



Agenda
Board of Supervisors
Tuesday, June 13, 2023 at 4:00 PM
Administration Building Auditorium
414 North Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Constitutional Officers, Departments, Agencies, and Committee Reports

Consent Agenda

1. Approve: Minutes from 05-23-23
2. Supplemental Appropriations - #17 and #18

Special Appearances

Old Business

3. Sign Ordinance – Revision Update

New Business

4. Resolution #2023-7 – Resolution to Appropriate the FY24 Operating Budget
5. Resolution #2023-8 – Resolution to Appropriate the FY24 Capital Budget
6. Reassessment Appraisal Services – Selection Committee Recommendation
7. Fireworks Permit Applications – Bald Top Brewing Company and Senterfitt Farm
8. Planning Commission – Resignation Notice/Appointment

Discussion

Information/Correspondence

9. [Rapidan Service Authority Update](#)

Public Comment

Closed Session

Adjourn

MADISON COUNTY BOARD OF SUPERVISORS MEETING

Date: 4:00 PM — Tuesday, June 13th, 2023

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #24 — June 13, 2023

At a regular meeting of the Board of Supervisors on Tuesday, June 13th at 4:00 PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Sean Gregg, County Attorney
Hannon Wright, County Attorney
Kimberly Turner, Executive Administrative Assistant/ Deputy Clerk

ABSENT: Charlotte Hoffman, Member

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

- *Chairman Jackson called the Board to order.*

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

- *Chairman Jackson advised that a quorum was present, and Supervisor Hoffman would not be in attendance at tonight's meeting.*

The County Attorney, Sean Gregg, recommended the Board of Supervisors add to the agenda an update on Greene County's departure from the Rapidan Service Authority.

- *Chairman Jackson acknowledged the County Attorney's recommendation and ask that it be added as number nine under information and correspondence.*

[ADD: Information and Correspondence](#)

[9. Rapidan Service Authority Update](#)

Supervisor Yowell made a motion to approve the agenda as amended, seconded by Supervisor Dawson. **Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Hoffman.**

PUBLIC COMMENT

Kim Smith: Mrs. Smith stated she would be writing a letter for a FOIA request and gave a summary of her request. Mrs. Smith mentioned she was not able to attend the public hearing for the Sign Ordinance. Mrs. Smith requested a map or list of addresses with longitude/latitude of all

county/taxpayer properties so the folks, including herself, putting up political signs did not trespass. Mrs. Smith asked the legal team about the legality of this ordinance as it pertains to the First Amendment of the U.S. Constitution. Mrs. Smith stated she would also like to know who would be responsible for enforcing the ordinance and what were the penalties for intentional and accidental trespassers. Mrs. Smith also requests a list of all the unfunded mandates, except for the ones that apply to the school because she would FOIA them separately.

- *Chairman Jackson asked the County Administrator if he was able to record all items request.*

The County Administrator stated he was, but he would be in contact with Mrs. Smith to ensure he fully understood all aspects of her respect.

With there being no further public comment, the public comment section was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

Moonie Frazier: Mr. Frazier, Facilities and Maintenance Manager, gave a monthly report. Mr. Frazier stated the courthouse had leaks which were repaired by the contractor last week and the scale house roof was sealed for preventive maintenance. Mr. Frazier stated the inmate program was active for four days, but the Jail's employee who oversees the project stepped down. The project is currently paused until the Jail finds a new staff to fill the role. The paint contractor will start painting the Kemper Mansion on June 19th. This will include scraping, repainting, and sealing the walls. A contractor will be coming in to trim the trees off the building before painting takes place to prolong the paint. Mr. Frazier stated the sewer pump went out today at the courthouse and they had to cancel court for the day. However, Mr. Frazier stated they would be able to have court the following day. The elevator at the courthouse is fixed and in operation.

Noah Hillstrom: Mr. Hillstrom, Emergency Medical Services Chief, gave a monthly report. Mr. Hillstrom stated May was busy with 148 calls, with an average response time of 11 minutes. Mr. Hillstrom stated his department is continuing to help surrounding counties with calls. Mr. Hillstrom gave an update on personnel. The most recent full-time hire just completed their onboarding orientation, they are actively hiring for the Lieutenant position, multiple personnel are on leave for various reasons, and they are actively hiring for four full-time positions. Mr. Hillstrom stated they are seeing more part-time applications than full-time. The EMS Department participated in the REC Get Connected Event, the Woodberry Forest Event, and the Business Expo. Mr. Hillstrom is currently working with ambulance vendors and should have a final recommendation at next month's Board of Supervisors' Meeting. Mr. Hillstrom stated the RSAF Grant, for the Cordico Mental Health Program, announcement should be made in July.

