

MADISON COUNTY BOARD OF SUPERVISORS MEETING

Date: 4:00PM — Tuesday, January 10th, 2022

Location: Admin. Building Auditorium, 414 N. Main Street

MEETING #03 — January 10th

At a regular meeting of the Board of Supervisors on Tuesday, January 10th at 4:00PM in the Admin. Building Auditorium:

PRESENT: R. Clay Jackson, Chair
Carty Yowell, Vice-Chair
Charlotte Hoffman, Member
Dustin Dawson, Member
James Jewett, Member
Jonathon Weakley, County Administrator
Sean Gregg, County Attorney
Alan Berry, Deputy Clerk

ABSENT:

CALL TO ORDER, PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Chairman Jackson called the Board to order.

The County Administrator advised the Board that he had been informed that Billy Mitchell had passed away.

DETERMINE PRESENCE OF A QUORUM/ADOPTION OF AGENDA

Chairman Jackson advised that a quorum was present.

The County Administrator advised that 3.2-3711(A)(1) would need to be added to the list of items for tonight's closed session.

ADD: Closed Session
3.2-3711(A)(1)

Supervisor Hoffman made a motion to approve the agenda as amended, seconded by Supervisor Dawson. ***Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).***

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment.

Shawn Merideth: Introduced himself as a representative of Abigail Spanberger's office and advised that their office would be open to assisting the Board with grants and other items.

With there being no further public comment brought forth, the public comment opportunity was closed.

CONSTITUTIONAL OFFICERS, COUNTY DEPARTMENTS, COMMITTEES & ORGANIZATIONS

Finance: Jennifer Warren was present and advised of the following:

- Tyler-Munis has gone live
 - FY22 Audit has completed
 - Outside Agencies and Departments have been returning budget documents
- *Chairman Jackson: Asked what date the documents would be due on.*

Ms. Warren responded that they would all be due on the 13th of January.

Parks & Rec: Jerry Carpenter was present and advised of the following:

- Winter sports underway; Spring sports signups start on January 15th

Commissioner of the Revenue: Brian Daniel was present and advised of the following:

- Finishing up revenues and transfers

Clerk of Court: Leeta Louk was present and advised of the following:

- \$836,000 to the state, \$377,800 to the County
- Began e-Pay in January
- Anita Shifflett is retiring at the end of the month
- Received State Library grant for \$27,000

Treasurer: Stephanie Murray was present and advised of the following:

- Finishing conversion with Avenity
- Starting collections the last week of January

➤ *Chairman Jackson: Asked about the Outside firm to be used for collections.*

Ms. Murray responded that they are currently in a holding position with that company.

Commonwealth's Attorney: Clarissa Berry was present and advised of the following:

- Burglary alarm set up; still working on cameras
- Working on getting light switches fixed
- Was elected to represent the 5th Congressional district in the Commonwealth's Attorney Services Council
- Advised that Mr. Hamilton will be leaving at the end of the month
- Thanked the Board for her PRA appointment

Sheriff: Erik Weaver was present and advised of the following:

- Still having personnel issues with staffing
- SRO in the middle school on January 17th
- Met with VDOT to discuss communication issues with radios

Emergency Management: Gavin Helme was present and advised of the following:

- Still working on shelter upgrade grant
 - Stop the Bleed program cabinets have been delivered; will begin training with school staff
- *Chairman Jackson: Asked if Gavin's work should be included with the joint CIP with the schools.*

The County Administrator responded that it would have to be a discussion with the school.

E911: Brian Gordon was present and advised of the following:

- Was fully staffed, not anymore
- Still working on radio projects, but nearing completion on Hoover Ridge; Hughes River is on hold
- 3868 total calls for the year

Building and Zoning: Ligon Webb was present and advised of the following:

- Fully staffed
- Advised that there will be no hearings in February

IT: Bruce Livingston was present and advised of the following:

- Working on upgrading the County's computers
- Will get Alan working on building new accounts
- Tyler Admin training in progress
- Zendesk rollout
- Fiber should be coming

EMS: Noah Hillstrom was present and advised of the following:

- 1924 calls for the year
- 1223 transports for the year
- Fully staffed
- Strategic Plan ready

Planning Commission: Steve Carpenter was present and advised of the following:

- Two SUP applications being looked at
- Working on the Comp Plan review

Tourism & Economic Development: Tracey Gardner was present and advised of the following:

- Another hair salon coming in; Front Porch Salon
- General Store can still be bought
- Tourism Committee meeting next Tuesday

➤ *Chairman Jackson: Asked if Tracey was still renting out offices in her building.*

Ms. Gardner responded in the affirmative.

CONSENT AGENDA

1. Approve: Minutes from 12-13-22
2. Approve: Minutes from 12-27-22

Supervisor Yowell made a motion to approve the consent agenda as presented, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

SPECIAL APPEARANCES

3. 2022 Audit Presentation – David Foley (Robinson, Farmer, Cox)
David Foley was present and provided the Board with a review of the FY22 audit.

3a. FY22 Capital Rollover – Finance Director
Jennifer Warren, the County’s Finance Director, was present and advised the Board of the following:

- Closing out all school projects related to funds 32 and 25
- Carrying forward all leftover capital money for capital projects
- Adjustment (true-up) to be made for radio project item

4. American Red Cross – Bill Brent
Bill Brent was present and provided the Board with a presentation regarding free emergency preparedness training for the Madison County community.

