

## **MADISON COUNTY BOARD OF SUPERVISORS MEETING**

Date: 4:00PM — Tuesday, February 14th, 2023

Location: Admin. Building Auditorium, 414 N. Main Street

### **MEETING #07 — February 14<sup>th</sup>, 2023**

At a regular meeting of the Board of Supervisors on Tuesday, February 14th at 4:00 PM in the Admin. Building Auditorium:

**PRESENT:**

- R. Clay Jackson, Chair
- Carty Yowell, Vice-Chair
- Charlotte Hoffman, Member
- Dustin Dawson, Member
- James Jewett, Member
- Jonathon Weakley, County Administrator
- Sean Gregg, County Attorney
- Kimberly Turner, Executive Administrative Assistant/ Deputy Clerk

**ABSENT:**

### **CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

Chairman Jackson called the Board to order.

Supervisor Yowell made a motion for Supervisor Dawson to appear at the meeting remotely, pursuant to Virginia Code Section 2.2-3708.2 and Section 2.4.F of the Bylaws of Madison County, seconded by Supervisor Hoffman. **Aye: Jackson, Yowell, Hoffman, Dawson, Jewett.**  
**Nay: (0).**

### **DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA**

Chairman Jackson advised that a quorum was present.

Chairman Jackson advised of the following changes to today's agenda:

#### **New Business**

7. Rose Park

The County Administrator advised of the following changes to today's agenda:

#### **Information/Correspondence**

Balloon Test Update

Supervisor Hoffman made a motion to approve the agenda as amended, seconded by Supervisor Jewett **Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).**

## **PUBLIC COMMENT**

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**Jana Jackson and Ed Siira from the Madison Free Clinic:** The Free Clinic is seeking a larger place to rent so they can see more patients. They would like to rent the building located beside the Piedmont Deli. They are requesting the Board waive the fees for the permits to conduct renovations.

- *Supervisor Yowell inquired about the renovation plan.*

Mr. Serro went through their renovation plans.

- *Supervisor Yowell, for transparency, stated he currently keeps the book for the Free Clinic. He then asked what the hours are for the Free Clinic.*

Ms. Jackson shared their hours and explained that a larger building would offer them to see more patients during these hours and to possibly add another provider to see patients on the other days.

- *Chairman Yowell asked how much the Free Clinic was requesting in the Board's budget process.*

Ms. Jackson responded that they are not requesting any money other than the permit fees to be waived.

- *Supervisor Yowell stated that the Free Clinic has not asked for money from the Board previously and would encourage considering waiving the fees for the building permits.*

The County Attorney stated that it may not be appropriate to vote on this tonight due to it being public comment.

The County Administration informed Ms. Jackson to send him an email request once the Free Clinic Board voted on the matter so he can bring it in front of the Board to vote.

## **CONSENT AGENDA**

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1. Approve:
  - a. Minutes from 01/10/2023
  - b. Minutes from 01/24/2023
  - c. Minutes from 02/02/2023
2. Supplemental Appropriations

Supervisor Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Hoffman. **Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).**

## **Special Appearances**

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3. VDOT Quarterly Update

Ed San Nicolas, who was standing in for Carrie Sheppard, presented VDOT's quarterly update to the Board.

For their preliminary engineering, they have four projects:

- Route 29-RCUT at Shelby
- Route 707-Nethers Road-Bridge Replacement
- Route 707-Pine Hill Road-Bridge Replacement
- Rout 749 Moon Road Replacement over Hughes River

For Construction Activities:

- Road Projects: they are repairing sidewalks on Route 29 Business and Route 1001 Church Street.
- No bridge construction currently.
- Rural Rustic: 606 Desert Road Phase I is under construction.

Mr. San Nicolas wanted to also give an update to the Board on the Smart Scales Project.

- Regarding the Route 230 and Route 687 Fairgrounds Road intersection, there is no further actions required for the Board.
- In the April-May timeframe there will be a draft Six Year Plan developed and a public hearing.
- In Mid-June the Commonwealth Transportation Board will look over the Six Year Plan.
- In July the funding should be available.

➤ *Supervisor Yowell asked if the Smart Scale Project will go into the Six Year Plan.*

Mr. San Nicolas agreed that it would.

The County Administrator clarified that Supervisor Yowell may be referring to the Six Year Secondary Road Plan.

