

STANDARDS FOR PLATS/OTHER DRAWINGS

Paper/Size:

1. Plats and other drawings shall be inscribed on either translucent or opaque paper, polyester, or linen.
2. The background quality for opaque paper shall be: a. Uniformly white, b. Smooth in finish, c. Unglazed, and d. Free of visible watermarks or background logos.
3. The size for plats and other drawings shall be: a. No smaller than 8-1/2 x 11 inches, and b. No larger than 18 x 24 inches.
4. Only the original or first generation unreduced black-line or blue-line copy of the original plat or other drawing that meets the standards provided in this section, 17VAC15-61-30.B., and 17VAC15-61-40.B. and has the original wet or electronically printed stamp and the original signature of the preparer shall be accepted for recordation.

Inscriptions:

1. Inscriptions shall be in ink or electrostatic process that produces a permanent image.
2. Color of original inscription shall be black or dark blue.
3. All inscriptions shall be: a. Solid, where "solid" means the lines forming each letter do not have blank or light spots; b. Dense, where "dense" means each letter or line is dark; c. Uniform, where "uniform" means the entire letter or line is the same darkness; d. Sharp, where "sharp" means the demarcation between each letter or line and the background is abrupt; and e. Unglazed, where "unglazed" means inscriptions are nonreflective.
4. Lettering shall be no smaller than .09 inch (2.29 millimeters).
5. All signatures shall be: a. Original, and b. In dark blue or black ink.
6. No ghost lines shall be used.
7. All shading and screening shall be eliminated over written data.

Format:

1. Margins shall be no smaller than 1/4 inch on all edges.
2. All plats shall be single sided.
3. All pages of a multi-sheet plat shall be the same size.