OLD BUSINESS

5. Committees & Organizations
The Deputy Clerk was present and advised the Board on the Committees and Organizations that still needed review as per the Board’s previous meeting. The following changes were made as a result of Board discussion:

Supervisor Dawson made a motion to appoint Rodney Lillard to the Board of Zoning Appeals, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

Supervisor Hoffman made a motion to appoint Dustin Dawson to the CPMT, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Hoffman, Jewett. Nay: (0). Abstain: Dawson.*

Supervisor Hoffman made a motion to reduce the number of appointees on the Planning Commission to seven and approving Nathan Cowan and Steve Carpenter, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

The County Administrator asked the Chairman for clarification on a statement made at the previous Board meeting regarding the Chairman’s position on the Blue Ridge Committee.

Supervisor Yowell made a motion to appoint Bruce Bowman to the Blue Ridge Committee for Shenandoah Park Relation with Jim Ballard and Carty Yowell serving as alternates, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

Supervisor Dawson made a motion to appoint Supervisor Jewett and Annette Hyde to the Piedmont Workforce development Board and to begin advertising for someone to possibly take Supervisor Jewett's spot in the future, seconded by Supervisor Yowell.

Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).

Supervisor Dawson made a motion to appoint Lisa Paine-Wells to the RRCSB, seconded by Supervisor Yowell. ***Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).***

Supervisor Dawson made a motion to advertise for the Rappahannock-Rapidan Division of Court Services, seconded by Supervisor Jewett.

Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).

Supervisor Yowell made a motion to appoint Steve Hoffman to the Thomas Jefferson Area Criminal Justice Board, seconded by Supervisor Dawson.

Aye: Jackson, Yowell, Dawson, Jewett. Nay: (0). Abstain: Hoffman.

NEW BUSINESS

6. Social Services Building HVAC – County Administrator

7. Social Services and Madison County MOU – County Administrator

The County Administrator recommended that the Board authorize the County's finance department pay the two existing invoices while the Board and DSS work out the terms of the MOU.

➤ *Supervisor Yowell: Asked how old the invoices are.*

The County Administrator advised that the \$60,000 invoice was due today.

➤ *Supervisor Yowell: Asked if DSS agreed to pay, but that it would be over a 20-year time period.*

The County Administrator advised that the supervisor's interpretation was correct.

➤ *Supervisor Dawson: Asked who signed the contract.*

The County Administrator advised that DSS has signed the contract.

The County Attorney commented that the contract states that DSS should pay for all direct building and operating costs as incurred.

Supervisor Yowell made a motion to authorize the County to pay the 2 invoices totaling 84770 and to have the County Administrator work with the County Attorney to draft a new MOU, seconded by Supervisor Hoffman.

Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).

8. EMS Strategic Plan – Chief Hillstrom

Noah Hillstrom was present and provided the Board with a presentation regarding his department's strategic plan.

- *Supervisor Yowell: Commented that he though improving Community Relations would help with the strategic plan's Goal #1.*
- *Supervisor Dawson: Complimented the County's emergency services for being flexible in doing the work to provide for the County.*

9. Cordico Mental Health Program – Chief Hillstrom

Noah Hillstrom was present and advised the Board of the feedback and usage of the Cordico Mental Health program.

- *Chairman Jackson: Asked the date of the currently engaged contract.*

Mr. Hillstrom replied that it started on February 1st, 2022.

- *Supervisor Yowell: Asked about the date listed on the invoice being presented.*

Mr. Hillstrom responded that the listed date was incorrect, but that the invoice being presented was what was provided to him.

- *Chairman Jackson: Asked if there was an option to add additional users down the road if the Board desired.*

Mr. Hillstrom responded that he would research the question and get back to the Chairman.

Supervisor Yowell made a motion to renew the service agreement with Lexipol for a period of 2 years for \$12,000 a year, seconded by Supervisor Dawson.

Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).

10. Graves Mill Road Speed Study – County Administrator

The County Administrator advised the Board he would need direction from the Board if they wished to conduct a speed study on Graves Mill Road.

- *Supervisor Jewett: Commented that 40-45 seemed to be the natural speed for the area; suggested extending the 45mph speed limit up to the driveway of the individual previously brought up in the last meeting.*

The Sheriff commented that he thought 45 would be appropriate for that area.

Supervisor Dawson made a motion extend the 45mph speed limit and put up signs regarding a hidden driveway on Graves Mill Road, seconded by Supervisor Yowell.

Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).

11. DEQ – Public Comment Period for RSA Permit Modification

The County Administrator advised the Board of the proposal by RSA to modify their permit and advised that the comment period will end on the 23rd of January.

DISCUSSION

INFORMATION/CORRESPONDENCE

12. COIA – State and Local Statement of Economic Interest Filing – Deputy Clerk

The County Administrator advised the Board of the of COIA filing dates coming up.

13. 01/24/23 Public Hearing - Considering the Sale of the former Criglersville School

The County Administrator advised the Board that they have an upcoming public hearing regarding the potential sale of the former Criglersville school.

PUBLIC COMMENT

Chairman Jackson opened the floor to public comment. With there being no public comment being brought forth, the public comment opportunity was closed.

CLOSED SESSION

Supervisor Yowell made a motion to convene in closed session pursuant to Virginia Code Sections:

- 2.2-3711(A)(1) for personnel
Seconded by Supervisor Hoffman.

Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).

Supervisor Yowell made a motion to re-convene in open session, seconded by Supervisor Hoffman. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*

Supervisor Yowell made a motion to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1) and that were identified in the motion to convene in closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Dawson.

Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).

ADJOURN

With there being no further business to conduct, Supervisor Dawson made a motion to adjourn, seconded by Supervisor Jewett. *Aye: Jackson, Yowell, Hoffman, Dawson, Jewett. Nay: (0).*