as the “Virginia Piedmont” to better align with local identity and funding opportunities. Currently, Virginia Tourism categorizes the area under Central Virginia (Richmond), limiting local visibility in marketing materials and travel guides. Adopting the “Virginia Piedmont” designation would resonate more with the local community and coincide with the Go Virginia region, which is the source of grant funding. The resolution is intended to show unified support among local entities, as Virginia Tourism is not making changes to its existing marketing materials.

Vice-Chairman Yowell inquired if all Counties included were in agreement.

The Economic Development & Tourism Director agreed.

Supervisor Buchanan made a motion to approve Resolution #2025-24, seconded by Vice-Chairman Yowell. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

9. RSA Policy & Procedure Staff Recommendations – Planning & Zoning Administrator

The Planning & Zoning Administrator addressed the Board regarding challenges in Madison County’s water and sewer system management amid increasing development pressures, particularly along Route 29 and in the Town of Madison. The Planning & Zoning Administrator noted that critical information, policies, and long-term planning tools are outdated, inconsistent, or unavailable, including hydraulic models, service area boundaries, and EDU allocation processes. These gaps hinder growth planning, public health protection, and economic development. The Planning & Zoning Administrator recommended the Board direct the Rapidan Service Authority to adopt uniform connection standards, publish service area boundaries, update hydraulic models, identify a feasible wastewater outfall, and implement a transparent EDU acquisition and reserve policy to ensure coordinated, predictable, and publicly accountable infrastructure planning.

Supervisor Jewett emphasized two critical concerns: first, clarifying the administrative process to move the water and sewer plan into the approval pipeline; and second, addressing longstanding issues with sewer capacity, tap allocations, and the potential impacts of the RSA expansion. Supervisor Jewett estimated the proposed plan could require 335–350 new EDUs, potentially straining public infrastructure, services, and finances, and cautioned that unchecked development could disproportionately benefit developers while burdening taxpayers. Supervisor Jewett stressed the need for a balanced approach to housing, economic development, and infrastructure planning, including evaluating private system redevelopment in resettlement areas and ensuring policies protect the county’s character and fiscal stability.

Vice-Chairman Yowell sought clarification on staff’s recommendation that the Board provide formal direction to the RSA, noting uncertainty about technical items such as sewer connection standards, hydraulic profiles, and approval processes. Vice-Chairman Yowell questioned whether the county would need to engage an engineer to help develop and present these standards to the RSA.

The Planning & Zoning Administrator emphasized the desire for greater collaboration and cooperation with RSA in planning efforts. The Planning & Zoning Administrator stressed that coordinated planning, rather than jurisdictional conflict, is necessary to align RSA actions with the county’s economic development goals and overall responsibility to the community.

Chairman Jackson suggested that the most effective next step would be to convene a properly advertised joint meeting involving county staff, selected Board members, and RSA representatives to review outstanding issues collaboratively. The purpose of the meeting would be to identify what documents, data, and policies currently exist, what is missing, and to work toward an agreement on EDU allocation and availability policies. Chairman Jackson emphasized the need for direct communication and cooperation to begin resolving issues and making measurable progress in a timely manner.

Mr. Sean Gregg, Assistant County Attorney, suggested an alternative approach whereby Board members and staff would compile their concerns and submit them to the County Attorney or the Assistant County Attorney for direct communication with RSA counsel. The speaker noted this method could clarify whether perceived issues already have solutions, potentially streamline progress, and reduce the need for multiple publicly advertised meetings, with policy matters to be addressed later if necessary.

Chairman Jackson mentioned that the Planning & Zoning Administrator submitted a FOIA request and inquired if it had been satisfied.

The Planning & Zoning Administrator recommended that conducting discussions publicly would better promote transparency and public trust. An update was also provided on the FOIA request, noting that a response was received within the five-day period requesting an additional seven days as permitted by statute, but that no documents responsive to the request had been received at the time of the meeting.

Chairman Jackson asked whether the RSA staff and Board if they were receptive to holding a meeting with County representatives to review the identified issues, walk through the outstanding documents, and clarify responsibilities and next steps.

Mr. Troy Coppage, a Madison Representative on the RSA Board and Vice-Chairman, agreed that it was a place to start.

Mr. Mark Johnson, the RSA Board Chairman, stated that RSA is ready and willing to meet with Madison County officials to address the issues raised, emphasizing a collaborative, non-adversarial approach. Mr. Mark Johnson expressed that legal action was unnecessary at this stage, and reaffirmed that RSA serves the interests of both Madison and Orange counties, has no independent agenda, and is committed to working together to resolve concerns through open discussion and cooperation.