Brian Gordon: Mr. Gordon, Director of Emergency Communications, gave a monthly report. Mr. Gordon stated they took 176 home phone calls, 409 mobile calls, 2,248 administrative calls were taken, and 1,203 administrative calls were made, for a total of 4,036 total calls through the E-911 center. Mr. Gordon stated that civil work is done with all three-repeater tower sites, and they just got the fourth approved. Mr. Gordon stated they are working on Spectrum fingerprinting scheduling along with Geotech scheduling. Mr. Gordon stated that subscribers

have been ordered and 90% have been delivered. Mr. Gordon stated they ordered the batteries because there is a nine to ten month wait, which will have them arriving when they are needed. Mr. Gordon gave a personnel update. They are down one staff and one staff completed training last week with DCGS Academy. Mr. Gordon gave a community outreach update. They were at the REC Get Connect Event and were collaborating with folks in Etlan to get the Etlan Tower Site completed.

Erik Weaver: Mr. Weaver, Madison County Sheriff, gave a monthly report. The Sheriff stated that they need to keep an eye out for the young people regarding drugs. The Sheriff stated that four dealers in Culpeper were arrested last week, and they were bringing drug supplies into Madison. The Sheriff gave an update on speeding in the County. The Sheriff stated that an individual in court the other day was doing 138 in a 60-mph zone. The Sheriff thanked the Commonwealth for their help with both speeding and drug cases. The Sheriff stated there are many events coming up and some of them are Graves, NGIC, the parade, the tractor pull, and the fair. The Sheriff gave a personnel update. They are fully staffed, but sickness, vacations, a staff having a baby, and training is keeping them from being fully staffed. The Sheriff thanked the Board of Supervisors for their decision regarding the Seven Oakes Zoning case, which would have been a large burden on his department and EMS.

Clarissa Berry: Ms. Berry, Commonwealth's Attorney, gave a monthly report. Ms. Berry thanked the Sheriff's Office for their help with their trial last week. Ms. Berry stated her office is working with Social Services and the Sheriff's Office for the reinvigoration of TRIAD, which is education awareness, with a little bit of fun. So far, they have talked about the Victim Witness Program, the Criminal Justice System, and Elder Abuse Awareness Month, which is June. Ms. Berry stated they are seeing an uptick in cases involving elderly abuse and elder exploitation. They are working on an adult multi-disciplinary team that would meet similarly to the child abuse multi-disciplinary team. Ms. Berry stated she is waiting to hear back from the Comp. Board about staffing standards. Ms. Berry stated that the July term day would normally be July 3rd, but the courts will be closed that day so term day will be on July 6th.

Bruce Livingston: Mr. Livingston, Information Technology Specialist, gave a monthly report. Mr. Livingston stated they are doing a lot of training. They have a new test bed up and they are working on configuring switches and getting Alan Berry, System Administrator, up to speed. Mr. Livingston stated they now have their backup system in place at the War Memorial Building. Mr. Livingston gave an update on the Laserfiche project, and he feels it will be up and running in three weeks. Mr. Livingston stated he has a meeting with ANS for a quarterly review and they have many things to go over. Mr. Livingston stated they are watching the network monitors because there have been some slowdowns and he encouraged the staff to notify them if they notice things running slower than normal. Mr. Livingston gave an update on their ticketing system, which is busy.

➤ *Supervisor Yowell asked Mr. Livingston how to make a ticket.*

Mr. Livingston stated that staff must email "IT Trouble Tickets" to submit a ticket.

- *Chairman Jackson stated that a few people reached out to him regarding scam emails they had received claiming to be him. Chairman Jackson asked Mr. Livingston the process to correct this.*

Mr. Livingston stated that most staff can spot the difference between a scam and a real email and are educated on it. Microsoft has a procedure that allows them to copy the properties in the email and it will notify them if the domain cannot be trusted, and IT can block the domain. If the same domain continues to send emails, IT can start blocking their public IP address. Mr. Livingston stated the best thing people can do is just be aware.

