

# **MADISON COUNTY, VIRGINIA PERSONNEL POLICIES MANUAL**

## **PRIVACY**

**POLICY NO.**

15.4

**EFFECTIVE:**

01/02/2024

Users shall not assume that any electronic communications are private. The County reserves the right to monitor electronic communications in furtherance of the purposes of this policy. Monitoring, auditing and inspection by the County of any and all information systems may occur at any time, without notice, and without the user's permission, in order to ensure compliance with this and other County policies and guidelines. Users shall have no expectation of privacy when using County information systems. Electronic records are considered public records and may be subject to disclosure under the Freedom of Information Act.