Vice-Chairman Yowell asked RSA representatives whether they agreed that the issues raised by the Planning & Zoning Administrator regarding water and sewer planning, capacity, and policy are matters the county must address moving forward, seeking confirmation of shared understanding and acknowledgment of their importance.

Mr. Tim Clemons, RSA General Manager, responded that RSA acknowledged the importance of the issues raised and has been working on them for several years. Mr. Tim Clemons clarified that RSA does not sell or pre-sell EDUs unless a project has first been approved by the Board of

Supervisors, stating that project approval rests with the county. Mr. Tim Clemons noted that while development pressure exists, RSA's role is to provide service only when capacity allows and county approval is granted. Mr. Tim Clemons also explained that the sewer plant expansion has been in progress for several years, is partially grant-funded, and requires EDU sales to ensure that growth pays for growth rather than placing the financial burden on existing customers.

Mr. Pete Elliott, a Madison Representative on the RSA Board, stated that misinformation has contributed to confusion surrounding the sewer system and emphasized the need to align discussions with verified facts. Mr. Pete Elliott supported holding a joint meeting to allow RSA staff to clarify system operations, noting that certain infrastructure components cannot be tapped or used as suggested.

Chairman Jackson supported a joint meeting to clarify issues constructively and stressed the need to address them promptly before the 2027 sewer plant completion.

Vice-Chairman Yowell asked the County staff to coordinate a meeting.

There was further discussion regarding the attendance of the meeting. During that discussion, Supervisor Jewett and Vice-Chairman Yowell agreed to attend.

10. December 23, 2025 Meeting – Deputy County Administrator

The Deputy County Administrator noted two items currently on the docket: a change order for Hoover Ridge and a quote to replace the maintenance barn. The Deputy County Administrator recommended addressing these items at the December 23rd meeting rather than waiting until later in January, as the current contractor is nearing project completion and any change order should be processed before demobilization.

After Discussion, the Board agreed to hold the December 23rd meeting.

INFORMATION/CORRESPONDENCE

11. Organizational Meeting – Deputy County Administrator

The Deputy County Administrator informed the Board that per the bylaws, the Board's Organizational meeting would be held on the first business day after January 1st, which was January 2nd at 9:00 a.m.

The Board agreed.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

None.

ADJOURN

With there being no further business to conduct, Vice-Chairman Yowell made a motion to adjourn, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: December 19, 2025.

Attached to the Record:



Resolution #2025-24
(Recognition of VA Pi



Agenda
Board of Supervisors
Tuesday, December 23rd, 2025 at 6:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Scan QR Code to View
Agenda Packet.



Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Consent Agenda

1. Approve Minutes: 12/09/2025
2. Supplemental Appropriation #18 – School Board Request

Special Appearances

Public Hearings

Old Business

3. FY27 Budget Calendar Amendment – Finance Director

New Business

4. 2026 National Burn Awareness Week Proclamation – County Administrator
- ~~5. Topping Committee Fund Request – County Administrator~~
6. Hoover Ridge Park Updates – Deputy County Administrator
 - a. Hoover Ridge Maintenance Building Proposal
 - i. Supplemental Appropriation #19
 - b. Outdoor Recreation Center Change Order
 - i. Supplemental Appropriation #20

Discussion

Information/Correspondence

7. Organizational Meeting Time & Date – County Administrator
8. [Silviculture Public Hearing on January 13, 2026](#)

Public Comment

Closed Session

- 2.2-3711(A)(1) For Personnel

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS' MEETING

Date: 6:00 PM — Tuesday, December 23, 2025

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #49 — December 23rd

At a regular meeting of the Board of Supervisors on Tuesday, December 23rd at 6:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chairman
Carty Yowell, Vice-Chairman
Jud Buchanan, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Brian Gordon, Deputy County Administrator
Hannon Wright, County Attorney
Kimberly Turner, Deputy Clerk

ABSENT: None.

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order. Chairman Jackson stated he would like to start with the Pledge of Allegiance and follow with a moment of silence.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised the following amendment to the agenda:

- Removing item, “5. Topping Committee Fund Request” from the agenda due to the Topping Committee meeting scheduled for today being cancelled.
- Adding item, “8. Silviculture Public Hearing on January 13, 2026” under “information and correspondence”.

The County Administrator clarified that the Topping Committee's meeting was delayed, allowing time to receive more quotes and will return to the agenda in either January or February.

Supervisor Dawson made a motion to approve the agenda as amended, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward; the public comment opportunity was closed.

