

**MADISON COUNTY BOARD OF SUPERVISORS MEETING**

Date: 6:00PM — Tuesday, March 28<sup>th</sup>, 2022

Location: Admin. Building Auditorium, 414 N. Main Street

**MEETING #16 — March 28th**

At a regular meeting of the Board of Supervisors on Tuesday, March 28th at 6:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair  
Carty Yowell, Vice-Chair  
Charlotte Hoffman, Member  
Dustin Dawson, Member  
James Jewett, Member  
Jonathon Weakley, County Administrator  
Sean Gregg, County Attorney  
Hannon Wright, County Attorney  
Kimberly Turner, Executive Administrative Assistant/ Deputy Clerk

ABSENT:

**CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

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**DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA**

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Chairman Jackson advised that a quorum was present.

Supervisor Dawson made a motion to approve the agenda as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

**PUBLIC COMMENT**

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Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

**CONSENT AGENDA**

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1. Approve: Minutes from 03-02-23
2. Approve: Minutes from 03-09-23
3. Approve: Minutes from 03-14-23
4. Approve: Minutes from 03-16-23
5. Supplemental Appropriation – Contingency Assessor
6. Supplemental Appropriation – School Board Grant

The County Administrator gave a brief explanation for the Supplemental Appropriations. The School Board received a grant through DCJS, but they need funding to use until they receive the grant money. The Assessor Supplemental Appropriation is a request for use of the contingency fund.

Supervisor Hoffman made a motion to approve the consent agenda as presented, seconded by Supervisor Yowell. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

## **OLD BUSINESS**

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### 7. Madison County and DSS Memorandum of Understanding

The County Administrator stated that the county owns the building that the Department of Social Services operates in. The only change to this MOU is recognizing a ten-year term, versus the original two-year term, and it would reflect the ten-year depreciation schedule to pay back the HVAC expense. The County Administrator mentioned that he believed the DSS Board, which Supervisor Hoffman is a part of, approved the MOU. The County Administrator stated that the County Attorney also approved the MOU and would sign it if the Board decided to approve.

- *Supervisor Yowell inquired who the checks would come from.*
- *Supervisor Hoffman stated she believed it came directly from the state.*

The County Administrator confirmed that it would come from the state and the Madison DSS is a state agency.

Supervisor Yowell made a motion to approve the updated MOU between Madison County and Madison DSS and authorized the County Administrator to sign the MOU, seconded by Supervisor Dawson. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

### 8. Sign Ordinance Update

The County Attorney stated he has done some research on the Sign Ordinance. The County Attorney stated that the county can impose any rules it would like on its own property. He is still waiting to hear back from local government to see if the Registrar's Office becomes a polling place, but he does not believe it does. The County Attorney's recommendation is to prohibit any signs, other than government signs, on these premises. There would be a section that would have an exemption for the Criglersville polling site. One of his concerns is there have been changes in the law regarding restrictions you can place on political signs. The County Attorney proposed he do more research and bring the information back to the next meeting with a proposed ordinance.

- *Chairman Jackson state he wanted to be mindful of the wording of the ordinance to ensure it does not limit the Historical Society's signs.*

The County Attorney stated that once they are a tenant, it is not considered the county's property. The County Attorney stated this would prevent any proposed changes in the ordinance from restricting the Historical Society.

- *Supervisor Yowell recommended the County Attorneys touch base with the Electoral Board before they bring the ordinance back to the Board.*

The County Administrator stated that the Electoral Board's proposal is in the agenda packet. The County Administrator agreed it would be recommended to reach out to the Electoral Board for their recommendations before it is brought back to the Board.

The County Attorney gave an overview of what the current ordinance states and his recommendations for the amended ordinance.

- *Supervisor Jewett is concerned regarding the first amendment and restricting the candidates' abilities to advertise.*

The County Attorney suggested the Board consider allowing the signs, but having restrictions on where they can be placed on the property. The County Attorney mentioned that the issue they may face is running out of room if a candidate decided to use a larger sign than most.

- *Chairman Jackson agreed some candidates use very large signs.*
- *Supervisor Jewett recommended making a restriction for yard sign sizes only.*

The County Attorney mentioned that some people leave signs up year-round and the ordinance is not being enforced regarding removing signs within one month after the date of the election. The County Attorney is going to create options to be brought in front of the Board regarding updating the sign ordinance.

The County Administrator stated if they make an area for signs to be posted, to consider including restrictions for the type of signs that can be posted.

The County Attorney stated the current ordinance covers that, but they can revisit the sign ordinance entirely.

- *Chairman Jackson does not think they need to review the whole sign ordinance but would like the County Attorney to bring back options to the Board. He agrees there should be an exemption for the Criglersville polling location.*

## **NEW BUSINESS**

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### **9. EMS Renovation**

The County Administrator gave an overview of the process so far and stated he is seeking the Board's direction regarding the next step. The County Administrator recommended securing engineering services for engineering drawings and creating a bid package. The County Administrator recommended asking one of their existing professional service agreements.

Supervisor Dawson made a motion to approve authorizing the County Administrator to solicit engineering services, utilizing the existing Professional Service Agreements, seconded by Supervisor Yowell. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

#### 10. Arcade Building

The County Administrator reminded the Board that at the beginning of the budget process, the Board asked to discuss selling the Arcade Building in March. The County Administrator is seeking direction from the Board regarding the Arcade Building moving forward.

- *Supervisor Yowell recommends not actively selling it unless someone provides an offer that is too good to pass on. Supervisor Yowell stated the Board has far more pressing issues.*
- *Supervisor Hoffman stated they do have a deteriorating building and they will need to put money into it or sell it.*

The County Administrator recommended allowing various contractors to give quotes on the price and scope of work needed.

