

Madison County Building Inspection Department

414 N. Main St, Madison VA 22727; Phone: (540) 948-6102

Manufactured Home Building Permit Info & Data Sheet

All Manufactured Homes installed, moved or relocated in Madison County must comply with the following regulations:

- The Madison County Zoning Ordinance
- The Virginia Uniform Statewide Building Code (USBC) & the Virginia Manufactured Home Safety Regulations
- 24 CFR 3285 Model Manufactured Home Installation Standards
- The manufacturers installation manual
- The Madison County Floodplain Management Ordinance and the FEMA-NFIP regulations, if the home is to be placed in a flood zone (SFHA)

Unit Info

Make-model of unit (s)	
Number of units	
Length of unit (s)	
Width of unit (s)	
Exterior HUD Label Number (s)	

To obtain a Building Permit the following info & construction documents must be submitted:

1. A Madison County Zoning Permit.
2. A footing-foundation-pier layout plan (size & spacing of piers must be labeled).
3. An anchor or tie down plan (listing or showing the spacing of the tie-downs or anchors).
4. If the manufactured home is to be placed in a flood zone (SFHA), the proposed elevation of the lowest floor must be listed or labeled and a Flood Zone Development Permit must be signed.
In addition, prior to a Final Inspection and a Certificate of Occupancy being issued, an Elevation Certificate must be submitted (for review and approval) to the Building Inspection Department.
5. All steps, stairs, handrails, guards and decks must be USBC approved. All decks require plans showing the construction details (landings up to 5'x5' do not require plans).
6. Prior to a Final Inspection and a Certificate of Occupancy being issued, documentation from the Virginia Department of Health must be submitted to ensure an approved well and sewage disposal (septic) system is installed. An operational permit or SAP determination from the Virginia Department of Health will meet this requirement.
7. Per the Code of Virginia (§ 36-99.8) Approved skirting (or equivalent) shall be installed around the perimeter of the manufactured home.