

# MADISON COUNTY, VIRGINIA PERSONNEL POLICIES MANUAL

TRANSFER			
POLICY NO.	4.10	EFFECTIVE:	01/02/2024

- A. There shall be no change in salary as the result of a lateral transfer.
- B. When an employee is transferred into any position, other than moving within the same classification and pay grade level, the employee shall be paid at a point within the pay grade based on his/her qualifications for the new position and the employee's anniversary date shall change.
- C. All transferred employees are required to serve a probationary period in accordance with Section 2.8.