

OWNER (Acting as Contractor) – AFFIDAVIT

- BUILDING MECHANICAL
 PLUMBING ELECTRICAL
 FUEL GAS OTHER _____

I _____ of (address) _____ affirm that I am the owner of a certain tract or parcel of land located at _____ in the County of Madison and that I have applied for a construction permit to erect a structure on said land or repair or improve an existing structure on said land.

I affirm that I am aware of the provisions of Title 54.1, Chapter 11, Code of Virginia that requires a contractor to be properly licensed before he may bid or undertake contracting work of \$1,000 or more. I further certify that I am familiar with the responsibilities of an awarding authority specified in Section 54.1-1111 of the Code which prohibits any awarding authority from issuing permits or allowing the issuance of such permits to any contractor not properly licensed under the provisions of the Code, and that to do so would constitute the commission of a Class 3 misdemeanor.

I affirm that I understand that a contractor must be licensed as a **Class C** contractor for any job of \$1,000 or more, but less than \$10,000; that a contractor must be licensed as a **Class B** contractor for any job of \$10,000 or more but less than \$120,000; and that a contractor must be licensed as a **Class A** contractor for any job of \$120,000 or more.

I hereby certify that I have read and examined this application and know the same to be true and correct, that I will comply with all laws and ordinances governing the work performed under this construction permit and that the granting of a permit does not permit the violation or cancellation of any other state or local law regulating construction or the performance of construction.

 Signature of Owner Print Name Date

CONTRACTOR – AFFIDAVIT

- BUILDING MECHANICAL
 PLUMBING ELECTRICAL
 FUEL GAS OTHER _____

LICENSE # _____

I _____ of (address) _____ affirm that I have entered into a contract with (name and address of owner) _____ and that I have applied for a construction permit to erect a structure or repair or improve an existing structure on said land known as (site address) _____.

I affirm that I am aware of the provisions of Title 54.1, Chapter 11, Code of Virginia that requires a contractor to be properly licensed before he may bid or undertake contracting work of \$1,000 or more. I further certify that I am familiar with the responsibilities of an awarding authority specified in Section 54.1-1111 of the Code which prohibits any awarding authority from issuing permits or allowing the issuance of such permits to any contractor not properly licensed under the provisions of the Code, and that to do so would constitute the commission of a Class 3 misdemeanor.

I affirm that I understand that a contractor must be licensed as follows (please indicate your class); / _____ **Class C** contractor for any job of \$1,000 or more, but less than \$10,000 - _____ **Class B** contractor for any job of \$10,000 or more but less than \$120,000; and _____ **Class A** contractor for any job of \$120,000 or more.

I affirm that I am duly licensed under the terms of Title 54.1, Chapter 11, Code of Virginia to carry out or superintend this work; OR I am not subject to licensure as a contractor, subcontractor, or owner-developer pursuant to such title. I affirm that I have paid in full any license fees required so as to qualify me to bid upon or contract for the work for which this permit has been applied.

I hereby certify that I have read and examined this application and know the same to be true and correct, that I will comply with all laws and ordinances governing the work performed under this construction permit and that the granting of a permit does not permit the violation or cancellation of any other state or local law regulating construction or the performance of construction.

 Signature of Contractor Print Name Date

For any owner who wishes to act as their own contractor
Please circle the exemption you are claiming or using
(54.1-1101 exemptions)

1. Any governmental agency performing work with its own forces;
2. Work bid upon or undertaken for the armed services of the United States under the Armed Services Procurement Act;
3. Work bid upon or undertaken for the United States government on land under the exclusive jurisdiction of the federal government either by statute or deed of cession;
4. Work bid upon or undertaken for the Department of Transportation on the construction, reconstruction, repair or improvement of any highway or bridge;
5. Any other persons who may be specifically excluded by other laws but only to such an extent as such laws provide;
6. Any material supplier who renders advice concerning use of products sold and who does not provide construction or installation services;
7. Any person who performs or supervises the construction, removal, repair or improvement of no more than one primary residence owned by him and for his own use during any 24-month period;
8. Any person who performs or supervises the construction, removal, repair or improvement of a house upon his own real property as a bona fide gift to a member of his immediate family provided such member lives in the house. For purposes of this section, "immediate family" includes one's mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law and father-in-law;
9. Any person who performs or supervises the repair or improvement of industrial or manufacturing facilities, or a commercial or retail building, for his own use;
10. Any person who performs or supervises the repair or improvement of residential dwelling units owned by him that are subject to the Virginia Residential Landlord and Tenant Act (§ [55.1-1200](#) et seq.);
11. Any owner-developer, provided that any third-party purchaser is made a third-party beneficiary to the contract between the owner-developer and a licensed contractor whereby the contractor's obligation to perform the contract extends to both the owner-developer and the third party;
12. Work undertaken by students as part of a career and technical education project as defined in § [22.1-228](#) established by any school board in accordance with Article 5 (§ [22.1-228](#) et seq.) of Chapter 13 of Title 22.1 for the construction of portable classrooms or single family homes;
13. Any person who performs the removal of building detritus or provides janitorial, cleaning, or sanitizing services incidental to the construction, removal, repair, or improvement of real property;
14. Any person who is performing work directly under the supervision of a licensed contractor and is (i) a student in good standing and enrolled in a public or private institution of higher education, (ii) a student enrolled in a career training or technical education program, or (iii) an apprentice as defined in § [40.1-120](#); and
15. Work undertaken by a person providing construction, remodeling, repair, improvement, removal, or demolition valued at \$5,000 or less per project on behalf of a properly licensed contractor, provided that such contractor holds a valid license in the (i) residential building, (ii) commercial building, or (iii) home improvement building contractor classification. However, any construction services that require an individual license or certification shall be rendered only by an individual licensed or certified in accordance with this chapter.