- *Chairman Jackson ask the other Board members if they were on board with the County Administrator receiving quotes.*

The County Administrator stated receiving quotes would also help them asset the inventory list as well.

- *The Supervisors agreed.*

#### 11. Public Hearings for the Proposed Administrative Fees and Tax Rate Ordinance

The County Administrator reminded the Board there is a public hearing April 11<sup>th</sup> for the final FY24 Budget. There will be a public hearing for the proposed administrative fees and the Tax Rate Ordinance on April 25<sup>th</sup>. There is a requirement to have two advertisements for these public hearings which will take place on March 30<sup>th</sup> and April 6<sup>th</sup>.

Supervisor Dawson made a motion to set a public hearing on April 25<sup>th</sup> for the purpose of hearing the proposed administrative fees and the Tax Rate Ordinance, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

### **DISCUSSION**

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### **INFORMATION/CORRESPONDENCE**

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#### 12. VDOT Secondary Six-Year Plan (SSYP)

The County Administrator spoke with Ed San Nicholas, who will be the Board's main point of contact for VDOT, and he will present the draft SSYP on April 11<sup>th</sup> and, if the Board approves, there would be a public hearing on May 9<sup>th</sup>. For the April 11<sup>th</sup> meeting,

the County Administrator will include correspondence from citizens regarding roads they would like added to the SSYP.

- *Chairman Jackson inquired if both sections of Desert Road were on the SSYP.*

The County Administrator stated he believed that Desert Road was already on the SSYP, but he would go back and look. The County Administrator stated last year they added Turner Drive to the SSYP. VDOT is currently working on widening the road, if the residents agree, so they can pave and conduct road maintenance. All residents must agree before they can start the process. The County Administrator asked the Board if they agreed to have VDOT present the Draft SSYP on April 11<sup>th</sup> with the public hearing date being May 9<sup>th</sup>.

- *Supervisor Yowell inquired what would be included in the draft report for April 11<sup>th</sup>.*

The County Administrator stated if there's left over funding, VDOT will recommend additional roads, which is based on traffic count. The draft also includes the roads that were on the plan last year and any potential new recommendation will be in the agenda packet. The County Administrator stated on April 11<sup>th</sup> he will give an overview of the suggestions in the packet, then VDOT will give their presentation, and then the Board will shape their road plan.

- *Supervisor Jewett asked the County Administrator when he is communicating with VDOT, if he could solicit an update from them regarding what their plans are for repairing route 230.*

The County Administrator stated they plan road work years in advance. East 230 is on the 2023 schedule and West 230 is going to be completed in 2024. The County Administrator was informed when they stopped patching the potholes it was due to running out of funding and they are supposed to return in July to finish. The County Administrator stated he reached out to the Sheriff's Office and received a list of roads they recommend being fixed. The County Administrator stated he also reached out to Anna Graham, the Madison County Schools' Superintendent, who passed the information to the Transportation Director. The County Administrator is waiting to hear back regarding their recommendations. VDOT needs all recommendations by April 28<sup>th</sup> so they can finalize the plan.

### 13. FY24 Budget Public Hearing- April 11<sup>th</sup>, 2023

The County Administrator gave an overview of the dates the advertisement for the FY24 budget public hearing was running in the local papers.

### 14. Motocross and Heritage Day Events

The County Administrator stated that the ordinance states that any event over three hundred participants require a permit application. Anything under seven hundred fifty

participants, the Zoning Administrator is authorized to sign. Anything over seven hundred fifty, the County Administrator is required to sign after it is brought to the Board. The County Administrator has been in communication with the first responders' community, funneled through the Emergency Management Coordinator, to make sure the county has a proper action plan for the events. The County Administrator stated that Heritage Day is on Saturday and Motocross is on Sunday. Both applications had four hundred participants for each event. The County Administrator mentioned that the motocross event is smaller in size than the last one due to the level of competition.

- *Chairman Jackson asked Pete Elliot, who was present at the meeting, how many people normally participate in Heritage Day.*

Mr. Elliot responded that he felt it was more than four hundred people.

- *Chairman Jackson stated it is very popular and a great event.*

The County Administrator stated they could go by what they put on the application, or they can go up and investigate to know for next year.

Gavin Helme, the Emergency Management Coordinator, stated the number wouldn't change their action plan.

- *Chairman Jackson stated he thinks it is great there are things happening in Madison.*

The County Administrator stated the Board could change the ordinance if they thought it was necessary. The County Administrator felt it was important the Board was informed about these upcoming events.

The County Administrator stated that the Industrial Development Authority (IDA) was meeting on Thursday, March 30<sup>th</sup>, 2023 and gave an overview of the meeting's agenda.

- *Chairman Jackson asked Alan Berry, who works in the IT Department and was in attendance of the meeting, what was decided regarding the streaming platforms.*

Mr. Berry stated that both the Zoom and the GoTo Meeting platforms were similar. Both contain a chat option, call in option, and can be recorded. One difference was GoTo Meeting had larger storage for recordings compared to Zoom. However, Zoom is \$40.00 cheaper a year than GoTo Meeting. The IT Department's recommendation is to stick with GoTo Meeting because they currently are using it and so are other departments.

The County Administrator agreed with IT but did request the Board to keep the streaming services to one platform. The County Administrator stated they were using GoTo Meeting and Vimeo and they stopped using Vimeo to save money since it was not necessary to have two.

➤ *The Board of Supervisors agreed to follow the IT Department's recommendation.*

### **PUBLIC COMMENT**

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Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

### **CLOSED SESSION**

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### **ADJOURN**

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With there being so further business to conduct, Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Dawson. **Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).**