CONSENT AGENDA

1. Approve Minutes: 12/09/2025
2. Supplemental Appropriation #18 – School Board Request

Chairman Jackson introduced the consent agenda, including minutes from December 9, 2025, and a supplemental appropriation of \$39,600 from the School Board.

Vice-Chairman Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

SPECIAL APPEARANCES

None.

PUBLIC HEARING

None.

OLD BUSINESS

3. FY27 Budget Calendar Amendment – Finance Director

The County Administrator mentioned that this item was revisited under Old Business for clarification only, with no action required. The County Administrator clarified that the public hearings for the budget, tax rates, and administrative fees would be conducted during the same meeting on April 7th. Unlike last year, which was a reassessment year requiring separate hearings. The dates remain unchanged; this clarification was provided for the record.

NEW BUSINESS

4. 2026 National Burn Awareness Week Proclamation – County Administrator

The County Administrator explained that agencies periodically request proclamations for awareness or recognition purposes, noting that similar requests have been approved by the Board in prior years. A request was presented to recognize February 1–7, 2026, as National Burn Awareness Week, intended to promote public safety and awareness regarding burn-related injuries.

Proclamation

National Burn Awareness Week (#NBAW), February 1 – 7, 2026

WHEREAS, burn injuries continue to be one of the leading causes of accidental death and injury in our Nation, where tragically, children, the elderly, and the disabled are especially vulnerable to burn injuries, and almost one-third of all burn injuries occur in children under the age of 15; and

WHEREAS, in the United States, the CDC reports that 398,000 people received medical care for burn injuries in 2021, with 252,000 deaths from injuries related to hot objects or substances (e.g., contact burns); and

WHEREAS, compared to the overall population, children under five were 2.0 times as likely to be seen for burn injuries at a hospital emergency department. Young adults from 20 to 29 had 1.4 times the risk, and those in the 30-39 age group had 1.3 times the risk of the general population; and

WHEREAS, the primary causes of injury include fire-flame, scalds, contact with hot objects, and electrical and chemicals. Many injuries occur in the workplace. Today, 96.8% of those who suffer burn injuries will survive. Unfortunately, many of those survivors will sustain serious scarring, life-long physical disabilities, adjustment difficulties; and

WHEREAS, National Burn Awareness Week, an initiative of the American Burn Association, is a coming together of burn, fire, and life safety educators to make the public aware of the frequency, devastation, and causes of burn injury as well as consistent and authoritative measures to prevent these injuries and how to best care for those who are injured; and

WHEREAS, the theme for 2026 National Burn Awareness Week is “Burn Prevention Where You Live, Work, and Play – Preventing Burns in the Workplace”, where a common risk of injury exists from fire injury in the workplace; and

WHEREAS, significant research and medical advances have dramatically improved burn care and treatment, aided rehabilitation, shortened hospital stays, and increased burn survival rates. Aftercare support for the physical and emotional effects of burns has also played a key role in the successful reintegration of burn survivors into our communities. Furthermore, burn safety education and prevention efforts continue to reduce the number of people who suffer burns each year; and

WHEREAS, many people devote their lives and careers to treating, caring for, supporting, and rehabilitating burn injury survivors, including those performing vital work in burn research and development. Dedicated firefighters risk their own lives every day to protect others, as well as burn foundations and other life safety professionals who promote burn injury awareness and prevention.

NOW, THEREFORE, the Madison County Board of Supervisors hereby proclaim the week of February 1st through February 7th, 2026, as National Burn Awareness Week.

Vice-Chairman Yowell made a motion to adopt the 2026 National Burn Awareness Week Proclamation, seconded by Supervisor Jewett. ***Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).***

5. ~~Topping Committee Fund Request—County Administrator~~

This item was removed from the agenda.

6. Hoover Ridge Park Updates – Deputy County Administrator

- a. Hoover Ridge Maintenance Building Proposal
 - i. Supplemental Appropriation #19

The Deputy County Administrator reviewed the circumstances following the collapse of the Red Barn last winter and the subsequent efforts to replace it. An initial bid received last summer totaled \$849,000, after which staff explored alternative approaches and ultimately withdrew the bid due to inconsistencies. Staff then identified a cooperative procurement mechanism through Louisa County with Loudin Building Systems, permissible under both the County's procurement policy and State Code for projects up to \$500,000. A quote was presented for \$407,000 for a 60-by-70-foot structure with a 15-foot eave height, aprons at all six doors, and a \$30,000 allowance for groundwork. The Deputy County Administrator noted they were available to answer questions prior to discussion of the appropriation.

