

Madison County Electoral Board

Minutes of the Madison County Electoral Board (EB) Meeting 24 June 2022 at 2:00 p.m.; 414 N. Main St., Madison, VA

- **Call to Order:** Chair Leri Thomas, called the meeting to order at 2:01 p.m.
- **Attendees:** Chair, Leri Thomas; Vice-Chair, Jim Smith; Secretary, Annette Hyde; Madison County Registrar, Lauren Eanes
- **Approve/Modify Agenda**
 - Ms. Hyde said that completing the canvass of the Central Absentee Precinct (CAP) needed to be added. Ms. Thomas replied that it should be put in Old Business. The agenda was then approved.
- **Approve/Change/Sign Minutes from 25 May 2022 and 22 June 2022**
 - Concerning the 25 May 2022 minutes, Ms. Eanes suggested changing the bills (House Bill 927 and Senate Bill 3) that were quoted under the first paragraph of “Discuss Purchase of Voting Equipment and Request EB Approval.” It should read “to be in compliance with Code of Virginia section 24.2 - 667.1 that went into effect July 1, 2021.”
 - Mr. Smith said that the email thread discussing the scanners should be entered as extended remarks.
 - Also concerning the 25 May 2022 minutes, Ms. Eanes said that clarification for the policy of canceling after voter check-in (found on page 18 of “Virginia’s What Ifs”) that was discovered after the meeting should also be included in extended remarks. The minutes were then approved with the corrections and extensions.
 - The minutes from 22 June 2022 were approved without corrections.
- **Old Business**
 - Since Public Comments were left off the agenda, Ms. Eanes asked about whether Public Comments/Questions be put at the beginning or end of each meeting. Ms. Thomas and Ms. Hyde suggested that they be put at the end of the meeting. All board members agreed.
 - Since there were no additional mail-in ballots received, the CAP vote totals were the same as Election Night. Ms. Hyde, the Democratic member and Mr. Smith, the Republican member were read totals by Ms. Thomas. The vote totals were then tallied and compared. All numbers were correct.
 - Ms. Hyde signed the paper ballot reconciliation, and all board members signed the Abstract of Votes to certify the June 21 primary election.

- The last item was a certification checklist. It says that election results, election night, provisional counts and voter turnout entries are accurate and are properly reflected on the State Board of Elections' (SBE) website. The Electoral Board concluded its canvass within seven days. Certified copies of the Abstracts of Votes cast and void ballots will be mailed to SBE. Certified copies are also sent to the Clerk of the Board of Supervisors. The board approved, and Ms. Eanes will sign the checklist.
- **New Business**
 - Suggestions for changes to Election Officer (EO) training
 - Ms. Hyde and Ms. Thomas said that more experienced EOs need training on setting up and taking down voting equipment, so more than one person knows what to do. Also, EOs need to know how to change the tapes on the scanners.
 - Equipment Issues
 - Two precincts had batteries that were showing they were not fully charged. Ms. Eanes said the batteries were five years old in all the machines. Ms. Eanes has ordered them. They will be replaced before the November election.
 - Physical process - picking up and setting up equipment, returning equipment
 - Strategies for recruiting and hiring EOs
 - Suggestions were to send letters to EOs about asking their friends, and posting the need for EOs on board members' social media accounts. Ms. Eanes has gotten great responses when posting on the Registrar's Facebook page.
- **Motion and vote to go into Closed Meeting** to discuss a) choice of voting equipment, b) preservation of records and c) personnel matter as provided in the Code of Virginia 2.2-3711. Ms. Thomas made the motion, Mr. Smith seconded and all approved.
- **Closed Meeting**
- **Reconvene in Open Meeting under Code of Virginia 2.2 - 3712.**
- **Roll Call to Certify Contents of Closed Meeting**
 - Ms. Thomas certified
 - Mr. Smith certified
 - Ms. Hyde certified
- **Vote to approve two Poll Pad print devices for ballots-on-demand.**
 - Mr. Smith made the motion, Ms. Hyde seconded. All approved.

- **Vote to preserve paper copies of the poll books** issued for elections beginning with the June 21 Primary will be stored in a secure location. They will be preserved for two years or for the duration of relevant litigation. Ms. Thomas made the motion, Mr. Hyde seconded. All approved.
- Mr. Smith said that the board needed to remove the motion to table the purchase of the scanner from the May 25 meeting. Mr. Smith made a motion to do that and moved that the Registrar purchase the scanner. Ms. Hyde seconded and all approved.
- The next EB meeting will be Thursday, August 25 at 1 p.m.
- **Adjourn**
 - A motion was made to adjourn by Ms. Thomas and Ms. Hyde seconded. The meeting was adjourned by Ms. Thomas at 3:57 p.m.

Minutes were approved by Chair Leri Thomas, Vice-Chair Jim Smith and signed by Secretary Annette Hyde