➤ *Supervisor Yowell asked if the Improvement Plan came before them or a different Board.*

Mr. San Nicolas explained that the Board of Supervisors sent in their application, and it was recommended for approval. In the April-May timeframe it will be drafted.

➤ *Chairman Jackson asked if the Public Hearing for the Smart Scale Project would be in Madison.*

Mr. San Nicolas stated he thought it would be held at the district, but he could get back to the Board on that.

➤ *Chairman Jackson said he knows there are some concerned citizens that would like to be present for the public hearing.*

Ms. San Nicolas stated that they weren't at the public hearing stage yet.

➤ *Chairman Jackson inquired about possible start dates if the project was approved.*

Mr. San Nicolas stated it would be about two years from now.

The County Administrator stated that the Board would welcome to be a landing place for a public hearing or any future hearings.

- *Supervisor Jewett thanked VDOT for adding time at the signal light at Fishback and commented that it had improved the situation. He also asked if it could be a tad longer once they have the time.*

## **CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS**

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**Jennifer Warren, the Finance Director:** Finance is in the middle of the implementation of the Tyler Munis. They are also doing some new tasks regarding general billing of the Transfer Station and some other billing items. They are heavy in the budget cycle with working with departments and outside agencies to gather their information.

**Jerry Carpenter, Park & Rec:** Winter Sports are wrapping up and Spring sports registration is still open and will be starting in March. Mr. Carpenter went over upcoming dates for events that will take place at Hoover Ridge Park which can also be located on HooverRidge.com.

**Ligon Webb, Building and Zoning:** The Comprehensive Plan Committee had their fourth meeting last week and he thanked the Board members who were in attendance. Mr. Webb would like to have an open hearing this summer to share what the committee has prepared and to get the community's thoughts. Next Mr. Webb gave a report on Building and Zoning.

**Erik Weaver, Sheriff:** The SRO is up and running in the Middle School and they are applying for two other grants to support the SRO. Mr. Weaver stated that there has been an increase in mental health cases, which has caused an increase in overtime due to travel. Mr. Weaver gave an update on the Fire at Rose Park United Methodist Church and the incident with stolen vehicles.

**Brian Gordon, 911:** Mr. Gordon went over how many calls they ran this past month and how they compare to last years. Mr. Gordon gave an update on the Radio Project.

- *Chairman Jackson asked if there are antennas or amplifiers on the tower at Hoover Ridge.*

Mr. Gordon responded that there was. The only thing the Hoover Ridge tower still needs the microwave.

- *Chairman Jackson asked when the site in Etlan will go live if things go as planned.*

Mr. Gordon stated if everything goes as planned it will be August of 2024. He hopes to have everything done by the end of this year. They cannot test until leaves are on the trees.

- *Chairman Jackson inquired about the percentage of coverage that radio will allow.*

Mr. Gordan stated it will provide 95% coverage and it was originally 65%. Mr. Gordan stated that they are also fully staffed.

**Bruce Livingston, IT:** The IT Department is now located in the 410 building. There was a power outage this month which required replacements for damaged technology equipment.

- *Chairman Jackson ask if the replacement fees would be covered by insurance.*

The County Administrator stated that it would be.

Mr. Livingston stated that they are close to running the fiber in building 410, 414, and soon to have Hoover Ridge on this as well.

- *Chairman Jackson asked how Mr. Livingston's new employee is doing.*

Mr. Livingston responded that he is doing well and that he is picking things up quickly.

**Noah Hillstrom, EMS:** Went over their calls for the month. Mr. Hillstrom has been working closely with HR and the County Administrator on their departments job descriptions. He has also been working on updating all their standard operating guidelines. Mr. Hillstrom gave an apparatus update. Mr. Hillstrom updated the Board on the Rescue Squad's, Assistance Fund Grant.

- *Chairman Jackson asked which vehicles will be replaced.*

Mr. Hillstrom stated it will be Medic 10 (2017) and Medic 20 (2019) because they are the oldest. Ms. Hillstrom also gave Gavin Helem's report for Emergency Management. Mr. Hillstrom reviewed the Shelter Generator Grant update. The Stop the Bleed program kits are in place at all the schools, and they are actively training for these. They would like to have the kits in the county government buildings as part of the FY24 and would like to train all county employees.

- *Chairman Jackson asked if there is any more grants that can fund the AEDs.*

Mr. Hillstrom suggested the Culpeper Wellness Foundation, who funded the first 17, but he is still researching.