- *Supervisor Jewett asked if ANS is running intrusion detection or an intrusion protection system on the counties network.*

Mr. Livingston stated they are, and they just ran one to double check the Sheriff's network security. Mr. Livingston stated he will ask ANS for a log that states how many times an intrusion has been detected. Mr. Livingston stated he feels they are doing what they can without spending more money on cyber security upgrades.

Jennifer Warren: Mrs. Warren, Finance Director, gave a monthly report. Mrs. Warren stated her department is in the process of reviewing the Fiscal Year 2023 Budget Reports, finalizing the Fiscal Year 2024 Budget Book, and working on the HR payroll implementation in Tyler Munis. Mrs. Warren mentioned that they are working with a few departments regarding grants and ensuring they are completing all requirements.

Ligon Webb: Mr. Webb, the County Planner, gave a monthly report. Mr. Webb started by thanking everyone who put effort into the last public hearing. On July 5th, the solar cases public hearing will take place along with the Shelby Road Special use permit (SUP) case. Mr. Webb stated they will have a busy few months for public hearings.

Tracey Gardner: Mrs. Gardner, Economic Development & Tourism Director, gave a monthly report. Mrs. Gardner stated that last month was Business Appreciation Month. Mrs. Gardner stated they honored Senator Hanger at the dinner on May 22nd and he was very appreciative. The school changed their last day of school, which affected the normal afternoon crowd they normally get for the Business Expo. Next year, they will try to back the event up a week. On May 27th, there was a ribbon cutting and grand opening at Shear Perfections Beauty Bar. On June 10th, Cake Crumbs had their grand opening and ribbon cutting.

- *Chairman Jackson inquired the location for Shear Perfections Beauty Bar.*

Mrs. Gardner and Supervisor Yowell stated it was located by Jenny Lynd's Pizza.

- *Chairman Jackson stated he saw people planting flowers there, which was good to see.*

Mrs. Gardner stated Cake Crumbs is successful at the new location and the Madison Citizens are making use of the available WIFI. Mrs. Gardner stated that Virginia Housing was the speaker at

the Central Virginia Partnership of Economic Development on June 2nd, and they had good presentations. Mrs. Gardner attended the VEDA Conference, Virginia Economic Development Association Conference, June 5th, and 6th. Mrs. Gardner stated they did not receive the funding for Broadband, but there is the BEAD Program, Broadband Equity Access and Deployment Program, and they are going to award a total of forty-two billion dollars, and she is waiting to see what Virginia is awarded on June 30th. Mrs. Gardner stated she received the VDOT permit and will provide it to Mr. Weakley and the Sheriff. Mrs. Gardner stated there are new businesses in town, one being an Airbnb and wedding venue with more information coming soon. There will be a Realtors Roundtable meeting on July 27th.

- *Chairman Jackson inquired if the wedding venue needed to receive a special use permit from the town and when they planned to do that.*

Mrs. Gardner stated they did need one and were discussing it. Mrs. Gardner also mentioned that there is someone interested in the Hunton Hotel, but they cannot do it without an upgrade to their sewer.

- *Chairman Jackson stated he understood that RSA sold an EDU to a homeowner in Madison.*

Mrs. Gardner stated it is possible for a resident, but not for a hotel which has more rooms.

- *Chairman Jackson inquired about the timeline for the application for the BEAD Program.*

Mrs. Gardner stated they do not have that information yet, but they will find out how much Virginia will receive on June 30th. Mrs. Gardner stated that there will be two volumes and various stages that will take place.

The County Administrator mentioned that he appreciated Mrs. Gardner for following all the various funding streams and their guidelines. The County Administrator stated the goal would be to partner again and apply like done previously.

Mrs. Gardner agreed and mentioned the new FCC maps are available, which are supposed to be better.

- *Chairman Jackson stated that they need to get internet coverage to everyone.*

The County Administrator mentioned that the Treasurer was in attendance online and she may have a monthly report.

- *Chairman Jackson asked if the Treasurer had a monthly report, which she did not.*

Alan Berry: Mr. Berry, System Administrator, spoke on behalf of the IT Department to follow up on their monthly report. Mr. Berry stated that next week they would be conducting training

for the county's new website, which is near completion. Mr. Berry stated he is hoping to be fully on the new website in the second or third week in July. Mr. Berry stated he is currently building a new inventory system to track IT equipment. Mr. Berry stated he has been working with Tyler Munis to do Sequel Export Error checking.

