

Madison County Electoral Board

Minutes of the Madison County Electoral Board (EB) Meeting

25 August 2022 at 1:00 p.m.

General Registrar's Office, 414 N. Main St., Madison, VA

- **Call to Order:** Chair Leri Thomas, called the meeting to order at 1:00 p.m.
- **Attendees:** Chair, Leri Thomas; Vice-Chair, Jim Smith; Secretary, Annette Hyde; Madison County Registrar, Lauren Eanes; Observers, Clarissa Berry (Madison County Commonwealth's Attorney), Larry Christensen and Kathleen Hoffman
- **Approve/Modify Agenda**
 - Ms. Hyde said she had three agenda modifications. The first was to approve moving Ms. Berry's presentation to after the 20 July 2022 Minutes were approved and signed.
 - The second was to take out determining the number of ballots for the General Election and put in discussion of the new voting laws and ballot design as well as move up Same Day Registration. Ms. Thomas wanted to know the reason, and Ms. Hyde deferred to Ms. Eanes. Ms. Eanes said that the State Board of Elections (SBE) had sent notice at the end of last week that every ballot had to have the name of each polling location on it.
 - The third was to add before discussing the training plan an update on Election Officer (EO) availability for the 11/8 General Election and approve new EOs.
 - The modified Agenda was approved.
- **Approve/Change/Sign Minutes from 20 July 2022**
 - The Minutes were approved and signed by Ms. Hyde.
- **Old Business**
 - Equipment Updates - Ms. Eanes said the two poll printers and the Hart scanner replacement have been delivered as well as replacement batteries.
- **Civics Education Course Presentation**
 - Ms. Berry said she and Mr. Smith had a conversation a few weeks ago about having education available to the public about how county and state governments work. Having people educated and involved in our systems is incredibly important. Ms. Berry has looked at how other jurisdictions do various types of programs. Some localities have academy programs for adults or youth, but she still wants to reach the broadest number of people.

- **New Business**

- Discussion of candidates for the 11/8 ballot
 - Ms. Eanes presented the Ballot Styles Detail Report which she submitted to get the ballot creation process started. It lists the order of the candidates. First, for the 7th Congressional District, Abigail Spanberger is listed as the Democrat, Yesli Vega is listed as the Republican and there is a write-in option.
 - The ballot does note that it is a Special Election for a School Board seat, term ending 12/31/23. There are three candidates who qualified, Damon Myers, Julius Williamson, Jr. and Gregory Martz. The School Board candidates' placement on the ballot is determined by the order in which they filed. The Commonwealth handles the order placement for the federal offices.
- Discussion of new ballot design requirements
 - Ms. Eanes presented the ELECT Advisory she received on 17 August regarding new SBE ballot standards. It stated that all ballots, not just early voting and absentee, must now list the precinct number and name either in the header or footer. Ms. Eanes said she and Mr. Smith attended a meeting in Fredericksburg the week before, and there was no mention of the rule change.
 - Ms. Thomas said a formal letter sent by the EB requesting more information from SBE questioning the rationale, authority and who the decision makers were and to send copies to Sen. Emmett Hanger and Del. Nick Freitas.
- Same Day Voter Registration
 - An SBE webinar is scheduled for Wednesday, 31 August to talk about finalizing the procedures for Same Day Voter Registration. This will be discussed further at the next meeting on 6 September 2022.
- Schedule Canvass dates and times and discuss provisional ballot meeting process
 - The decision was tabled until the 6 September meeting pending further information from the webinar.
- Finalize Logic & Accuracy Testing dates and times to post
 - The date and time set was Monday, 19 September at 1 p.m.
- Discussion of design and approval of Registrar's office signs for Election Day
 - The sign designs were approved by the EB.
- Update On EO Availability

- Ms. Hyde said she had received notification from 31 EOs so far, 30 who are available for the 8 November election and one who was not. Ms. Hyde said she and Ms. Eanes would reach out to those EOs who had not responded next week.
- Training Plan For 11/8 Election
 - Two training dates were scheduled. The first session will be Monday, 24 October at 5 p.m., and the second will be Tuesday, 25 October at 10 a.m. The location will be in the Administration Building auditorium. Both sessions will last 90 minutes.
 - Ms. Eanes produced a sample of a completed voter registration application that could be laminated and used by the EO handling Same Day Registration (SDR) on Election Day. She said she could put a checklist on the back for reference. The procedure of designating an EO for SDR would be discussed at the training sessions.
- Approval of New EOs
 - The motion to approve Heidi Kulp, Michael Kunz, Carolyn Moore, Richard Reichard and Kathryn Weakley as EOs was made by Ms. Hyde and seconded by Ms. Thomas. All approved.
- **Motion and Vote To Go Into Closed Meeting** to discuss personnel and security matters as provided in the Code of Virginia 2.2-3711. Ms. Thomas made the motion, Ms. Hyde seconded and all approved.
- **Closed Meeting**
- **Reconvene in Open Meeting under Code of Virginia 2.2 - 3712.**
- **Roll Call to Certify Contents of Closed Meeting**
 - Ms. Thomas certified
 - Mr. Smith certified
 - Ms. Hyde certified
- The next EB meeting will be Tuesday, September 6 at 1 p.m.
- **Adjourn**
 - The meeting was adjourned by Ms. Thomas at 4:00 p.m.

Submitted and signed by Annette Hyde, Secretary

Approved by Leri Thomas, Chair and Jim Smith, Vice Chair