## **OLD BUSINESS**

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## **NEW BUSINESS**

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### 4. Opioid Settlement Update and Resolution – County Attorney

Mr. Gregg gave an update on the Opioid Lawsuit and updated the Board on the incoming funds.

The County Administrator added to Mr. Gregg's statement while going into further detail about the funds that were coming in and the steps they are taking to use the funds.

Supervisor Yowell made a motion to approve, seconded by Supervisor Jewett. **Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).**

#### 5. VRA Consent Agreement Public Hearing Request – County Administrator

The County Administrator gave the Board an update on his conversation with the Interim County Administrator for Greene County. He recommended the Board consider March 14<sup>th</sup> for a public hearing since they already have a public hearing scheduled for another resolution this day for Greene County's withdrawal from RSA.

Mr. Gregg stated he is in communication with the Orange County's Council to make sure we are on the same page with Orange County.

The County Administrator asked if the Board wanted to advertise on a public hearing or wait until the 28<sup>th</sup> to bring it back as old business at the 28<sup>th</sup> meeting.

➤ *Chairman Jackson advised to advertise for the public hearing for March 14<sup>th</sup>.*

Mr. Gregg asked the Board if he received information stating they did not need a public hearing before it was advertised if he could notify the County Administrator that the public hearing is not needed.

Supervisor Yowell made a motion to approve, seconded by Supervisor Jewett. Chairman Jackson called for discussion.

➤ *Chairman Jackson stated he is going to vote against scheduling any more public hearings until Greene County drops the litigation against Madison County.*

Mr. Gregg stated that there is a possibility if Madison drops their lawsuit against Greene County, they drop theirs against Madison.

➤ *Supervisor Yowell stated he would like VRA to reach out to the Board directly notifying them the status.*

Mr. Gregg agreed, but stated they wouldn't because it would be directed to RSA. He also stated it may be wise to raise this issue at the RSA meeting.

The County Administrator would like to reach out to the Executive Director of VRA regarding the status and to whom they are giving notice to.

**Aye: Jackson, Hoffman, Dawson, Jewett. Nay: Yowell.**

#### 6. Graves Mountain Lodge permit application for REC picnic – County Administrator

The County Administrator explained the reason for the permit and the details of the event.

Supervisor Yowell made a motion to approve, seconded by Supervisor Hoffman. **Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).**

#### 7. Rose Park United Methodist Church

- *Chairman Jackson proposed waiving all permits, inspections, and tipping fees. He stated they are a part of our community, and this was a traumatic event out of their control.*
- *Supervisor Yowell agreed with Chairman Jackson.*

The County Supervisor explained next steps if it is approved.

Supervisor Jewett made a motion to approve, seconded by Supervisor Hoffman. **Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).**

### **INFORMATION/CORRESPONDENCE**

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March 14<sup>th</sup> Public Hearing- Greene County Withdrawal from RSA

The County Administrator confirmed the public hearing date and wanted to keep the Board informed.

#### Balloon Test Update

The County Administrator explained that the date changed and shared the new date and further information.

- *Chairman Jackson stated there were community members who had concerns and would be attending the meeting the next day.*

The County Administrator stated that they are more than welcome to come on out. He stated that Mr. Gordon will give a presentation and the Administrator gave an overview of some of the topics Mr. Gordon planned to cover.

The Sheriff stated that this site will be a huge help for his department and public safety.

### **DISCUSSION**

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#### **PUBLIC COMMENT**

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Chairman Jackson opened the floor for public comment. With there being no public comment being brought forward, the public comment opportunity was closed.

#### **CLOSED SESSION**

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Supervisor Yowell made a motion to convene in closed session pursuant to Virginia Code Sections:

- 3.2-3711(A)(1) for personal
- 3.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation.
- 3.2-3711(A)(29) for discussion of the award of a public contract.

Seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0)*

Supervisor Yowell made a motion to re-convene the Board in Open Session, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

Supervisor Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1), 2.2-3711(A)(7), and 2.2-3711(A)(29) that were identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

**As a result of the Closed Session, the Board took the following action(s):**

Supervisor Yowell made a motion to authorize Sean Gregg to contact MCRS and accept the returning of citizen's funds in the amount of \$70K, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

## **ADJOURN**

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With there being no further business to conduct, Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*