CONSENT AGENDA

1. Approve: Minutes from 05-23-23
2. Supplemental Appropriations - #17 and #18

➤ *Chairman Jackson asked the County Administrator if he had anything to add.*

The County Administrator stated he did not have anything specific to add, but the supplemental information is in the agenda packet, and he would take any questions from the Board.

The Board did not have any questions.

Supervisor Dawson made a motion to approve the consent agenda as presented, seconded by Supervisor Jewett. **Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Hoffman.**

OLD BUSINESS

3. Sign Ordinance – Revision Update

➤ *Chairman Jackson asked the County Administrator and the legal team if they could give an update regarding the Sign Ordinance revisions.*

The County Administrator gave a revision update regarding the Sign Ordinance. The County Administrator stated there was a prior public hearing held regarding the Sign Ordinance and at that time the only location listed was 414 North Main Street, which is the Administrative Building that they are currently in, and discussion was made at the Board level to redraft the ordinance to include all county properties with provisions that track the sign placement at the Criglersville School. The updated revisions reflect this request, and the County Administrator asked the Board for direction. The County Administrator mentioned if they do agree with the new ordinance, then a public hearing would need to be scheduled and advertise.

The County Attorney, Sean Gregg, stated the proposal incorporated what the Board has discussed. The County Attorney stated he would defer to the Board regarding when they would like to set the public hearing.

➤ *Chairman Jackson stated he did not want to postpone it and recommended advertising right away.*

The County Administrator asked if the Board would like to set the public hearing for July 11th due to the two-week publication requirement.

- *The Board of Supervisors were all in agreement with the proposed date for the public hearing.*

Supervisor Yowell made a motion to set the public hearing for the Sign Ordinance revisions to be July 11th, seconded by Supervisor Dawson. **Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Hoffman.**

- *Chairman Jackson mentioned Ms. Smith's FOIA request and stated a map for all the county properties should be available.*

The County Administrator stated it can be pulled from the GIS very quickly, which is located on the county's website. The County Administrator also stated he would be in contact with the legal team regarding Ms. Smith's FOIA request regarding the legal team's opinion on the first amendment.

- *Supervisor Jewett asked the legal team for clarification on the language of the ordinance, specifically where it requires the County Administrator's approval and inquired if the ordinance includes the school properties.*

The County Administrator stated that the provision was removed. The County Administrator stated there was a previous version that had the School Board's approval, but they are their own governing body, and this would only be effective for county-owned property.

- *Supervisor Jewett stated the reason he is asking is he knows there is a lot of advertising that takes place at Trunk or Treat at the Madison County High School.*
- *Chairman Jackson stated he was told originally that they were not allowed to do campaigning at that specific event. Chairman Jackson also stated he participates in the event every year and he really enjoys it. Chairman Jackson stated he understood Supervisor Jewett's questions and asked legal for direction.*

The County Administrator stated legal may have something to add, but the School Board was established as its own government entity, and it was his understanding the county did not have jurisdiction over school property unless there was some kind of mutual agreement in place. The County Administrator stated the ordinance before the Board is regarding only county owned property. The County Administrator stated he could look into the provision of his approval.

- *Chairman Jackson stated it is all county property and asked the legal team if they need to add language to give some separation.*

The County Attorney, Hannon Wright, asked for time to investigate it further.

The County Administrator stated he was going to check GIS on the county's website because county owned properties are listed as the Board of Supervisors, and he was going to click the

school properties to see if it came up as the Madison School Board. The County Administrator stated he sees the provision of his approval as looking to approve the signs that bring awareness, like signs for awareness months.

The County Attorney, Hannon Wright, stated he thinks the important part is it must be content neutral, but he would like to talk about it further.

NEW BUSINESS

4. Resolution #2023-7 – Resolution to Appropriate the FY24 Operating Budget

The County Administrator stated that as part of the budget process, the Board has adopted the Fiscal Year 2024 Budget and the Capital Budget. The last process is resolutions to appropriate those funds so on July 1st, come the new fiscal year, the funds can be distributed. The County Administrator stated that Resolution #2023-7 is for the purpose of appropriating the Fiscal Year 2024 Operating Budget.

