

# **MADISON COUNTY, VIRGINIA PERSONNEL POLICIES MANUAL**

## **LEAVE ADVANCES AUTHORIZED**

**POLICY NO.**

4.3

**EFFECTIVE:**

01/02/2024

When the County is attempting to fill a position that is deemed critical to the County's mission and ongoing operations, and if finding that position difficult to fill, the County Administrator may authorize the provision of up to 30 days (240 hours) of leave in addition to the normal accrual, or may advance up to 30 days (240) hours of leave to a new employee as an incentive to accept employment in that position.