The Deputy County Administrator reported that following final acceptance and closeout of the radio system project, \$320,000 in unused bond proceeds remained and are proposed to be reallocated to the Red Barn replacement project, along with an additional \$26,100 in supplemental funding. Warranty proceeds were already deposited in the account, net of prior expenditures for demolition and related work. After applying the \$407,000 building cost and including a modest contingency, the total project funding stands at approximately \$425,000.

The County Administrator mentioned that Vice-Chairman Yowell notice a typo in the narrative description of the project in the agenda packet and confirmed that the quote was for \$407,000.

There was discussion regarding the language for the potential motions.

Vice-Chairman Yowell made a motion to authorize the County Administrator to enter in a contract with Loudin Building Systems aligned with the proposal that is dated December 4, 2025, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Chairman Jackson asked the Board to take action on Supplemental Appropriation #19.

The County Administrator clarified that the recommended total project cost is \$425,000 to allow for contingency. The amount shown as \$346,798 reflects only the new funding, as approximately \$78,900 in insurance proceeds was previously recognized and already allocated to the Hoover Ridge maintenance building project when received.

Supervisor Dawson made a motion to approve the Supplemental Appropriation #19, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

- b. Outdoor Recreation Center Change Order
 - i. Supplemental Appropriation #20

The Deputy County Administrator reported that additional work was identified at the Outdoor Recreation Center's playground, including installation of a hard, permeable perimeter surface,

selection of concrete for long-term durability, grade adjustments to adjacent green areas, completion of the connecting sidewalk, and installation of necessary electrical conduit. The change order also includes a perimeter fence around the stormwater pond for safety. The Parks and Recreation received a \$267,500 donation from the former Volunteer Rescue Squad, which will fully fund the change order in the amount of approximately \$147,309.68.

Vice-Chairman Yowell clarified that the items discussed were included in the overall project plans but were being completed at this time to take advantage of the opportunity and address them in a more timely and efficient manner.

The Deputy County Administrator agreed and noted that donations have been received more quickly than anticipated, with a significant amount raised over the past two months.

The County Administrator mentioned that the donation check was received and provided to the Treasurer.

Vice-Chairman Yowell made a motion to approve change order #3 with Walls Construction, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Chairman Jackson asked the Board to take action on Supplemental Appropriation #20.

Supervisor Dawson made a motion to approve the Supplemental Appropriation #20 seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

DISCUSSION

Supervisor Jewett expressed sincere appreciation for the opportunity to serve over the past four years alongside Chairman Jackson and Supervisor Dawson and commended their leadership, integrity, and commitment, noting their talent and contributions to the County.

Vice-Chairman Yowell echoed appreciation for the leadership and service of Supervisor Dawson and Chairman Jackson, highlighting Chairman Jackson's positive impact on the County over the past 12 years and Supervisor Dawson's responsiveness to constituents. Vice-Chairman Yowell encouraged them to remain engaged with the community.

INFORMATION/CORRESPONDENCE

7. Organizational Meeting Time & Date – County Administrator

The County Administrator reminded the Board that the organizational meeting will be held on Friday, January 2nd, at 9:00 a.m. Supervisors and Supervisor-Elects were advised that the County Attorney would preside as parliamentarian, and they will discuss updated organizational documents, including the Code of Ethics and Bylaws, which will be distributed in advance. Board members were encouraged to review the materials and direct any questions to staff prior to the meeting.

8. Silviculture Public Hearing on January 13, 2026

The County Administrator explained that, following discussion with the Commissioner of Revenue and County Attorney and review of the prior citizen request regarding tax exemptions for certain equipment, it was recommended to forego the originally scheduled January 13th public hearing. Instead, the matter can be addressed during the regular public hearing for tax rates on April 7th, allowing for public comment and proper notification to the citizen who requested the exemption.

The Board agreed to forego the January 13th public hearing and handle silviculture at the April 7th public hearing.

PUBLIC COMMENT

Chairman Jackson opened the floor for public comment. With there being no public comment, the public comment opportunity was closed.

CLOSED SESSION

2.2-3711(A)(1) For Personnel

Vice-Chairman Yowell made a motion to convene in closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for personnel, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to re-convene in open session, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Vice-Chairman Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1) and that was identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

As a result of the closed session, the Board did not take further action.

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Buchanan. *Aye: Jackson, Yowell, Buchanan, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: (0).*

Carty Yowell, Chairman
Madison County Board of Supervisors

Jonathon Weakley, County Administrator & Clerk
Adopted on: January 13, 2025.