➤ *Chairman Jackson inquired how the state was doing with their budget.*

The County Administrator stated he was told they are looking to reconvene sometime after June 20th, but he did not see anything listed on the General Assembly's calendar. The County Administrator stated as of now, the skinny budget is in place. The County Administrator is not looking for them to change the COLA percentage, but it would be nice if there was extra consideration to look at additional funding for Treasurers and additional funding for SROs. The County Administrator thanked Supervisor Jewett for writing a letter to support this.

Supervisor Yowell made a motion to approve Resolution #2023-7 to appropriate the FY24 Operating Budget, seconded by Supervisor Dawson. **Aye: Jackson, Yowell, Dawson, Jewett.**
Nay: (0) Abstain: (0) Absent: Hoffman.

5. Resolution #2023-8 – Resolution to Appropriate the FY24 Capital Budget

The County Administrator thanked the Finance Director for her efforts. The County Administrator stated the Capital Budget includes capital funding for the county as well as any funding for the schools. The County Administrator stated a sizable portion of funding is for the radio system. The County Administrator stated that like the previous resolution, the Board has already adopted the budget, the resolution is to appropriate the funding.

Supervisor Dawson made a motion to approve Resolution #2023-8 to appropriate the FY24 Capital Budget, seconded by Supervisor Jewett. **Aye: Jackson, Yowell, Dawson, Jewett.** **Nay: (0) Abstain: (0) Absent: Hoffman.**

➤ *Chairman Jackson stated this was one of smoothest budget processes and thanked the staff involved in the process.*

The County Administrator thanked the Board.

6. Reassessment Appraisal Services – Selection Committee Recommendation

The County Administrator stated the county, in consultation with the Board and with the Commissioner of Revenue, saw a need to have another reassessment, which is now a six-year cycle. The County Administrator stated that a Request for Proposal (RFP) was put out and the county received three formal submittals and one that stated their workload would not accommodate them to submit. The County Administrator stated there was a selection committee formed, which Supervisor Jewett was a part of, and they reviewed the criteria and interviewed all three proposals. Based upon the unanimous recommendation of the selection committee, the County Administrator is requesting that the Board of Supervisors authorize the County Administrator and County Attorneys to execute a contract for professional appraisal services with Wingate Appraisal Services. The County Administrator stated Wingate was selected due to their overall knowledge and experience with Madison County, adequate staffing to minimize adding work to staff, the detailed timeline for deliverables, and their cost proposal which was in budget. The County Administrator mentioned that a copy of the proposal from Wingate, the sample contract, and the original RFP request are in the packet agenda. Wingate listed their services at \$308,000.

- *Supervisor Jewett stated there was a lot of work done by the staff members. Supervisor Jewett mentioned that this firm was not the lowest bidder, however, they felt the other two competitors were significantly under bidding and would not complete the assessment in a timely and adequate manner. Supervisor Jewett stated that Wingate had the best written proposal and interview. Supervisor Jewett stated their proposal is under the projected estimated amount budgeted for this project. Supervisor Jewett mentioned that all the assessment companies are looking at value increases anywhere from 35-60%. Supervisor Jewett stated this is something the residents should expect, but that does not mean their taxes will go up 35-60%.*
- *Supervisor Yowell clarified that the 35-60% is an increase from the assessment from 6 years ago.*
- *Supervisor Jewett agreed.*
- *Supervisor Yowell stated he felt better knowing that.*

The County Administrator stated in the last assessment, residents saw a 20% increase.

- *Chairman Jackson stated they have equalized the rate before so the assessment value going up does not immediately mean that taxes will increase. Chairman Jackson stated through the reassessment process, they will get an accurate appraisal of what the property is worth and then work to not increase taxes.*
- *Supervisor Jewett stated that Mr. Thomas, from Wingate, reiterated the same message to taxpayers regarding the reappraisals and how they affect taxes. Supervisor Jewett stated*

Wingate has had virtually no contests against their reappraisals and he feels that speaks volumes.

- *Chairman Jackson stated that two appraisals ago they had a company come in and there were countless complaints, but this past time they used Wingate and have very few complaints.*
- *Supervisor Yowell asked for confirmation that citizens would see the new assessments in their June 2025 real estate bill.*

The County Administrator stated that was correct. The County Administrator clarified by stating the Board sets the rates, normally, in April when they adopt their budget.

- *Supervisor Yowell asked when the deadline date would be for anyone who wanted to go before the Board of Equalization.*

The County Administrator stated, per the packet agenda, it is listed that assessment hearings will be in November. The County Administrator stated that in December the Board approves the final book and files it with the Clerk of the Circuit Court.

