

# **MADISON COUNTY, VIRGINIA PERSONNEL POLICIES MANUAL**

## **GIFTS AND GRATUITIES TO COUNTY EMPLOYEES**

<b>POLICY NO.</b>	12.2	<b>EFFECTIVE:</b>	01/02/2024
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- A. Employees shall not solicit or accept any money, loan, gift or gratuity, favor or service from a contractor, firm, consultant, individual or others which may relate to County business or services provided, or that reasonably tends to influence the officer or employee in the performance of official duties.
- B. No one seeking employment or promotion to a County position or appointed office shall directly or indirectly give any money, service or other item to any person in connection with his/her appointment or proposed appointment.
- C. Employees are not prohibited from accepting occasional social courtesies which promote good public relations for the County, or gifts of food which can be shared by all employees or those within a given work area. Employees shall not accept gifts or gratuities of a value totaling more than twenty-five dollars per calendar year.