

MADISON COUNTY, VIRGINIA PERSONNEL POLICIES MANUAL

RETIREMENT

POLICY NO.

13.3

EFFECTIVE:

01/02/2024

Eligible employees who are planning to retire from County service shall submit written notification to their Department head at least four months prior to the retirement effective date. The written notice shall be forwarded to the County Administrator's Office.

Retirement benefits are stipulated in the County's retirement plan and outlines in Section 9.2 of this policy.