Supervisor Yowell made a motion to authorize the County Administrator to finalize the contract with Wingate for the upcoming reassessment, seconded by Supervisor Dawson. **Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Hoffman.**

7. Fireworks Permit Applications – Bald Top Brewing Company and Senterfitt Farm

- *Chairman Jackson stated he would like to vote on the two Firework Permit Applications separately because he needs to abstain from the Senterfitt Farm Fireworks Permit Application vote.*

The County Administrator stated the Firework Permit Application is separate from the Festival or Event Permit Application. The County Administrator stated both events had no issues when done last year. The County Administrator stated the one before them currently is from Bald Top Brewing Company with the anticipated date as July 1st with a rain date as July 2nd. The County Administrator stated there was a visual aid in the agenda packet in reference to the site. The County Administrator stated fireworks will begin at 9:00 pm and will end by 11:30 pm. The County Administrator stated there is an “operation cease time” due to an incident, with a different company, which happened in the past.

- *Chairman Jackson stated he believed it was Early Mountain.*

The Madison County Sheriff requested the firework permits be emailed to his office if they are approved.

The County Administrator stated he would do that.

Supervisor Jewett made a motion to approve the Firework Permit Application for Bald Top Brewing Company, seconded by Supervisor Yowell. **Aye: Jackson, Yowell, Dawson, Jewett.**
Nay: (0) Abstain: (0) Absent: Hoffman.

- *Supervisor Yowell asked the Board for action regarding the Firework Permit Application from Senterfitt Farm since the County Administrator went over the application process.*

The County Administrator agreed and stated it is the same application process as the Bald Top Permit and the permit application is located online, on the county's website. The County Administrator stated the event is scheduled for July 1st and fireworks are anticipated to begin at 9:00 pm and will end by 11:30 pm. The County Administrator stated the County's Staff had no reservations for the event. The County Administrator stated he would be sure to send both applications, if both approved, to the Madison County Sheriff's Office.

Supervisor Dawson made a motion to approve the Firework Permit Application for Senterfitt Farms, seconded by Supervisor Jewett. **Aye: Yowell, Dawson, Jewett.** **Nay: (0) Abstain: Jackson**
Absent: Hoffman.

8. Planning Commission – Resignation Notice/Appointment

- *Chairman Jackson stated Mr. Crigler gave him a letter last Wednesday at the meeting and Mr. Crigler is resigning from his position on the Planning Commission. Chairman Jackson stated he knows of a least one person interested in completing the form and inquired if the County Administrator's Office has received it yet.*

The County Administrator and the Executive Administrative Assistant/ Deputy Clerk both stated they had not yet received an application.

- *The Board of Supervisors agreed they should advertise for the position for the Planning Commission to finish Mr. Cigler's term.*

The County Administrator inquired about the method of advertisement other than the website.

- *The Board of Supervisors agreed to advertise in the Newspaper.*
- *Chairman Jackson stated they needed to send a letter to thank Mr. Crigler for his many years of service.*

The County Administrator stated he will ensure his office presents a certificate to show appreciation for years of service to all board and committee members once they complete a term.

- *Chairman Jackson inquired the timeline for filling the role.*

The County Administrator recommended conducting interviews at the July 11th or July 25th meetings.

- *Chairman Jackson stated he would like to plan to conduct them for the July 25th meeting.*

DISCUSSION

There was no discussion.

INFORMATION/CORRESPONDENCE

9. Rapidan Service Authority Update

The County Attorney, Sean Gregg, stated Greene County's withdrawal from Rapidan Service Authority is complete and they should no longer attend the meetings.

The County Attorney, Hannon Wright, stated the dismissal order has been submitted to the Greene County Circuit Court and is waiting for a signature from the judge.

- *Supervisor Yowell stated the next meeting is this upcoming Thursday and asked if Greene County would not have representatives there.*

The County Attorney, Sean Gregg, believes that is correct.

PUBLIC COMMENT

Jim Smith: Mr. Smith proposed adding "Special Election" on the revisions for the Sign Ordinance.

CLOSED SESSION

There was no closed session.

ADJOURN

With there being so further business to conduct, Supervisor Yowell made a motion to adjourn, seconded by Supervisor Dawson. **Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0) Abstain: (0) Absent: Hoffman.**